



# MOUNTAIN VIEW FIRE RESCUE

## BOARD OF DIRECTORS

3561 N. STAGECOACH ROAD, LONGMONT, CO 80504

### Rules and Procedures for Public Comment

Participation by members of the public in open meetings of the Board of Directors is welcomed and encouraged. Adherence to these rules is expected.

- 1) Speakers may be asked to sign in before the meeting, giving their full name and the topic about which they seek to address the Board.
- 2) The purpose of Public Comment is to provide input to the Board on issues relevant to the District.
- 3) Public comments shall be:
  - a. Limited to three (3) minutes.
  - b. Directed to the Board as a whole and not to individual members.
  - c. Presented in a courteous and professional demeanor, not in a threatening, profane, vulgar, insulting, or abusive manner.
  - d. Limited to topics pertaining to the District and about which the Board has authority.
  - e. Individuals may speak only once during the public comment period.
  - f. Written materials that a speaker believes might be appropriate for the Board's consideration must be submitted in advance to Administration.
- 4) Speakers, when recognized by the Board Chair, may be asked to provide their name and who they are affiliated with, if applicable, prior to addressing the Board.
- 5) Individuals who engage in repetitive comments or questions or who otherwise violate the provisions of Rules 2 or 3 above will be asked to refrain and/or yield the floor.
- 6) Failure to abide by these requirements after a first warning may result in the Board requiring that the speaker, in lieu of speaking, submit his/her statements in writing during future public comment periods.
- 7) Neither the Board nor the administration shall engage in a discussion or provide an immediate response to the input. Rather, the Board can benefit from hearing the input and determine what follow-up action is required, if any.
- 8) The Board Chair is responsible for the administration and enforcement of these rules in his/her sole discretion.
- 9) If a member of the public continues to disrupt the meeting or engages in threatening or violent behavior, they will be asked to leave and law enforcement will be notified if necessary.
- 10) The Board of Directors retains the authority to vary these guidelines as may be necessary during any public comment period and retains the authority to deviate from these guidelines as necessary.
- 11) The Board Chair may permit public comment during any agenda item provided that such invitation does not hinder the ability of the Board of Directors to conduct official District business in an efficient manner.

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