



**Board of Directors Meeting
August 16, 2021
Hybrid/Virtual: Zoom**

Meeting Minutes

I. OPENING OF MEETING

a. Call to Order.

The regular meeting of the Board of Directors of the Mountain View Fire Protection District was held on August 16, 2021, hybrid/virtually and was called to order by President Christian at 6:00 p.m.

b. Roll Call.

The following Board members attended the meeting:

President Christian, Director McConnell, Director Whitlow, Director Bloom and Director DeVenny.

Other persons present were Fire Chief Dave Beebe, Deputy Chief Sterling Folden, Deputy Chief Jeff Webb, Finance Director Tonya Olson, Director of Administration Pamela Owens, Administrative Specialist Cindy Wible, Human Resources Manager Melissa Meehan, Legal Counsel John Chmil, Aaron Miller, Luke Hawkins, Roy Leggett, Micah Arnold, and Ben Carter.

c. Pledge of Allegiance.

d. Approval of Agenda.

Director Whitlow moved to approve the agenda as written. The motion was seconded by Director McConnell and was unanimously carried.

II. PUBLIC/MEMBER PARTICIPATION

Ben Carter, Secretary/ Treasurer from IFF Local 3214 Mountain View Professional Firefighters, presented an overview and history of the union. He updated the Board that they have been involved in fundraising events and working closely with the District on current staffing challenges. He shared that the Honor Guard recently participated in a funeral for a local Erie resident and retired Denver Firefighter.

III. CONSENT AGENDA

Director Bloom moved to approve the consent agenda. The motion was seconded by Director McConnell and was unanimously carried.

IV. REPORTS

a. Staff Reports

Staff discussed the reports that were submitted in the Board Packet.

Chief Webb updated the Board on Station 8. He working to get a forensic engineer and a structural engineer to evaluate the station. Once this is done, he can start developing specifications for repairing the damages.

Chief Folden added to his report that two of our seasonal employees will be transferring to full-time line employees.

Chief Beebe added that he has been visiting the stations, conducting crew meetings.

V. PRESENTATIONS

a. Turion Metropolitan District

Chief Beebe recapped the discussion from the July Board meeting on the Turion Metropolitan District. Legal Counsel, John Chmil, gave a brief overview of why the Metro District needs the approval of Mountain View FPD to proceed as it is part of the Title 32 Special District process. A presentation was given by Turion Metro District Legal Counsel Deborah Early of Icenogle, Seaver and Pogue. This is the firm that represents The Metro District and the Front Range Investment Holdings Company. Also present was Dan Rodriguez an engineer for the Metro District and the Developer.

b. Legal Update on SB21-293

Chief Beebe asked legal counsel to update the Board on Senate Bill 21-293. This bill addresses residential assessment rates, it passed earlier this year. John Chmil explained what impacts this bill will have on the District in the future and what adjustments the De-Gallagherization from last year will be. Mr. Chmil explained the language in SB 21-293. Some of the discussion focused on the reduction to the residential assessment rates, which the District will not be effected by because of last years de-Gallagherization vote. There will also be a reduction and reclassification to commercial assessments rates and categories.

VI. ACTION ITEMS

a. July Financials

Director of Finance, Tonya Olson, reported there were no significant changes to the reports for the month of July. Director Whitlow moved to approve the July 2021 financials. The motion was seconded by Director McConnell and was unanimously carried.

b. Consideration of the Resolution 2021-7 Turion Metropolitan District-Overlap with MVFPD

After a short discussion, **Motion:** Director McConnell moved to approve Resolution 2021-7 Turion Metropolitan District-Overlap with MVFPD. The motion was seconded by Director DeVenny and was unanimously carried.

c. Public Hearing for the Petition for Exclusion on the Wright Property

President Christian opened the Public Hearing for the Exclusion Petition for the Wright property at 7:27p.m. With no public in attendance, President Christian closed the Public Hearing at 7:28 p.m. Chief Beebe added that the application meets all the criteria for exclusion and recommends approving the request. **Motion:** Director McConnell moved to approve the Certified Order of Exclusion. The motion was seconded by Director Bloom and was unanimously carried.

OLD BUSINESS

a. Wildland Program Operational Plan

Deputy Chief Folden presented the Wildland Operational Plan at the July meeting. He was present at this meeting to answer any questions the Board may have. Chief Folden noted there were no significant changes from the first draft and that the plan has an adjustment period of 3-5 years. The Wildland Plan calls for a 10-person module including one crew boss and 9 seasonal employees if approved in each years budget. The wildland module will be used specifically for mitigation work, severity and going out to wildland fires. They will not be part of our responding crew at Station 10. Chief Beebe did emphasize that Mountain View's number one priority is the District and it's communities. The crew will not be sent out anywhere if circumstances dictate that they remain in district

b. Station 8 Update

Deputy Chief Webb gave the Board his updates on Station 8 in his staff report.

VII. BOARD MEMBER ITEMS

Director McConnell thanked the staff for the great work that's being done including the board packets, the organization of information and the discussions being had.

Director DeVenny thanked Battalion Chief Lee and Pam Owens for setting up a ride a long for her. She went with BC Lee to many of the stations. She also thanked Tonya Olson for sitting to discuss the district budget and financial processes. Suzanne attended National Night Out in Superior and had great compliments for the community outreach people and the crew at Station 5.

VIII. EXECUTIVE SESSION

Director McConnell made a motion to go into Executive Session at 7:45 p.m. pursuant to Section: 24-6-402 (4)(b) C.R.S. for purposes of consulting with our attorney and receiving legal advice on the Station 8 litigation and related matters. The motion was seconded by Director Bloom and was unanimously carried. Board's legal counsel John Chmil attended the Executive Session. Director Bloom made the motion to go out of Executive Session at 8:32 p.m. The motion was seconded by Director DeVenny and was carried unanimously.

IX. ADJOURNMENT

There being no further business to come before the meeting, Director Bloom moved to adjourn the meeting at 8:45 p.m. Director DeVenny seconded the motion, and the motion carried unanimously.

The foregoing minutes have been approved by the Mountain View Fire Protection District Board of Directors and constitute the official minutes of the meeting held on the date stated above.



09 / 21 / 2021

Chad Christian, President

Date

Colleen G. Whitlow

09 / 21 / 2021

Colleen Whitlow, Secretary

Date

Action Items

January 19, 2021

Action: President Christian added, in looking at the budget, and taking 2020 and the pandemic into consideration, he would like to see if we can get back to the District celebrating our achievements and recognize employees for outstanding performance more in 2021.

February 24, 2021

✓ **Action:** President Christian asked for an update on the Communication Plan for 2021 at the March 15 meeting.

March 15, 2021

✓ **Action:** After discussion, it was decided that President Christian and Director McConnell would meet with legal and Chief Beebe to go through questions. An updated version of the Bylaws will be presented at a future meeting.

✓ **Action:** Director Whitlow asked to include the board packets as part of the meeting notification on the District website.

May 17, 2021

✓ **Action:** Director Whitlow requested an update on the Vista Property at the June board of directors meeting.

Action: President Christian requested a meeting be scheduled in June to start discussions about the mission and bylaws for the Mountain View Fire Foundation.

✓ **Action:** Set up quarterly meetings with Chief Beebe and two members of the board.

Action: President Christian requested Chief Beebe present the annual goals and objectives and how they tie into the Districts strategic plan at the June board meeting

June 21, 2021

✓ **Action:** Ms. Olson had a meeting with the Weld County Assessor to discuss oil and gas revenues. They believe that the District may have seen the peak in revenues for oil and gas in 2019. Tonya will have an estimate on how that will affect the District by the next board meeting.

✓ **Action:** The board requested to have a copy of the Wildland Operations Plan and asked to have a brief presentation on it at the next meeting.

Action: President Christian would like to see a 1, 5 and 10-year plan for the Annex property. What it is currently being used as, how much it costs to maintain the property, value of the property and where the District is headed with it.

Action: Director Whitlow requested a timeline for the preparation for the 2022 Budget.

July 19, 2021

Action: Tonya will get the process that Griffin RCM uses for collection items and the amount and how many claims get sent to collection per month.

Motions

January 19, 2021

Motion: Director Bloom moved to ratify the Medical Advisor contract for 2021, Director McConnell seconded. The motion was unanimously carried.

Motion: Director Whitlow moved to approve Resolution 2021-1 to adopt the Mountain View Fire Protection District Mission, Vision, Values Statement. The motion was seconded by Director McConnell and unanimously carried.

Motion: Director McConnell moved to approve Resolution 2021-2 Approving the Regular Board of Directors Meeting Schedule and Designating Posting Locations for Notices of Regular and Special Meetings. The motion was seconded by Director Bloom and unanimously carried.

Motion: Director Bloom moved to approve the Administrative Services Agreement between Rocky Mountain Fire Protection District and Mountain View Fire Protection District. The motion was seconded by Director DeVenny and unanimously carried.

February 24, 2021

Motion: Director Whitlow moved to approve Investment Policy, AOG FI-0093, as corrected by Director DeVenny. The motion was seconded by Director McConnell and was unanimously carried.

Motion: Director Whitlow moved to approve the request of Finance Director Olson. The motion was seconded by Director McConnell and was unanimously carried. This is in reference to the list of bank signatories that Finance Director Tonya Olson reported on.

Motion: Director McConnell moved to approve the Carbon Valley Comprehensive Emergency Management Plan. The motion was seconded by Director DeVenny and was unanimously carried.

Motion: Director Whitlow moved to approve Resolution 2021-4 Authorizing Trade of Certain Apparatus with Neighboring Fire Protection Entities. The motion was seconded by Director McConnell and was unanimously carried. The date of the approval of the resolution will be corrected to reflect that it was approved on February 24th not the 18th.

Motion: Director Whitlow moved to approve Resolution 2021-5. The motion was seconded by Director DeVenny and was unanimously carried. The date of the approval of the resolution will be corrected to reflect that it was approved on February 24th not the 18th.

Motion: Director Whitlow moved to set the public hearing for the exclusion petition for 9295 Nelson Road and associated properties for the March 15th Mountain View Fire Protection District Board of Directors meeting. The motion was seconded by Director McConnell and was unanimously carried.

March 15, 2021

Motion: Director Whitlow moved to approve the expenditures for the First In Alerting System. The motion was seconded by Director McConnell and was unanimously carried.

Motion: Director Bloom moved to approve Resolution 2021-3 adopting and amending the 2018 International Fire Code. The motion was seconded by Director Whitlow and was unanimously carried.

Motion: Director Whitlow moved to approve the exclusion request from the David E. Chaknova Trust. The motion was seconded by Director McConnell and was unanimously carried.

April 19, 2021

Motion: Director McConnell moved to approve the Frederick-Firestone Auto Aid Agreement as presented. The motion was seconded by Director DeVenny and was unanimously carried.

Motion: Director Whitlow moved to approve the North Metro IGA for Auto Aid as presented. The motion was seconded by Director McConnell and was unanimously carried.

May 17, 2021

Motion: Director Whitlow moved to approve the MVFPD 2020 Financial Audit. The motion was seconded by Director McConnell and was unanimously carried.

Motion: Director Whitlow moved to approve Resolution 2021-6 authorizing the use of electronic signatures for district documents. The motion was seconded by Director Bloom and was unanimously carried.

Motion: Director McConnell moved to set the Public Hearing for this request to the June 21, 2021 regular Mountain View Board Meeting. The motion was seconded by Director DeVenny and was unanimously carried.

Motion: Director Whitlow moved to approve the Board of Directors Bylaws draft as presented. The motion was seconded by Director McConnell and was carried unanimously.

June 21, 2021

Motion: Director Whitlow moved to approve the purchase of the Type 6 subject to legal counsel approval. The motion was seconded by Director McConnell and was unanimously carried.

Motion: Director DeVenny moved to approve to withdrawal from the Carbon Valley IGA. The motion was seconded by Director Bloom and was unanimously carried.

Motion: Director Bloom moved to approve the Mountain View FPD Caretaker Agreement. The motion was seconded by Director DeVenny and was unanimously carried.

Motion: Director Whitlow moved to approve the Exclusion Petition for the Grigsby/Fieling property. The motion was seconded by Director McConnell and was unanimously carried.

Motion: Director Whitlow moved to authorize legal counsel to proceed as directed in Executive Session. The motion was seconded by Director McConnell and was unanimously carried.

July 19, 2021

Motion: Director McConnell moved to approve the SWAT IGA. The motion was seconded by Director Whitlow and was unanimously carried.

Motion: Director Bloom moved to set the Public Hearing for the August 13th meeting. The motion was seconded by Director DeVenny and was unanimously carried.

August 16, 2021

Motion: Director McConnell moved to approve Resolution 2021-7 Turion Metropolitan District-Overlap with MVFPD. The motion was seconded by Director DeVenny and was unanimously carried.

Motion: Director McConnell moved to approve the Certified Order of Exclusion. The motion was seconded by Director Bloom and was unanimously carried.

TITLE	Documents from the 9.20.2021 Board Meetings
FILE NAME	04.19.202 -...Minutes.pdf and 2 others
DOCUMENT ID	704250d16faffdf1ece0aae5901b6358665fbb4e
AUDIT TRAIL DATE FORMAT	MM / DD / YYYY
STATUS	✳ Completed

Document History



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Sent for signature to Chad Christian (cchristian@mvfpd.org) and Colleen Whitlow (cwhitlow@mvfpd.org) from powens@mvfpd.org
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19:45:28 UTC

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