

**MINUTES OF THE REGULAR MEETING OF
BOARD OF DIRECTORS OF THE
MOUNTAIN VIEW FIRE PROTECTION DISTRICT**

May 19, 2008

I. OPENING OF REGULAR MEETING.

A. Call to Order.

The regular meeting of the Board of Directors of the Mountain View Fire Protection District was held at the Administration Office, 9119 E. County Line Road, Longmont, Colorado, on May 19, 2008, and was called to order by Judy Rusk at 1902 Hours.

B. Pledge of Allegiance.

All persons in attendance participated in the pledge of allegiance

C. Oath of Office – New Directors

Judy Rusk introduced the new Directors, and thereafter gave them their oath of office. The new Directors then signed their official oaths of office which will be sent to the State and the District Court. Donna Mullison stated that Mike Rangel was out of town at a conference, but he came in on May 16, 2008 and, as a Notary Public, she administered the oath of office to him and he signed all required documents as a new Director for the District.

D. Election of Officers

Judy Rusk called for election of Board officers.

Judy Rusk nominated Randy Winsett for President. Jerrod Vanlandingham seconded such nomination. There being no further nominations, the vote was called. Randy Winsett was elected President unanimously.

Randy Winsett nominated Judy Rusk for Vice President. Scott Lyle seconded such nomination. There being no further nominations, the vote was called. Judy Rusk was elected Vice President unanimously.

Randy Winsett nominated Scott Lyle as Secretary. Judy Rusk seconded such motion. There being no further nominations, the vote was called. Scott Lyle was elected Secretary unanimously.

Jerrod Vanlandingham nominated Mike Rangel for Treasurer. Randy Winsett seconded such motion. There being no further nominations, the vote was called. Mike Rangel was elected Treasurer unanimously.

Randy Winsett nominated Jerrod Vanlandingham as assistant secretary/treasurer. Judy Rusk seconded such motion. There being no further nominations, the vote was called. Jerrod Vanlandingham was elected assistant secretary/treasurer unanimously.

E. Roll Call.

The meeting was attended by the following Board members: Judy Rusk, Randy Winsett, Scott Lyle, Jerrod Vanlandingham. Mike Rangel was out of town.

Also present were: Randy Templeton, Donna Mullison, Bill Daschiell, Starr Aldrich, Stephen Walker, Jeremy Beumer, Valerie Dumond, Jen Nay, Joe Pendergast, Brandon Kage, Leif Johnson, Stew Visser, Wade Carlson, Mike Stratton, Cody Bennett, Chuck Gabbard, T.J. DeBie, Jerry Repola, Rob Rademacher, Sean Flagg, Chris Lawler, Gary Giles, Roger Rademacher, Steve Pischke, Sean Flagg, Jeff Powley, Jesse Hodgson.

F. Approval of Agenda.

Judy Rusk moved to approve the agenda, as written. Scott Lyle seconded such motion, and it was thereafter unanimously approved

G. Chief's Report.

Chief Templeton stated he had been keeping everyone up to date with his weekly e-mails. He gave an update on the Boulder Scientific fire on Friday, May 16, 2008, in which an employee of Boulder Scientific died due to injuries sustained in the explosion/fire. Chief Templeton stated that University Hospital staff reported to him that the pre-hospital care was excellent. He also recognized the personnel who responded to the incident, many of whom attended the meeting. D.C. Pischke gave an update on the investigation regarding the explosion in an oven in the building. Boulder Scientific is currently closed pending finalization of required investigations. Chief Pischke assured everyone the sprinkler systems, etc. in place are excellent and definitely did what they were designed for in keeping the fire manageable until fire personnel could arrive to fully extinguish it. Chief Templeton reported he was in Texas due to his wife's surgery at the time of the incident, but caught a plane back that evening and was in contact with town officials during the day. Jerrod Vanlandingham asked if Boulder Scientific had its own response team. Chief Templeton stated they did and they responded. Chief Templeton stated he attended the incident critique Friday evening, and the company's response, as well as the fire district's response, was reviewed.

Chief Templeton gave an update on the Paid Part Time Program. He distributed copies of his survey results to date. He is using this information for his EFO essay for the National Fire Academy. We will be giving presentations to graduates or near-graduates at fire academies (community college programs) hopefully area-wide, as well as in other states. Our volunteer coordinator will be in charge of this. Hopefully, this person will be selected and on board in the next couple of weeks. Our mission for the program will be that we'd like to become known in the region, as well as outside the region, for the place to go after graduation to get experience to then get hired as a career person for a fire department/district. The Chief has distributed his survey to 52 colleges across the country. We will use this information to build a program. Hopefully, we will acquire a cadre of 40-60 persons in this program. The goal is to have an officer, an engineer and a firefighter on each engine in the District, using career, volunteer and paid part time personnel. Perhaps ultimately getting 4-5 persons on an engine, and perhaps use some of the personnel to cover vacation/sick time and thus decrease overtime costs. Scott Lyle asked about the time frame for adding personnel as they will need training, etc. and trying to take on a large number of people at one time would be difficult. Chief Templeton stated personnel will be assessed when they are brought aboard, to ensure adequate training, certifications, etc. We will have to put some resources into development of these personnel. Chief Pischke stated that this program will develop personnel to the extent that when Mountain View hires, we hope to be able to hire from the pool of personnel in this program. Randy Winsett asked how the volunteers feel about this. Chris Lawler stated many volunteers were involved in building the program. Chief Templeton stated that the volunteers can also opt to participate in the program as well. They may

stay as traditional volunteers with an FPPA pension, or they can choose to move to the paid part time program. We will design it so they can go back and forth between programs (must decide on an annual basis). Chief Lawley stated he sent an e-mail to our current membership of volunteers and he has received replies from approx. 6 persons who are interested in moving to the paid part time program. Once it is up and running, there may be more who decide to move to the new program as they are looking for career employment and do not anticipate staying on as volunteers for 10-20 years to qualify for a pension.

Scott Lyle asked about funding into the volunteer pension and how it will be impacted. Chief Templeton stated he could see no negative benefit. He feels it will be revenue neutral. Actuarial studies are performed every other year to monitor this. Chief Lawley sent the AOG out on the program to everyone. Jerrod Vanlandingham requested a copy.

Randy Winsett recognized two outgoing board members, Stephen Walker and Starr Aldrich, on a job well done as Board members, as well as working in other areas of the District. We will be recognizing them officially in the near future.

II. CONSENT AGENDA

A. April 9, 2008 Special Meeting Minutes.

Scott Lyle moved to approve the April 9, 2008 special meeting minutes, as written. Jerrod Vanlandingham seconded such motion, and it was thereafter unanimously approved.

B. April 10, 2008 Special Meeting Minutes.

Scott Lyle moved to approve the April 10, 2008 special meeting minutes, as written. Jerrod Vanlandingham seconded such motion, and it was thereafter unanimously approved.

C. April 21, 2008 Regular Meeting Minutes.

Judy Rusk moved to approve the April 21, 2008 regular meeting minutes, as written. Scott Lyle seconded such motion, and it was thereafter unanimously approved.

D. April 30, 2008 Special Meeting Minutes.

Scott Lyle stated he did not know about the meeting held on that date. He received no notices. Chief Templeton stated he sent several e-mails to the Board and Donna stated that a notice was prepared. Scott Lyle stated that he was not in attendance and wanted the minutes to reflect the same. Scott Lyle moved to approve the April 30, 2008 special meeting minutes, as amended. Jerrod Vanlandingham seconded such motion, and it was thereafter unanimously approved.

III. PUBLIC/MEMBER PARTICIPATION

Mayor Wade Carlson of Dacono, thanked the persons who have served on the board and congratulated them on the endeavors they participated in for the City of Dacono and wished them the best in future endeavors. For those new board members and returning board members, he congratulated them and looks forward to working with them. He encouraged them in a productive tenure. Having a resident of the City of Dacono on the Board is very helpful for the City of Dacono. The new station to be built in Dacono, hopefully very soon, will go along way in putting to rest the dialogue the Mayor receives regarding where Dacono should be with regard to fire/rescue services. He complimented Mountain View Fire again on its professionalism and excellent work. Dacono is served well and wants to continue its partnership with Mountain View

Fire. Mountain View's administration has been great in attending council meetings, as well as other communication avenues. Staff and Board members are always welcome at Dacono City Council meetings. In the past, the Board never reached out to Dacono, and he would encourage this new board to do so. Randy Winsett thanked Mayor Carlson for attending the meeting, for his kind words, and he is always welcome at our meetings as well. We enjoy feedback from the City of Dacono as well.

Dr. Walker thanked everyone for his time on the board; it was enlightening and he learned a tremendous amount. He has a great respect for everything we do and how it is done. He wanted to volunteer to be involved with a PAC should there be a time in the future when a ballot question may present itself. It is important to have a successful election when/if it occurs in the future. The Board thanked Dr. Walker for volunteering for such an important job.

IV. ACTION ITEMS

A. April, 2008 Financial Statements.

Donna Mullison stated that we are currently under budget. Donna reported that Patty is doing a great job, updates in the software are nearly done, and by next month all reports will be back in sync. Randy Winsett stated the overtime figures are being used up quickly. Chief Templeton stated that Megan Huffman Gamberg should be released to the line by the end of May, which will help with the overtime in the EMS division. Chief Lawley stated that two paramedics that are currently in the FI process should be released to full duty soon which will be a big help in reducing paramedic OT.

Scott Lyle asked for an update on the Mead Station. Chief Templeton stated the electrical and HVAC had been completed. Chief Lawley stated the inspection was held on Friday and a few violations had to be corrected. Thereafter, sheetrock will begin (it was delivered today). Scott Lyle asked where money is coming from and how we spent any yet. Donna stated that it comes out of Stations and Grounds in Capital Reserve and we had not spent anything toward that through April. We will be paying a preliminary amount of \$15,000, which will show up in the May financials.

Chief Templeton gave an update regarding the ESCi payment. They sent an additional bill, but the recollection by the Chiefs and Scott Lyle was that it was to be totally paid in 2007, that is why there is no budgeted amount in the 2008 budget. Patty will research payments, etc. The Board consensus was that all that was due should have been paid in 2007. Scott Lyle stated that if we owe money to ESCi that we need to talk to the auditor, since the audit has not been issued as yet, to show it as a 12/31/07 amount due so it does not affect the 2008 budget.

Scott Lyle moved to approve the April, 2008 financial statements. Judy Rusk seconded such motion, and it was thereafter unanimously approved.

B. Harvest Point Junction South West – Public Hearing.

Judy Rusk moved to adjourn to public hearing for the Harvest Point Junction South West proposed exclusion. Scott Lyle seconded such motion, and it was thereafter unanimously approved to adjourn to public hearing.

There being no public comments, the public hearing was adjourned and the regular meeting reconvened by President Winsett.

Scott Lyle moved to approve the Harvest Point Junction South West exclusion. Judy Rusk seconded such motion, and it was thereafter unanimously approved, and appropriate Board Exclusion Order was signed.

C. Weibel – Set Hearing.

Scott Lyle moved to set the public hearing for the Weibel proposed exclusion June 16, 2008, 7:00 p.m. at the Administration Office. Judy Rusk seconded such motion, and it was thereafter unanimously approved.

D. Resolution for Mead Inclusion.

Chief Templeton gave an update regarding the property in North Mead that would be affected by the resolution and inclusion. He also indicated that he had met with Chief Charles to discuss coverage issues.

The Board reviewed the proposed Resolution, together with the proposed Board Order of Inclusion.

Scott Lyle moved to approve the Resolution calling for inclusion into the Mountain View Fire Protection District of certain properties that have been annexed into the Town of Mead. Judy Rusk seconded such motion, and it was thereafter unanimously approved to execute the Resolution and Board Order of Inclusion, both of which were signed by the appropriate officers.

E. Request re Surplus Items.

Chief Templeton stated that a request from the State Chiefs Association had been received for certain items for donation. We currently have surplus items, some of which are on the list received from State Chiefs. Staff requests Board approval for donation of the items to State Chiefs Association for donation to Ordway and Crowley County departments, as they recently sustained deaths to firefighters and State Chiefs has been made aware of huge needs for these departments; i.e. everything from bunker gear to computers, etc. Judy Rusk stated that is an excellent idea to help out other departments with our surplus items. President Winsett stated there are too many issues in giving employees the option to purchase the surplus equipment, and this type of donation is a great way to help other departments. Jerrod Vanlandingham asked for a list of the surplus items.

Judy Rusk moved to donate surplus items to the State Chiefs Association for distribution to the needy departments in the State of Colorado, including Ordway and Crowley County. Jerrod Vanlandingham seconded such motion. Discussion was held.

Scott Lyle stated that if we are looking for more money from our taxpayers due to expanded growth, etc., it doesn't look good to give away surplus items. He is in favor of the idea to help out other departments, just want to make sure we don't give fodder to the persons who have us under a microscope. It would be different if we auctioned off the surplus items to gain some revenue for the District, since we state we need additional revenue. Randy Winsett stated it is expensive to auction and we may not get much money for it. Most items would be expensive to purchase new, and if we could help depressed areas/departments, it would be great.

Dr. Walker stated that perhaps we could look at more local departments that need some of the surplus items, rather than sending them to Crowley County. In the spirit of our local good will, it might be good to check into needs in the area.

Chuck Gabbard stated years ago we donated items to Hygiene Fire and Galetton Fire. Chief Pischke stated that due to the nature of the incident in Crowley County, and the very low budgets, etc. that these departments have, there is a real need. Chief Pischke stated that a good example is

that we have some old computers that won't support our current systems, and some fire departments don't even have computers, so this would be a great upgrade for them. Randy Winsett called for the vote and it was thereafter unanimously approved. Randy Winsett asked for the vote. The motion passed unanimously. Chief Lawley stated that an auction company has looked at the items and will auction it off, for a fee, if we need to.

Scott Lyle stated that if we do donate items that perhaps it would be a good PR situation and some personnel can help deliver it. Chief Templeton stated we can take pictures of the items to show that they are old, out of date, or items that we cannot use in case there are questions in the future.

F. Dacono Station Project – Funding Options.

Chief Templeton distributed spreadsheets concerning three possible options with regard to funding the Station 7-Dacono project. Option One included budget cuts and a hiring freeze; Option Two included borrowing \$500,000 via lease-purchase, and also included remodel of existing Station 7 to house Maintenance; Option Three included borrowing \$1,000,000 via lease-purchase, and also included the remodel of existing Station 7, as well as a basement to the new Station 7.

Chief Templeton reported on the ongoing processes. The contract with the Division of Local Government has been signed and sent; Donna has effectuated the paperwork for reimbursement and automatic deposit of the reimbursement funds from the Grant. Chief Pischke verified that any deviation from the project presented to DOLA for the Grant will not endanger the grant, therefore we can select any of the options presented with no impact to the Energy Impact Grant reimbursement.

Chief Templeton reported that a 30 acre regional park will be located in Dacono right across from the proposed new station. He spoke with Mayor Carlson and he indicated that a community room available in the new station would be advantageous. We could also use this room for training, etc.

Donna Mullison distributed spreadsheets analyzing all three options separately. Chief Templeton reviewed each of them.

In reviewing Option 1, Chief Templeton stated that Don Sandoval did not know how successful we would be in being granted the additional \$150,000 from the Energy Impact Grant committee. Donna reviewed the cuts that would have to be made to effectuate full funding of the project without a lease-purchase. Chief Templeton stated that the "extra" amount in red on the spreadsheets could be used for appliances.

Chief Templeton reported that in Option 2 it would include a remodel of the current Station 7 to house the maintenance division, therefore realizing a savings to the budget of \$37,500 for the rent on the temporary Station 2/Maintenance. It also includes a lease-purchase of \$500,000. Judy Rusk stated that it may be cheaper to demolish the building and build a new one for that kind of money. She asked Mayor Carlson what their expectation for the old building is. Mayor Carlson stated that so long as the Fire District continues to use the building for any type of fire business, i.e. fire apparatus maintenance, it is approved for that use.

Chief Templeton reported that Option 3 would include the remodel of the current Station 7, a basement with a walk out feature for new Station 7, and the lease-purchase of \$1,000,000. Chief Pischke stated that the estimate for the additions in today's dollars is a little over \$500,000. There is some savings to be realized if we do this walk out basement which will include a community room and some storage that is greatly needed District-wide. By the time we get done building additional fire stations that are needed, Chief Pischke stated it would be hard to put an addition on an older station when we need new stations due to growth. Chief Pischke discussed putting money into existing Station 7. Remodel vs. putting up a new building on the location information has not been researched yet, but could be. Judy Rusk stated that it is a concern regarding the

number of times we have replaced concrete at that station due to the soil problems. Chief Templeton stated the addition of the community room will allow us to offer the Dacono Community the same types of services currently offered in Erie. Judy Rusk stated she is concerned about finding an additional \$75,585 payment for the lease-purchase payment out of the general fund budget. Chief Templeton stated we would save the current amount budgeted for the SAFER grant this year and use it for the first annual payment. Thereafter, the total amount of \$188,821 would have to be funded out of the general fund.

Mayor Carlson spoke regarding the future plans for the City of Dacono, i.e. paving, services, housing, commercial, etc.

President Winsett stated it is a priority to get the station built. Concerns regarding additional lease-purchase payments were discussed. Scott Lyle asked for priorities for items needed. Chief Templeton does not want to continue paying rent for a maintenance facility. This is a higher priority than the community room/basement. Chief Pischke stated Station 7 remodel would pay for itself in four years due to the savings in rental payments. Scott Lyle stated that it is easier to find an additional \$12,000 per year for a payment than \$75,000 per year. No matter what, it is important to get the station built. Chief Templeton stated that to him, it is building it now for less money and taking a risk for repayment. It is a gamble, but it is worth it in the Chief's opinion. Scott Lyle stated that in the future you will have to pay more for it, but you must look at the fact that we should realize additional revenue in the future as well due to increased assessments, etc.

Randy Winsett stated Mike Rangel needs to see all this prior to a decision as he represents the Dacono area. Chief Templeton stated we need to move forward ASAP.

Donna Mullison explained the status of the Capital Reserve account, the needs for the project, and the need for any payments to come out of the general fund in the future. Due to the need for matching funds, etc. from the Capital Reserve fund, all lease-purchase payments after 2009 must be taken from the General Operating Fund. The payment required in 2009 could be paid with the funds saved in 2008 by not receiving the SAFER grant.

Scott Lyle asked for worst case scenario. Where will you find \$188,000 payment out of the general fund if we don't have a successful bond/mill question some time in the future? Chief Templeton stated that we would continue to have the amount budgeted this year for SAFER for each year thereafter, and it could be used for this instead of budgeting for other items each succeeding year. Discussion.

Scott Lyle moved to approve Option 2 which builds the new station 7, remodels the old station 7 for a maintenance facility, and incurs a \$500,000 lease-purchase, with an annual payment of approx. \$125,526, which includes the refinancing of the Station 6 lease-purchase. Judy Rusk seconded such motion, and it was thereafter unanimously approved.

Chief Templeton stated there will be a groundbreaking ceremony, as well as a ribbon cutting ceremony, in the future for the Dacono Station. We will also de-commission old Station 7 as well. Randy Winsett stated we should not de-commission it, but rather re-commission it as a maintenance facility.

V. REGULARLY SCHEUED ITEMS

A. JRA Update.

The April, 2008 report, as well as the One Year Progress report, were distributed. Also, a board member must be appointed to be part of the JRA oversight committee to take Starr's place. The next meeting is July 21st. We need a board member to be on the collaborative efforts oversight

committee as well. Randy Winsett stated he will serve on the JRA committee initially, and if Director Rangel is interested he can take over.

Chief Templeton stated the annual report shows that the rate of collections is creeping up. It takes a significant period of time to get payments from insurance companies, etc. The estimated number of transports in the Boulder Rural area is significantly less than anticipated, being approximately 42% less. The numbers were arrived at from historical data gleaned from PrideMark, who previously transported the Boulder Rural area. Judy Rusk asked if Boulder Rural is paying for their own physician advisor and their own EMS coordinator. Chief Lawley stated they have their own physician advisor, but they don't pay an EMS coordinator. Mountain View provides the EMS coordination and oversight. Chief Lawley stated the amount for Twink is factored into the percentage Boulder Rural pays from transport fees. We will be reviewing the percentage and the entire agreement with Boulder Rural in July, especially since we now do Boulder Rural's QA/QI, etc. Judy stated that perhaps Boulder Rural should support our physician advisor rather than having their own. Chief Lawley stated they work under different protocols than we do. Chief Lawley stated Boulder County protocols are similar to ours, but we can do more due to performing transports, as well as different philosophies of our physician advisor. Randy Winsett stated this should be discussed as well.

Jerrold Vanlandingham stated that Boulder Rural also has some area that is outside the JRA that they service, which could make it confusing having two different protocols.

B. ESCI Update.

Chief Templeton addressed the statement earlier, and we are investigating the payment of the same. We have our next operational procedures meeting this coming Thursday, and will be reviewing the initial five areas of emphasis. Randy Winsett stated we need to have a representative on the collaterative efforts oversight committee to replace Starr. Jerrod Vanlandingham stated he would volunteer to be on that committee. Chief Templeton stated that the ESCi study is on the website for review. Donna also has copies if anyone needs one.

VI. REPORTS

A. Station Reports.

None.

B. Staff Reports.

(1) Operations/Training

Crews have taken the action report, stuffed the bags and a majority of them have been delivered to homes in the District. We have had some feedback re signing up for the newsletter and volunteering. B Shift contacted a development off Hwy. 119 and WCR 5.5 as they would not allow distribution of the action reports, but they did state that we could make a presentation at their Homeowners Association meeting. We will be making a presentation on June 9th at their HOA meeting.

(2) EMS

Donna distributed Twink's report. Scott Lyle asked if we would be able to receive the packets via e-mail. Donna stated so far we have not worked out all the bugs, but we will continue to work on it. Chief Templeton stated two law enforcement agencies have contacted the District regarding blood draws, and the cost of the same. We will be following up on this and report back to the Board. Chief Pischke stated that will be incorporated into the 2009 fee schedule for EMS. We will be researching fees charged by other entities and restructure our fee schedule accordingly and bring the proposal to the Board for review/approval. We can ask local law enforcement agencies about charging at this point in time rather than waiting for 2009.

(3) Fire Prevention

Chief Pischke stated LuAnn is still out, and Chuck Boyes continues to fill in for her.

(4) Admin

None.

(5) Volunteer/Reserve Program.

Paid part time program was discussed earlier.

(6) Career Firefighters.

Sean Flagg congratulated the new Board members. They look forward to working with the Board. Two members are currently in Phoenix attending a conference regarding the wellness program. The union and District split the costs. A large number of career members have been out in the community during the election as well as delivering action reports. A vast majority of the citizens are very supportive. Getting the information to the taxpayers and selling them on our organization and the services we provide will be very beneficial in the future.

(7) Fire Corps.

Chief Pischke reported that Sparky visited the Children's Hospital. Sparky appeared at Erie Days, but Bill was alone and was pretty overwhelmed, especially after a child took Sparky's helmet and ran away, and another took his badge. They had to call the day short. Erie Days went well and there was a good crowd. Jerrod stated that the Longmont Fire Smoke House/Fire Prevention trailer could possibly be used for events. Discussion.

C. Other Reports.

None.

VII. BOARD MEMBER ITEMS

Welcome aboard to all new Board members.

VIII. EXECUTIVE SESSION

None.

IX. ADJOURNMENT

There being no further business to come before the meeting, Judy Rusk moved to adjourn the meeting. Scott Lyle seconded such motion, and it was thereafter unanimously approved to adjourn the meeting at 2148 Hours.

Respectfully submitted,

President Date

Secretary Date

Minutes051908