

**MINUTES OF THE REGULAR MEETING OF
BOARD OF DIRECTORS OF THE
MOUNTAIN VIEW FIRE PROTECTION DISTRICT**

September 18, 2006

I. OPENING OF REGULAR MEETING.

A. Call to Order.

The regular meeting of the Board of Directors of the Mountain View Fire Protection District was held at the Administration Office, 9119 E. County Line Road, Longmont, Colorado, on September 18, 2006, and was called to order by Stephen Walker at 1916 Hours.

B. Pledge of Allegiance.

All persons in attendance participated in the pledge of allegiance.

C. Roll Call.

The meeting was attended by the following Board members: Scott Lyle, Randolph Winsett, Stephen Walker. Judy Rusk and Anne Freeman were absent.

Also present were: Steve Pischke, Donna Mullison, Mark Lawley, Twink Dalton, Roger Rademacher, Chris Lawler, Chad Rademacher, Mike Stratton, Sean Flagg, Joe Pendergast, James Wood.

D. Approval of Agenda.

Scott Lyle moved to approve the agenda, as written. Randy Winsett seconded such motion, and it was thereafter unanimously approved.

E. Chief's Report.

Chief Pischke distributed the Chief/Staff report reviewing the activity summary since the last Board meeting.

Randy Winsett asked if the Weld County Assessor meeting was successful. Chief Pischke stated it was very beneficial in developing projections for the future. We have been unable to set a meeting with Boulder County, but are still trying. Chief Pischke gave an overview of the information Weld County can provide to aid in projecting revenue.

Dr. Walker asked about the meeting with Vista Ridge. Chief Pischke gave an overview of the information provided to Vista Ridge for their newsletter. Chief Pischke is providing information to Arapahoe Ridge as well.

Stephen Walker asked about the health insurance situation. Chief Pischke gave an overview of the meetings with our insurance brokers, together with some of our career personnel. Staff decided to change providers and will begin with Humana on 10/1/06. Humana provided increased coverage, and due to the significant premium savings the District was able to realize, we were able to add vision care and other enhancements, as well as adding an Employee Assistance Program for all career AND volunteer/reserve members of the District.

Scott Lyle asked for more information regarding the meeting with the Erie Town Director regarding station locations. Chief Pischke gave an overview of the meeting. There are

possibilities for dedication of land from different developments in Erie. They talked about growth in the Erie area in general, and the fact that they will continue to try to obtain land dedication for the District. Scott Lyle initiated discussion on need for more than just land, need to build the stations as well. Chief Pischke stated he has a meeting with representatives from Mead this Thursday regarding these types of issues. We have received information regarding the Carma property for land dedication in the future.

II. CONSENT AGENDA

A. August 17, 2006 Special Meeting Minutes.

Randy Winsett moved to approve the August 17, 2006 special meeting minutes, as written. Scott Lyle seconded such motion, and it was thereafter unanimously approved.

B. August 21, 2006 Regular Meeting Minutes.

Randy Winsett moved to approve the August 21, 2006 regular meeting minutes, as written. Scott Lyle seconded such motion, and it was thereafter unanimously approved.

III. PUBLIC/MEMBER PARTICIPATION

NONE.

IV. ACTION ITEMS

A. August, 2006 Financial Statements.

Chief Pischke reviewed the August, 2006 financial statements. We are currently under budget. We will have some line item areas in some particular account areas that will perhaps go over budget, but we continue to anticipate that we will come in under budget at the end of the year. Randy Winsett asked about the check for \$1,000 to Dacono. Chief Pischke stated it was for fuel under our new contract with them. Town of Erie check for \$1,200? Donna stated that it was for water. Discussion was held regarding water usage at Station 6.

Randy Winsett moved to approve the August, 2006 financial statements. Scott Lyle seconded such motion, and it was thereafter unanimously approved.

B. Handbook Clarifications – Command Structure & Scope and Valid Driver’s License Changes – 2nd Reading.

Chief Pischke reviewed the proposed changes. Scott Lyle initiated discussion regarding the driver’s license requirement. He is concerned we have the appropriate license for the type of driving to be done, i.e. GVW when pulling trailer, etc. Chief Pischke stated this will be taken care of in an AOG. Randy Winsett moved to approve the handbook clarifications upon second reading. Scott Lyle seconded such motion, and it was thereafter unanimously approved.

V. REGULARLY SCHEULED ITEMS

A. Fire Corps Update.

Chief Pischke distributed an informational memo and gave an update on his meetings with Fire Corps representatives. Development of job descriptions is on the October agenda. Dr. Walker initiated discussion regarding recruitment for participants in the program. Discussion was held regarding community support. Dr. Walker asked that next month recruitment be an agenda item to discuss. Staff was directed to ask the career and volunteer members for suggestions at upcoming meetings. Chris Lawler stated that perhaps Jesse could get some kind of press coverage regarding recruiting for firefighting, and Fire Corp. participants.

B. Stifel, Nicolaus Update.

Chief Pischke reported on his initial meetings with Stifel, Nicolaus. They expressed interest in meeting with the Board to develop a work plan and time line. Right now they stated that it is too early and the wrong time of year due to general election to do any research/polling. They feel we need to address capital projects/plans, i.e. are the projects we planned during the last election still valid? They suggested that Chief Pischke get information from the Towns and newspaper regarding their thoughts and information gleaned after the unsuccessful election.

Discussion was held regarding the agenda for 9/25/06 meeting. Chief Pischke stated that CWH is scheduled to meet with the Board at 6:30 p.m. Thereafter, staff may have need for an Executive Session. Dr. Walker stated that perhaps the Board should set a special meeting to meet with Stifel, Nicolaus. They would be available on October 12th. If the Board would like to discuss during a regular Board meeting, Stifel could attend the regular meeting on October 16th. This would alleviate the need for an additional meeting. Discussion was held regarding the agenda for the next month or two at the regular meetings. Board consensus was to have Stifel, Nicolaus attend the October 16th meeting.

VII. REPORTS

A. Station Reports.

Chief Pischke stated painting is ongoing, as we are preparing for winter.

B. Staff Reports.

(1) Operations/Training

Chief Lawley stated Chief Junk has put together all information regarding a volunteer academy next spring. Next month all career and volunteers will go through live fire training in the Boulder Training Center. Two fires this month, one in a home in Dacono and one in a business on County Line Road. Crews did an excellent job. Make good, quick knock downs.

Chief Pischke stated that representatives from the Northern Consortium will be attending a Board meeting, hopefully in October, to give an overview of the entire program. The presentation will be similar to the one given regarding the Wildland Program.

(2) EMS

EMS Director, Twink Dalton, stated the District had 90 transports in August, and September looks like it will be just as busy. Since the last Board meeting, 20 hours of CMEs have been offered. The specially requested First Responder class has begun, with eight of our volunteers participating. EMS has matched JPRs and MPRs for EMS skills, mirroring the fire requirements/terminology, etc. We are in the process of distributing individual protocols, as well as protocols for all apparatus.

(3) Fire Prevention

Fire Marshal LuAnn Penfold is attending Code Hearings this week. Her report is included in the packet. She will glean information and bring it back to help facilitate coordinating our towns/cities to upgrade to a more recent fire code.

(4) Admin

Chief Pischke stated there will be a special meeting next Monday, 9/25/06 to meet with CWH, as well as discuss personnel issues and how they may impact budget in Executive Session.

Chief Pischke attended an informational meeting tonight with other entities. He will type up notes from the meeting and distribute to the Board members.

Donna Mullison reminded everyone that Chief Devlin's retirement party is scheduled for this Friday, September 22, 2006, from 4:00 to 7:00 at the SW Weld County Annex off the I-25 Frontage Road, North of Hwy. 119. We'll try to have the Board make the presentation at approximately 5:30 p.m.

(5) Volunteer/Reserve Program.

Chris Lawler reported that we are receiving a lot of response from the website/banners regarding recruitment. He stated he meets with at least one new person per week. We anticipate that the next academy will be full. A lot of persons are interested in career jobs and therefore want to volunteer and get the training, etc. It would be great to have a feature or something in the newspaper regarding recruiting. Discussion regarding interested persons performing ride-a-longs, etc. Dr. Walker asked if there were more career/volunteer trainings. Chris Lawler stated that Capt. Bennet is good about integrating both into training. Chief Lawley stated it is happening on a regular basis. Next month will be both volunteer and career live fire training together.

(6) Career Firefighters.

Sean Flagg stated that at the last fire the volunteers were very helpful. Sean stated that there were six career persons who attended the IAFF Fallen Firefighter program in Colorado Springs. If there are a lot of new volunteers looking for a stepping stone into a career job, he suggested that the District look at having them sign a contract to perhaps repay for training given to them if they leave in a short period of time. Scott Lyle stated we are an at-will state. Two weeks notice on either side. There are legal issues we must consider. Twink Dalton stated that the department must look at all members regarding how much we pay them or how much we don't pay them. People are leaving to get better paying career jobs. It would be to our benefit to look at what we pay contract people, career people, and what are the internal

support mechanisms in place for them. It is very important to develop a program where people want to stay here. Money is only part of it—atmosphere and internal support structure are important, too. Chief Pischke stated the same thoughts were discussed at the meeting with other entities earlier tonight.

C. **Other Reports.**

NONE.

VII. EXECUTIVE SESSION

NONE.

VIII. BOARD MEMBER ITEMS

Randy Winsett stated Twink did training for Brighton Fire and he received verbal praise for excellent training and for Twink’s dedication and excellent training skills. Twink stated that the budget for printing the protocols was non-existent. Some of the departments that she teaches for were required to pay Mountain View and this money was used to print the protocols. Chief Pischke stated we are under contract with Amgen for EMS training which they pay Mountain View for. Donna stated we are also contracting for pram repair with Platte Valley Ambulance. Dr. Walker would like a list of all contracts, etc. we provide that augments revenue, etc. Twink stated that one of the other benefits we receive is trading in kind for training, etc. We’ve done that with Brighton, Thornton, etc. These reciprocal arrangements are used to augment each entities’ training programs, etc.

IX. ADJOURNMENT

There being no further business to come before the meeting, Randy Winsett moved to adjourn the meeting. Scott Lyle seconded such motion, and it was thereafter unanimously approved to adjourn the meeting at 2030 Hours.

Respectfully submitted,

President Date

Secretary Date