

**MINUTES OF THE REGULAR MEETING OF
BOARD OF DIRECTORS OF THE
MOUNTAIN VIEW FIRE PROTECTION DISTRICT**

May 21, 2007

I. OPENING OF REGULAR MEETING.

A. Call to Order.

The regular meeting of the Board of Directors of the Mountain View Fire Protection District was held at the Administration Office, 9119 E. County Line Road, Longmont, Colorado, on May 21, 2007, and was called to order by Judy Rusk at 1900 Hours.

B. Pledge of Allegiance.

All persons in attendance participated in the pledge of allegiance

C. Roll Call.

The meeting was attended by the following Board members: Judy Rusk, Anne Freeman Pawlowski, Stephen Walker, Scott Lyle and Randy Winsett.

Also present were: Steve Pischke, Donna Mullison, Dave Beebe, Bill Dashiell, Twink Dalton, Roger Rademacher, Chuck Gabbard, Chad Rademacher, Mark Lawley.

D. Approval of Agenda.

Chief Pischke stated there were no additions to the agenda. There is an Executive Session needed for the purposes of legal negotiations, pursuant to Section 24-6-402(4)(b), C.R.S. The Executive Session will be moved up to Agenda Item IV.F., prior to the action items.

Scott Lyle moved to approve the agenda, as amended. Randy Winsett seconded such motion, and it was thereafter unanimously approved

E. Chief's Report.

Chief Pischke had nothing to add to the report contained in the Board packet. Dr. Walker asked if there was any prevailing sense in the communities regarding the JRA or the District in general, after attending many meetings in Erie, Niwot, etc. Chief Pischke stated that there were positive comments from the Niwot Community Association members who have received services. In terms of the District overall, some feedback comes from Erie as it relates to specific items, i.e. whether or not they will open up Bonanza Drive from Vista Ridge Parkway and the existing Bonanza Drive that accesses Erie Air Park. Their issues are not with the fire department, but with opening the street. They realize the longer response times, but do not want Bonanza Drive to go all the way through. Discussion. Scott Lyle asked per the new IGA with Erie what will be required as overall response times. Chief Pischke stated we must meet 11 minutes 100% of the time per the agreement, and we do meet that. The changes in the new IGA are negligible, only had to do with the map/colors, not the times.

II. CONSENT AGENDA

A. April 16, 2007 Regular Meeting Minutes.

Randy Winsett moved to approve the April 16, 2007 regular meeting minutes, as written. Scott Lyle seconded such motion, and it was thereafter unanimously approved.

B. April 28, 2007 Special Meeting Minutes.

Scott Lyle moved to approve the April 28, 2007 special meeting minutes, as written. Randy Winsett seconded such motion, and it was thereafter unanimously approved.

C. May 16, 2007 Special Meeting Minutes.

These minutes were not available at the meeting, and review will be tabled to the June meeting.

III. PUBLIC/MEMBER PARTICIPATION

NONE.

IV. REGULARLY SCHEDULED ITEMS

A. Chief Hiring Process Update.

Anne Freeman Pawlowski stated the finalists have been announced, Steve Pischke and Randy Templeton. Congratulations, Steve. The next step is for the Board to complete some work, and they are bound by law to wait 14 days to make an offer. Anne Pawlowski is working with Jesse on a press release. Discussion regarding what will happen June 1st. A special meeting will be called for June 1, 2007, 6:00 p.m. at the Administration office. Chief Beebe asked if negotiations can be held during this process and it will be a done deal on June 1st. Anne Pawlowski stated that negotiations, background checks, etc. can be done during the 14 days. We hope to have the final selection on June 1st, but we will not know until that time. Discussion. Dr. Walker asked about comments regarding the assessment process. Anne Pawlowski stated CWH worked as partners with the Board and helped with every step of the process. A high level overview was completed, in that every assessor was available for every step of the process; Role Playing, Written Presentation and Oral Presentation. Written and oral had question/answer thereafter. After the candidate completed an exercise, the assessors were able to discuss/assess the candidate. There was a lot of input with this type of assessment center. Chris Hornick stated that it was surprising that at the end of the assessment center all assessors had come up with the same persons who were selected as the finalists. Discussion was held regarding the rigorous process. Anne Freeman Pawlowski stated that the box with the feedback after the "Meet and Greet" was placed in her truck that night, locked, and was given, unopened, to Chris Hornick of CWH the next morning. Everyone signed confidentiality agreements on the assessment board and the sheets were destroyed after being reviewed and the finalists selected. Dr. Walker was very happy with the huge involvement of the District members at the Meet and Greet. Dr. Walker was impressed with the due diligence exercised by the assessment Board. Chris Hornick was very focused at the task at hand. In addition, Dr. Walker was very impressed with the excellent candidates. Anne Freeman Pawlowski stated that we were very lucky to have Chris Hornick facilitate the entire process. His insights and ability to facilitate the process was exceptional and invaluable. Judy Rusk stated it has been a long process, but well worth the time and investment. Randy Winsett stated he was excited, as were many of the Board members. Chief Beebe stated we all just want to know who we are working for.

Dr. Walker asked for Chief Pischke's opinion of the process. Chief Pischke stated it was a good process. He told them that one other element could have been valuable; being one involving some of the community stakeholders input as another perspective. They are the ones that deal/see the Chief more often. Discussion. Anne Freeman Pawlowski didn't want any favoritism. Assessors were gleaned from areas not directly surrounding our District. Chief Pischke stated they could have been included in the "Meet and Greet". Anne Pawlowski stated she appreciated the membership's patience with the process.

B. JRA Update.

Chief Pischke distributed copies of the April, 2007 status report and reviewed the same. This information was reviewed at the JRA oversight committee meeting earlier tonight. At the next meeting in June, four areas will be added: Number of responses that each of the Boulder Rural JRA area and Mountain View JRA area respond to; 2301's response into Mountain View JRA response times vs. 2201 prior response times; number of individuals sent to collection and the dollar amount; and number of staff training hours to show number of staff as well as number of hours. To date, things seem to be running very smoothly, and Boulder Rural's Board member Jenna asked to ensure all information regarding the JRA is being given to the oversight committee. Chief Pischke stated that many suggestions are being received, but no complaints. There will be a JRA brochure coming out. The committee reviewed it at tonight's meeting. Hopefully, by the next meeting we will have the final document to be approved and thereafter disseminated to community members. Judy Rusk stated that Lefthand Water or Lefthand Sewer should be asked to insert a copy of it with the bills they send out. Discussion regarding many positive comments that have been received. Many people stated the quality of service provided by Mountain View/Boulder Rural is better.

C. ESCI Update.

Chief Pischke stated that the ESCi representatives are in town and will be at our District tomorrow. Chief Pischke gave an update regarding the Stakeholders interviews to be held on Friday morning between 8:00 a.m. and Noon. Discussion. Internal stakeholders will be interviewed tomorrow, and to allow more time for more people, Chief Pischke was able to reserve Friday morning for external stakeholders.

D. District Board Retreat Report.

Dr. Walker stated that feedback received, both informal and formal consultant feedback, stressed community. When looking at values, etc. the Board came to the conclusion that we need more of an attitude and a sense of building community. This directed the process. Discussion regarding the value statement. Judy Rusk stated the Board roles were defined and that is very valuable and important. There are a couple of things that will be done on a regular basis. One, every quarter we will recognize a member of the community that best exemplifies "Do the right thing at the right time for the right reasons at any given time." A committee of two volunteers, two career and one admin will select the recipient. The award is best exemplified by Jeff Gold, therefore it is called the Jeff Gold Award. Nominations can come from anyone. There will be some type of social, BBQ, pot luck, something to go along with giving the award. Judy Rusk stated due to the budget, we have not had any parties, etc. to thank our membership for their hard work. The first one should be held this summer. Line personnel and volunteers need to be involved in the coordination of the socials. They should put together a committee of volunteer and career personnel to plan the parties. This award is to look for the best; look for the good in each other, stop the nitpicking. Keep your eyes open for persons within the District membership that exemplify this award.

Chuck Gabbard asked if Mrs. Gold had been contacted about this. Roger Rademacher stated they should touch base with Jeff's parents as well. They should be consulted about having an award with Jeff's name on it. Chad Rademacher asked if the vision, mission and value statements will replace our current ones? Judy Rusk stated that the old ones came out of five years of work of committees within the District. The ones put together by the Board on 4/28/07 will not replace the old ones. Chad asked if they will be placed in the stations in addition to the ones we currently have. Judy Rusk stated these are the Board's mission, vision and value statements, and the direction they want the District to go. Judy Rusk thanked the membership for allowing the Board to do this. Chief Pischke asked if the Board is soliciting information from the membership regarding these statements? Judy Rusk stated the Board is always looking for feedback. These are the Board's mission, vision and value statements. Chief Pischke stated there are many voices within the District. Perhaps we should have one mission, vision and value statement for the entire organization. Judy Rusk stated that the Board would hope that the membership would follow the Board's mission, vision and value statements. Feedback was received from members of the District stating they did not know the Board's mission, vision or values. This is what the Board put together in answering that question. Chief Pischke stated that the Board's statements strengthen the current mission, vision and value statements. Anne Freeman Pawlowski stated it would be confusing to people. Have we redefined the prior mission, value and vision statements? Judy Rusk stated we can go either way with it. Perhaps we need feedback from members. Roger Rademacher stated the current mission, vision and value statements were put together by District members. Judy Rusk stated these are dynamic statements, and must change so as not to remain stagnant. Chief Pischke and Anne Freeman Pawlowski stated we need to be one voice; with one mission, value and vision statements. Roger Radmacher stated there is some confusion regarding the definition of "community". Is it the outside community or inside the District membership? Internal members feel they are not included in the definition of "community". Chief Pischke stated input from the membership would be valuable.

Dr. Walker stated the Board should formally request input from the District membership regarding the new mission, vision, value statements prior to implementation. Scott Lyle stated "community" was all inclusive. Anne Freeman Pawlowski stated this should be on next month's agenda, and send out an e-mail regarding feedback needed prior to next month's meeting. Twink Dalton stated that she understands that the Board reviewed the current mission, vision and value statements and the results were a more succinct statement? Judy Rusk stated that was not the case, they were all discussed and decided upon as new mission, vision, value statements. Twink stated that it may be to your benefit to look at your definitions, i.e. community. Anne Freeman Pawlowski stated that if the membership agreed previously, now we see that perhaps it is not still valid, and now we see that they should have input on the new proposed mission, value, vision statements. Chief Pischke stated that we should post the request for input in the stations, and it will be discussed at the officers meeting as well. Dr. Walker will put out an e-mail to everyone requesting input.

Scott Lyle asked to define the award for each quarter. The committee needs to be formed, but nominations need to be made in order to get the ball rolling. We need to make sure everyone knows the criteria and that persons make the nominations. The key is to allow the committee, members of the District, to decide who will receive the awards. Chief Pischke stated this should be included in the information being disseminated by the Board. The membership should nominate the persons to sit on the committee as well as persons to receive the award. Scott Lyle stated we need to decide who makes the final decision re who will serve on the committee. Everyone District-wide must pick the five persons.

Roger Rademacher asked about contacting the families regarding awards with Jeff Gold's name on it. A quarterly award deludes how special Jeff Gold was. Jeff's family and friends should have input regarding how/why award is given. Discussion.

Chief Pischke discussed ideas brought to him by Kevin Berryhill and Tim Foster regarding fundraisers for scholarships, etc. in Jeff Gold's name. Perhaps we should work with them as well,

as they are working with Jeff's family, etc. Roger Rademacher stated Mike Stratton would be a great person to head up the committee to work with these people. Chief Pischke could let Kevin and Tim know the District's ideas regarding the Jeff Gold Award. Judy Rusk stated they were working toward something to honor Jeff for his dedication, etc. Discussion. Randy Winsett stated there must be buy-in from family and the District membership to ensure this is well received and meaningful.

Judy Rusk stated Fire Corps made a presentation with their mission statement. We will have to be looking for some fundraisers to fund some of the fire prevention ideas submitted. One of the long range visions for Fire Corps is to tie in with the Neighborhood Watch program through the Police agencies; citizen incident response teams.

Judy Rusk stated the District's IT needs, communication, etc. need to be updated, etc. Anne Freeman Pawlowski initiated discussion regarding the website and updating it. This will be imperative to do prior to any ballot question, etc. Chief Pischke gave a history of the website design, etc. It was done initially internally for no cost; to overhaul it will take funding. Randy Winsett stated we need to update the information, pictures, etc. Scott Lyle stated that we need to find significant amounts of money to update. Chief Pischke will deal with this. Anne Freeman Pawlowski stated it should be scrubbed and redone. Bill Daschiell stated you should not trash things, find out what is important to District members before redoing it. Anne Pawlowski asked that outdated information be deleted.

Judy Rusk stated there are confusing roles/responsibilities, job descriptions, etc. for administration personnel. Personnel have been asked what they are doing now and what they feel their jobs should be. This information should be sent directly to the Board. These are due by 5/31/07.

E. Fire Corps Update.

Chief Pischke stated their first public appearance in the community was this past weekend at Erie Days. A lot of information was disseminated, as well as frisbees, hats, etc. Good response by the community, and good exposure. Another pop up shelter and a sign signifying the booth are needed. Discussion. Chief Pischke stated Vista Ridge on July 3rd, and Nostalgia Days later in the year and perhaps Mead Days will be coming up where we need to staff a booth and disseminate information, etc. Bill Dashiell attended the Sweetgrass HOA in Dacono and gave a presentation. He gave an update on the presentation topics. Bill will get the date/location of the next meeting to Chief Pischke so a Fire District and/or Dacono or County police representative can attend.

F. EXECUTIVE SESSION

Randy Winsett moved to adjourn to Executive Session for the purposes of legal negotiations, pursuant to Section 24-6-402(4)(b), C.R.S. Scott Lyle seconded such motion and it was thereafter unanimously approved to adjourn to Executive Session at 2024 Hours.

The Executive Session was adjourned, and the regular meeting reconvened, at 2029 Hours.

Anne Freeman Pawlowski left the meeting to attend to personal matters.

V. ACTION ITEMS

A. April, 2007 Financial Statements.

Chief Pischke reviewed the statements, and stated we are currently under budget. Discuss OT, keeping the contract personnel and adding the JRA EMT have been helpful in keeping OT at a minimum. Judy Rusk asked for information regarding what the contract and JRA EMT cost vs.

the OT savings. We need this information for the budget process. Discussion regarding Wildland deployments. Darin Suter just returned from Minnesota and we currently have a brush truck/crew in Florida. Discussion regarding Worker's Compensation and volunteer pension line items. Donna Mullison explained how these were determined, variables each year, etc.

Scott Lyle moved to approve the April, 2007 financial statements. Randy Winsett seconded such motion, and it was thereafter unanimously approved.

B. Ludlow Exclusion Hearing.

Randy Winsett moved to adjourn to public hearing on the Ludlow exclusion. Stephen Walker seconded such motion and it was thereafter unanimously approved.

There being no public comment, President Rusk adjourned the public hearing and reconvened the regular meeting.

Stephen Walker moved to approve the Ludlow exclusion. Randy Winsett seconded such motion, and it was thereafter unanimously approved and the exclusion order signed.

C. First Amendment to Erie IGA.

Chief Pischke stated that the first IGA map was created by physically driving between all areas. The current map reflects more accurate calculations for response times per a computer program used by Boulder Rural. The color code was changed as well. Chief Pischke discussed the posting of 2226 for the JRA and 2224 for the Erie area during training, etc. At this point in time, they post at Station 5. Operations will be looking at alternate posting areas to cover both areas better. Discussion was held regarding volunteer staffing helping with the response times. Meadow Sweet Farms subdivision, which includes a proposed piece of land for the Fire District, is up for review/annexation to the Town of Erie within the next month. Chief Pischke stated it is important to attend both monthly meetings held in the Town of Erie to ensure the Fire District's interests are served.

Stephen Walker moved to approve the First Amendment to Erie IGA. Scott Lyle seconded such motion, and it was thereafter unanimously approved and the IGA was signed.

D. IGA with Boulder Sheriff.

Chief Pischke reviewed the proposed IGA. This was reviewed at the Boulder County Fire Chiefs meeting.

Randy Winsett moved to approve the IGA with Boulder County Sheriff. Stephen Walker seconded such motion, and it was thereafter unanimously approved and the IGA was signed.

Scott Lyle asked about some commercial development on Hwy. 7 next to Vista Ridge. Chief Pischke stated that will be in our District.

E. Berthoud Fire Letter.

Judy Rusk stated that the Executive Session was held regarding Berthoud Fire's offer regarding Margil Farms becoming part of Mountain View Fire Protection District.

Stephen Walker moved to accept the terms of the Berthoud Fire District proposal for exclusion of Margil Farms with the stipulation that the revenue numbers be verified by the County. Randy Winsett seconded such motion, and it was thereafter unanimously approved.

Judy Rusk stated this area will include all areas that were in the Town of Mead prior to the IGA with Mountain View Fire. If it is not in the Town of Mead, the property will stay in Berthoud Fire's District. In the event the Town of Mead annexes the property into the Town, it will also be included in Mountain View Fire at that time. Chief Pischke stated that for 2008 Berthoud will receive 100% of the revenue; for 2009 Berthoud will receive 50% of the revenue; and for 2010 Berthoud will receive 25% of the revenue. Beginning in 2011, Mountain View Fire will receive 100% of the revenues.

Chief Pischke stated he will go to the County to verify all properties that will be included in this agreement.

VI. REPORTS

A. Station Reports.

NONE.

B. Staff Reports.

(1) Operations/Training

Chief Pischke stated the call volumes continue to increase. We should go way over 3,000 calls for 2007. Training Division has changed due to Chief Junk's retirement. Chief Dave Beebe has come off line and is overseeing the Training Division, and Captain Bennet remains the Training Captain temporarily. There will be testing on this position in the future. Chief Beebe has been tasked with a huge assignment for the remainder of the year. Chief Beebe stated he is in the rebuilding process.

(2) EMS

Twink Dalton distributed an EMS summary showing calls and transports for January through April, 2007, and reviewed the same. Chief Pischke stated that hopefully beginning next month we will get additional breakdowns of statistical data. Twink Dalton reported that career EMS training is given in two hour blocks 8 times per month, and 1 hour blocks 9 times per month. Career training includes ALS for paramedics, as well as BLS for all persons. Volunteers are offered two hour blocks four times per month. This includes both Mountain View and Boulder Rural. We teach upwards of 40 people per month. Scott Lyle asked for more specific information regarding the JRA, i.e. number of persons from each department.

Twink Dalton stated we have brought in approx. \$700 since the first of the year for teaching classes outside the District.

(3) Fire Prevention

LuAnn Penfold is attending Code hearings this week. Her report was included in the packet, and Chuck Boyes is covering in the office this week while LuAnn is out. She felt it critical to attend code hearings due to her plan to present the first reading of the revised Fire Code at the June Meeting. This will bring us up to speed in a couple of our communities that have

already gone that direction. Dacono has already done it. After the Fire Board approves it, LuAnn will take it to the communities we serve. She will ensure that the draft she has written is valid by attending the Code Hearings this week.

Judy Rusk stated LuAnn Penfold provided the information asked for regarding fees not charged.

(4) Admin

Chief Pischke stated we have received a resignation by Chrissy Eismann. We are currently reviewing how best to replace that position, etc. We will come back with a recommendation at the June meeting.

Chief Pischke stated Donna Mullison and he met with the Insurance representative regarding our District liability/vehicle insurance package. We are looking at a possible reduction in premiums.

Chief Pischke reviewed information regarding HB37 regarding possibilities for benefits allowed for volunteers. This information can be reviewed during budget time should the Board desire. Chief Pischke stated that the contract firefighters currently filling temporary/part-time firefighter positions, do not receive volunteer service credit during the time they are paid as part-time firefighters.

Chief Pischke initiated discussion regarding whether property West of WCR 5 and North of Hwy. 52 is the same land purchased by the Town of Frederick. This is within our Fire District boundary. Dick Lyons stated we can fight these exclusions/inclusions areas. As they come up we will discuss these properties, as Frederick-Firestone Fire has an IGA with the Town of Frederick that whatever they annex will be required to be annexed into Frederick-Firestone's Fire District. Discussion.

(5) Volunteer/Reserve Program.

Chief Pischke stated the Erie volunteers were very busy at the Erie Town Fair this past weekend.

(6) Career Firefighters.

Chad Rademacher initiated discussion on the presumptive cancer law. This is big for fire service personnel. The governor signed this into law. CPAT will be held at the Longmont Training Center. It will be held the 9th, 16th and 23rd of June. Everyone come up and watch. Judy Rusk stated the training center is very busy.

Starting June 15th peer fitness program will begin and evaluations will be held for all personnel. Judy Rusk stated all Board members appreciate being included in the MVEveryone e-mails, information, etc.

C. Other Reports.

Twink Dalton stated the second part of the grant process on the EPCRs has been completed and looks favorable.

VII. BOARD MEMBER ITEMS

Dr. Walker thanked everyone for putting up with the last six months. It has been a tough go. Everyone and everything keeps getting busier and busier. A lot of patience has been helpful.

VIII. EXECUTIVE SESSION

This matter was handled previously as Agenda Item IV.F.

IX. ADJOURNMENT

There being no further business to come before the meeting, Scott Lyle moved to adjourn the meeting. Stephen Walker seconded such motion, and it was thereafter unanimously approved to adjourn the meeting at 2123 Hours.

Respectfully submitted,

President Date

Secretary Date

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