



**Board of Directors Meeting
August 15, 2022
6:00 pm
Hybrid Virtual: Zoom/In Person**

Meeting Minutes

I. OPENING OF MEETING

a. Call to Order.

The regular meeting of the Board of Directors of the Mountain View Fire Protection District was held on August 15, 2022, as a hybrid virtual Zoom and in-person meeting and was called to order by President Christian at 6:00 p.m.

b. Roll Call.

The following Board members attended the meeting:

President Christian, Director Bloom, Director DeVenny, and Director Lathrop.

Director DeVenny moved to excuse Director McConnell from the meeting. The motion was seconded by Director Lathrop and carried unanimously.

Other persons present were Fire Chief Dave Beebe, Deputy Chief Sterling Folden, Deputy Chief Jeff Webb, Finance Director Tonya Olson, Administrative Specialist Cindy Wible, Human Resources Director Melissa Meehan, HR Generalist Gina Daly, Legal Counsel John Chmil, Aaron Miller, Mike Lee, Chris Ames, Brandon Kage, Nathaniel Kelly, Cody Bennett, Kyle Lyman, Luke Hawkins, Tyler Prim, Greg Munns, Ben Carter, Station 1, Station 7, Station 10, and Station 3.

c. Pledge of Allegiance.

d. Approval of Agenda

Director Bloom moved to approve the agenda as written. The motion was seconded by Director Lathrop and carried unanimously.

II. PUBLIC/MEMBER PARTICIPATION

L3214 Secretary/Treasurer Ben Carter updated the Board that members were sent to a convention in Canada that will help fire services around the country and in Canada with funding issues. The fundraiser for the Boulder County Wildfire Fund was able to donate \$10,347.25, this will benefit the victims of the Marshall Fire. The Local is working with Administrative Specialist Cindy Wible in the planning of the Christmas party. Negotiations start Thursday, September 18th for interest-based bargaining. The Local 3214 negotiations team is concerned with the District's legal counsel being present at all the meetings. The Local would like the Board to reconsider having legal representation present during the negotiations until the post tentative agreement review.

III. CONSENT AGENDA

Director DeVenny moved to approve the consent agenda which included the July 19, 2022, Board of Directors Meeting Minutes. The motion was seconded by Director Bloom and carried unanimously.

IV. REPORTS

Human Resource Director, Melissa Meehan, introduced Mountain View's new HR Generalist Gina Daly. HR will be interviewing six candidates for the Communications Specialist position. Finance Director, Tonya Olson, informed the Board that the new finance software kickoff meeting was on July 19th, and her team has been busy mapping out a design with the project manager. Tonya hasn't seen the design yet, but they are building a demo that she hopes to see by the end of the month.

V. NEW BUSINESS

a. July 2022 District Financials

Director of Finance, Tonya Olson, presented the July 2022 Financials and answered questions. Director Bloom moved to approve the July 2022 Financials. Director Lathrop seconded the motion and it carried unanimously.

b. Wildfire Mitigation and Emergency Responses Ballot Measures

Fire Chief Beebe updated the Board that Boulder County is putting three ballot measures up for a vote in November. These ballot measures will introduce two new sales and use taxes to fund wildland mitigation and emergency services. This will also extend the existing transportation sales tax. Chief Beebe supports the transportation ballot and the mitigation ballot and believes they have good benefits. The Emergency Services ballot measure increases the sales tax by .1 percent each year for the first five years, the then .05 percent increase will be permanent. Chief Beebe participated in a hearing with the Boulder County Commissioners last Thursday where he voiced the District's concerns about the Emergency Services Ballot. After discussion, the Board asked for Staff to put together a statement about the ballot measures to put on the website which will be presented at the September Board of Directors meeting. **Action:** Staff to prepare a statement about the ballot measures to put on the website.

c. Energy and Mineral Impact Assistance Program Grant

Chief Beebe discussed the Energy and Mineral Impact Assistance Program Grant with the Board and requested permission to apply for the grant. The grant is for \$200,000 to replace the Hazmat Unit. This will cover part of the costs and Boulder County Hazmat Authority may contribute as well. After discussion, **Motion**: Director Lathrop moved to have Staff move forward with applying for the Energy and Mineral Impact Assistance Program Grant. Director DeVenny seconded the motion and it carried unanimously.

VI. OLD BUSINESS

a. Station 8 Update

Deputy Chief Webb updated the Board on the status of Station 8 and the temporary housing. Chief Webb had invited four general contractors the opportunity to bid on the repairs of Station 8. All but one dropped out of the project. Chief Webb didn't want to come to the Board with only one bid, so the bid process has been reopened and all bids are due by September 15th, for board approval at the September 20th Board Meeting. Chief Webb also discussed the issues pertaining to the Station 8 repairs and the temporary housing location at Erie Airpark.

VII. BOARD MEMBER ITEMS

Director DeVenny shared that she attended the First Friday meeting in Superior. She was asked about the hearing Chief Beebe participated in with the Boulder County Commissioners. She also attended National Night Out in Superior; the event was a huge success.

President Christian asked about the makeup of the negotiations team. After discussion, the Board called an emergency Executive Session.

VIII. EXECUTIVE SESSION

Director Bloom made a motion to go into Executive Session at 7:19 p.m. pursuant to Section: 24-6-402 (4)(b) C.R.S. for purposes of discussion on negotiations and instructing negotiators on the current collective bargaining discussion with the Local 3214. The motion was seconded by Lathrop and was unanimously carried. Board's legal counsel John Chmil also attended the Executive Session. Director DeVenny motioned to end the Executive Session. The motion was seconded by Director Bloom and passed unanimously. The Executive Session concluded at 7:48 p.m.

IX. POSSIBLE ACTION ON ANY MATTERS DISCUSSED IN EXECUTIVE SESSION

President Christian reported that during the Executive Session, the Board's direction to Chief Beebe was to maintain the current configuration of the negotiations team.

X. ADJOURNMENT

There being no further business to come before the meeting, Director Bloom moved to adjourn the meeting at 7:58 p.m. It was seconded by Director DeVenny and carried unanimously.

The preceding minutes are approved by the Mountain View Fire Protection District Board of Directors and constitute the official minutes of the meeting held on the date stated above.



10 / 13 / 2022

President, Chad Christian

Date



09 / 22 / 2022

Board Secretary, Cole Lathrop

Date

Action Items

January 5, 2022

None

January 18, 2022

Action: Chief Beebe said that the Marshall Fire Thank You Letter is already in progress and will bring to the next Board meeting. **Mailed out the last week in January.**

January 22, 2022

Action: Director DeVenny asked for a copy of the Strategic Plan. **Emailed after meeting.**

Action: John Chmil will be preparing an Adopted Records Management Policy to present to the Board at the March meeting. **Completed at March Meeting.**

April 19, 2022

Action: Send the Antelope Fire FLA to the Board. **Done**

Action: OSMP Burton Stoner-Parking on Flagstaff. **The Chief's staff met with Burton to discuss options. This is a Sheriff's Office issue so the district doesn't have much control.**

May 17, 2022

Action: President Christian asked Deputy Chief Folden if he could have a review of the wildland plan and the staffing plan for the next meeting. **Presented at the June meeting.**

June 28, 2022

Action: Director McConnell would like a list of the community events happening in the district sent out regularly. **Staff will work to give the BOD access to the Community Outreach calendar.**

Action: Director McConnell asked about the 3rd R&R day for crew members out on dispatch. Chief Beebe will follow up to see if the district will be reimbursed from the state for that third day. **Staff called**

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the State. The extra day is recognized by the Federal Government and has not been adopted by the State. If the District wants to adopt the additional R&R Day it would not be a reimbursable item.

Action: FLA/Internal AAR Report to the Board in August. **As of September, MVFPD hasn't received the FLA report.**

Action: Post the Boulder County Marshall Fire AAR on the website along with an explanation of what MVFPD is working on and waiting for before a report or statement is issued from the district. **Done**

Action: 2-5 year projection on growth and how that will affect the need for additional stations and positions. **Emailed to BOD.**

July 19, 2022

Action: Director DeVenny asked about a Bond Analysis to look at the effects of the Marshall Fire. **Finance Director, Tonya Olson, will report to the Board at the September meeting.**

August 15, 2022

Action: Staff to prepare a statement about the ballot measures to put on the website.

Motions

January 5, 2022

Motion: Director DeVenny moved to approve Resolution 2022-1. A Resolution Extending the Declaration of a Local Disaster Emergency. Director McConnell seconded the motion and was carried unanimously.

January 18, 2022

Motion: Director Bloom moved to approve the First Amendment to the Fire Chief's Contract. Director Whitlow seconded the motion and was carried unanimously.

Motion: Director McConnell moved to approve the request for permission to edit and update AOG AD-0024 and AOG FI-0089. Resolution 2021-9. Director Bloom seconded the motion and was carried unanimously.

Motion: Director DeVenny moved to approve the Haynie and Company engagement letter for the 2021 audit. Director Whitlow seconded the motion and was carried unanimously.

Motion: Director McConnell moved to approve the Stryker Purchase Agreement. Director Bloom seconded the motion and was carried unanimously.

February 22, 2022

Motion: Director Bloom moved to approve the Policy Revision for AD101 and FI101, Chief's Authority for Contracts and Budgeted Expenditures/Budgeted Line Items. Director McConnell seconded the motion and was carried unanimously.

Motion: Director Whitlow moved to approve the Handbook Revision, Nepotism, and Personal Relationships. Director McConnell seconded the motion and was carried unanimously.

Motion: Director DeVenny moved to approve Resolution 2022-2 Designating a Custodian of Records and Adopting an Open Records Policy for the District. Director Whitlow seconded the motion and was carried unanimously.

Motion: Director Whitlow moved to approve the IGA for Automatic and Mutual Aid for Wildland and All-Risk Response. Director McConnell seconded the motion and was carried unanimously.

March 22, 2022

Motion: Director Bloom moved to approve Resolution 2022-3. Director Whitlow seconded the motion and was carried unanimously.

April 19, 2022

Motion: Director McConnell moved to approve the revised Strategic Plan. Director Whitlow seconded the motion and was carried unanimously.

May 17, 2022

Motion: Director Whitlow moved to approve the timeframe update to Resolution 2022-5 Collective Bargaining Agreement Negotiations Timeframe. It was seconded by Director McConnell and was carried unanimously.

Motion: Directors Whitlow moved to set the Inclusion Hearing for June 28, 2022, for the Penner Parcel. It was seconded by Director McConnell and was carried unanimously.

June 28, 2022

Motion: Director McConnell moved to approve the Adoption of the 2021 Audit Report. The motion was seconded by Director Lathrop and was carried unanimously.

Motion: Director McConnell moved to approve the Agreement for the Heart and Cancer Trust. The motion was seconded by Director Bloom and was carried unanimously.

Motion: Director Lathrop moved to approve Resolution 2022-6 Granting Consent to the Provision of Services by Overlapping Title 32 Special District and the corresponding Intergovernmental Agreement. The motion was seconded by Director Bloom and was carried unanimously.

Motion: Director Bloom moved to approve the Board Order of Inclusion for the OEO/Penner Parcel. The motion was seconded by Director McConnell and was carried unanimously.

Motion: President Christian moved to approve the funding up to \$90,000.00 for the Station 8 temporary relocation project. The motion was seconded by Director Lathrop and was carried unanimously.

August 15, 2022

Motion: Director Lathrop moved to have Staff move forward with applying for the Energy and Mineral Impact Assistance Program Grant. Director DeVenny seconded the motion and it carried unanimously.

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SENT

09 / 22 / 2022

21:04:54 UTC

Sent for signature to Chad Christian (cchristian@mvfpd.org) and Cole Lathrop (clathrop@mvfpd.org) from powens@mvfpd.org
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VIEWED

09 / 22 / 2022

23:12:49 UTC

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SIGNED

09 / 22 / 2022

23:16:35 UTC

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VIEWED

10 / 13 / 2022

12:26:12 UTC

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