



**Board of Directors Meeting  
March 21, 2023  
Directly Following the Pension Board Meeting  
Hybrid/Virtual: Zoom**

**AGENDA**

- I. OPENING OF MEETING**
  - a. Call to Order
  - b. Roll Call
  - c. Pledge of Allegiance
  - d. Approval of Agenda
- II. PUBLIC/MEMBER PARTICIPATION**
- III. CONSENT AGENDA**
  - a. February 21, 2023 Meeting Minutes
- IV. REPORTS**
  - a. Staff Reports
- V. NEW BUSINESS**
  - a. Monday Software Presentation
  - b. Community Outreach Plan
  - c. Public Hearing for CDOT Exclusion Petition
  - d. Set Public Hearing for Erie Gateway South Annexation Inclusion
  - e. Set Public Hearing for Christian Promise Fellowship Exclusion
- VI. OLD BUSINESS**
  - a. Station 8 Update
- VII. BOARD MEMBER ITEMS**
- VIII. EXECUTIVE SESSION**

Executive session pursuant to Sec. 24-6-402(4)(e)(I), C.R.S., for purposes of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators and pursuant to Sec.

24-6-402(4)(b), C.R.S., for purposes of conferencing with the District's legal counsel on specific legal questions both regarding the Union's proposals on the Collective Bargaining Resolutoin

**IX. ADJOURNMENT**

**ATTACHMENTS**

February 21<sup>st</sup> 2023 Meeting Minutes

Staff Reports

February Incident Reports

Community Outreach Plan

Community Outreach Coordinator Job Description

CDOT Exclusion Petition

Erie Gateway South Inclusion

Christian Promise Fellowship Exclusion

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**Zoom Meeting**

<https://us02web.zoom.us/j/84801754224?pwd=d1l1OFFQbEZ1eWJVdzduS25mYWZLZz09>

Meeting ID: 848 0175 4224

Passcode: 886185

**Phone In**

719-359-4580

Meeting ID: 848 0175 4224

Passcode: 886185



**Board of Directors Regular Meeting  
February 21, 2023, at 6:00 pm  
Hybrid/Virtual: Zoom**

**Meeting Minutes**

**I. OPENING OF MEETING**

a. Call to Order

The regular meeting of the Board of Directors of the Mountain View Fire Protection District was held on February 21, 2023, as an In-Person/Virtual Zoom meeting and was called to order by President Christian at 6:01 p.m.

b. Roll Call

The following Board members attended the meeting:

President Christian, Vice President Laura McConnell, Director DeVenny, Director Bloom, and Director Lathrop.

Other persons present were Fire Chief Dave Beebe, Deputy Chief Sterling Folden, Deputy Chief Jeff Webb, Administrative Services Director Pam Owens, Director of Finance Tonya Olsen, Communications Specialist Rick Tillery, Legal Counsel John Chmil, and Ben Carter.

c. Pledge of Allegiance

d. Approval of Agenda

Director Lathrop moved to approve the agenda as written. The motion was seconded by Director DeVenny and carried unanimously.

**II. PUBLIC/MEMBER PARTICIPATION**

L3214 President Ben Carter updated the Board on the Union activities from the past month. They sent members to classes ranging from negotiations to health care and much more. They have attended Labor Management Committee meetings with the administration. They also attended the monthly CPFF meeting. Mr. Carter updated the Board that L3214 has three new members and currently has 148 total members. They will meet with the nine new laterals on the 27<sup>th</sup>. L3214 President Carter also asked to resubmit the Retirement Health Care Savings

Proposal. Chief Beebe asked if it was appropriate to respond to Mr. Carter's comments. Legal Counsel, John Chmil, stated that this is not usually done in public participation. President Christian asked that Chief Beebe's objection be noted in the minutes, and he will follow up with Chief Beebe at a later date.

### **III. CONSENT AGENDA**

Director Lathrop moved to approve the consent agenda which includes the January 17, 2023, Regular Meeting minutes. The motion was seconded by Director DeVenny and carried unanimously.

### **IV. REPORTS**

Chief Beebe stated the staff reports were in the packet and asked for any questions. Director Bloom asked about the vacant finance position and asked what the timeline is for hiring a full-time person to fill that position. Chief Beebe said that position has been slotted as a full-time position in the budget and with the growth of the district along with new software, it was time for that position to become full-time. The previous employee had been working part-time and was asked if she would like a full-time position. She was not interested in going full-time. Finance Director Tonya Olson added that we are currently using a temporary employee until the hiring process is complete. There are 60 applications for the position. Ms. Olson expects to hire someone for that position by mid-March.

Director DeVenny asked Chief Beebe about his comment about the legislature looking into changing the assessment cycle for property taxes. Chief Beebe said that at the Metro Chief's meeting, it was brought up that they are considering a four-year cycle instead of the current two-year cycle. At this point, it is a preliminary discussion and may not happen.

Director Lathrop asked Chief Beebe about the panel he served on for Boulder County Office of Emergency Management. Chief Beebe said he was part of a presentation about the Anatomy of a Disaster and how a disaster evolves from beginning to recovery. Chief Beebe's part was to talk about the initial response to the Marshall Fire.

Director Lathrop also asked Chief Beebe about his meeting with Mayor Whitlow and future development in Mead. Several new subdivisions are going in and Director Lathrop asked if any commercial developments were in the process. Deputy Chief Webb responded that there are not many retail or commercial developments but more warehouse-type commercial developments. Chief Beebe and Mayor Whitlow also discussed the planned two new fire stations in Mead.

### **V. NEW BUSINESS**

#### **a. Preliminary December 2022 Financials**

Director of Finance, Tonya Olson presented the Preliminary December 2022 financials. She said that these were preliminary and unaudited and will be adjusted after the audit in March. Ms. Olson reported on revenues and expenditure details. Revenues, saw higher interest rates on our investments, wildland income was higher than projected, and the new supplemental income Medicaid Reimbursement program and prevention

revenue were all higher than projected. For expenses, Ms. Olson pointed out that we came in under budget for salaries and wages due to seven vacancies in the line and four vacancies in administration. Some of those vacancies were filled with recent hires. Categories associated with the vacancies were benefits, medical, and workers comp. We also had budgeted for a mail-in election, and it was changed to a polling place election which was a savings of about \$80,000. With all that being accounted for, she stated that we have a 9% variance and expenses are still coming in. Ms. Olson reminded everyone that these are preliminary and won't be finalized until after the audit in March.

b. 2023 Election Plan

Director of Administrative Services, Pam Owens, updated the Board on the 2023 Board Election. She and PIO, Rick Tillery, have come up with a communications plan that was included in the Board Packet. The plan consists of communications that have already been done and what is planned moving forward. The district has received five self-nomination forms. The election this year will be a polling place election and after discussion, it was decided to have nine polling places and look into a possible tenth in an area by Mead. **Action:** Find a location in Mead for the tenth polling place.

c. 2021 Edition of the International Fire Code with Consideration for Resolution 2023-2 Adopting and Amending the 2021 Edition of the International Fire Code

Deputy Chief Jeff Webb is asking the Board to consider adopting the 2021 International Fire Codes. He reviewed the code and said that our fire code needs to coincide with Erie's adoption of the 2021 code which contains a new sprinkler ordinance that takes effect on April 1<sup>st</sup>, 2023. After discussion, **Motion:** Director Lathrop moved to adopt the 2021 Edition of the International Fire Code with Consideration for Resolution 2023-2 Adopting and Amending the 2021 Edition of the International Fire Code. The motion was seconded by Director DeVenny and carried unanimously.

d. Set Public Hearing for CDOT Exclusion Petition

President Christian set the Public Hearing for the CDOT Exclusion Petition for the March 21, 2023, Regular Board of Directors Meeting.

**OLD BUSINESS**

e. Station 8 Updates

Deputy Chief, Jeff Webb, gave updates on the repairs at Station 8. Last week they poured the bay floors and started backfilling the excavation around the outside of the building. All drains have been inspected and crews are starting to rebuild the interior of the bay. With the current schedule, they are looking at mid-March for a completion date, weather permitting.

## **VI. BOARD MEMBER ITEMS**

Director Lathrop inquired about our policy regarding in-person public attendance. We have lifted the COVID Declaration, and the public is now allowed to attend Board Meetings in person. **Action:** We will update the schedule on the website and update the wording on meeting notices. Director Lathrop also asked about the Community Outreach Program. Deputy Chief Webb is finished with the job description and will be posting the job shortly. In the meantime, we are still doing car seat checks, CPR Classes, and First Aid Classes.

Director DeVenny updated the Board that she attended the First Friday and the first Thirsty Thursday for the Town of Superior.

Director McConnell asked about the Goals and Objectives that were discussed at the January meeting. Ms. Owens said they are updated and waiting for a few questions to be answered. She will send them out before the March meeting.

President Christian reminded the Board that he and Director Lathrop have met and are working on a draft of the policy and resolution on collective bargaining. They have met with Chief Beebe and L3214 President Carter and are incorporating their notes and will incorporate them in the draft. They meet with Legal Counsel to assist with reshaping the resolution.

## **VII. EXECUTIVE SESSION**

Director Lathrop moved to go into Executive Session at 7:31 p.m. pursuant to Section 24-6-402 (4) (b) for the purpose of consulting with the District Legal Counsel on specific legal questions relating to a letter from the L3214 Attorney. It was seconded by Director DeVenny and carried unanimously.

Director DeVenny made a motion to move out of Executive Session at 8:53 p.m. It was seconded by Director Lathrop and carried unanimously.

## **ADJOURNMENT**

There being no further business to come before the meeting, Director Lathrop moved to adjourn the meeting at 8:53 p.m. It was seconded by Director DeVenny and carried unanimously.

The preceding minutes are approved by the Mountain View Fire Protection District Board of Directors and constitute the official minutes of the meeting held on the date stated above.

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President, Chad Christian

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Date

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Board Secretary, Cole Lathrop

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Date

## Action Items

### December 6, 2022

**Action:** Ed Siebert to present what he learned at the Commissioners Meeting in January.

**Action:** Director Bloom asked if Rick could send out information about when the different interviews and stories will be aired. **Emails will go out with information on upcoming interviews. Staff will also forward any links available.**

### January 10, 2023

None

### January 17, 2023

**Action:** Director DeVenny asked if the Board could receive an email when the date of the swearing-in ceremony is decided on.

**Action:** Director DeVenny asked for a date that the district will receive the permits for Station 8. **Deputy Chief Webb sent this information via email.**

**Action:** Director McConnell asked for a timeline and trigger points that would illustrate when the need for a temporary station would be activated. **This information was emailed to the Board in January.**

### February 21, 2023

**Action:** Find a location in Mead for the 10<sup>th</sup> polling place. **Trying to contact Life Bridge Church to inquire if a polling place would be authorized.**

**Action:** We will update the schedule on the website and update the wording on the meeting notice.  
**Done**

## Motions

### **January 10, 2023**

None

### **January 17, 2023**

**Motion:** Director Lathrop moved to accept the Engagement Letter with the revisions. The motion was seconded by Director McConnell and carried unanimously.

**Motion:** Director McConnell moved to approve Resolution 2023-1. The motion was seconded by Director Lathrop and carried unanimously.

**Motion:** Director Christian moved to waive the exclusion fee for the CDOT Mobility Hub in Firestone. The motion was seconded by Director Lathrop and carried unanimously.

**Motion:** Director Bloom moved to approve the Second Amendment to the Revised and Restated Employment Contract. The motion was seconded by Director Lathrop and carried unanimously.

### **February 21, 2023**

**Motion:** Director Lathrop moved to adopt the 2021 Edition of the International Fire Code with Consideration for Resolution 2023-2 Adopting and Amending the 2021 Edition of the International Fire Code. The motion was seconded by Director DeVenny and carried unanimously





## MOUNTAIN VIEW FIRE RESCUE

3561 N. Stagecoach Road • Longmont, CO 80504

(303) 772-0710 • FAX (303) 651-7702

To: MVFPD Board of Directors

From: Dave Beebe

Date: March 1, 2023

Re: February Chief's Staff Report

Directors,

Please accept this report on activities, progress, and concerns that have occurred or are ongoing.

- Unfortunately, the district has had to address some serious personnel issues in the last month resulting in several members separating from the district. We take personnel issues very seriously and have rigorous policies and procedures in place to investigate and process allegations. It is the district's intent to be as fair and transparent in these matters while maintaining confidentiality when possible. Regrettably, personnel issues occur, however, in an organization this size, it is inevitable.
- I attended the first meeting of the Ballot Initiative 1A advisory committee. The committee is in its infancy and many questions on how it will function remain to be resolved. It is the district's intent to obtain funding for district-wide wildland fire mitigation. Many of our residents from the Marshall Fire area are aware of this funding and are requesting our participation in this program.
- Administration has been in discussions with Local 3214 concerning the implementation of a retiree health savings account. This is in the current contract under Article 17.11. The specific language of 17.11 is:

RETIREE HEALTH SAVINGS ACCOUNT. The district currently is exploring adding the option of a Retiree Health Savings Account (RHS) for all employees. If the District maintains an RHS option, the RHS may be funded in the following ways as may be permitted by law:

The preliminary plan included an option to use a sick leave conversion to help fund the program. This was in addition to a 1 to 1 employee/employer contribution.

Unfortunately, the plan initially proposed does not meet IRS regulations. The district has proposed stripping any language related to the sick leave conversion from the article and

instituting the program with a simple 1 to 1 employee/employer contribution. This would allow the program to be implemented.

The local has presented a counterproposal that would keep the sick leave component but at a higher cost to the district than what was agreed to during negotiations.

As of the writing of this report, the local is canvassing its members on how to proceed.

Based on the wording of the contract, the district has met the obligations of the contract language by exploring the options.

- On February 28<sup>th</sup>, I presented a state of the district update to the Erie Board of Trustees. This was an opportunity to get in front of the board and give them an update on the district and answer any questions. They are very supportive and appreciative of the service provided.
- In an effort to improve internal communications, Rick Tillery has convinced me to participate in a weekly VLOG (video blog). The first one went out on Feb 28<sup>th</sup>. These short videos are designed to provide a means to provide more timely information and answer questions from the membership. We'll see how it goes.
- MVFR has entered into a contract with SWCA Environmental Consultants to assist us with creating a district-wide Community Wildfire Protection Plan (CWPP).
- On March 8<sup>th</sup>, Director Lathrop and Chief Beebe met with the Board of Directors for the Hygiene Fire Protection District. We had been invited to discuss ways the organizations may be able to work together. It was a very wide-ranging conversation covering everything up to and including consolidation. It was a very positive meeting, and we look forward to hearing from them in the future.

#### **Administrative Services**

- Nine lateral firefighters that started on February 21 and have finished their three-week orientation. They stated on their shifts on Monday, March 13.
- On March 10<sup>th</sup> the district hosted the swearing-in ceremony for the lateral new hires. It was held at United Power with about 60 people in attendance.
- Human Resources is working on the hiring process for the Accounting Assistant and the EVOC position. Both positions will be filled by the end of March.
- Hiring process for the EMS Lieutenant and Community Outreach Coordinator is beginning.
- Human Resources is currently working on 4 employee relations issues and 5 injury cases.
- Administration processed a lengthy CORA request.

#### **Finance**

- Completed Medicare revalidation and site visit. Medicare revalidation is required every five years to maintain the district's ability to be reimbursed for ambulance transport claims.
- Software Update: Optimizing the software since implementation continues.
  - We have several issues brought up during implementation that are being worked on with staff and the vendor.

- Programmer is working on building a punch-out connection with Amazon.
- Finance staff participated in new hire orientation sessions. Finance presented a high-level overview of district finances and budget. Staff also presented a detailed explanation of what to expect from payroll and what's needed from employees.
- Job posting for Accounting Specialist closed on February 16<sup>th</sup> and interviews were scheduled during the first week of March. We hope to make an offer to a candidate in mid-March.

### **Operations**

- With the completion of the lateral new hire orientation, the nine new employees will be working through their grade books and FI process. The three new hires are in academy, finishing in May.
- We have two employees interested in paramedic school. Finishing details to get them prepped to attend classes.
- Beginning to work with Frederick Firestone on a large-scale auto aid agreement. This will take several months to work through.

### **Life Safety**

- 66 plans for review in February.
- Mead
  - New warehouses will be completed in late March.
  - QT and the Agfinity service stations and marts nearing completion.
  - Large solar farm/energy storage facility planned for west Mead.
- Erie
  - The town of Erie ratified our fire code adoption. The new code goes into effect on April 1.
  - Received plans for the Children's Eye Physicians building.
- Superior
  - Rebuilds for the Marshall fire are slowly accelerating.
- Adopted fire code goes to the remaining towns and counties in early March.

### **Fire Investigations:**

- Fire investigation at home under construction Erie

**Highlights of the Community Outreach Section:**

- February
  - CPR/AED class February 4
  - CPR/AED class February 8
  - Presentation to Aspen Ridge Prep
  - Car Seat Event, Station 5, February 17
- March
  - CPR class for 9 Girl Scouts March 1
  - Erie Senior Blood pressure checks and safety talk on March 2
  - CPR Training Mead High School March 3 and March 6
  - CPR Training March 11
  - New events coming in this month.
- Re-hired one CPR/Car Seat technician.
- Begin the hiring process for Community Outreach Coordinator in early March.

**Highlights of the Information Technology Division:**

- Continuing effort to deploy Monday.com organization-wide to standardize Mountain View on a single project and task management platform.
- Preparing for 4/5 go-live of new Operative IQ software named “Frontline.” The new software will provide enhancements to narcotics tracking, truck checks, EMS supply management, ticketing, and asset tracking.
- Completed NEMSIS 3.5 transition project.
- Onboarded new hires.

**Highlights of the Fleet/Facilities Section:**

Facilities notes:

- Station 8.
  - We are planning to move the crews back in on or before April 2.
  - Bay floor poured and curing.
  - Driveway concrete poured.
  - Rooms in the bay have been framed and sheet rocked.
  - Parking area and east side grading are progressing.
  - Working on an alternate site drainage plan to the east, rather than north.
- Our new Facilities Technician I, Seth Steffen, will start with the organization on 3/6/2023.

- The fire sprinkler system at Station 5 has had several repairs to address corroded piping that was leaking. We're still waiting for a sprinkler head to be installed in the mezzanine to complete the repairs.
- The installation of a fire alarm system at Station 10 and the replacement of the alarm panel at Station 2 were completed.
  - Stations 2, 5, 9, and 10 have been upgraded to externally monitored fire alarm systems.
- A laundry extractor was installed at Station 13.

**Fleet Notes:**

- 2215 was placed back in service.
- Most of the punch list items on 2260 have been addressed.
- Per GM, the truck for 2270 is slated to be built during the second week of March. We have not been told when to expect delivery.
- We're working through several recalls specific to Ford and Ram vehicles.
- New EVT interviews are slated to occur on 3/3.

**Accreditation:**

- ACR was filed on time.

**Communication**

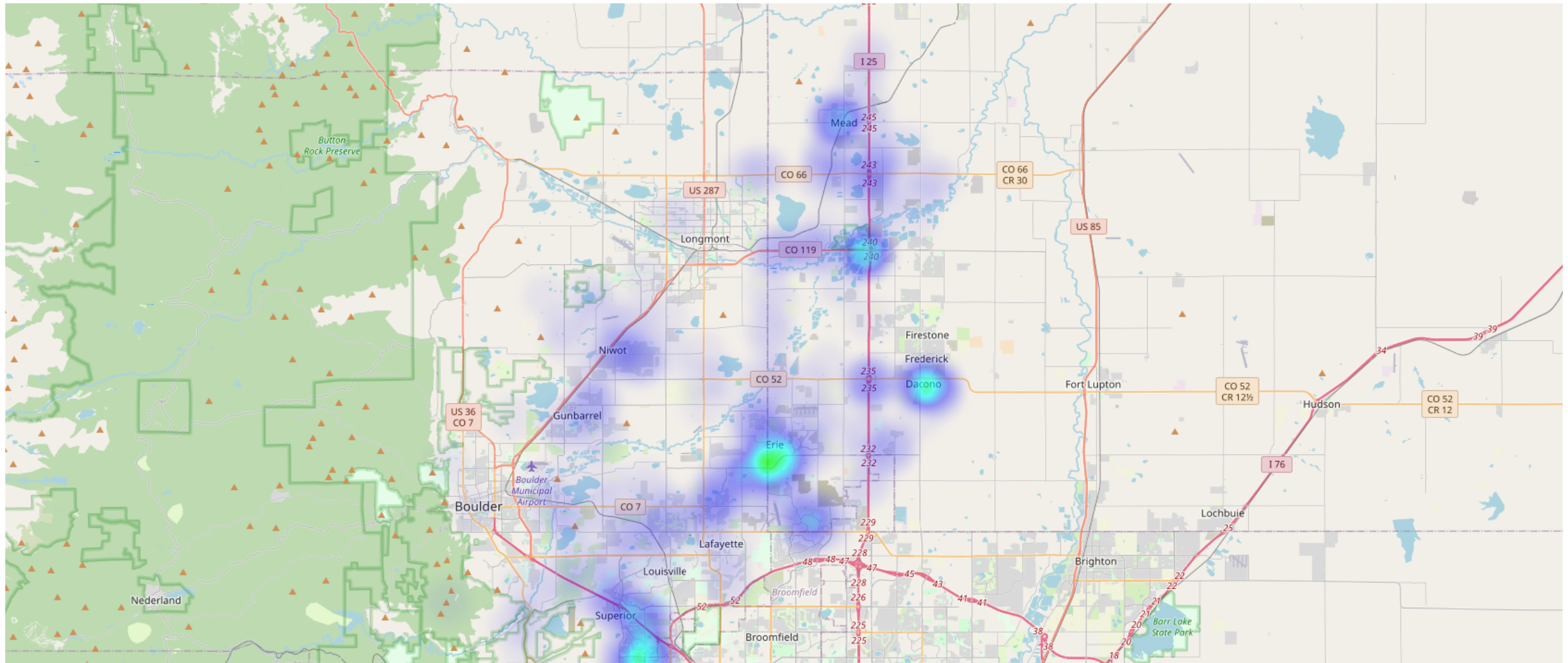
- Produced a Building Search Training video for the Training Division.
- Created the 2022 Annual Report.
- Crafted the 2023 Election marketing materials.
- Assisted with PIO duties during the Boulder High School Active Shooter / SWATting Call.
  - Managing on-site media.
  - Preparing press statements.
  - Setting up the news conference area.
- Assisted the Longmont Fire part-time PIO with the Multi-Agency response to the apartment fire.

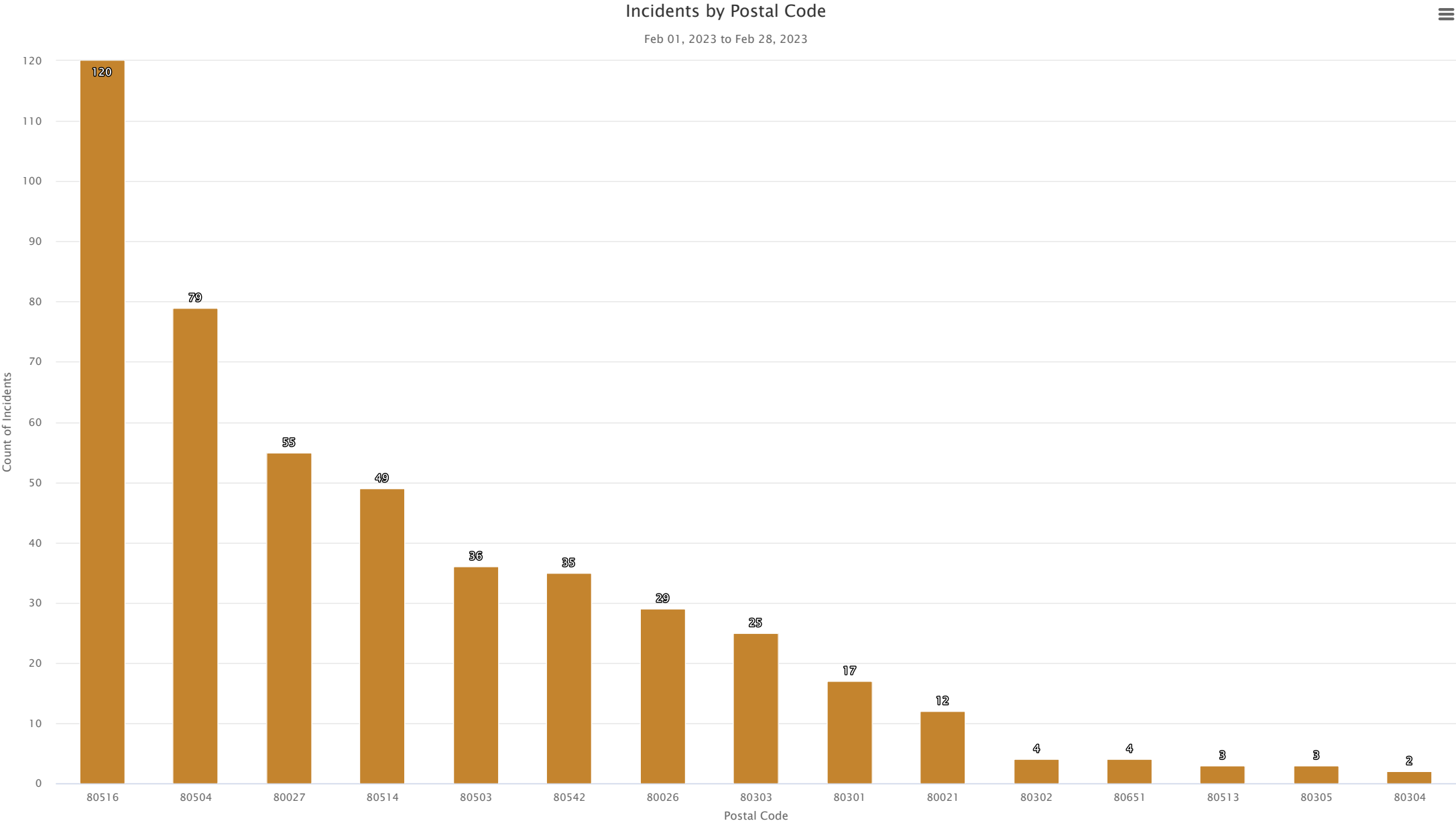
Respectfully,

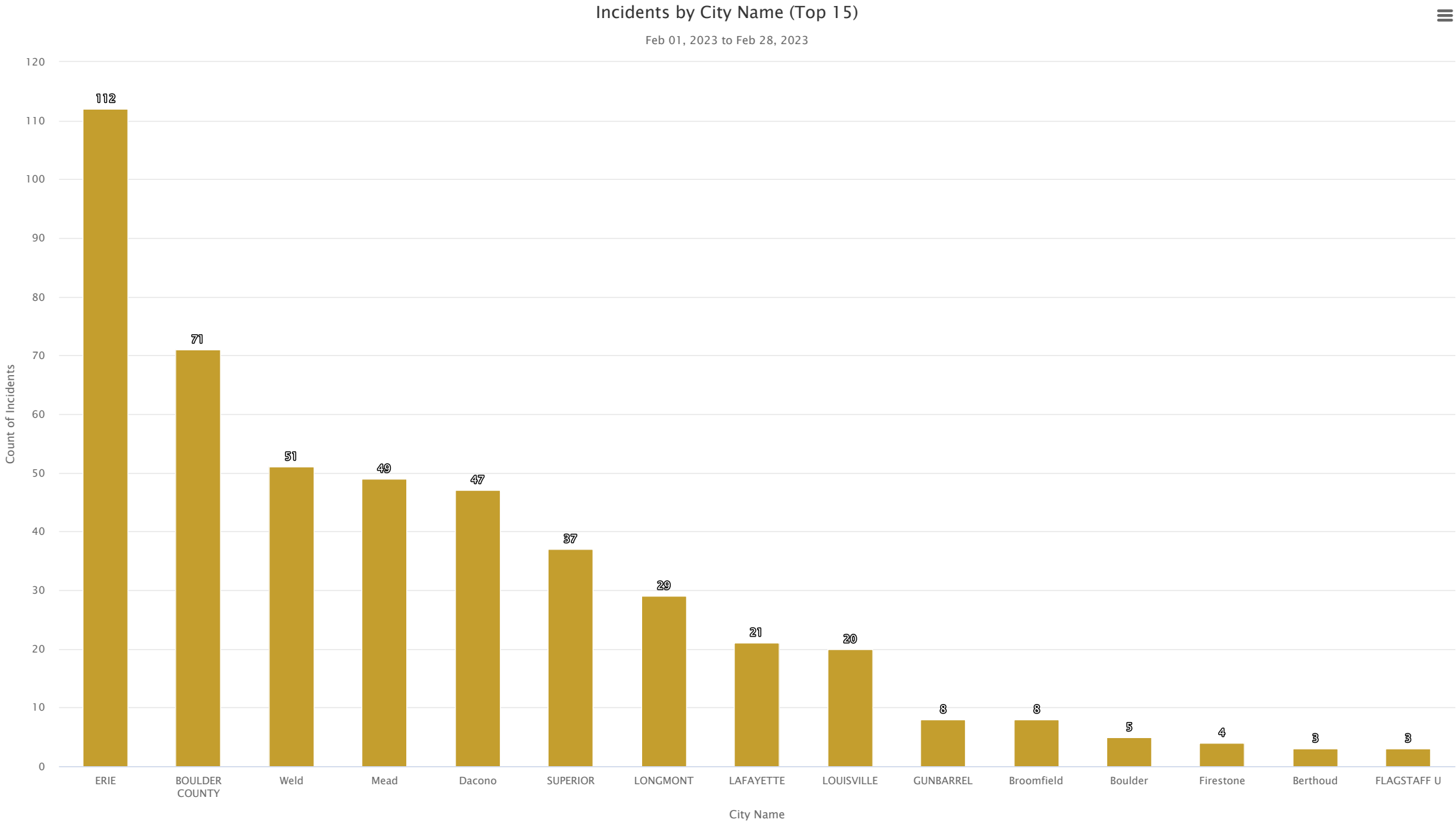
*Dave Beebe*

Fire Chief

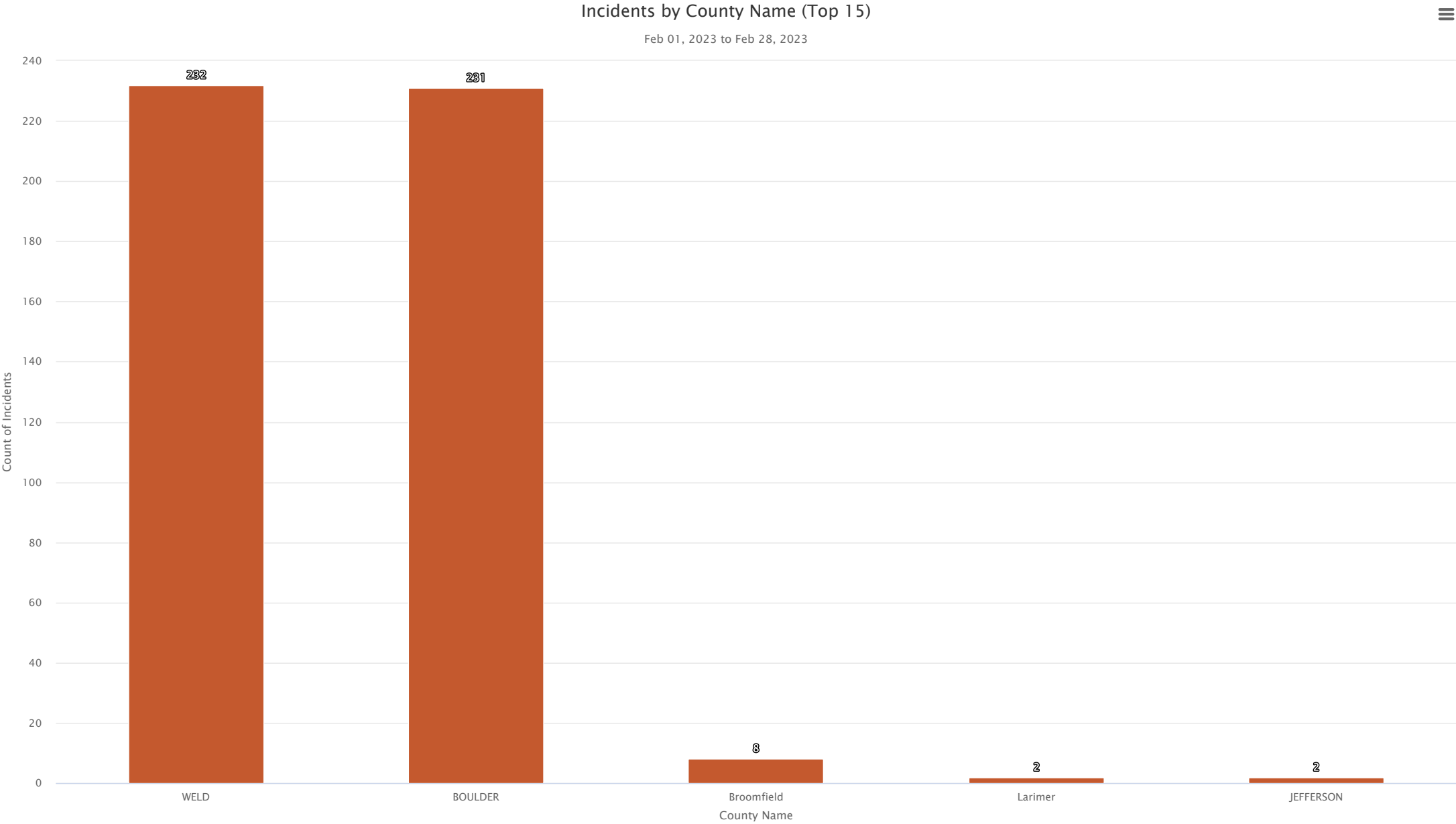
N = 472 Feb 01, 2023 to Feb 28, 2023





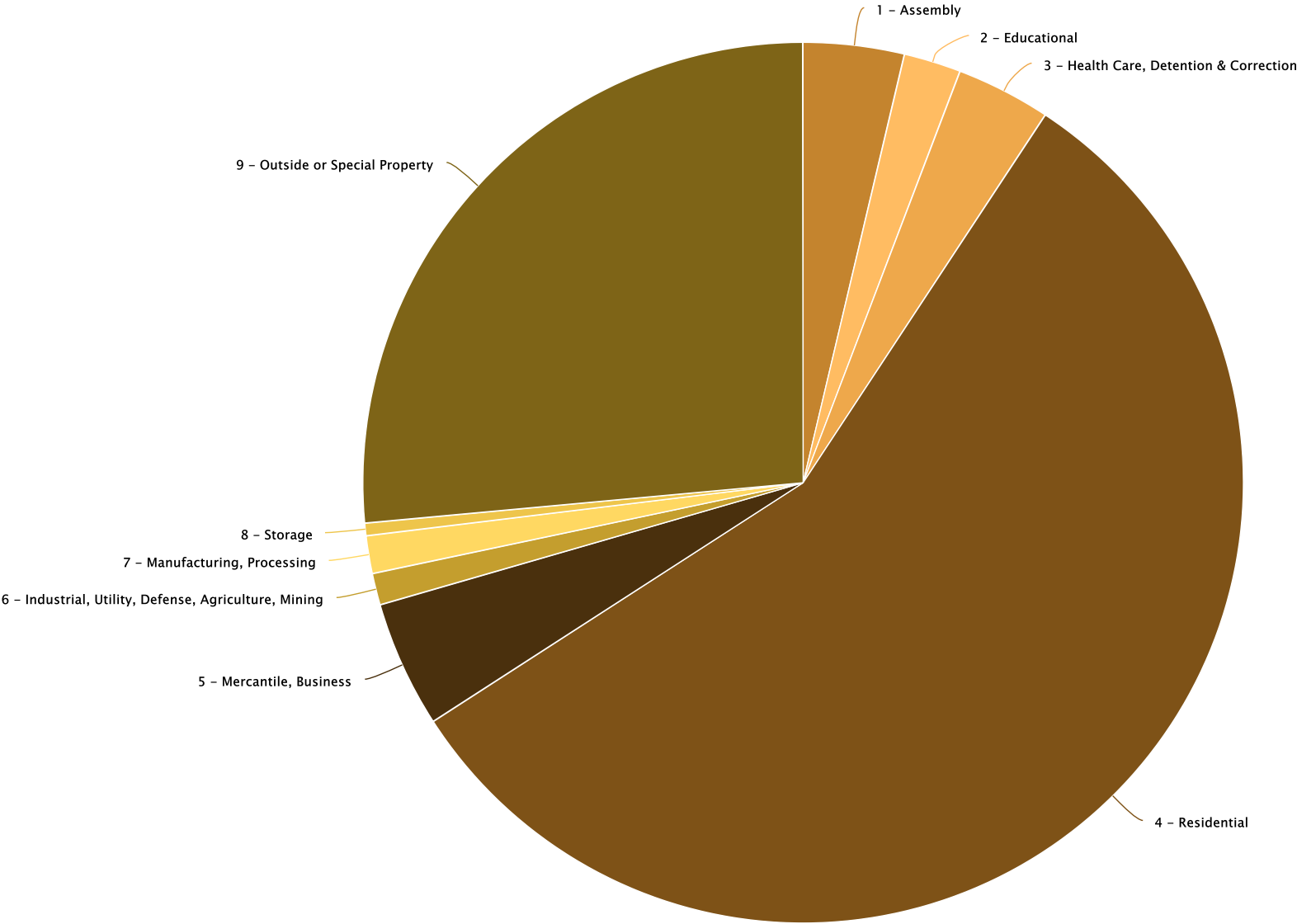






Incidents by Property Use Category

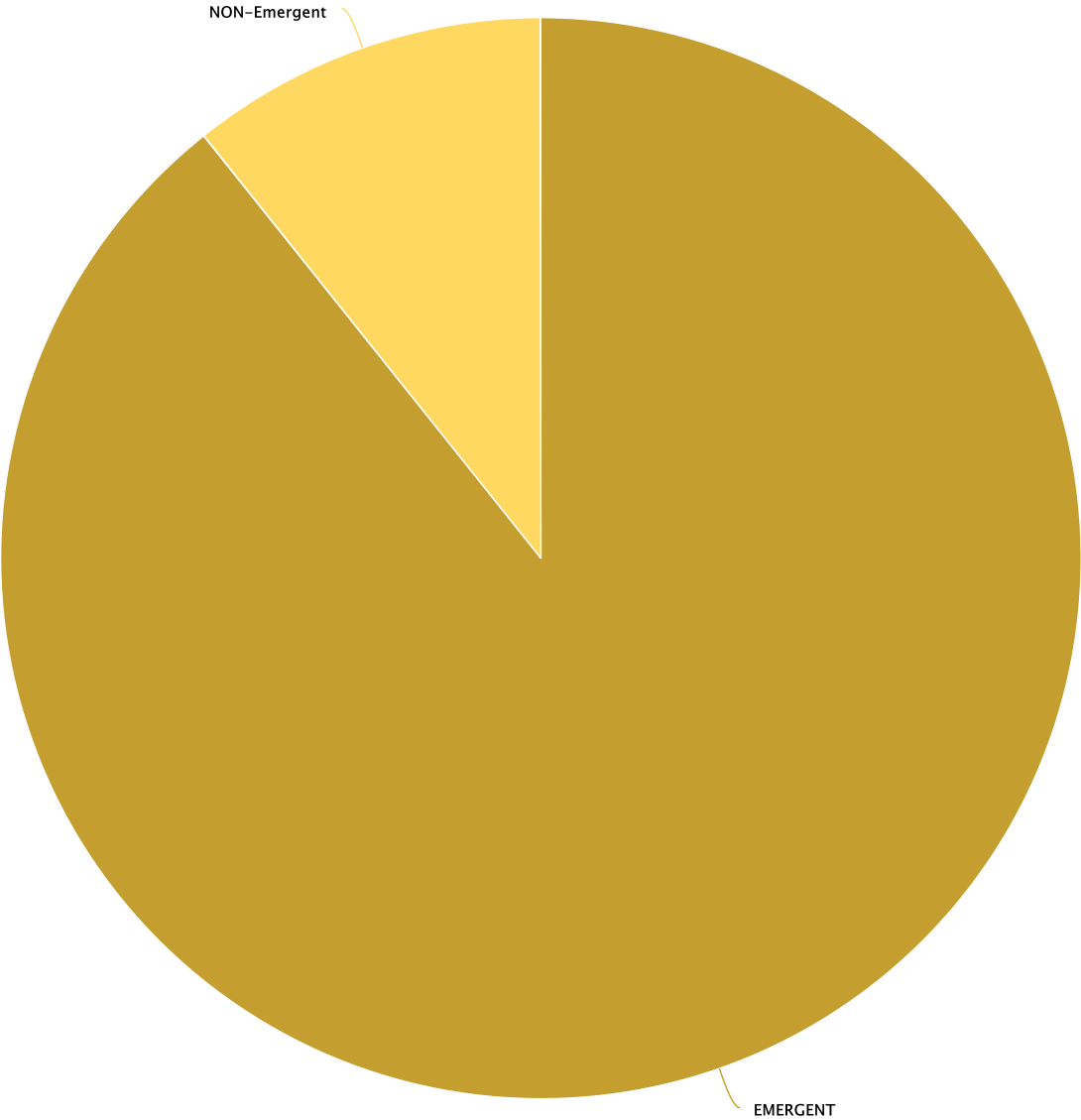
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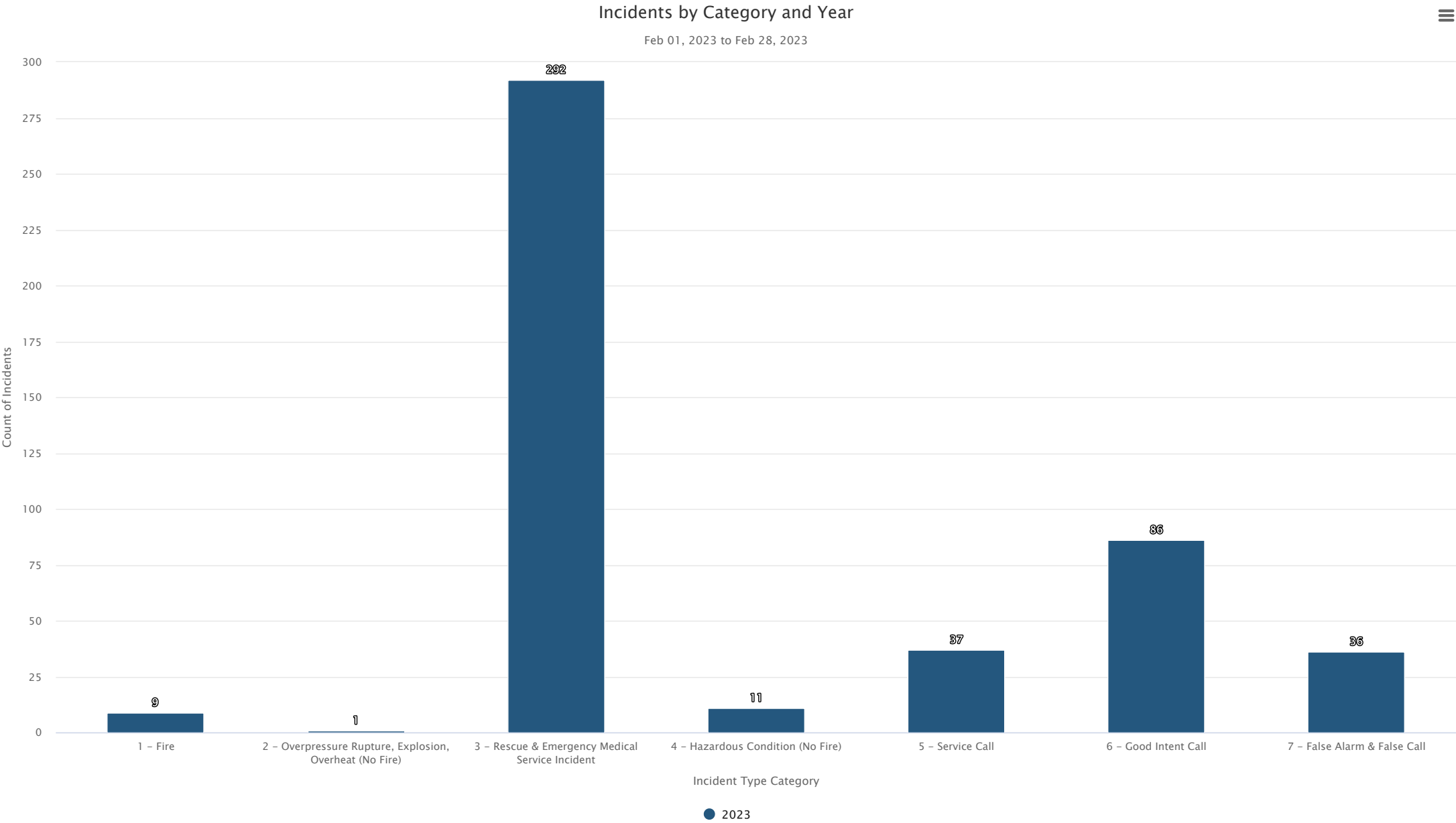


Incidents by Response Mode To Scene



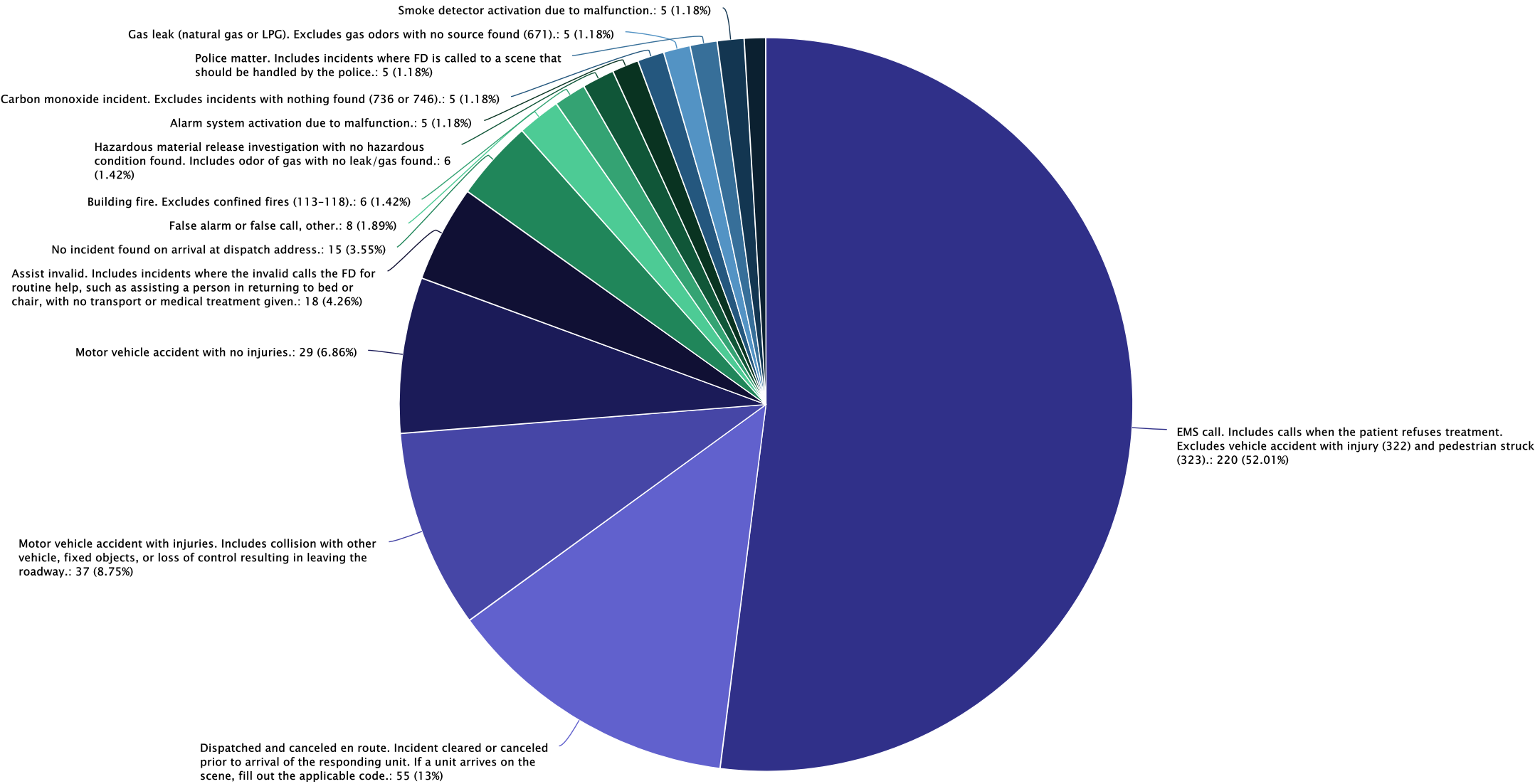
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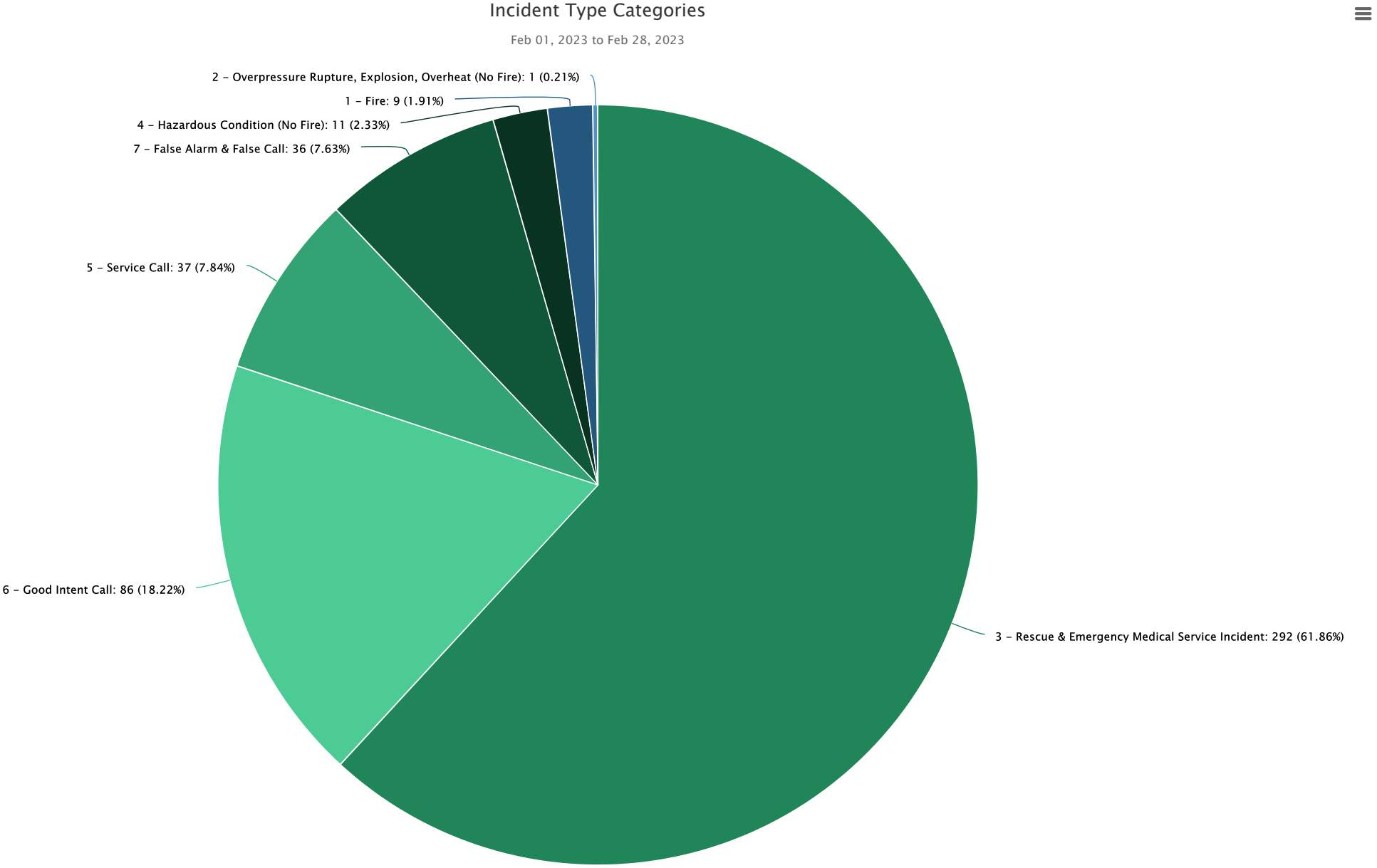




Incident Types (Top 15)

Feb 01, 2023 to Feb 28, 2023



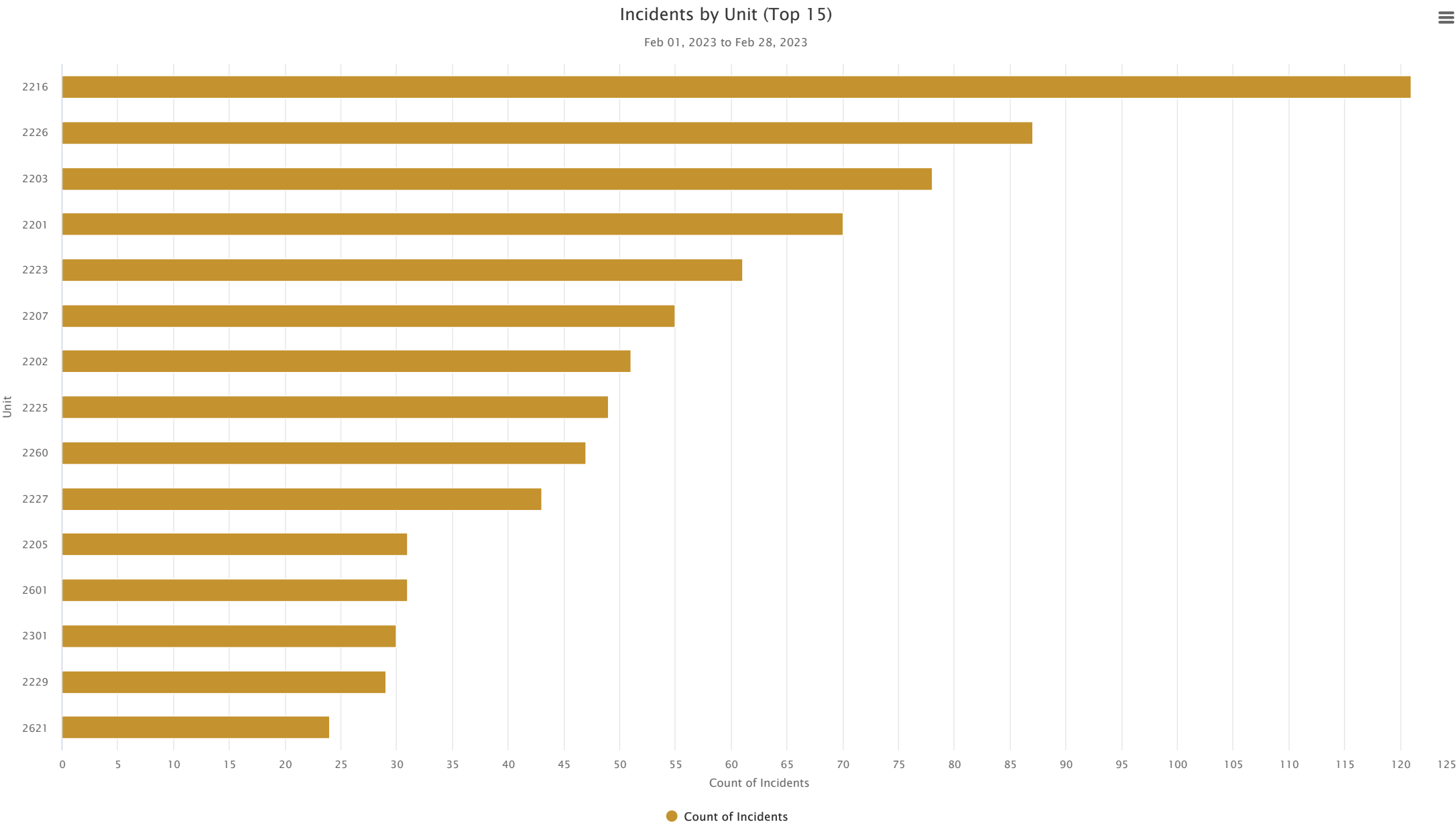


Incidents by Category and Month

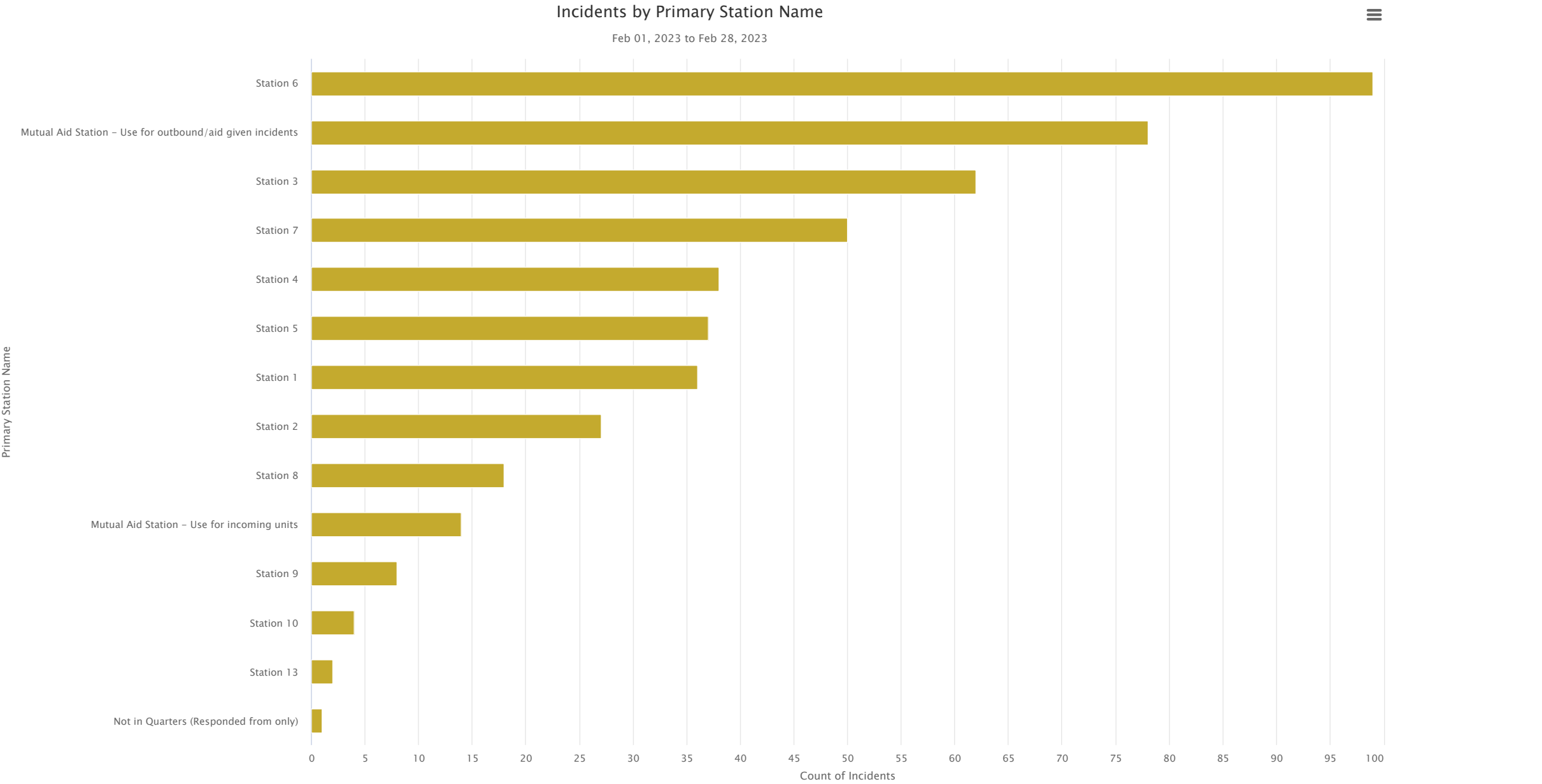
Jan 01, 2022 12:00 AM to Mar 01, 2023 08:00 AM



Incident Type Category	2023			2023		2022		YTD % Change
	Jan	Feb	Mar	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	
1 - Fire	9	9	0	18	2%	47	4%	-61.70%
2 - Overpressure Rupture, Explosion, Overheat (No Fire)	0	1	0	1	0%	2	0%	-50%
3 - Rescue & Emergency Medical Service Incident	372	292	0	664	64%	657	57%	1.07%
4 - Hazardous Condition (No Fire)	20	11	0	31	3%	39	3%	-20.51%
5 - Service Call	43	37	0	80	8%	93	8%	-13.98%
6 - Good Intent Call	88	86	0	174	17%	225	19%	-22.67%
7 - False Alarm & False Call	35	36	0	71	7%	90	8%	-21.11%
9 - Special Incident Type	1	0	0	1	0%	1	0%	0%
Grand Total	568	472	0	1,040	100%	1,154	100%	-9.88%





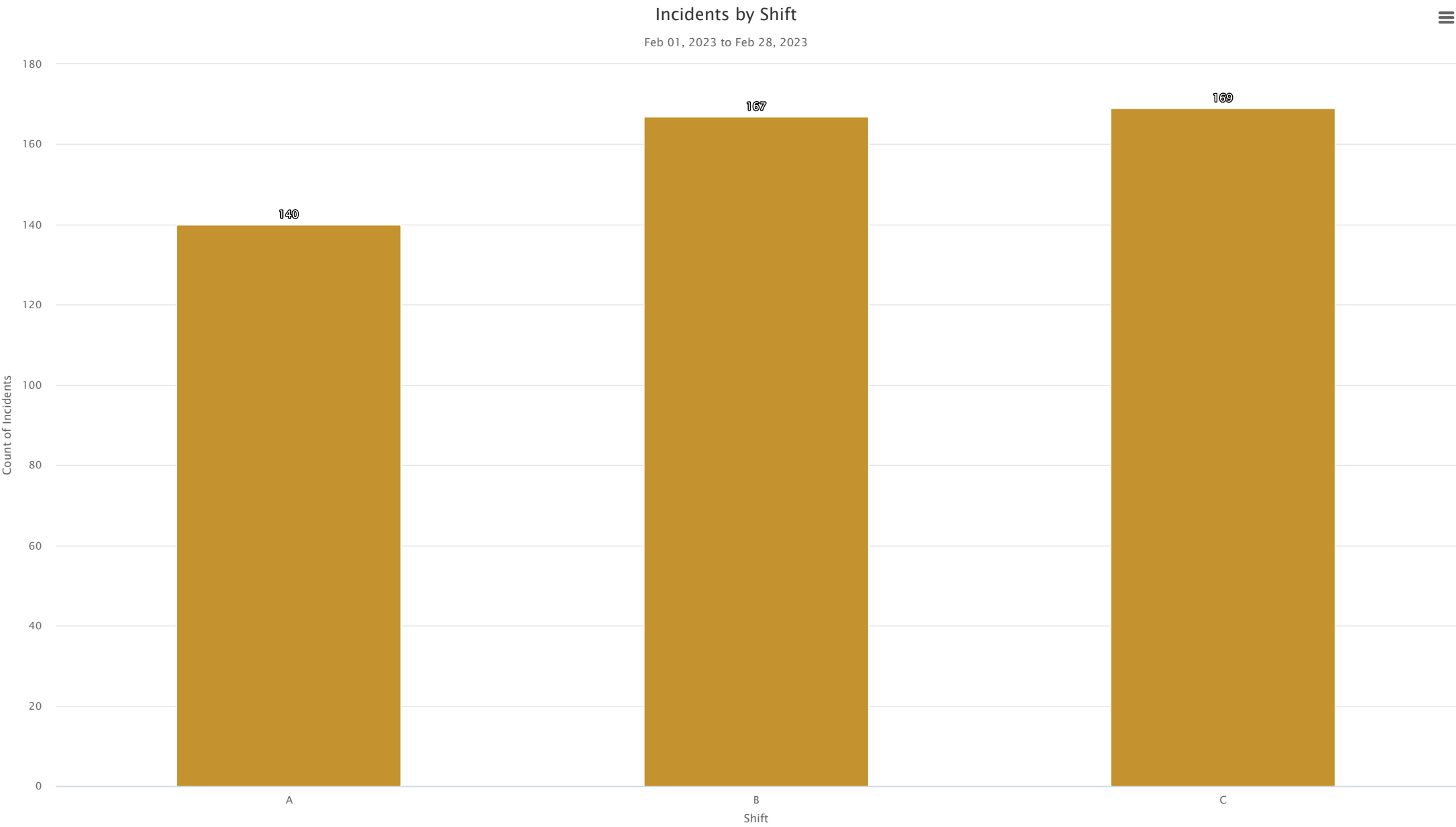


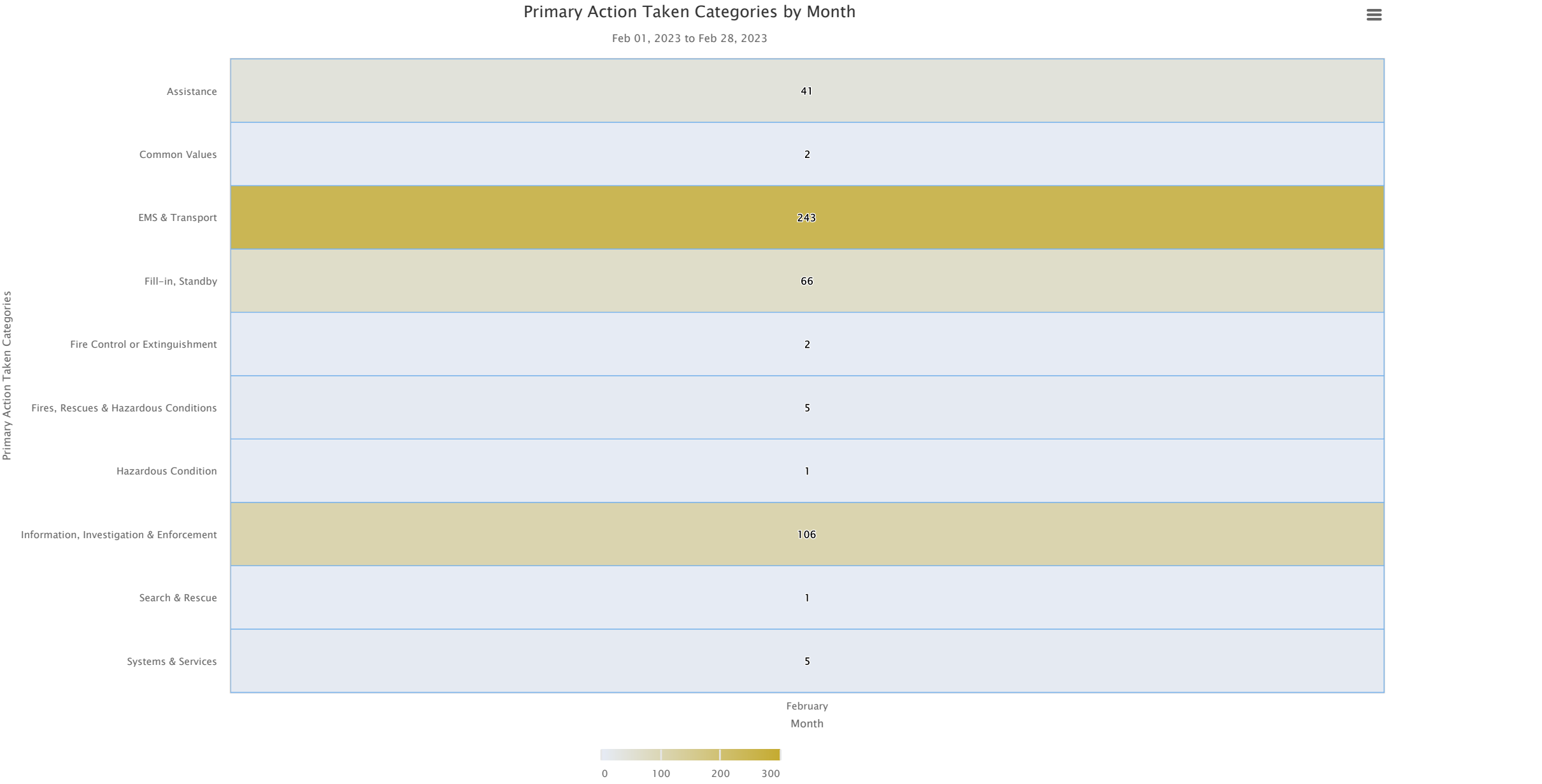
Station Summary Report

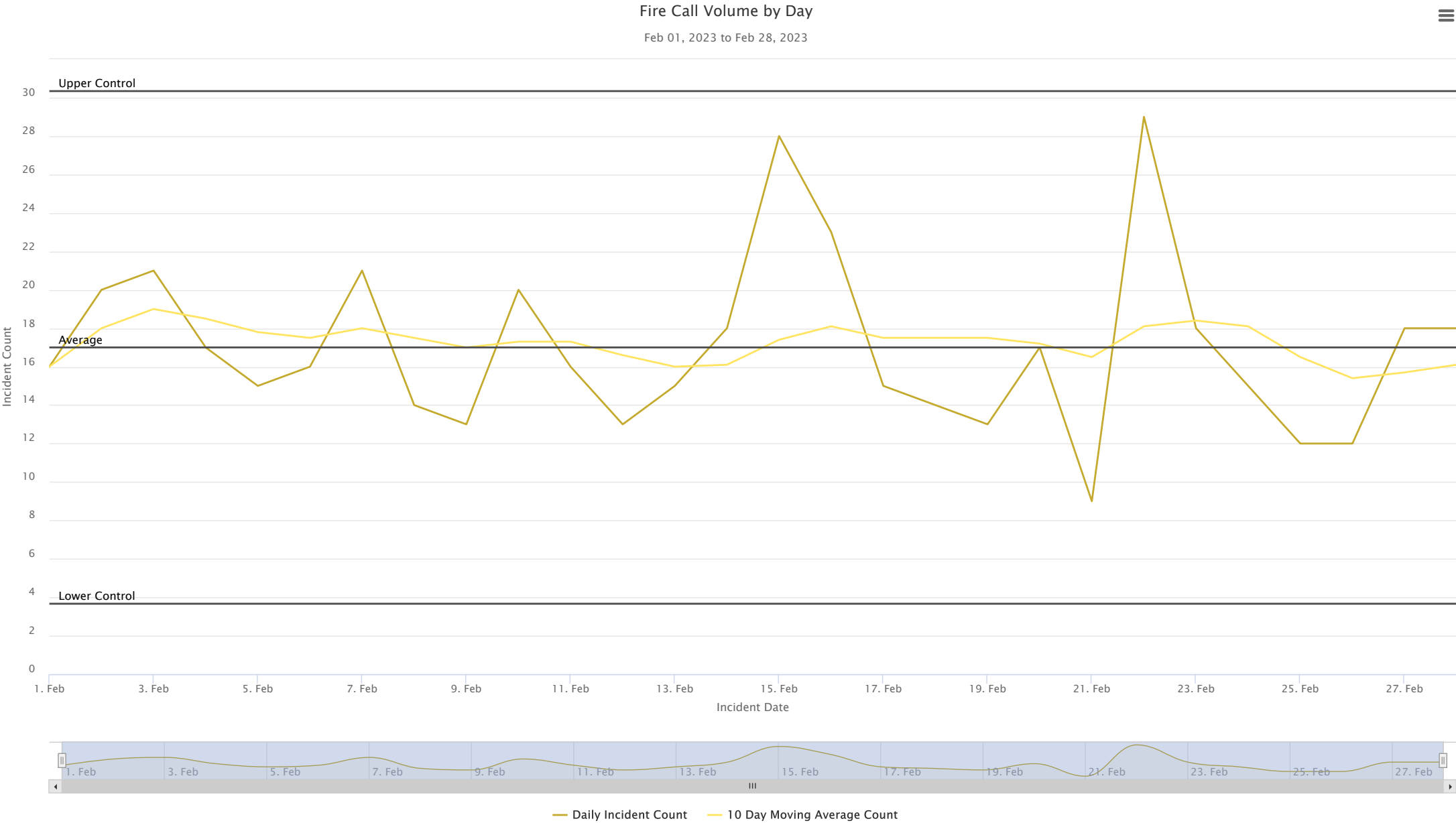
Feb 01, 2023 to Feb 28, 2023



Station	EMS Incidents	Fire Incidents	Other Incidents	Total Incidents	% of Total Incidents	Station Reliability	90th Percentile Response Time (PSAP to Arrival)
Mutual Aid Station - Use for incoming units	12	0	2	14	2.95%	50%	00:12:31
Mutual Aid Station - Use for outbound/aid given incidents	49	6	23	78	16.46%	30.77%	00:14:28
Station 1	21	1	14	36	7.59%	94.44%	00:15:16
Station 10	1	0	3	4	0.84%	100%	00:09:22
Station 13	1	0	1	2	0.42%	100%	00:10:25
Station 2	16	0	11	27	5.70%	77.78%	00:15:25
Station 3	30	0	32	62	13.08%	91.94%	00:15:45
Station 4	23	0	15	38	8.02%	63.16%	00:11:00
Station 5	23	0	14	37	7.81%	70.27%	00:13:31
Station 6	67	2	30	99	20.89%	85.86%	00:11:55
Station 7	29	0	21	50	10.55%	86%	00:14:01
Station 8	15	0	3	18	3.80%	55.56%	00:22:15
Station 9	5	0	3	8	1.69%	100%	00:17:45
Not in Quarters (Responded from only)	0	0	1	1	0.21%	100%	00:26:13
Overall	292	9	173	474	100%	73%	00:14:19



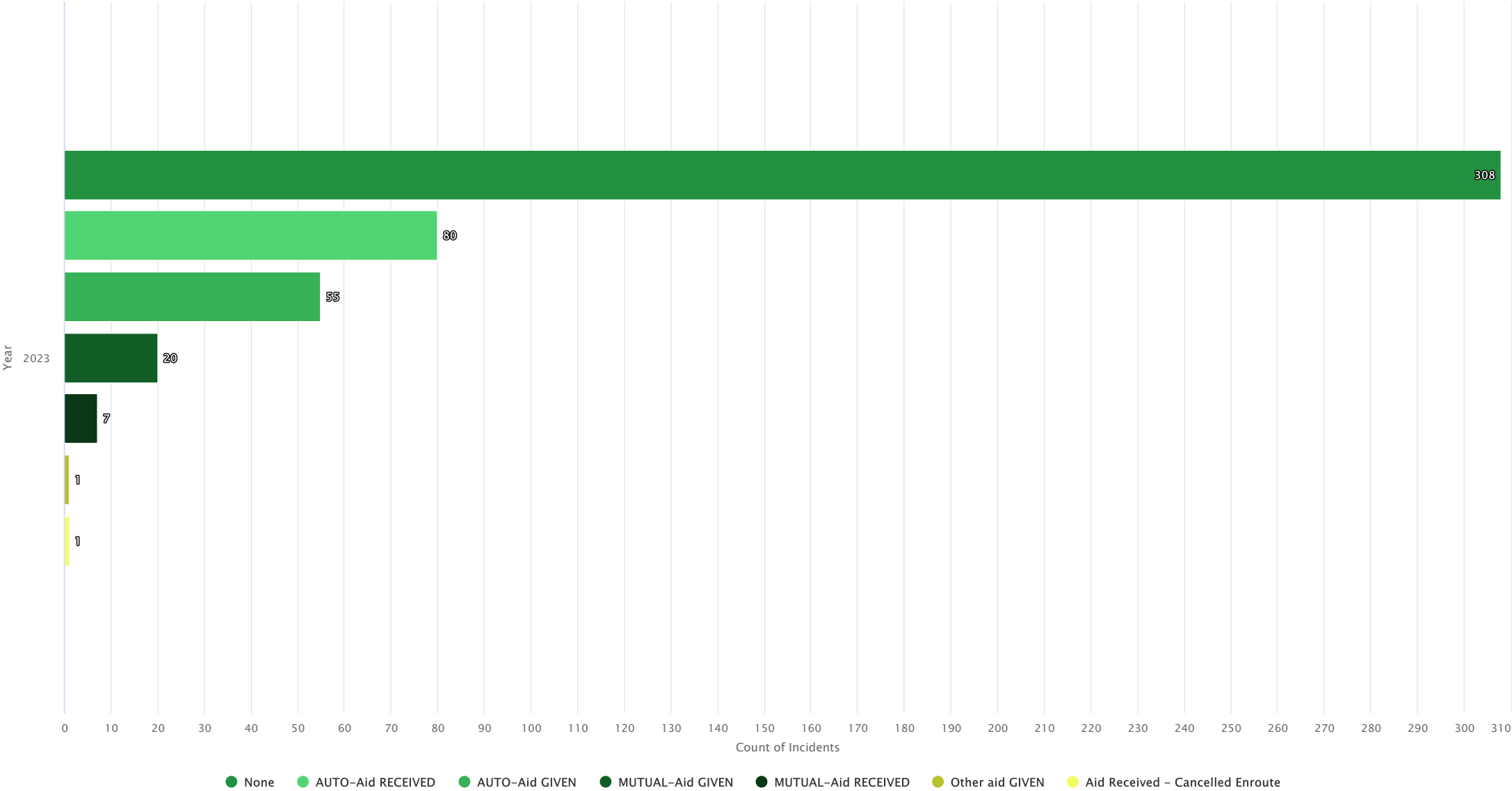


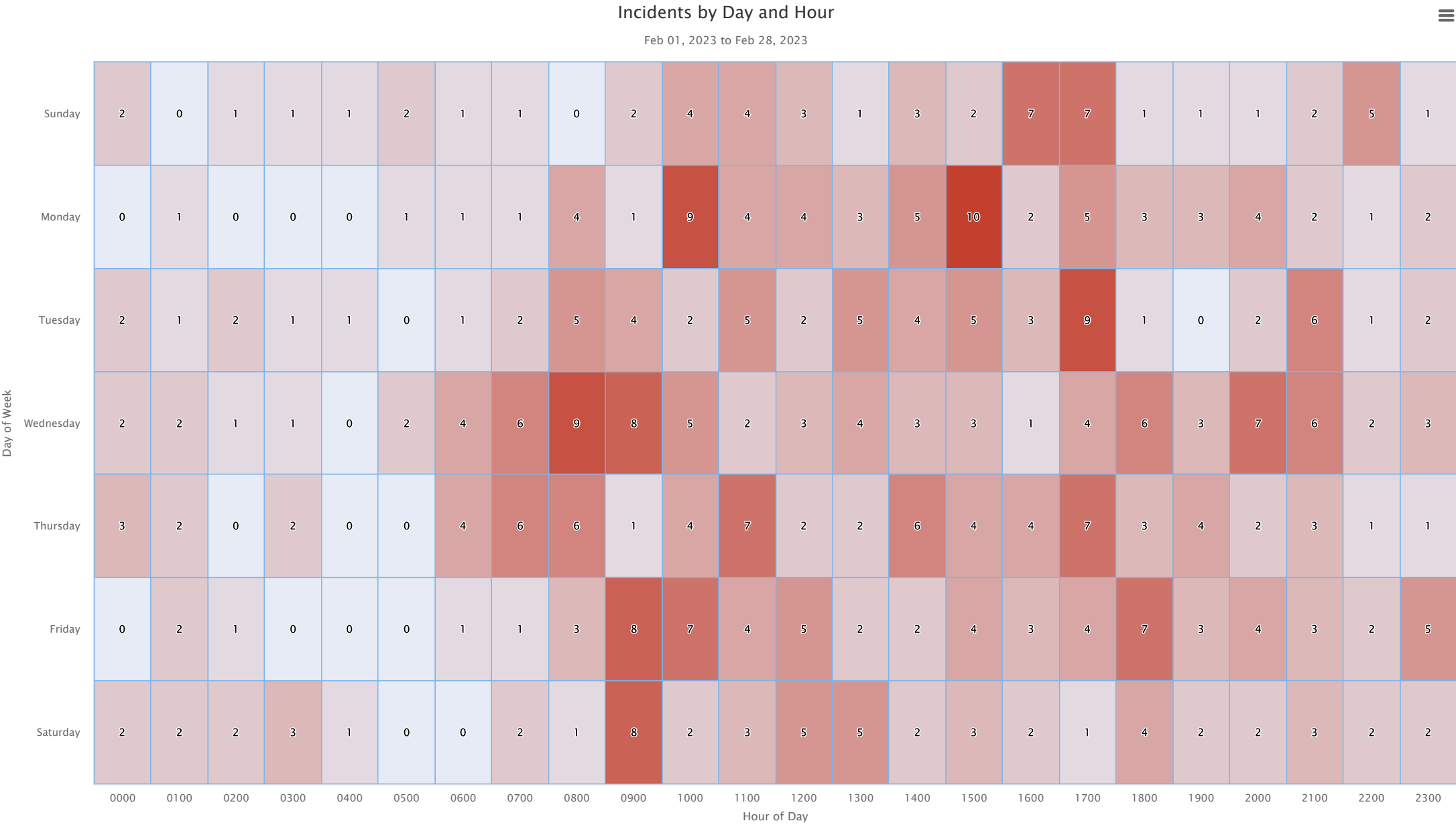


Aid Given and Received by Year



Feb 01, 2023 to Feb 28, 2023





Monthly Call Volume Year over Year

Jan 01, 2022 12:00 AM to Mar 01, 2023 08:00 AM



	2023		2022		
Month Name	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	YTD % Change
January	568	54%	618	54%	-8.09%
February	476	45%	520	45%	-8.46%
March	4	0%	16	1%	-75%
Grand Total	1,048	100%	1,154	100%	-9.19%



Overlapping Calls and Hours

Feb 01, 2023 12:00 AM to Feb 28, 2023 11:59 PM

Overlapping Calls	Occurrences	% of Occurrences	Hours	% of Hours
0 Overlapping Calls	770	80.97%	633.36	94.25%
1 Overlapping Call	145	15.25%	34.11	5.08%
2 Overlapping Calls	31	3.26%	3.98	0.59%
3 Overlapping Calls	5	0.53%	0.55	0.08%
Totals	951	100%	672	100%

Calls in Progress



Feb 01, 2023 12:00 AM to Feb 28, 2023 11:59 PM

Calls in Progress	Occurrences	% of Occurrences	Hours	% of Hours
0 Calls In Progress	325	34.17%	462.99	68.90%
1 Call In Progress	445	46.79%	170.36	25.35%
2 Calls In Progress	145	15.25%	34.11	5.08%
3 Calls In Progress	31	3.26%	3.98	0.59%
4 Calls In Progress	5	0.53%	0.55	0.08%
Totals	951	100%	672	100%

(CO 23-1) Reorganize the community outreach division to create a more sustainable employee model.

Name	Subitems	Owner	Status	Priority	Timeline - Start
Review and adapt Job Descriptions		Jeff Webb	Done	High	2023-02-28
Subitems	<b>Name</b>	<b>Owner</b>	<b>Status</b>	<b>Due Date</b>	<b>Completion Date</b>
	Community outreach coordinator document updated	Jeff Webb	Done	2023-01-31	
	Community Outreach Coordinator Document reviewed.	Jeff Webb	Done	2023-03-08	
	Community outreach assistant document created	Jeff Webb	Done	2023-02-03	
	Community outreach assistant document reviewed	Jeff Webb	Working on it	2023-03-30	
Create hiring announcement language		Jeff Webb	Waiting	High	2023-03-13
COC Oral Board and Hiring process		Jeff Webb	Working on it	High	2023-04-03
Subitems	<b>Name</b>	<b>Owner</b>	<b>Status</b>	<b>Due Date</b>	<b>Completion Date</b>
	Decide on the oral board committee		Not Started	2023-04-03	
	Create oral board committee questions		Not Started	2023-04-07	
	Oral Board		Not Started	2023-04-07	
	Schedule Chief's interview		Not Started	2023-04-14	
	Hiring conditional offer		Not Started	2023-04-14	
	Additional testing		Not Started	2023-04-28	
	Final Hiring offer		Not Started	2023-04-28	
	Start date		Not Started	2023-05-12	
Training for Car seat technician and CPR instructor		Jeff Webb	Not Started	Medium	2023-05-12
Hiring processes for other positions		Jeff Webb	Not Started	High	2023-05-12
Decision about materials storage		Jeff Webb	Not Started	Low	2023-05-30



**Title:** Community Outreach Coordinator

FLSA Status: Full-Time, Non-Exempt

Date: March 15, 2023

Supervisor: Deputy Chief of Support Services

Approved By: Fire Chief, Human Resources

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**Summary**

The following job description is established by the Fire Chief of the Mountain View Fire Protection District to outline the basic duties and responsibilities of the Community Outreach Coordinator. The position is non-exempt from the minimum wage and overtime requirements of the Fair Labor Standards Act. Under the general supervision of the Deputy Chief of Support Services, the Community Outreach Coordinator coordinates, supervises, and performs project management of community education, conducts classes, does administrative support functions, takes part in projects and assignments, and other tasks as assigned from time to time.

**Essential Functions**

- Responsible for developing, planning, preparing, and conducting fire prevention, health, and safety education, and community risk reduction programs and curriculum.
- Develops educational, informational, and training program materials.
- Coordinates with the Communications Specialist to create content, and post information on the district's social media and communication channels.
- Trains individuals involved in safety and health education programs and activities as needed, including teachers, firefighters, community outreach assistants, and community volunteers.
- Establishes and maintains positive relationships with local community groups, civic and religious groups, school organizations, health care and other caregiving organizations, business associations, local government officials and agencies, and individuals and groups of all ages to foster understanding and support for fire and life safety programs.
- Serves as District liaison to communities, cities, and towns within the district to coordinate and schedule special events.
- Responsible for posting on the District's Special Events/Public Education Master Calendar, and for coordinating any public education needs.
- Coordinates District events (such as open houses, station tours, etc.) in each of the District's communities.
- Serves as the main point of contact for public information, direct calls, and requests for service related to fire and life safety programs.

- Maintains a contact list of city and town officials, HOA presidents, civic group officers, etc., for efficiently disseminating information to their various groups, organizations, or residents.
- Represents the District on a variety of local, state, and regional committees as assigned, build community coalitions to strengthen programs, attend professional meetings and conferences as directed, maintain professional associations, and discuss matters of mutual interest with other public education professionals.
- Prepares and reviews program information for Board reports.
- Creates and develops monthly safety campaigns for dissemination in coordination with the Communications Specialist.
- Prepares and monitors program budgets. Submits funding requests from the district's foundation. May apply for grants and manage grant administration to fund community outreach and risk reduction activities.
- Coordinates with the Communications Specialist to disseminate information related to District related incidents and emergencies, public notices and community events, and information concerning Community Outreach safety education and prevention, on the District's social media sites.
- Drives motor vehicles safely and lawfully in non-emergency situations.
- Demonstrates behavior that sets a positive example for personal accountability, integrity, and professionalism.
- Works a varying schedule, including evenings and weekends, as necessary to attend District or community events.
- Performs other duties as assigned.

### **Education and Experience**

Bachelor's Degree in a related field from an accredited college or university; two years experience in a teaching or training role, and volunteer coordination. Equivalent combinations of education and experience may be considered.

Spanish-speaking bilingual skills are highly desirable.

### **Knowledge of**

- Policies, procedures, and goals of the district.
- Principles and methods of educational program development and instruction.
- Marketing and promotional methods and techniques.
- General office practices and procedures.
- Early childhood education and adult education methods and techniques.
- Math, spelling, grammar, punctuation, and vocabulary.

### **Skill in**

- Developing, organizing, and maintaining electronic and paper filing systems.
- Organizing and managing multiple and competing tasks.
- Digital media, social media.
- Safe and lawful operation of a motor vehicle.

### **Ability to**

- Speak, read, and write the English language clearly and precisely, and craft public education materials, instructional documents, and business correspondence.
- Evaluate and monitor educational and information programs.
- Complete tasks in an appropriate time frame with a minimum amount of supervision.
- Identify problems or issues, analyze data, and make sound recommendations based on findings.
- Evaluate information and prioritize tasks.
- Respond with tact, composure, and courtesy when dealing with difficult situations.
- Follow the district uniform and appearance standards.
- Direct, train, and coordinate employees.
- Listen well and communicate effectively, orally and in writing, with various audiences.
- Use independent judgment and discretion.
- Establish and maintain effective working relationships with employees, the District Board, other agencies, vendors, the business community, the media, and the general public.
- Effectively use social media to deliver a variety of public education, public information, and safety messaging to constituents.

### **Minimum Licensing/Certifications**

Possess and maintain the following:

- Valid Driver's License.
- CPR certification.
- CPR Instructor certification, within 30 days.
- National Child Passenger Safety certification, within one year.

### **Preferred Qualifications:**

- State of Colorado certification as Fire and Life Safety Educator, preferred.
- Valid EMT-B or Paramedic certification through the Colorado Department of Public Health, preferred.
- State of Colorado Division of Fire Prevention and Control Fire Instructor I certification, preferred.

### **Distinguishing Characteristics**

- Ambition to continually improve as a member of the district in performance, teamwork, and experience gained.
- Strive to progress the quality of the District.
- Holds oneself and others accountable to the District's Vision, Mission, and Value Statements.
- Ability to provide excellent customer service through quality job performance, communication, empathy, and engagement.
- Take pride in the involvement and advancement of the Department's culture.

### **Working Conditions and Physical Requirements**

While performing the duties of this job, the employee is required to sit and stand for prolonged periods. The employee is regularly required to see, hear, talk, stand, demonstrate manual dexterity, twist, and use repetitive motions in the conduct of work. Work involves lifting (30 lbs. or more) and carrying, sitting, standing, walking,

pulling, pushing, crawling, bending, kneeling, and climbing to widely varying degrees depending on circumstances. Physical capabilities must be sufficient to actively train, present, and perform as required in various programs presented by this position. Must be able to work under pressure/stress in emergency and non-emergency situations. The employee must be able to physically travel between District locations and other destinations.

**Signatures**

This description is not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated with the job. The employee signature below constitutes the employee's understanding of the requirements, essential functions, and duties of the position. Duties, responsibilities, and activities may change with or without notice.

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Employee Name (Print) \_\_\_\_\_

STATE OF COLORADO )  
COUNTY OF WELD ) ss

BEFORE THE BOARD OF DIRECTORS OF  
MOUNTAIN VIEW FIRE PROTECTION DISTRICT

### PETITION FOR EXCLUSION

Property Owner(s) Colorado Department of Transportation hereby petition that the following-described real property be excluded from the Mountain View Fire Protection District pursuant to § 32-1-501(1), C.R.S., and in support of said petition state the following:

1. The undersigned is/are the Owner(s) of 100% of the following-described real property located in the County of (circle one) Boulder or Weld, State of Colorado, being presently in the Mountain View Fire Protection District.

(Insert Full Legal Description, or attach as **Exhibit A**, the full legal description of the property sought to be excluded)

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**A COPY OF THE DEED(S) WHEREBY TITLE WAS ACQUIRED IS/ARE ATTACHED HERETO. IF APPROPRIATE ATTACH SKETCH OR MAP OF PROPERTY.**

2. ~~This Petition is accompanied by an initial deposit in the amount of \$1,000.00 for the costs and expenses of the exclusion proceedings that are to be incurred by the Mountain View Fire Protection District. The Owners acknowledge that in the event the District's costs and expenses connected with this proceeding exceed the deposit, Owners will be responsible for all additional sums. In the event the exclusion costs are less than the initial deposit, the excess deposit fees will be refunded to the Owners upon:-~~

~~a. request by the Owners; and~~

~~b. submission to the District of a copy of a signed ordinance annexing the property into a municipality that is providing fire protection services if it has not been previously submitted.~~

3. ~~The Owners acknowledge and agree, for themselves and their successors and assigns, that they, will pay all future costs and expenses incurred by the District (including attorney's fees) should such costs and expenses be incurred to correct errors of legal descriptions, annexation issues, assessment or taxation issues, or other issues regarding the exclusion that were not caused by, or attributable to, the District and arising from Owners' submittal of erroneous or incomplete legal descriptions, or annexation information.<sup>1</sup>~~

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<sup>1</sup> Fees and costs of exclusion waived by the Board at January 17, 2023 meeting, following request by CDOT.



**WHEREFORE**, the Owners pray that the Board of Directors of Mountain View Fire Protection District, after notice as provided by law and public hearing, grant the foregoing Petition and enter its order excluding the property described herein from the Mountain View Fire Protection District.

Dated: February 15, 2023

  
\_\_\_\_\_  
Signature Property Owner\*

KEITH G. SHEAFFER, PE

Print Property Owner name

10601 W. 10<sup>th</sup> Street  
Arvada, Co. 80634

Mail and Street Address of Property Owner

Phone: 970 . 373 . 6758

Email: Keith.sheaffer@state.co.us

The foregoing instrument was acknowledged before me this 15<sup>th</sup> day of February 2023 by Keith Sheaffer.

Witness my hand and official seal.

My commission expires: 7-21-2025

  
\_\_\_\_\_  
Notary Public

**BERTHA A. JAIMES**  
Notary Public - State of Colorado  
Notary ID 20134025434  
My Commission Expires July 21, 2025

\*If property is owned by a Corporation, LLC, or other business entity, a Statement of Authority is required to be attached to Petition for this signature.

STATE OF COLORADO       )  
                                      ) ss.  
COUNTY OF BOULDER       )

**BEFORE THE BOARD OF DIRECTORS  
OF THE  
MOUNTAIN VIEW FIRE PROTECTION DISTRICT**

**IN THE MATTER OF EXCLUSION OF  
LANDS WITHIN THE MOUNTAIN VIEW  
FIRE PROTECTION DISTRICT**

**CERTIFIED BOARD ORDER OF EXCLUSION**

**THIS MATTER COMING ON TO BE HEARD ON** March 21, 2023 by the Board of Directors of the Mountain View Fire Protection District (District), the Board hereby finds:

1. That a written Petition in compliance with § 32-1-501(1), C.R.S. was filed with the Board of Directors requesting exclusion from the District of the CDOT property known as Weld County parcel number 131311200003, more fully described in Exhibit A, attached hereto.
2. That said Petition was signed by 100% of the fee owners of the respective real property to be excluded, and that the said signatures were acknowledged in the same manner as conveyances of land are required to be acknowledged; and that the Petition complies with all requirements as specified by law.
3. That the Board fixed a hearing upon said Petition for March 21, 2023 at District's Administration Building, 3561 North Stagecoach Road, Longmont, CO 80504 at 6:00 p.m. A Notice thereof, as required by law, was published in the *Longmont Times-Call*, a newspaper of general circulation in the District.
4. That the conditions fixed by the Board and required by law for exclusions have been satisfied and accepted.
5. That no written objections to the granting of the Petition were presented to the Board.
6. That the Board has heard all matters relative to the Petition at a public meeting held at the time and on the date set forth in Paragraph 3 above, and pursuant to § 32-1-501(3), C.R.S. finds:
  - 6.1 That such exclusion is in the best interest of the properties seeking exclusion;
  - 6.2 Exclusion is in the best interest of District and Weld County;
  - 6.3 The cost and benefits to the properties seeking exclusion of the provision of the District services weighs in favor of exclusion as the properties can be served by a neighboring district at a reasonable cost based on annexation of the property to the Town of Firestone;
  - 6.4 The exclusion of the properties will not have an adverse impact on service by the District to other properties within the District's boundaries;
  - 6.5 A neighboring district will provide economical and reasonable service to the properties on a comparable basis to the District based on annexation of the property to the Town of Firestone;
  - 6.6 There are no employment or economic impacts arising from this exclusion;
  - 6.7 Denial of the petition may have a negative economic impact on the region, surrounding area and state as a whole by precluding development of the property;

6.8 There is no additional cost to be levied on other properties within the District if this exclusion is granted.

**WHEREFORE, IT IS ORDERED BY THE BOARD OF DIRECTORS OF MOUNTAIN VIEW FIRE PROTECTION DISTRICT** that the Petition be granted and the properties situated in the County of Weld, State of Colorado, described above and in Exhibit A, be and hereby are, excluded from the Mountain View Fire Protection District.

DATED: March 21, 2023

**MOUNTAIN VIEW FIRE PROTECTION DISTRICT**

\_\_\_\_\_  
President

The undersigned, Secretary of the Mountain View Fire Protection District, hereby certifies that the foregoing Order is a true, complete and correct copy of an Order of the Board of Directors of the Mountain View Fire Protection District duly and regularly entered by the Board at its regular public meeting held on March 21, 2023.

\_\_\_\_\_  
Secretary

(SEAL)

## EXHIBIT A

A tract or parcel of land No. 13 REV 3 of the Department of Transportation, State of Colorado, Project No. IR-IM(CX) 025-3(110), in the NW  $\frac{1}{4}$  of Section 11, Township 2 North, Range 68 West of the 6<sup>th</sup> P.M., in Weld County, Colorado, said tract or parcel of land being more particularly described as follows:

Commencing at the NW corner of the NE  $\frac{1}{4}$  of the NW  $\frac{1}{4}$  of Section 11; thence South  $89^{\circ}46'56''$  East, along the north line of the NE  $\frac{1}{4}$  of the NW  $\frac{1}{4}$  of Section 11, a distance of 166.952 meters (547.74 feet); thence South  $0^{\circ}13'04''$  West, a distance of 9.171 meters (30.09 feet) to the existing south right of way line of Weld County Road 24 and the TRUE POINT OF BEGINNING;

1. thence South  $83^{\circ}53'43''$  West, a distance of 151.417 meters (496.78 feet);
2. thence South  $47^{\circ}48'40''$  West, a distance of 49.055 meters (160.94 feet);
3. thence South  $0^{\circ}11'00''$  West, a distance of 33.876 meters (111.14 feet);
4. thence along the arc of a curve to the right having a radius of 268.483 meters (880.85 feet), a distance of 185.800 meters (609.58 feet), (the chord of said arc bears South  $20^{\circ}00'32''$  West, a distance of 182.114 meters (597.49 feet) );
5. thence South  $39^{\circ}50'03''$  West, a distance of 194.595 meters (638.44 feet);
6. thence along the arc of a curve to the left having a radius of 272.063 meters (892.59 feet), a distance of 155.910 meters (511.51 feet), (the chord of said arc bears South  $23^{\circ}25'01''$  West, a distance of 153.785 meters (504.54 feet) );
7. thence South  $04^{\circ}22'05''$  West, a distance of 143.732 meters (471.56 feet);
8. thence South  $07^{\circ}00'00''$  West, a distance of 45.393 meters (148.93 feet) to the north line of a parcel described in Book 667 at Reception No. 1589191;
9. thence North  $89^{\circ}33'08''$  West, along said north line, a distance of 31.936 meters (104.78 feet) to the existing east right of way line of Interstate 25 described in Book 1505 at Page 504 of the Weld County recorded (1958);
10. thence North  $0^{\circ}28'51''$  East, along said existing east right of way line, a distance of 468.001 meters (1535.43 feet);
11. thence continuing along said existing east right of way line, North  $15^{\circ}36'12''$  East, a distance of 263.003 meters (862.87 feet);
12. thence continuing along said existing east right of way line, North  $54^{\circ}53'42''$  East, a distance of 22.391 meters (73.46 feet) to the intersection of the existing east right of way line of Interstate 25 and the existing south right of way line of Weld County Road 24;
13. thence North  $0^{\circ}12'15''$  East, a distance of 9.144 meters (30.00 feet) to the north line of the NW  $\frac{1}{4}$  of the NW  $\frac{1}{4}$  of Section 11;

14. thence South 89°47'45" East, along said north line, a distance of 223.576 meters (733.51 feet) to the NE corner of the NW ¼ of the NW ¼ of Section 11,
15. thence South 89°46'56" East, along the north line of the NE ¼ of the NW ¼ of Section 11, a distance of 166.952 meters (547.74 feet);
16. thence South 0°13'04" West, to the existing east right of way line of Weld County Road 24, a distance of 9.171 meters (30.09 feet), more or less, to the TRUE POINT OF BEGINNING.

**EXCEPTING FROM THIS CONVEYANCE THE FOLLOWING DESCRIBED PARCEL:**

Commencing at the NE corner of the NW ¼ of the NW ¼ of Section 11; thence North 89°47'45" West, along the north line of the NW ¼ of the NW ¼ of Section 11, a distance of 71.872 meters (235.80 feet), thence South 0°12'15" West, a distance of 172.288 meters (565.25 feet) to the TRUE POINT OF BEGINNING;

1. thence along the arc of a curve to the right having a radius of 230.483 meters (756.18 feet), a distance of 78.367 meters (257.11 feet), (the chord of said arc bears South 30°05'37" West, a distance of 77.990 meters (255.87 feet));
2. thence South 39°50'03" West, a distance of 194.595 meters (638.44 feet);
3. thence North 72°22'32" West, a distance of 43.997 meters (144.35 feet);
4. thence North 11°32'37" East, a distance of 104.667 meters (343.39 feet);
5. thence North 19°49'33" East, a distance of 106.958 meters (350.91 feet);
6. thence North 89°50'19" East, a distance of 148.468 meters (487.10 feet), more or less to the TRUE POINT OF BEGINNING.

**SUBJECT TO EXHIBIT B ATTACHED HERETO**

EACH AND EVERY RIGHT OR RIGHTS OF ACCESS OF THE GRANTOR to and from any part of the Right of Way of Colorado State Highway No. 25, a freeway established according to the laws of the State of Colorado and from and to any part of the real property of the Grantor in the NW  $\frac{1}{4}$  of Section 11, Township 2 North, Range 68 West of the 6<sup>th</sup> P.M., in Weld County, Colorado, abutting upon said Highway, along or across the access line or lines described as follows:

Commencing at the NE corner of the W  $\frac{1}{2}$  of the NW  $\frac{1}{4}$  of Section 11; thence North  $89^{\circ}47'45''$  West, along the north line of the W  $\frac{1}{2}$  of the NW  $\frac{1}{4}$  of Section 11, a distance of 71,872 meters (235.80 feet); thence South  $0^{\circ}12'15''$  West, a distance of 172.288 meters (565.25 feet) to the TRUE POINT OF BEGINNING;

1. thence along the arc of a curve to the right having a radius of 230.483 meters (756.18 feet), a distance of 78.367 meters (257.11 feet), (the chord of said arc bears South  $30^{\circ}05'37''$  West, a distance of 77.990 meters (255.87 feet) );
2. thence South  $39^{\circ}50'03''$  West, a distance of 94.973 meters (311.59 feet) to the center of a 7.3 meter (23.95 feet) opening which is being excepted from this access limitation;
3. thence South  $39^{\circ}50'03''$  West, a distance of 99.622 meters (326.84 feet);
4. thence North  $72^{\circ}22'32''$  West, a distance of 43.997 meters (144.35 feet);
5. thence North  $11^{\circ}32'37''$  East, a distance of 104.667 meters (343.39 feet);
6. thence North  $19^{\circ}49'33''$  East, a distance of 106.958 meters (350.91 feet);
7. thence North  $89^{\circ}50'19''$  East, a distance of 72.587 meters (238.15 feet) to the center of a 7.3 meter (23.95 feet) opening which is being excepted from this access limitation;
8. thence North  $89^{\circ}50'19''$  East, a distance of 75.881 meters (248.95 feet), County of Weld, State of Colorado.



**Account: R6784187**

**March 10, 2023**

Account Information

Account	Parcel	Space	Account Type	Tax Year	Buildings	Actual Value	Assessed Value
R6784187	131311200003	0	Exempt	2023	1	328,919	95,390

**Legal**

PT NW4 11-2-68 BEG NW COR NE4NW4 S89D46'E 547.74' S0D13'W 30.09' TO TPOB TH S83D53'W 496.7' S45D48'W 160.94' S0D11'W 111.14' TH ALG CURVE TO R (R=880.85') CHORD=S20DW 597.49' TH S39D50'W 638.44' TH ALG CURVE TO L (R=892.59') CHORD=S23D25'W 504.54' TH S04D22'W 471.56' S07DW 148.93' N89D33'W 104.78' TO E ROW I-25 TH ALG SD E ROW LN N0D28'E 1535.43' N15D36'E 862.87' N54D53'E73.46' TO INTERSEC WITH CR 24 TH N0D12'E 30' TO N LN SEC TH S89D47'E 733.51' TO NE COR NW4NW4 SEC TH S89D46'E 547.74' S0D13'W 30.09' TO E ROW CR 24 & TPOB EXC BEG NE COR NW4NW4 SEC 11 TH ALG N LN SD NW4NW4 N89D47'W 235.8' S0D12'W 565.25' TO TPOB TH ALG CURVE TO R (R=756.18') CHORD=S30D05'W 255.87' TH S39D50'W 638.44' N72D22'W 144.35' N11D32'E 343.39' N19D49'E 350.91' N89D50'E 487.1' TO TPOB EXC PT NW4 DESC AS BEG SW COR SEC TH S89D40'E 49.43' TO TPOB S01D33'W 30.01' N89D40'W 48.58' N89D42'W 34.52' N06D08'E 2711.32' N05.43'E 1125.97' N39.49'E 312.50' N39D49'E 438.44' TH 256.38' ALG CURVE TO L (R=756.18' CH=N30.07'E 255.15') N02D06'W 372.32' S89D48'E 185.90' S0D10'W 111.14' TH 609.58' ALG CURVE TO R (R=880.85; CH=S20D00'W 597.49') S39D49'W 638.44' TH 511.51' ALG CURVE TO L (R=892.59' CH=S23D24'W 504.54') S04D21'W 471.56' S06D59'W 148.84' S06D59'W 201.46' S07D00'W 681.49' S07D00'W 399.35' S33D51'W 54.80' S06D58'W 60.74' S06D58'W 593.65' S07D00'W 119.14' TH 482.63' ALG NON-TANG CURVE TO L (R=16252.26' CH=S06D09'W 482.61') N88D67'W 12.35' S05D46'W 148.29' S00D29'W 141.89' S01D33'W 30' TO TPOB EXC THAT PT IN THE SW4 OF SEC

Subdivision	Block	Lot	Land Economic Area
			FIRESTONE DEL CAMINO CENTRAL

Property Address	Property City	Zip	Section	Township	Range
10963 E INTERSTATE 25 FRONTAGE RD	WELD		11	02	68

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Owner(s)

Account	Owner Name	Address
R6784187	DEPARTMENT OF TRANSPORTATION	STATE OF COLORADO 2829 W HOWARD PL DENVER, CO 802042305

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Tax Authorities

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Tax Area	District ID	District Name	Current Mill Levy
2334	0305	CENTRAL WELD COUNTY WATER (CWC)	0.000
2334	1050	HIGH PLAINS LIBRARY	3.181
2334	1202	LONGMONT CONSERVATION	0.000
2334	0512	MOUNTAIN VIEW FIRE PROTECTION DISTRICT	16.247
2334	0301	NORTHERN COLORADO WATER (NCW)	1.000
2334	0213	SCHOOL DIST RE1J-LONGMONT	58.385
2334	0620	ST VRAIN SANITATION	0.373
2334	0100	WELD COUNTY	15.038
<b>Total</b>	-	-	<b>94.224</b>





**Account: R6784187**

**March 10, 2023**

Map



Maxar | Weld County Government

Powered by Esri

**Get additional detail with the [Map Search](#).**

STATE OF COLORADO )  
 ) ss  
COUNTY OF BOULDER )

BEFORE THE BOARD OF DIRECTORS OF  
MOUNTAIN VIEW FIRE PROTECTION DISTRICT

### PETITION FOR INCLUSION

I, OEO 2, LLC, a Colorado limited liability company is the fee owner of one hundred percent of the following-described real property which is capable of being served by the Mountain View Fire Protection District.

2. The metes and bounds legal description of the property sought to be included under this Petition is as follows: (Description, or refer to **Exhibit A** and attach)

A COPY OF THE DEED(S) WHEREBY TITLE WAS ACQUIRED IS/ARE ATTACHED HERETO.  
IF APPROPRIATE ATTACH SKETCH OR MAP OF PROPERTY.

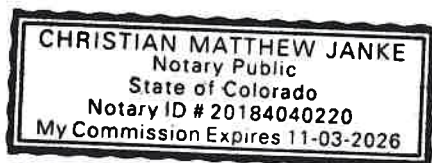
3. The above-described property is: [Check one]

☒ Presently included in the Lafayette Rural Fire Protection District; or

☐ Not presently included in any fire protection district.

There is no cost to the Property Owner(s) for inclusion proceedings incurred by the Mountain View Fire Protection District.

4. The undersigned assent to the inclusion of the above-described property into the Mountain View Fire Protection District and pray that the Board of Directors of said District grant this Petition after public notice and hearing as provided by law.



Owner Signature

Print Owner Name: OEO 2, LLC

Mail and Street Address: 7353 S. Alton Way, Ste. A-100, Centennial, CO 80112

Ph. Number: (303) 770-9111

Email: celliott@e5xmanagement.com

The foregoing instrument was acknowledged before me this 25<sup>th</sup> day of January, 2023 by Christopher Elliott as Manager of OEO 2, LLC.

Witness my hand and official seal.

My commission expires 11/03/2026.

Christian Matthew Janke  
Notary Public

\*If property is owned by a Corporation, LLC, or other business entity, a Statement of Authority is required to be attached to Petition for this signature.

(Submit a notarized signature for each Property Owner)

Exhibit A  
Map and Legal Description

**ERIE GATEWAY SOUTH ANNEXATION NO. 9 TO THE TOWN OF ERIE**

05.25.2022

A PARCEL OF LAND LOCATED IN THE NORTH 1/2 OF SECTION 36, TOWNSHIP 1 NORTH, RANGE 69 WEST OF THE SIXTH PRINCIPAL MERIDIAN, COUNTY OF BOULDER, STATE OF COLORADO MORE PARTICULARLY DESCRIBED AS FOLLOWS:

**BASIS OF BEARINGS:** BEARINGS ARE BASED ON THE SOUTH LINE OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 36 BEING S 89°00'36" W AND MONUMENTED AS FOLLOWS:

-SOUTHWEST CORNER OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 36 BEING A FOUND 2.5" ALUMINUM CAP, RLS 4846,

-CENTER 1/4 CORNER OF SECTION 36 BEING A FOUND 2.5" ALUMINUM CAP, RLS 4846,

**BEGINNING** AT THE SOUTHWEST CORNER OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 36, SAID POINT ALSO BEING ON THE NORTHERLY LINE OF ERIE GATEWAY SOUTH ANNEXATION NO. 2, TOWN OF ERIE ORDINANCE NO. 34-2016, SERIES 2016, RECORDED ON 2/3/2017 AT RN: 3573284;

THENCE ALONG THE NORTHERLY LINE OF SAID ERIE GATEWAY SOUTH ANNEXATION NO. 2, TOWN OF ERIE ORDINANCE NO. 34-2016, SERIES 2016, RECORDED ON 2/3/2017 AT RN: 3573284 THE FOLLOWING TWO (2) COURSES:

1) S 89°00'36" W A DISTANCE OF 1341.46 FEET;

2) N 89°56'15" W A DISTANCE OF 1319.94 FEET TO A POINT ON THE EASTERLY LINE OF ERIE GATEWAY SOUTH ANNEXATION NO. 3, TOWN OF ERIE ORDINANCE NO. 35-2016, SERIES 2016, RECORDED ON 2/3/2017 AT RN: 3573286;

THENCE N 00°04'29" E ALONG SAID EASTERLY LINE OF ERIE GATEWAY SOUTH ANNEXATION NO. 3, TOWN OF ERIE ORDINANCE NO. 35-2016, SERIES 2016, RECORDED ON 2/3/2017 AT RN: 3573286 AND THE EASTERLY LINE OF ERIE GATEWAY SOUTH ANNEXATION NO. 4, TOWN OF ERIE ORDINANCE NO. 36-2016, SERIES 2016, RECORDED ON 2/3/2017 AT RN: 3573288 A DISTANCE OF 1345.89 FEET TO THE NORTHEAST CORNER OF SAID ERIE GATEWAY SOUTH ANNEXATION NO. 4, TOWN OF ERIE ORDINANCE NO. 36-2016, SERIES 2016, RECORDED ON 2/3/2017 AT RN: 3573288, SAID POINT ALSO BEING THE NORTHEAST CORNER OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 36;

THENCE S 89°58'43" E ALONG THE NORTH LINE OF THE SOUTHEAST 1/4 OF SAID NORTHWEST 1/4 OF SECTION 36 A DISTANCE OF 1332.41 FEET TO THE NORTHWEST CORNER OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 36, SAID POINT ALSO BEING THE SOUTHWEST CORNER OF TRACT R-4 OF A PLAT OF SURVEY RECORDED AT RECEPTION NO. 90807363;

THENCE N 00°00'45" W ALONG THE WESTERLY LINE OF SAID TRACT R-4 A DISTANCE OF 659.63 FEET TO THE SOUTHWEST CORNER OF DONLEY ANNEXATION, TOWN OF ERIE ORDINANCE NO. 658, RECORDED ON 6/20/2000 AT RN: 2054309;

THENCE ALONG THE SOUTHERLY AND EASTERLY LINE OF SAID DONLEY ANNEXATION, TOWN OF ERIE ORDINANCE NO. 658, RECORDED ON 6/20/2000 AT RN: 2054309 THE FOLLOWING THREE (3) COURSES:

1) N 89°56'07" E A DISTANCE OF 659.86 FEET;

2) N 89°56'49" E A DISTANCE OF 660.11 FEET;

3) N 00°01'24" W A DISTANCE OF 634.63 FEET TO A POINT ON THE SOUTHERLY LINE OF ARAPAHOE ROAD ANNEXATION NO. 2, TOWN OF ERIE ORDINANCE NO. 551, RECORDED ON 9/4/1997 AT RN: 1727898;

THENCE S 89°57'39" E ALONG SAID SOUTHERLY LINE A DISTANCE OF 659.27 FEET TO A POINT ON THE WESTERLY LINE OF ZAHN ANNEXATION, TOWN OF ERIE ORDINANCE NO. 482, RECORDED ON 3/17/1997 AT RN: 1683819;

THENCE S 00°02'56" E ALONG SAID WESTERLY LINE A DISTANCE OF 1295.67 FEET TO THE NORTHEAST CORNER OF ERIE GATEWAY SOUTH ANNEXATION NO. 1, TOWN OF ERIE ORDINANCE NO. 33-2016, SERIES 2016, RECORDED ON 2/3/2017 AT RN: 3573282;

THENCE ALONG THE NORTHERLY AND WESTERLY LINE OF SAID ERIE GATEWAY SOUTH ANNEXATION NO. 1, TOWN OF ERIE ORDINANCE NO. 33-2016, SERIES 2016, RECORDED ON 2/3/2017 AT RN: 3573282 THE FOLLOWING TWO (2) COURSES:

- 1) S 89°59'59" W A DISTANCE OF 659.84 FEET;
- 2) S 00°18'01" E A DISTANCE OF 1323.17 FEET TO THE **POINT OF BEGINNING.**

CONTAINING 5,288,656 SQUARE FEET, OR 121.4108 ACRES MORE OR LESS.

LOCATED IN THE NORTH 1/2 OF SECTION 36, TOWNSHIP 1 NORTH,  
RANGE 69 WEST, 6TH PRINCIPAL MERIDIAN,  
COUNTY OF BOULDER, STATE OF COLORADO  
121.4108 ACRES  
AN-001279-2021

**LEGAL DESCRIPTION:**

A MARCH 01, LANDQUAINT IN THE NORTH V4 OF SECTION 16, TOWNSHIP NORTH RANGE 6 WEST 1 OF THE SIXTH PRINCIPAL MERIDIAN, COUNTY OF BOULDER STATE OF COLORADO MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BASIS OF BEGINNINGS BEARINGS ARE BASED ON THE SOUTH LINE OF THE SOUTHWEST V4 OF THE NORTHERN 1/4 OF SECTION 36 BEING S 89°00'30" W AND MONUMENTED AS FOLLOWS:

SOUTHWEST CORNER OF SECTION 16, THE NORTHEAST V4 OF SECTION 36 BEING A FOUND 25 ALUMINUM CAP RLS-4846.

CENTER V4 CORNER OF SECTION 36 BEING A FOUND 25 ALUMINUM CAP RLS-4846.

BEGINNING AT A POINT S.W. CORNER OF THE SOUTHWEST V4 OF SECTION 16 OF SECTION 36, LIES SAID ANGLE ALSO BEING ON THE NORTHERLY LINE OF ERIE GATEWAY SOUTH AVENUE NORTH & 2. TURN OF ERIE ORDINANCE I.D. 34-2016, SERIES 2016, RECORDED ON AP7184 NOT MAR 2, 2019.

THECE ALONG, THE NORTHERLY LINE OF SAID ERIE GATEWAY SOUTH AVENUE NORTH 2. TURN OF ERIE ORDINANCE I.D. 34-2016, SERIES 2016, RECORDED ON 24/3747 & RH-353254

1) 509-0036 \* W A DISTANCE OF 1.1416 FEET.

23. 31830015 WAS DISAPPEARED ON 13/11/16 PRIOR TO A POINT ON THE EASTERLY LINE OF THE GATWAY SOUTH ANNEXATION NO. 3, TOWN OF FRID ORDNANCE NO. 35-2016. SFRIFS 2016 RECORDED ON 2/3/2017 AT RN. 3573286;

(THINK: N 00°29' E ALONG SLOID FASTERLY LNF OF FRIF GATEWAY SOUTH ANNIFICATION NO.3, L'OWN OF ERIE ORDINANCE NO.35-2016, RECORDED ON 2/3/2017 AT RN. THE EASTERLY CORNER OF THE GREAT SOUTH ANNIFICATION NO.1, TOWN OF ERIE, ORDINANCE NO.10, 1565, 1566, 1567, 1568, 1569, 1570, 1571, 1572, 1573, 1574, 1575, 1576, 1577, 1578, 1579, 1580, 1581, 1582, 1583, 1584, 1585, 1586, 1587, 1588, 1589, 1590, 1591, 1592, 1593, 1594, 1595, 1596, 1597, 1598, 1599, 1600, 1601, 1602, 1603, 1604, 1605, 1606, 1607, 1608, 1609, 1610, 1611, 1612, 1613, 1614, 1615, 1616, 1617, 1618, 1619, 1620, 1621, 1622, 1623, 1624, 1625, 1626, 1627, 1628, 1629, 1630, 1631, 1632, 1633, 1634, 1635, 1636, 1637, 1638, 1639, 1640, 1641, 1642, 1643, 1644, 1645, 1646, 1647, 1648, 1649, 1650, 1651, 1652, 1653, 1654, 1655, 1656, 1657, 1658, 1659, 1660, 1661, 1662, 1663, 1664, 1665, 1666, 1667, 1668, 1669, 1670, 1671, 1672, 1673, 1674, 1675, 1676, 1677, 1678, 1679, 1680, 1681, 1682, 1683, 1684, 1685, 1686, 1687, 1688, 1689, 1690, 1691, 1692, 1693, 1694, 1695, 1696, 1697, 1698, 1699, 1700, 1701, 1702, 1703, 1704, 1705, 1706, 1707, 1708, 1709, 1710, 1711, 1712, 1713, 1714, 1715, 1716, 1717, 1718, 1719, 1720, 1721, 1722, 1723, 1724, 1725, 1726, 1727, 1728, 1729, 1730, 1731, 1732, 1733, 1734, 1735, 1736, 1737, 1738, 1739, 1740, 1741, 1742, 1743, 1744, 1745, 1746, 1747, 1748, 1749, 1750, 1751, 1752, 1753, 1754, 1755, 1756, 1757, 1758, 1759, 1760, 1761, 1762, 1763, 1764, 1765, 1766, 1767, 1768, 1769, 1770, 1771, 1772, 1773, 1774, 1775, 1776, 1777, 1778, 1779, 1780, 1781, 1782, 1783, 1784, 1785, 1786, 1787, 1788, 1789, 1790, 1791, 1792, 1793, 1794, 1795, 1796, 1797, 1798, 1799, 1800, 1801, 1802, 1803, 1804, 1805, 1806, 1807, 1808, 1809, 1810, 1811, 1812, 1813, 1814, 1815, 1816, 1817, 1818, 1819, 1820, 1821, 1822, 1823, 1824, 1825, 1826, 1827, 1828, 1829, 1830, 1831, 1832, 1833, 1834, 1835, 1836, 1837, 1838, 1839, 1840, 1841, 1842, 1843, 1844, 1845, 1846, 1847, 1848, 1849, 1850, 1851, 1852, 1853, 1854, 1855, 1856, 1857, 1858, 1859, 1860, 1861, 1862, 1863, 1864, 1865, 1866, 1867, 1868, 1869, 1870, 1871, 1872, 1873, 1874, 1875, 1876, 1877, 1878, 1879, 1880, 1881, 1882, 1883, 1884, 1885, 1886, 1887, 1888, 1889, 1890, 1891, 1892, 1893, 1894, 1895, 1896, 1897, 1898, 1899, 1900, 1901, 1902, 1903, 1904, 1905, 1906, 1907, 1908, 1909, 1910, 1911, 1912, 1913, 1914, 1915, 1916, 1917, 1918, 1919, 1920, 1921, 1922, 1923, 1924, 1925, 1926, 1927, 1928, 1929, 1930, 1931, 1932, 1933, 1934, 1935, 1936, 1937, 1938, 1939, 1940, 1941, 1942, 1943, 1944, 1945, 1946, 1947, 1948, 1949, 1950, 1951, 1952, 1953, 1954, 1955, 1956, 1957, 1958, 1959, 1960, 1961, 1962, 1963, 1964, 1965, 1966, 1967, 1968, 1969, 1970, 1971, 1972, 1973, 1974, 1975, 1976, 1977, 1978, 1979, 1980, 1981, 1982, 1983, 1984, 1985, 1986, 1987, 1988, 1989, 1990, 1991, 1992, 1993, 1994, 1995, 1996, 1997, 1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2

1. INCE S 89° 58' 43" E ALONG THE NORTH LINE OF THE SOUTHEAST 1/4 OF SAID NORTHWEST 1/4 OF SECTION 36 A DISTANCE OF 132.41 FEET TO THE NORTHWEST CORNER OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 36. SAID POINT ALSO BEING THE SOUTHWEST CORNER OF TRACT R-4 OF A PLAT OF SURVEY RECORDED AT RECEPTION NO. 9080730-3.

THENCE N 00°00'45" W ALONG THE WESTERLY LINE OF SAID TRACT R-A A DISTANCE OF 659.63 FEET TO THE SOUTHWEST CORNER OF DONLEY ANNEXATION, TOWN OF ERIE  
UNINCORPORATED, BEING MULTILINED ON 6/24/2000 AT RN. 20543100  
THENCE ALONG THE SOUTHERLY AND EASTERLY LINE OF SAID DONLEY ANNEXATION, TOWN  
OF ERIE ORDINANCE NO. 658 RECORDED ON 6/24/2000 AT RN. 20543100 THE FOLLOWING  
BEING THE CORNERS:

3) REMAIN UP TO A DISTANCE OF 659.6 FEET.

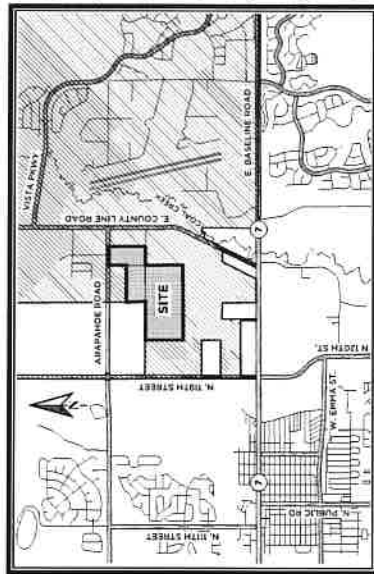
2) N 89°56'49" E A DISTANCE OF 660.11 FEET;  
3) N 00°01'24" W A DISTANCE OF 634.03 FEET TO A POINT ON THE SOUTHERLY LINE OF ARAPAHOE ROAD APPRXVATION NO. 2, TOWN OF ERIF ORDINANCE NO. 551 RECORDED ON N.W. 1/4 11 N 122 E 2000

THENCE S 89°51'59" E ALONG SAID SOUTHERLY LINE A DISTANCE OF 659.27 FEET TO A POINT ON THE WESTERLY LINE OF ZAHN ANNEXATION, TOWN OF ERIE ORDINANCE NO. 482 RECORDED ON 3/17/1997 AT R/L 168.8819.

THENCE S 00°02'56" E ALONG SAID WESTERLY LINE A DISTANCE OF 1295.67 FEET TO THE NORTH-EAST CORNER OF FRIF GATFWAY SOUTH ANNEXATION NO. 1, TOWN OF FRIF  
ORDINANCE NO. 35-2016 SERIES 2016 RECORDED ON 2/3/2017 AT RN 3573282.

THENCE ALONG THE NORTHERLY AND WESTERLY LINE OF SAID ERIE GATEWAY SOUTH APPRAISON NO. 1 TOWN OF ERIE ORDINANCE NO. 33-2016, SERIES 2016, RECORDED ON 2/13/2017 AT RN 45/5282; THE FOLLOWING TWO (2) COURSES:

1) 5 89°59'59" W A DISTANCE OF 659.84 FEET;  
2) S 00°18'01" E A DISTANCE OF 1323.17 FEET TO THE POINT OF BEGINNING,  
CONTAINING 5.288 650 SQUARE FEET, OR 121.4104 ACRES MORE OR LESS.



**VICINITY MAP**  
1" = 2000'

**CONTIGUITY STATEMENT:**

THE ABOVE DESCRIBED LAND IS CONTIGUOUS TO THE TOWN OF ERLE AND MEETS THE REQUIREMENTS SET FORTH IN COLORADO REVISED STATUTES 1973, 31-12-104-(1) (G) THAT ONE-SIXTH OR MORE OF THE PERIMETER TO BE ANNEXED IS CONTIGUOUS WITH THE STATE AND MUNICIPALITY.

TOTAL PERIMETER OF AREA CONSIDERED FOR ANNEXATION = 11891.88

ONE-SIXTH OF THE TOTAL PERIMETER OF AREA = 1201.08

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THE TOTAL CONTIGUOUS PERIMETER IS 83.25% WHICH EXCEEDS THE 1/6 (16.67%) REQUIRED.

**GENERAL NOTES:**

THE LINEAL UNITS USED ON THIS MAP ARE U.S. SURVEY FEET. ALL BEARINGS SHOWN HEREON ARE IN DEGREES-MINUTES-SECONDS.

ACCORDING TO CALIFORNIA LAW, YOU MUST COMMENCE ANY LEGAL ACTION BASED UPON ANY DEFECT IN THE SURVEY WITHIN THREE YEARS AFTER YOU FIRST DISCOVER SUCH DEFECT. IN NO EVENT MAY ANY ACTION BASED UPON ANY DEFECT IN THIS SURVEY BE COMMENCED MORE THAN TEN YEARS FROM THE DATE OF THE CERTIFICATION SHOWN HEREON.

BEARINGS ARE BASED ON THE SOUTH LINE OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 36

THIS MAP IS NOT A MOVEMENT LAND SURVEY PLAT. THE PURPOSE OF THIS MAP IS TO SHOW THE AREA TO BE ANNEXED INTO THE TOWN OF ERIE AND WAS CREATED WITHOUT THE BENEFIT OF A TITLE POLICY.

**SURVEYOR'S CERTIFICATE:**

I, CHRISTOPHER H. MCELVAIN, A DULY LICENSED PROFESSIONAL LAND SURVEYOR IN THE STATE OF COLORADO, DO HEREBY CERTIFY THAT THIS ALINEATION MAP SHOWS HEREIN TRULY AND CORRECTLY REPRESENTS THE ABOVE DESCRIBED PARCELS OF LAND AND THAT AT LEAST ONE SIXTH (1/6) OF THE PERIPHERAL BOUNDARY OF SAID PARCELS IS CONTIGUOUS TO THE PRESENT BOUNDARY OF THE 100M U.S. LRIC.

I ATTEST THE ABOVE ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_

CHRISTOPHER H. MCELVAIN  
COLORADO P.L.S. 365G1  
FOR OR ON BEHALF OF K I ENGINEERING LLC

**BOARD OF TRUSTEES APPROVAL CERTIFICATE:**

THIS ALINEATION MAP IS TO BE KNOWN AS THE "ERIE GATEWAY SOUTH ANNEXATION NO. 9 TO THE TOWN OF FRID" AND IS APPROVED AND ACCEPTED BY ORDINANCE NO. \_\_\_\_\_ PASSED AND ADOPTED AT THE REGULAR (SPECIAL) MEETING OF THE BOARD OF TRUSTEES OF ERIE, COLORADO, HELD ON \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

MAJOR

ALLES

TOMMIE LEE

## CLERK &amp; RECORDER CERTIFICATE:

STATE OF CALIFORNIA ) ss.  
COUNTY OF )

I HEREBY CERTIFY THAT THIS ANNEXATION MAP WAS FILED IN MY OFFICE ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_ AU AND WAS RECORDED AT RECEPTION NUMBER \_\_\_\_\_.

\_\_\_\_\_  
(SIGNATURE)

COUNTY CLERK AND RECORDER

INVESTMENT NO.	DATE
1	07/27/2011
2	08/24/2011
3	09/24/2012
4	
5	

QEO 2, LLC  
 7533 SOUTH ALTON WAY  
 CENTENNIAL, CO 80112  
 303.776.9311

Sheet 1 of 2

SHEE

LOCATED IN THE NORTH 1/2 OF SECTION 36, TOWNSHIP 1 NORTH,  
RANGE 69 WEST, 6TH PRINCIPAL MERIDIAN,  
COUNTY OF BOULDER, STATE OF COLORADO  
121.4108 ACRES  
AN-001279-2021

## LEGEND

ANNEXATION PROPERTY BOUNDARY  
ANNEXATION BOUNDARY CONTIGUOUS  
WITH THE TOWN OF ERIE

PROPERTY BOUNDARY

SECTION LINE

## SECTION CORNER

POINT OF BEGINNING

Анн.



DATE RECORDED		04/16/2021	
REVISION NO.	DATE		
1	07/23/2021		
2	03/29/2021		
3	05/25/2022		
4			
5			
PREPARED BY: On <b>CEO 2, LLC</b> 7353 SOUTH ALTON WAY CENTENNIAL, CO 80112 855.742.9111			
SCALE	DATE	BY	
1"=100'	00/03/2014	BLB	

**KT ENGINEERING**  
ENGINEERS • SURVEYORS  
11500 W. 18TH AVE. #210  
DENVER, CO 80202  
303.750.6400

**SHEET 2 OF 2**



**STATEMENT OF AUTHORITY**  
(FOR A TRUST OR CORPORATE ENTITY)

1. This Statement of Authority relates to an entity named: Christian Promise Fellowship
2. The type of entity is a 501 C3. (Trust, corporation, etc.).
3. The entity is formed under the laws of Colorado (state).
4. The mailing address for the entity is: P.O. Box 236, Hygiene, Colorado 80533
5. The name and position of the person authorized to execute instruments conveying, encumbering, or otherwise affecting title to real property on behalf of the entity, pursuant to the provisions of Colorado Revised Statute Section 38-30-172(2), is:

Tim A. Cunningham, Leadership Team Chair

Executed this 11<sup>th</sup> day of February, 2023

Tim A. Cunningham  
Signature

Tim A. Cunningham  
Print Name

Leadership Team Chair  
Title

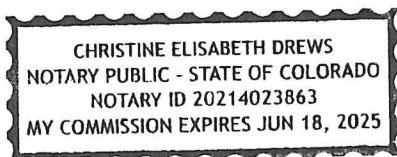
STATE OF Colorado )  
COUNTY OF Boulder ) ss

The foregoing instrument was acknowledged before me this 11<sup>th</sup> day of February, 2023 by Timothy A. Cunningham.

Witness my hand and seal.

My commission expires: June 18, 2023.

Christine E. Drews  
Notary Public





STATE OF COLORADO     )  
  ) ss  
COUNTY OF BOULDER     )

**BEFORE THE BOARD OF DIRECTORS OF  
MOUNTAIN VIEW FIRE PROTECTION DISTRICT**

**PETITION FOR EXCLUSION**

Property Owner(s) Christian Promise Fellowship,  
A Colorado Non-Profit Corporation hereby petition that the following-described real property be excluded from the Mountain View Fire Protection District pursuant to § 32-1-501(1), C.R.S., and in support of said petition state the following:

1. The undersigned is/are the Owner(s) of 100% of the following-described real property located in the County of (circle one) Boulder or Weld, State of Colorado, being presently in the Mountain View Fire Protection District.

(Insert Full Legal Description, or attach as **Exhibit A**, the full legal description of the property sought to be excluded)

See Attached Exhibit A

**A COPY OF THE DEED(S) WHEREBY TITLE WAS ACQUIRED IS/ARE ATTACHED HERETO. IF APPROPRIATE ATTACH SKETCH OR MAP OF PROPERTY.**

2. This Petition is accompanied by an initial deposit in the amount of \$1,000.00 for the costs and expenses of the exclusion proceedings that are to be incurred by the Mountain View Fire Protection District. The Owners acknowledge that in the event the District's costs and expenses connected with this proceeding exceed the deposit, Owners will be responsible for all additional sums. In the event the exclusion costs are less than the initial deposit, the excess deposit fees will be refunded to the Owners upon:

- a. request by the Owners; and
- b. submission to the District of a copy of a signed ordinance annexing the property into a municipality that is providing fire protection services if it has not been previously submitted.

3. The Owners acknowledge and agree, for themselves and their successors and assigns, that they, will pay all future costs and expenses incurred by the District (including attorney's fees) should such costs and expenses be incurred to correct errors of legal descriptions, annexation issues, assessment or taxation issues, or other issues regarding the exclusion that were not caused by, or attributable to, the District and arising from Owners' submittal of erroneous or incomplete legal descriptions, or annexation information.

**WHEREFORE**, the Owners pray that the Board of Directors of Mountain View Fire Protection District, after notice as provided by law and public hearing, grant the foregoing Petition and enter its order excluding the property described herein from the Mountain View Fire Protection District.

Dated: FEB 11, 2023

Christian Promise Fellowship/Tim A. Cunningham  
Signature Property Owner\*

Christian Promise Fellowship/Tim A. Cunningham

Print Property Owner name

Leadership Team Chair

2100 Main Street, Suite 202, Longmont, CO 80501

P.O. Box 236, Hygiene, CO 80533

Mail and Street Address of Property Owner

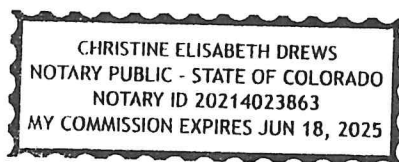
Phone: (303) 589-6450

Email: timandchrisc@hotmail.com

The foregoing instrument was acknowledged before me this 11<sup>th</sup> day  
of February, 2023 by Timothy A. Cunningham.

Witness my hand and official seal.

My commission expires: June 15, 2025 Christine E. Drews  
Notary Public



\*If property is owned by a Corporation, LLC, or other business entity, a Statement of Authority is required to be attached to Petition for this signature.

(Submit a notarized signature for each Property Owner, see following page)

Dated: February 11, 2023

CHRISTIAN PROMISE FELLOWSHIP/TIM A. CUNNINGHAM

Signature Property Owner

Christian Promise Fellowship/Tim A. Cunningham

Print Property Owner name

Leadership Team Chair

2100 Main Street, Suite 202, Longmont CO 80501

P.O. Box 236, Hygiene, CO 80533

Mail and Street Address of Property Owner

Phone: (303) 589-6450

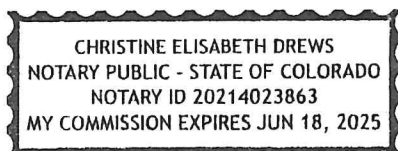
Email: timandchris@hotmail.com

The foregoing instrument was acknowledged before me this 11<sup>th</sup> day  
of February, 2023 by Timothy A. Cunningham.

Witness my hand and official seal.

My commission expires: June 15, 2025

Christine E. Drews  
Notary Public



## **Exhibit A**

### **Legal Description of Property**

A TRACT OF LAND LOCATED IN THE EAST HALF OF THE NORTHWEST QUARTER OF SECTION 25, TOWNSHIP 3 NORTH, RANGE 69 WEST OF THE 6TH PRINCIPAL MERIDIAN, CITY OF LONGMONT, COUNTY OF BOULDER, STATE OF COLORADO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT A POINT ON THE EAST LINE OF SAID NORTHWEST QUARTER OF SECTION 25 FROM WHICH THE NORTH QUARTER CORNER OF SAID SECTION 25 BEARS NORTH 00°29'14" WEST A DISTANCE OF 30.00 FEET, SAID POINT BEING ALSO ON THE SOUTHERLY RIGHT OF WAY LINE OF STATE HIGHWAY 66 (UTE ROAD);  
THENCE ALONG SOUTH RIGHT OF WAY LINE SOUTH 88°09'06" WEST 36.01 FEET TO A POINT ON THE WEST RIGHT OF WAY LINE OF SUNDANCE DRIVE AND THE POINT OF BEGINNING;  
THENCE ALONG SAID WEST RIGHT OF WAY LINE SOUTH 00°29'14" EAST 335.12 FEET;  
THENCE SOUTH 89°07'22" WEST 424.72 FEET TO THE EAST LINE OF BLOCK 2 OF SPRING VALLEY GOLF COURSE;  
THENCE ALONG SAID EAST LINE NORTH 01°58'30" WEST 327.83 FEET TO THE SOUTHERLY RIGHT OF WAY LINE OF STATE HIGHWAY 66;  
THENCE ALONG SAID SOUTHERLY RIGHT OF WAY NORTH 88°09'06" EAST 433.34 FEET TO THE POINT OF BEGINNING.