



Board of Directors Meeting

February 20, 2024 at 6:00 PM
3561 N Stagecoach Road, Longmont
Hybrid/Virtual: Zoom

AGENDA

- I. OPENING OF MEETING**
 - a. Call to Order
 - b. Roll Call
 - c. Pledge of Allegiance
 - d. Approval of Agenda

- II. PUBLIC/MEMBER PARTICIPATION**

3-minute time limit. Comments are for any item, on the agenda or not, unless they are set for a public hearing.

- III. CONSENT AGENDA**
 - a. January 16, 2024 BOD Meeting Minutes

- IV. REPORTS**
 - a. Local 3214 Report
 - b. Chief's Report

- V. NEW BUSINESS**
 - a. January 2024 District Financials
 - b. Accreditation: Letter of Understanding with the Center for Public Safety Excellence
 - c. Set Public Hearing for Westview Acres Exclusion

- VI. OLD BUSINESS**
 - a. Public Hearing for Mendoza Exclusion
 - b. Construction Project Updates
 - o Wember Agreement
 - o Infusion Architects

- VII. BOARD MEMBER ITEMS**
 - a. Upcoming Board Items

VIII. EXECUTIVE SESSION

Section. 24-6-402(4)(b) C.R.S. for purposes of consulting with our attorney on the issue of current employee litigation.

Section 24-6-402(4)(f) C.R.S. for purposes of consulting with our attorney on a personnel matter regarding the Fire Chief's Employment Agreement. Section. 24-6-402(4)(b) C.R.S. for purposes of consulting with our attorney on the issue of succession plan for the Fire Chief position.

IX. ADJOURNMENT

ATTACHMENTS

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Chief's Report	Page 15
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Mendoza Minor Exclusion Documents	Page 85
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Upcoming Board Items	Page 170

Join Zoom Meeting

<https://us02web.zoom.us/j/82959352529?pwd=TjlWYmhzVHp1NINZSFgzQkR3L0J5dz09>

Meeting ID: 829 5935 2529

Passcode: 204279

Dial by your location

719 359 4580

Meeting ID: 829 5935 2529

Passcode: 204279



**Board of Directors Regular Meeting
January 16, 2024,
6:00 pm
Hybrid/Virtual: Zoom**

Meeting Minutes

I. OPENING OF MEETING

a. Call to Order

The regular meeting of the Board of Directors of the Mountain View Fire Protection District was held on January 16, 2024, as an In-Person/Virtual Zoom meeting and was called to order by Director McConnell at 6:00 p.m.

b. Roll Call

The following Board members attended the meeting:

President McConnell, Director DeVenny, Director Whitlow, Director Lathrop, and Director Todd Venrick

Other persons present were Fire Chief David Beebe, Deputy Chief Sterling Folden, Director of Administrative Services Pamela Owens, Director of Finance Tonya Olson, Deputy Chief Jeff Webb, Community Outreach Coordinator Julia Dumond, Assistant Chief Pete Zick, Battalion Chief Chad Rademacher, Public Information Officer Rick Tillery, and Legal Counsel John Chmil.

c. Pledge of Allegiance

d. Approval of Agenda

Legal Counsel John Chmil asked the Board to adjust the agenda on the Executive Session Section 24-6-402(4)(e) and change it to 24-6-402(4)(b). Director Whitlow moved to approve the agenda with this update. The motion was seconded by Director Lathrop and was carried unanimously.

II. PUBLIC/MEMBER PARTICIPATION

None

III. CONSENT AGENDA

Director Lathrop moved to approve the consent agenda, including the Regular Meeting minutes from December 5, 2023. The motion was seconded by Director Whitlow and was carried unanimously.

IV. REPORTS

a. Local 3214 Report

Local 3214's report was included in the packet. Director Lathrop asked for some clarification on the comments about the Joint Discipline Training. Chief Beebe responded.

b. Chief's Report

Chief Beebe introduced the new Assistant Chief, Peter Zick, to the Board and took questions.

Director DeVenny asked about the CWPP, and what are the next steps. Chief Beebe explained that Keith Long had been tasked with working with other groups to develop the document. Implementation of that document will fall under Deputy Chief Folden. He will work with the Wildland Division on the recommendations of the CWPP and put together strategies to put those into practice.

Director Lathrop asked about the new hires. Chief Beebe said that 20 candidates were interviewed and after assessments and interviews, 14 were offered conditional job offers.

The Board asked about the septic at Station 10 septic. Chief Webb explained The District is purchasing a small parcel of land north of the station. We will install a leach field on the property to lower the amount of waste needed to be trucked to a treatment facility.

Director Whitlow asked when the Mead and Meadow Sweet project kickoff was, and Deputy Chief Webb said that it would begin on Friday, January 19th vendor meetings.

Director McConnell asked about the timeline for filling the Wildland Position. Deputy Chief Folden said that the Chief interviews for that position are on January 29th. Director McConnell also asked about the DiCS (Dominance, Influence, Steadiness, and Conscientiousness) program. Deputy Chief Folden explained that DiSC is a personal assessment tool to help improve teamwork, communication, and productivity in the workplace. DiSC is an acronym for the four main personality profiles described in the DiSC model. At this time, the Executive team, and Battalion Chiefs have taken the tests and Captains will be next and then on to the Lieutenants.

Director DeVenny asked for an update on the finance software transition. Director of Finance Tonya Olson said that things were going well.

V. NEW BUSINESS

a. Consideration for approval of the Peace Officers Grant Application

Chief Beebe explained that the District is applying for a Grant through DOLA (Department of Local Affairs) and is looking for approval from the Board to submit the

application. The amount is \$141,900.00 and the funds would be available until July 2026. After discussion, **Motion:** Director DeVenny moved to approve the District to submit the application for the Peace Officers Grant. The motion was seconded by Director Whitlow and carried unanimously.

b. November and December's Preliminary 2023 District Financials

Director of Finance Tonya Olson reviewed the financials for December (November's were done at the December meeting) After questions were answered, Director Whitlow moved to approve the December 2023 Financials. The motion was seconded by Director Venrick and carried unanimously.

c. 2024 Audit Engagement Letter-Haynie & Company

Ms. Olson presented the 2024 Audit Engagement Letter from Haynie and Company for the Board to approve. She did point out that Haynie & Company will have two audits. The Single Audit of the EMS Supplemental Program and the District's annual audit.

Motion: Director Lathrop moved to approve the 2024 Audit Engagement letter from Hayne & Company. The motion was seconded by Director DeVenny and carried unanimously.

d. Set Public Hearing for Mendoza Minor Exclusion

Motion: Director Whitlow moved to set the Public Hearing for the Mendoza Minor Exclusion for the February 20th meeting. The motion was seconded by Director Venrick and carried unanimously.

e. 2024 Goals and Objectives

Chief Beebe did a presentation through Monday.com with the 2024 Goals and Objectives for all divisions. It was decided that the Board would receive updates on the 2024 Goals and Objectives quarterly.

VI. OLD BUSINESS

a. L3214 Presentation-Opportunities and Negotiations Based on Lessons Learned

L3214 Representatives Dustin Sorensen and Tyler Prim gave a presentation and answered questions about the last negotiation process. Dustin and Tyler were part of the negotiations team for L3214 and talked about their experience and how they would like things to be different in future negotiations. They supplied suggestions on how that could happen so that the upcoming negotiations would be more positive. Director McConnell expressed her expectations of mutual respect for any discussions or negotiations.

b. Consideration of Resolution 2024-1 Authorization for Monarch Place Transaction

Item moved to after Executive Session

c. Public Hearing for Tri Pointe Homes Exclusion

Director McConnell opened the Public Hearing at 7:34 pm. There were no public comments. Director McConnell closed the Public Hearing at 7:35 pm. **Motion:** Director Whitlow moved to approve the Tri Pointe Homes Exclusion. It was seconded by Director DeVenny and carried unanimously.

d. 2024 Budget Updates

Ms. Olson reminded the Board that the 2024 budget was adopted without the final assessed valuation numbers from the county. She updated the Board that the latest numbers from Boulder County, Jefferson County, and Weld County show a 1.4-million-dollar loss in revenue. This does not include any of the backfill, this is yet to be determined by the County Assessor.

e. Consideration to Approve the Third Amendment of the Fire Chief's Employment Agreement

Motion: Director Venrick moved to approve the Third Amendment of the Fire Chief's Employment Agreement. It was seconded by Director Whitlow and carried unanimously.

VII. BOARD MEMBER ITEMS

a. Upcoming Board Items

Ms. Owens reviewed the upcoming board items document in the Board packet and reminded the Board of the holiday on February 19th. Director McConnell asked that the work session on January 24th be a special meeting. Ms. Owens reminded the Board that Assistant Chief Keith Long's retirement luncheon was the following day at 11:30 at maintenance.

Director DeVenny attended a joint Superior, Louisville, Boulder County commemorative lunch for the 2nd anniversary of the Marshall Fire. She also has several ride alongs planned for the month at Station 7.

Director McConnell gave thanks to BC Rademacher and BC Flagg for having her ride along with them on their shifts. She also got to see Frontline in action at Station 13 and got to talk to the new hires about the program, she was very impressed. Director McConnell attended the Wildfire Academy with Dan Frazen who is the Director of Colorado Emergency and Preparedness. He has worked with Cody Bennett and Nataniel Kelley and had great things to say about both men and Mountain View as an organization.

VIII. EXECUTIVE SESSION

Director Whitlow moved to go into Executive Session at 7:58 p.m. pursuant to 24-6-402(4)(b), C.R.S., for purposes of consulting with our attorney on potential changes to Board Resolutions 2019-01 and 22-05, pending litigation, and the Fire Chief's Employment Agreement. It was seconded by Director Lathrop and carried unanimously.

7:58-9:07 – potential changes to Board Resolutions 2019-01 and 2202-05

9:07-9:28 – pending litigation

Action Items

Motions

January 16, 2024

Motion: Director DeVenny moved to approve the District to submit the application for the Peace Officers Grant. The motion was seconded by Director Whitlow and carried unanimously.

Motion: Director Lathrop moved to approve the 2024 Audit Engagement letter from Hayne & Company. The motion was seconded by Director DeVenny and carried unanimously.

Motion: Director Whitlow moved to set the Public Hearing for the Mendoza Minor Exclusion for the February 20th meeting. The motion was seconded by Director Venrick and carried unanimously.

Motion: Director Whitlow moved to approve the Tri Pointe Homes Exclusion. It was seconded by Director DeVenny and carried unanimously.

Motion: Director Venrick moved to approve the Third Amendment of the Fire Chief's Employment Agreement. It was seconded by Director Whitlow and carried unanimously.

Motion: Director Lathrop moved to approve Resolution 2024-1 Authorization for Monarch Place Transaction. It was seconded by Director Venrick and carried unanimously.

Glossary

A

ADA – Americans with Disabilities Act

AFG – Assistance to Firefighters Grant

Alpha Side – Front side of a structure

B

Bravo Side – Left side of a structure

BVFC – Boulder Valley Fire Consortium

BVSD – Boulder Valley School District

C

CBA – Collective Bargaining Agreement

CDOT – Colorado Department of Transportation

Charlie Side – Back side of a structure

CORA – Colorado Open Records Act

CWPP – Community Wildfire Protection Plan

D

Delta Side – Right side of a structure

DiSC Assessments - DiSC is an acronym that stands for the four main personality profiles described in the DiSC model: (D)ominance, (i)nfluence, (S)teadiness, and (C)onscientiousness.

DOLA – Department of Local Affairs

E

EMS – Emergency Medical Service

F

FMLA – Family Medical Leave Act

FPPA – Fire and Police Pension Association

G

GC – General Contractor

H

I

ISO – Insurance Rating Office

J

K

L

M

MAFIT – Multi-Agency Fire Investigation Team

MDT – Mobile Data Terminal

MVFR – Mountain View Fire Rescue

MVFPD – Mountain View Fire Protection District

N

NIST – National Institute of Standards and Technology

O

OSMP – Open Space and Mountain Parks

P

PERA – Public Employee’s Retirement Association

PIO – Public Information Officer

Q

R

RFP – Request for Proposal

RHS - Retiree Healthcare Savings

S

SDA - Special District Association

SSO - Single Sign On

SWAT - Special Weapons and Tactics

T

U

V

W

WC – Workers Compensation

X

Y

Z



Subject: Report of IAFF L3214

From: Mountain View Professional Firefighters IAFF L3214

To: Mountain View Fire Protection District Board of Directors

Date: February 9th, 2024

Dear Directors,

Management and the Union have resolved the contract grievance on the Joint Discipline Training (21.18). The issue was resolved by signing a contract MOU (attached). This remedy was suggested by the Board as a means to solve contract issues outside of negotiations. The Union greatly appreciates the MVFPD Board of Directors' guidance on this dispute resolution.

On February 8th, IAFF L3214 welcomed 14 new members bringing our total membership to 166. The IAFF, as a whole, represents over 344,000 firefighters and paramedics across the United States and Canada. The approval of labor unions is at its highest point, since 1965, across the United States with 71% in support of labor unions.

January 24th -28th IAFF L3214 sent 6 members to attend the IAFF Affiliate Leadership Training Summit (ALTS)/Human Relations Conference. Members attended classes on fire department recruitment, contract negotiations, contract grievance arbitration, peer support, discipline process, retirement healthcare and parliamentary procedure. During the opening ceremony, IAFF L3214 President Ben Carter was awarded the "General's Award for Excellence in Leadership". This prestigious award has only ever been given to 11 members of the IAFF.

With contract negotiations quickly approaching, the Union is focused on preparation. We continue to hope that the district's bargaining resolution can be changed and/or replaced to better accommodate discussions during our upcoming negotiations. A top priority is finding ways to eliminate barriers that restrict discussions on issues that matter greatly to our members. Collaborative efforts will remove barriers that stifle contract negotiations. Thus, we will create a positive impact on the citizens we serve and our members who risk their lives every day.

We look forward to continued discussion with the board on these concerns.

Respectfully Submitted,

IAFF L3214



Section: ARTICLE XXI: DISCIPLINARY PROCEDURE and ARTICLE II DEFINITIONS

21.19 The delivery of the joint discipline training should include an agreed-upon by the Union and the District visual presentation that consists of all steps leading up to and including the complete discipline process section in the CBA. The training shall include information within the contract, current version of the Employee handbook, and performance improvement policy. Once the presentation's content is agreed upon, the delivery shall be rehearsed, and any questions or disagreements will be handled at that time and not in front of the intended audience. This training shall be presented in person with representatives from the District and the Union at the new hire orientation and recorded or distributed to the rest of the employees via a mutually agreed upon electronic platform. Time will be allowed for questions to be asked. Should a question be asked that falls outside of the contract, handbook, or performance policy, the question will be deferred to the appropriate organization to answer later. The focus of the training is to be educational on the contract, handbook, and performance policy. The above listed training shall be revised on a biennial basis or more often to coincide with changes in the controlling documents. However, the new hire training shall continue to be in person to demonstrate the trust, teamwork, and professionalism between the Union and the District.

2.11 "Joint Training" An educational session or course conducted by both organizations to educate the members of both parties to increase the knowledge and skills of an employee for a particular subject. Good faith effort and approval of the final product with written consent is required before presenting the shared information.

Signature of below indicates Agreement to a Memorandum Of Understanding (MOU) of above.



L3214 Representative

1/24/24

Date



MVFPD Representative

1/24/2024

Date



MOUNTAIN VIEW FIRE RESCUE

FROM THE OFFICE OF DAVE BEEBE, FIRE CHIEF

To: MVFPD Board of Directors
From: Dave Beebe
Date: February 1, 2024

Re: February Chief's Report

Directors,

Please accept this report on activities, progress, and concerns that have occurred or are ongoing.

- The contract for the purchase of the Monarch office building was signed and the earnest money was transferred. Numerous inspections have been conducted or are scheduled.
- After receiving input from the Board of Directors, the RFP for the Master and Strategic Plans has been updated. It is currently with legal for addition of terms.
- The HR evaluation has progressed to the next stage. A district wise survey has been implemented and the results of the survey will be incorporated into the final report and recommendations.

Administrative Services

- The District currently has three employees on modified duty. Two employees are out on leave, one is on workers comp.
- Orientation for our 14 new firefighters will be this month. We have one lateral and 13 new firefighters. The new firefighters will be attending the fire academy later this month.
- The Battalion Chief and Captain promotional process is underway, with testing later this Spring.

Finance

- The Hazmat truck and trailer were delivered in November and the DOLA (Department of Local Affairs) grant was closed out in January.
- Assistance for Firefighters Grant financial report was filed, and the reimbursement request finalized.
- Staff assisted a PERA employee with initiating retirement and properly filing the paperwork.
- The Accounting Specialist finished a project with operations to set up a portal with Kinsco, our uniform vendor. The portal will allow employees to order items and see the balances in their

individual allowance accounts in real time. The district will still be billed for items after they are received.

- After auditing vendor payments from 2023, out of the 326 vendor payments, 139 were paid electronically. However, 180 vendors have authorized MVFR to pay electronically, exceeding our goal for the year of 150 vendors.
- Staff is continuing to work on closing out the year and getting ready for the audit scheduled for March 4th – 8th.

Finance staff completed the following training during the month.

- FPPA session with HR about managing leaves of absence and service credit requirements.
- Discussion with auditors about meeting expectations for GASB 96, “reporting software subscriptions”.
- Software update:
 - Staff completed the chart of accounts workbook, (a design template). JMT Consulting is working on implementing it and the first recurring team meeting is set for February 15th.

Operations

- New hire firefighters have cleared their requirements for the academy.
 - A total of 14 were hired. 13 of the people will go through the coordinated academy through the Front Range Fire Consortium.
 - At least four will continue to the EMT class.
- Hazardous material spill on i-25. It was reported that three to four vehicles were involved with a semi on its side leaking fluid. The fluids were diesel and ammonium nitrate. Fortunately, there were no injuries, and the leak was stopped relatively quickly. Colorado State Patrol assumed control of the incident and clean-up. Thank you to Fredrick-Firestone for their assistance.
- Colorado Department of Transportation intends to place concrete barriers in the center of HWY 287 from the county line to Longmont and south to Lafayette. This is in an effort to reduce the amount of vehicles crossing the center median and causing crashes.

Training:

- Company-based training is at an acquired structure in Erie. The Town of Erie acquired the property for an affordable housing project but is gracious enough to allow us to train at the home until they begin deconstruction. We have even been able to get our neighboring agency, Lafayette, involved.
- The Division is working hard to revise the engineer and officer acting task books to ensure they are current and applicable.
- Training and Insurance Rating Office (ISO) records audit is underway to increase the quality of the system and ensure appropriate hours capturing.

EMS:

- A new Senior Medic has been selected. Congratulations, Firemedic Sturmer!
- Letters of intent for interest in attending paramedic school, they are due by February 15th.
 - The current supported program is Denver Health 6-month accelerated program beginning in June.
 - Coursework will be required for most, to include Anatomy/Physiology and EKG Basics.
 - These will be online and/or in person, depending on the program.

Wildland:

- Interviews were completed for the Technician position. There was a great group of candidates and the decision will be difficult.
- Strategic planning has begun with an eye to the CWPP and division of duties for the incoming people.

Life Safety

Life Safety Division:

- 131 plans reviewed in January.
- Mead
 - Demolition plans for 234 Main Street.
 - We are issuing the permit to complete the Mead Towne Center three story building.
 - The Town of Mead to permit the new recreation center this year.
- Erie
 - 67 Sprinkler plans received as part of residential subdivisions.
 - Erie Town Hall is getting an addition which will double the size of the building. Construction underway.
- Superior
 - 2250 Main St Superior – large mixed use 5 story building received CO last week, tenants move in on February 1.
 - New 4 story hotel next to the former element hotel close to finishing the final planning stage.
 - At the intersection of McCaslin and Main, Planning has approved the FDP. These blocks will include a 6 story mixed use building with an attached parking garage, a separate parking garage, apartments and multi-story life sciences building.
 - McCaslin and Hwy 36 to have major construction and bridge work spring 2024.
- Dacono
 - Plans received to remodel Jerry D's.
 - Plans submitted for remodel of new Mexican restaurant in Easy to Go Gas Station.
 - Dacono development of 250 new homes started off Grand View and County Road 11.

- Niwot
 - Demolition plans for 7477 Dry Creek, to prepare for remodel.

Fire Investigations:

- Two set fires near Ken Pratt and 119th Street, south of the Sugarmill, in a homeless encampment.
- RV fire at storage lot Weld County Road 6 and I-25 Frontage Road East. (Cause- Accidental).
- Haystack fire Weld County Road 28 and West of I-25. (Cause -undetermined).

Community Outreach:

- CPR Classes.
 - High schools and area companies have responded positively to our CPR classes.
 - These classes not only equip individuals with life-saving skills but also foster a culture of preparedness within our community.
- Pet CPR Class will be offered again, because of demand.
- Lunch and learn session for staff members at the Town of Mead Office.
- Vision 20/20 Community Risk Reduction Conference.
 - Julia will attend the Vision 20/20 Community Risk Reduction Conference in Tennessee
- Kid's Academy.
 - The planning committee is preparing for two Kids Academies this summer.
 - North Academy at the Longmont Fire Training Center.
 - South Academy at Station 5.
 - Lessons on safety, emergency preparedness, fire operations, extrication, etc.

Information Technology Division:

- Configured technology needs (Computers, CradlePoints, etc.) for 3 new ambulances.
- Setting up 14 new hire accounts and prepping for training.
- Performed walk-throughs to upgrade 3 "old Rocky Fire" stations to Comcast fiber and scheduled Comcast fiber walk-through of new admin building to occur after final ownership taken.
- Testing network connections at the new admin building this week.
- Finishing new employee directory project and adding "Microsoft Defender" security layer to Office 365 that will add protections such as "Safe Attachments" and "Safe Links."

Fleet/Facilities Section:

Facilities:

- Station 8.
 - Our engineers and the golf course engineers have agreed upon a culvert design for the ditch water west of the station. We are trying to get the town's approval so we can move forward with construction.
- The FuelCloud system is deployed and operational. Fueling sites are Stations 1, 9, and 10, and Maintenance Facility.
- Monarch Park Place.
 - We are currently in our due diligence period. Engineering and testing contractors are evaluating the condition of the building for us. So far, so good.
- West Mead-Station 14.
 - Second charette meeting with the Station Design Committee.
 - We are still negotiating the site layout, and who pays for what development on the site.
 - MVF and the Library want to minimize the scope of the infrastructure we are being asked to fund to what we need to build and operate our facilities.
- Meadow Sweet-Station 15.
 - Kick off meeting and charette process with the Station Design Committee complete.
 - Signage showing that the site is going to have a fire station built on it installed 2/1/2024.

Fleet:

- Working with the operations division to re-label the fleet to match the new dispatch identifier system to be deployed in both Boulder and Weld counties.
- 2270/Bat 205 – is still with the upfitter having the radio package installed.
- The Braun ambulances are back from the radio and striping shops. Staff will start equipping them for service.
- Two of the Rosenbauer Type VI brush rigs are back from the radio and striping shops. Staff will start equipping them for service.
 - One truck still needs to have radios installed. We're waiting for the vendor to let us know when we can bring the truck to them.
- 2257/Haz-Mat 207 – has returned from having striping installed. Work on emergency lighting and the exterior stairs needs to be completed by our shop staff. After that, the vehicle will be ready for driver training.
- We have received no updates on the progress of the apparatus being built from Braun or Rosenbauer.

Communications

- Produced a “Welcome Video’ for Assistant Chief Pete Zick.
- Worked with the CWPP Core Team finalizing the plan for public release.
- Represented MVFR at the in the ESPIOC (Emergency Services Public Information Officers Colorado) media training at West Metro Fire Rescue’s Training Center.
- Represented MVFR at the Marshall Fire Solidarity Event.
- Participated in the Annual Erie Parade of Lights and the Niwot Christmas Parade.
- Coordinated initial media communication during the Officer Involved Shooting on US-36.

Respectfully,

Dave Beebe

Fire Chief



COMMUNITY OUTREACH

FEBRUARY

/ 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31	1 11:00 AM Senior BP Checks Erie & Mead	2 9a-11a Car Seat Checks Station 6 10a-2p Science of Fire with Platt Middle School Station 2	3
4	5 9:00a-4:00p Hands Only CPR Erie High School	6 9:00a-4:00p Hands Only CPR Erie High School 6p-8p Outreach Assistant Meeting	7	8	9	10 10:00a-12n Pet CPR Class Station 13
11	12	13	14 12n - 1p Lunch and Learn Town of Mead Staff	15	16	17
18	19	20 6:00p-8:00p Board of Directors Monthly Meeting	21	22	23	24
25	26	27	28	29	1	2

Vision 20/20 Community Risk Reduction Conference - Tennessee

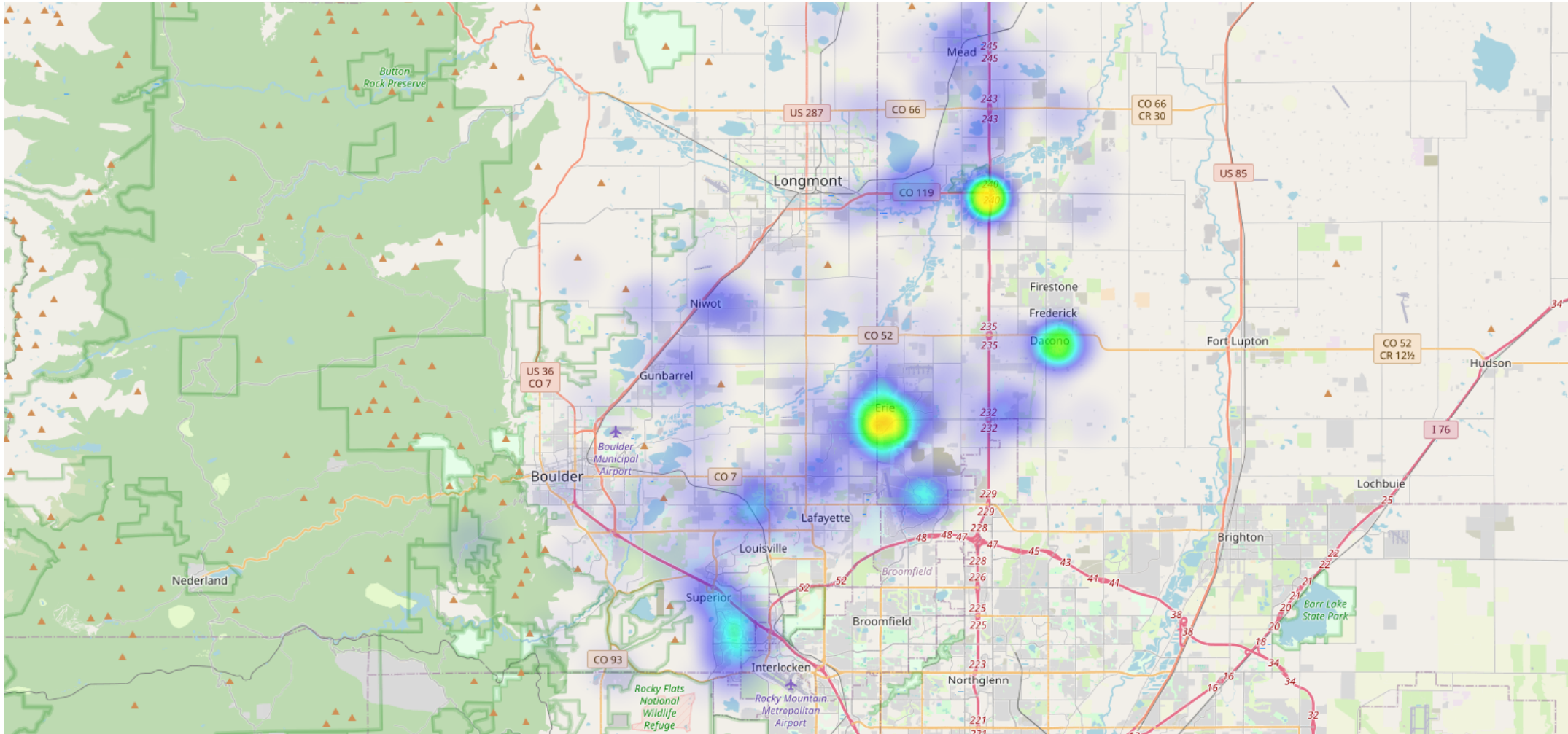
MARCH

/ 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
25	26	27	28	29	1 9a-11a Car Seat Checks Station 6 1p-3p Aspen Ridge Prep Science Expo	2 1p-5p CPR Class for Erie United Methodist Church
3	4	5 6p-8p Monthly Outreach Assistant Meeting	6 5:00p -6:00p HOA Fire Safety Presentation	7 11:00 AM Senior BP Checks Erie & Mead	8	9
10	11	12	13	14	15	16
17	18	19 6:00p-8:00p Board of Directors Monthly Meeting	20	21	22	23
24 12n-2:00pm Easter Egg Hunt with Erie Optimist Club	25	26	27	28	29	30
31	1	2	3	4	5	6

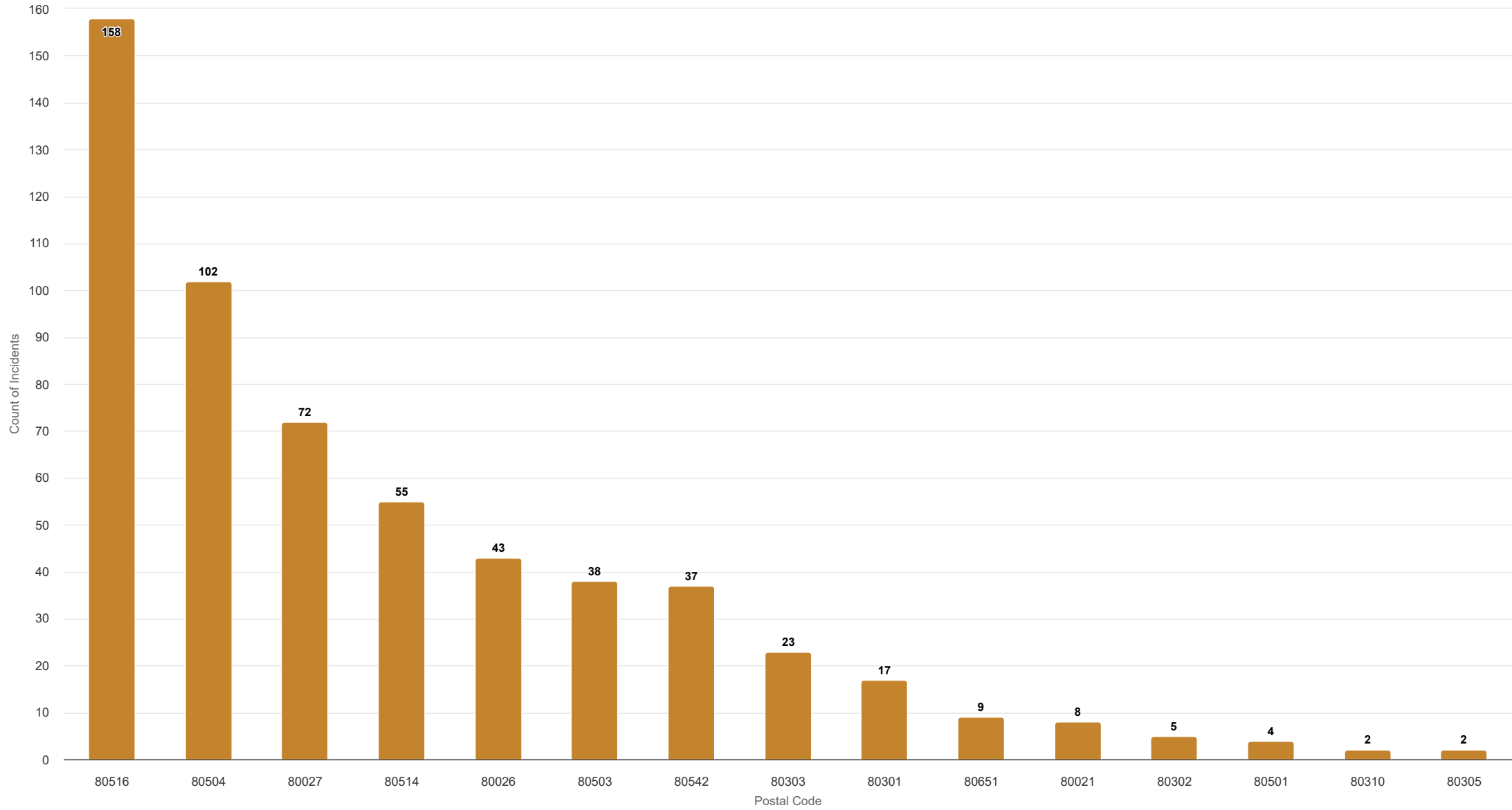
Scene Locations of Fire Incidents

N = 576 Jan 01, 2024 to Jan 31, 2024



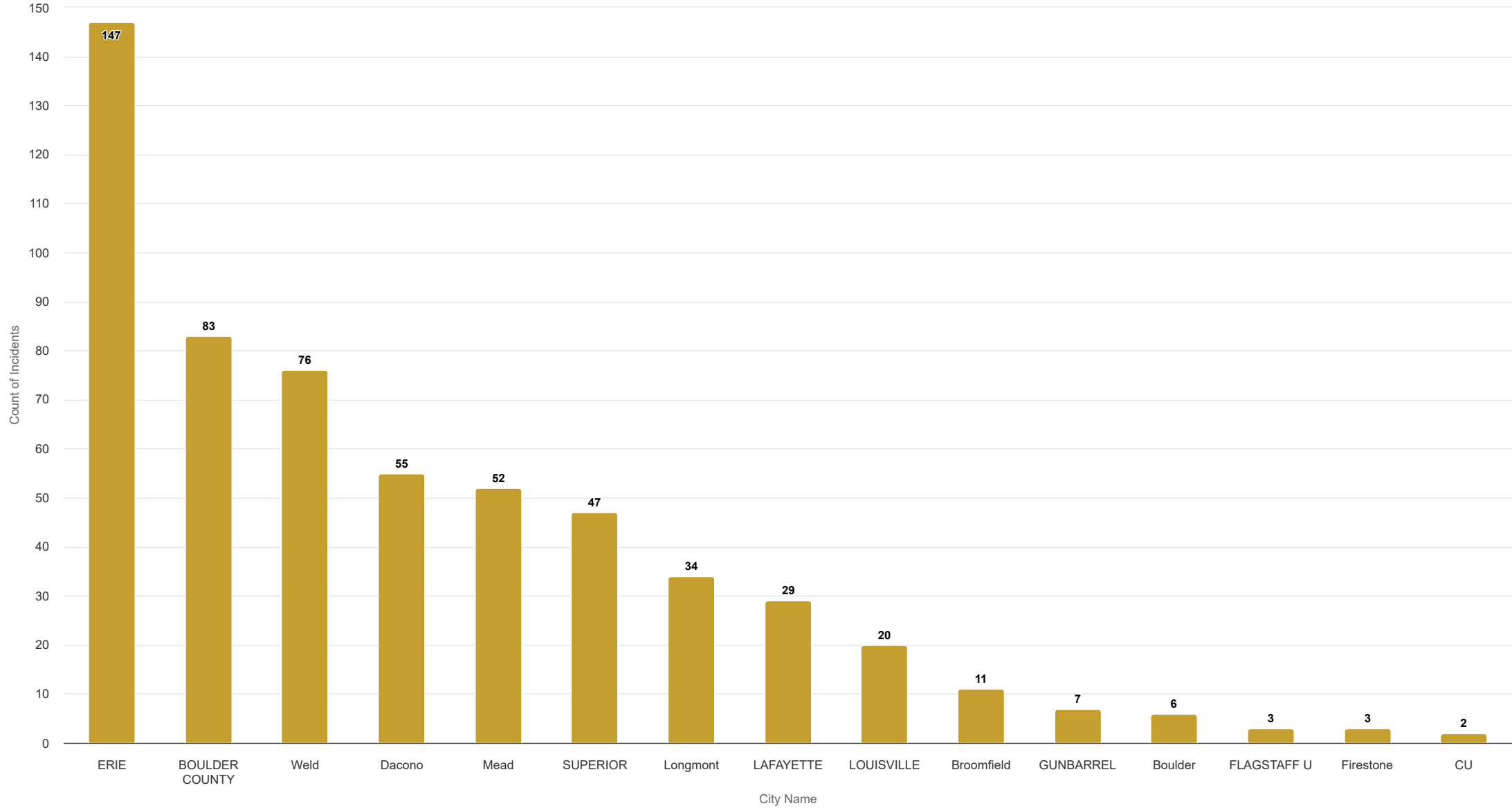
Incidents by Postal Code

Jan 01, 2024 to Jan 31, 2024



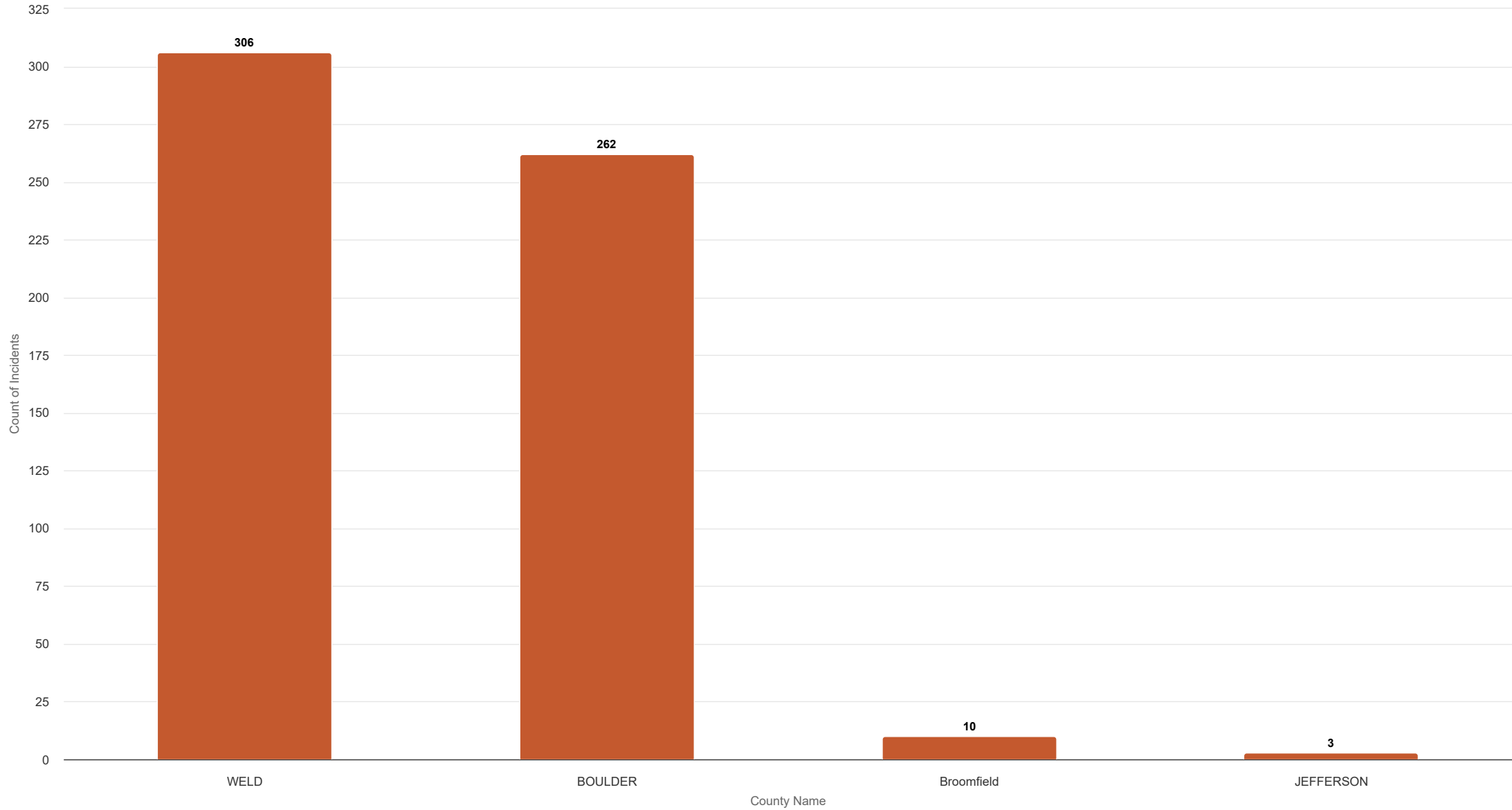
Incidents by City Name (Top 15)

Jan 01, 2024 to Jan 31, 2024



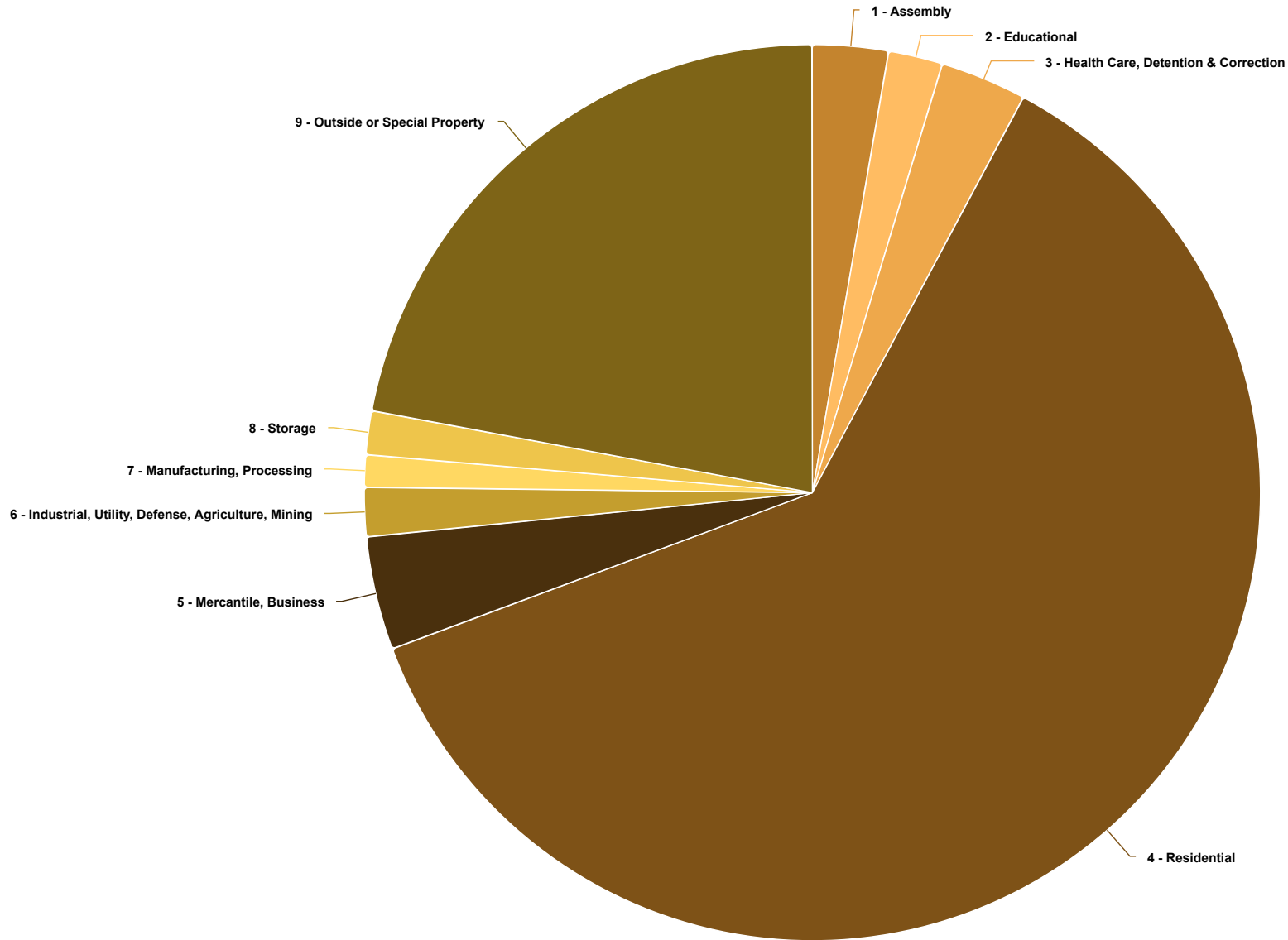
Incidents by County Name (Top 15)

Jan 01, 2024 to Jan 31, 2024



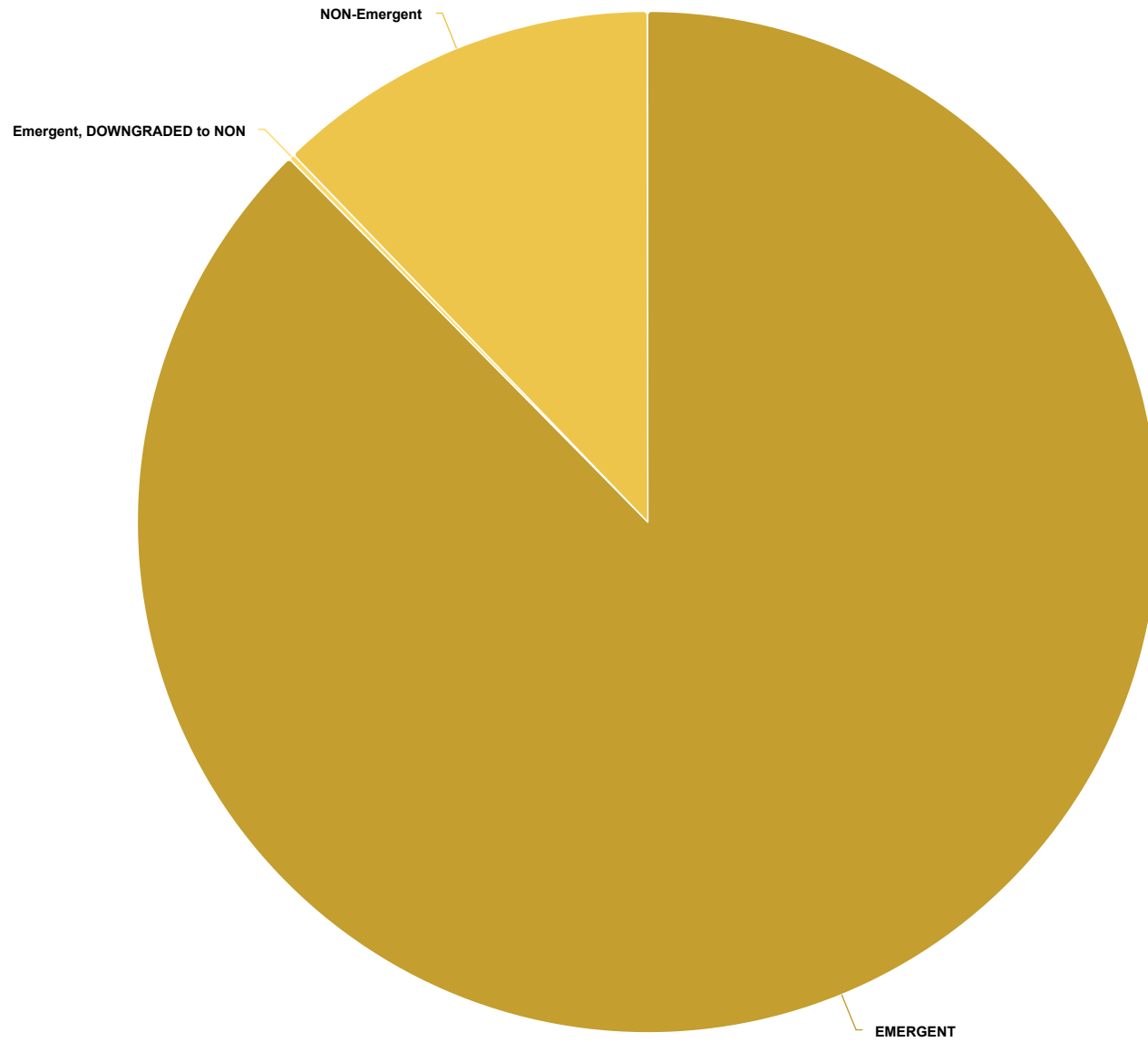
Incidents by Property Use Category

Jan 01, 2024 to Jan 31, 2024



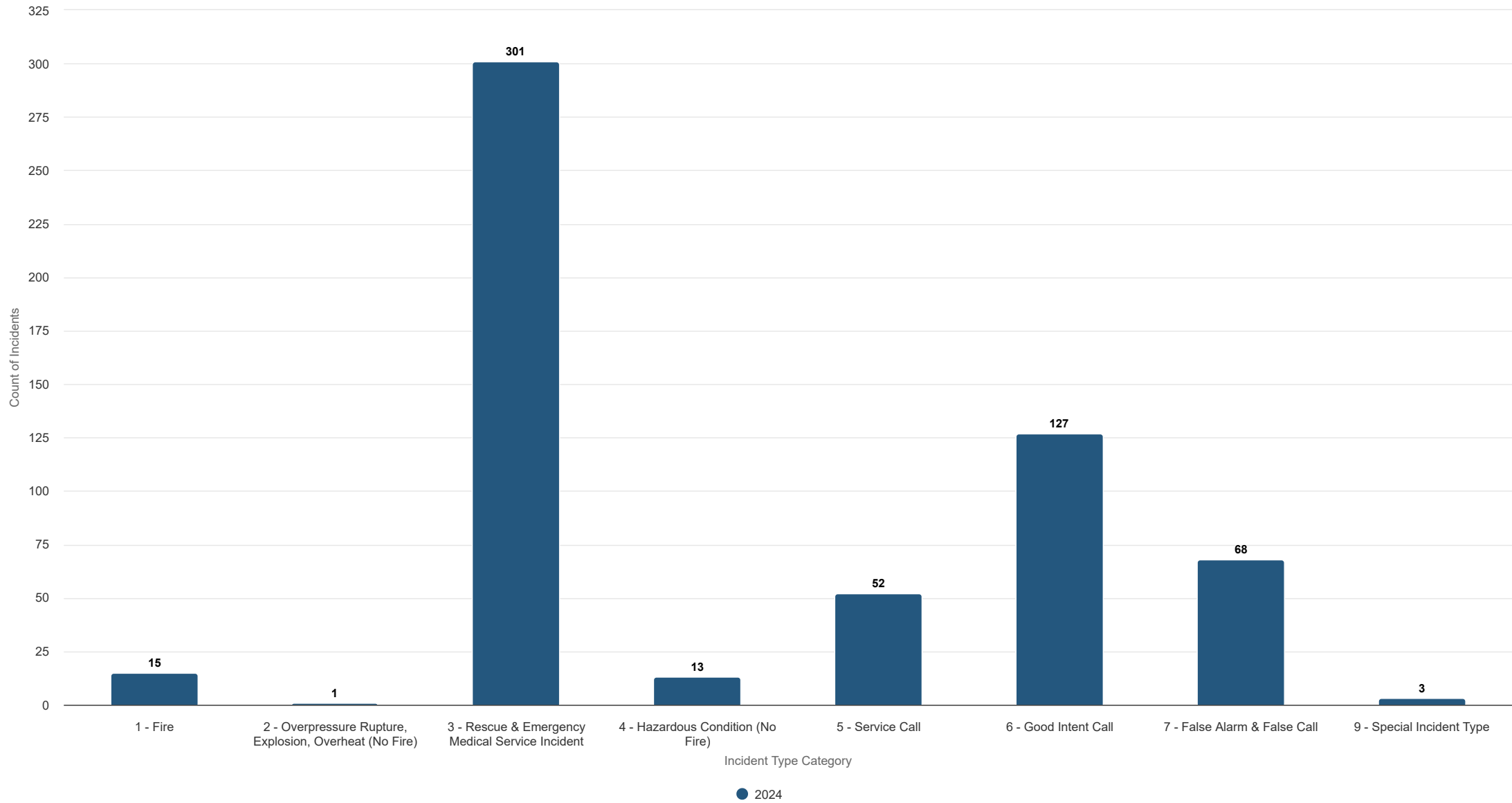
Incidents by Response Mode To Scene

Jan 01, 2024 to Jan 31, 2024



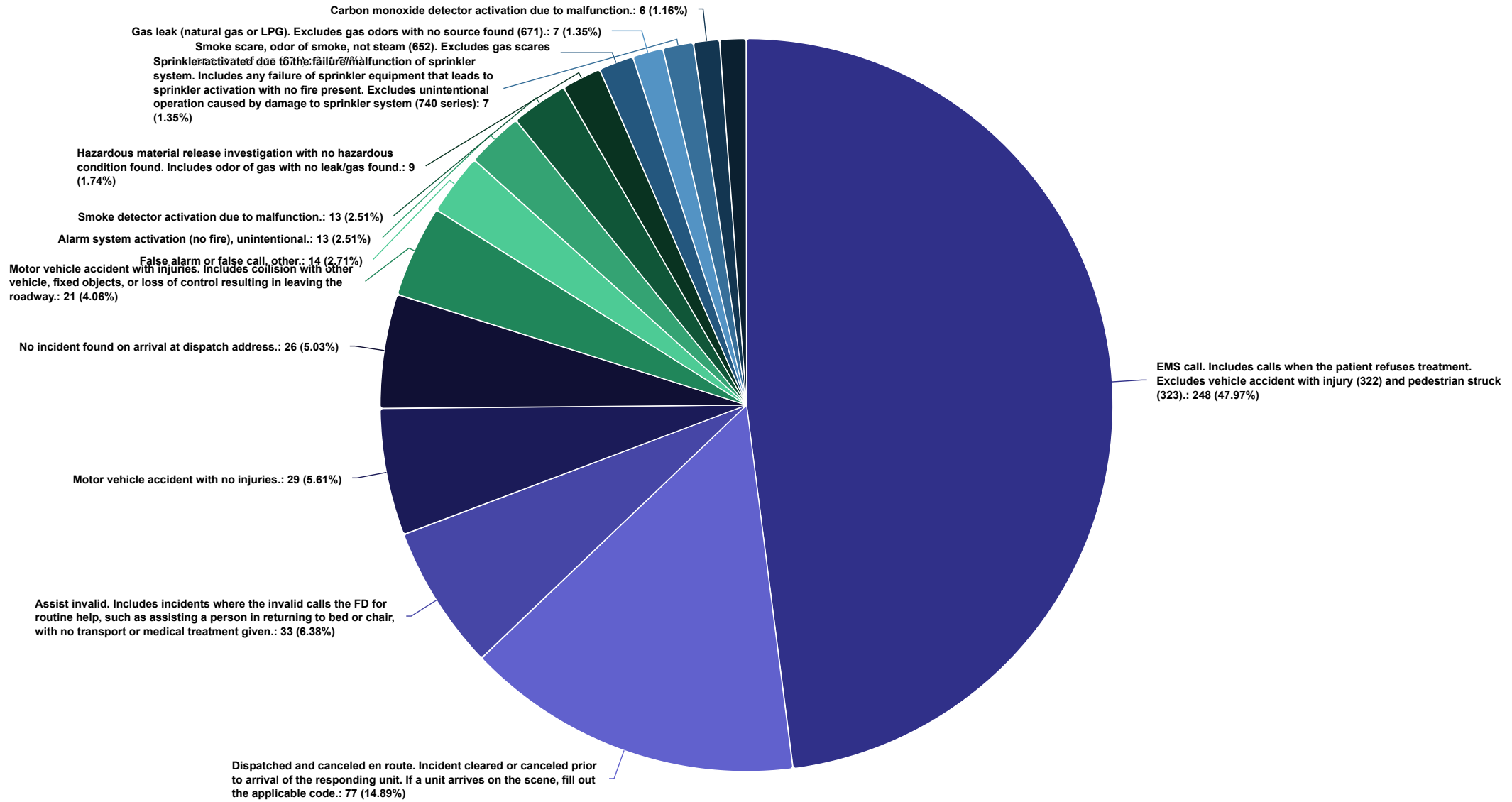
Incidents by Category and Year

Jan 01, 2024 to Jan 31, 2024



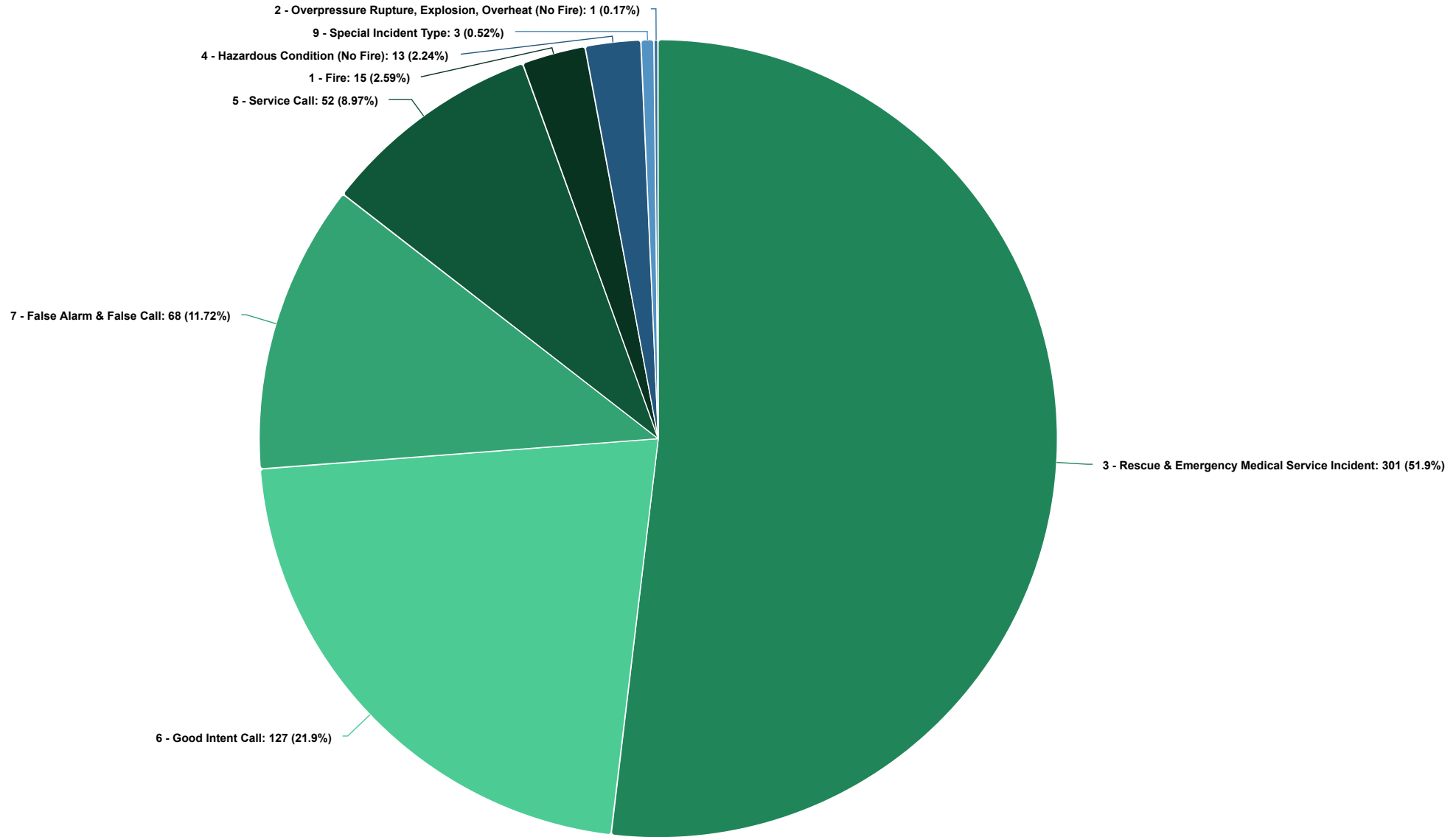
Incident Types (Top 15)

Jan 01, 2024 to Jan 31, 2024



Incident Type Categories

Jan 01, 2024 to Jan 31, 2024



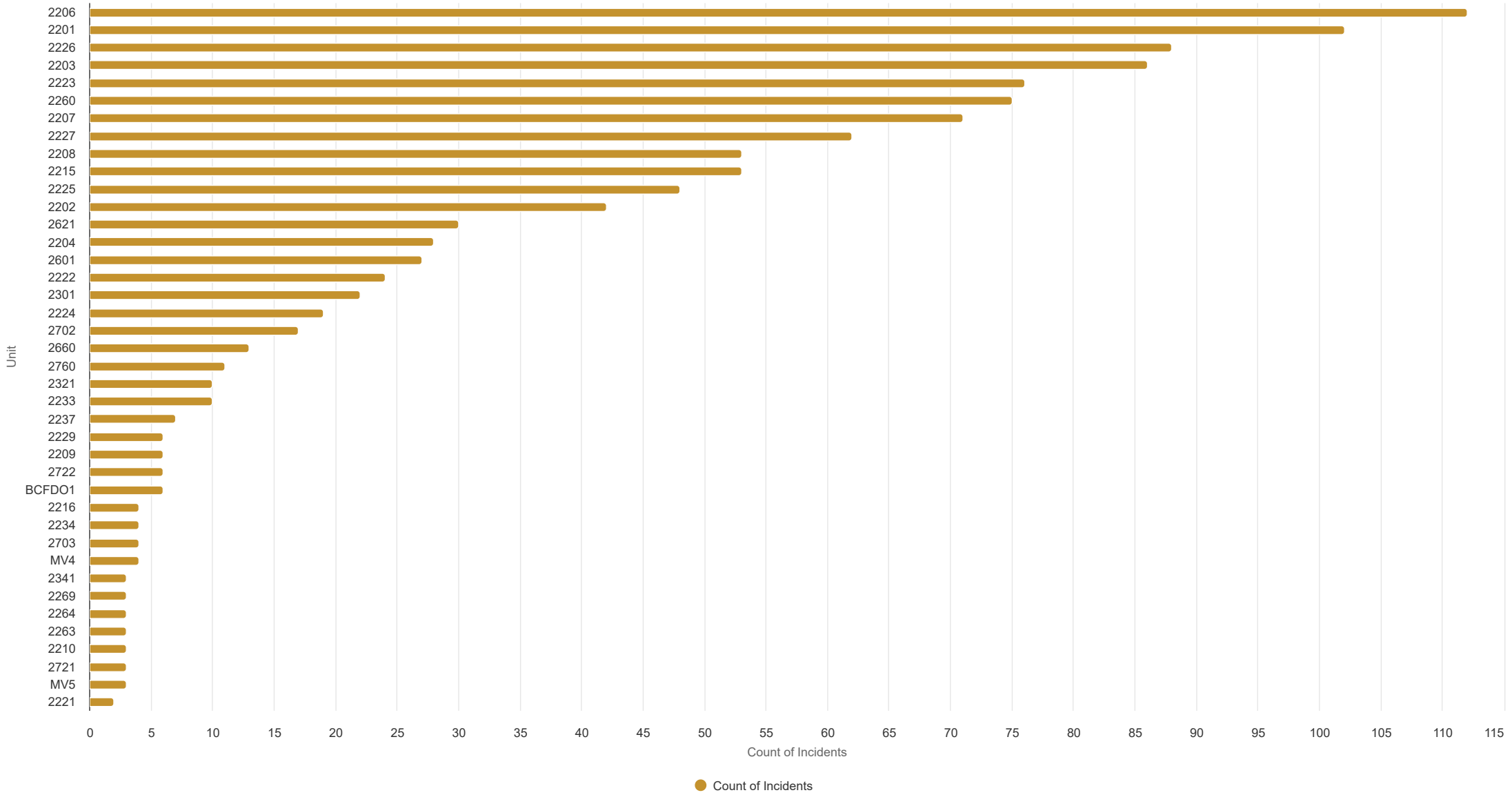
Incidents by Category and Month
 Jan 01, 2023 12:00 AM to Feb 01, 2024 01:40 PM



Incident Type Category	2024		2024		2023		YTD % Change
	Jan	Feb	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	
1 - Fire	15	0	15	3%	9	2%	66.67%
2 - Overpressure Rupture, Explosion, Overheat (No Fire)	1	0	1	0%	0	0%	N/A
3 - Rescue & Emergency Medical Service Incident	301	3	304	52%	377	65%	-19.36%
4 - Hazardous Condition (No Fire)	13	0	13	2%	20	3%	-35%
5 - Service Call	52	0	52	9%	45	8%	15.56%
6 - Good Intent Call	127	1	128	22%	96	16%	33.33%
7 - False Alarm & False Call	68	0	68	12%	36	6%	88.89%
9 - Special Incident Type	3	0	3	1%	1	0%	200%
Grand Total	580	4	584	100%	584	100%	0%

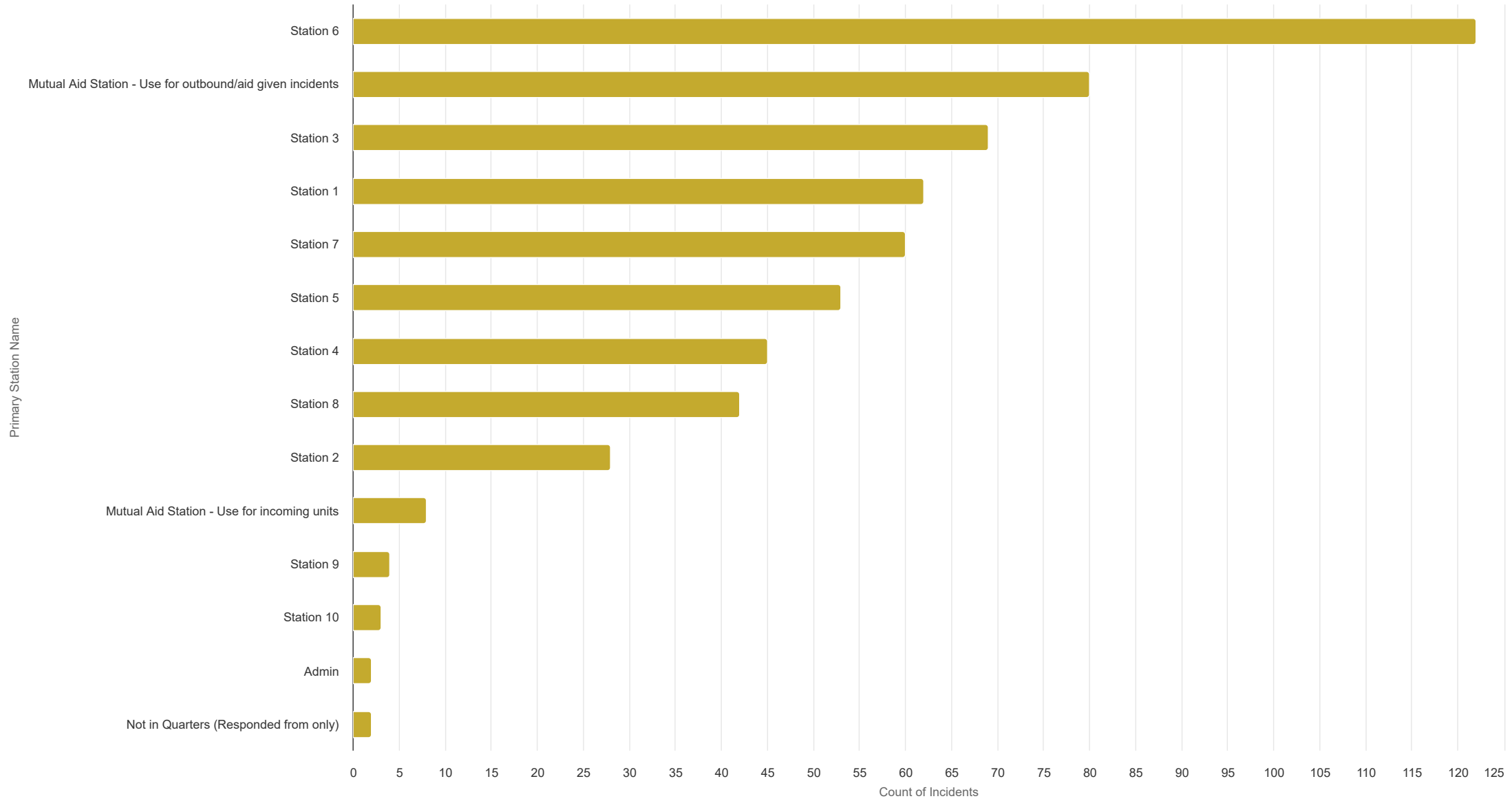
Incidents by Apparatus Resource ID (Top 40)

Jan 01, 2024 to Jan 31, 2024



Incidents by Primary Station Name

Jan 01, 2024 to Jan 31, 2024



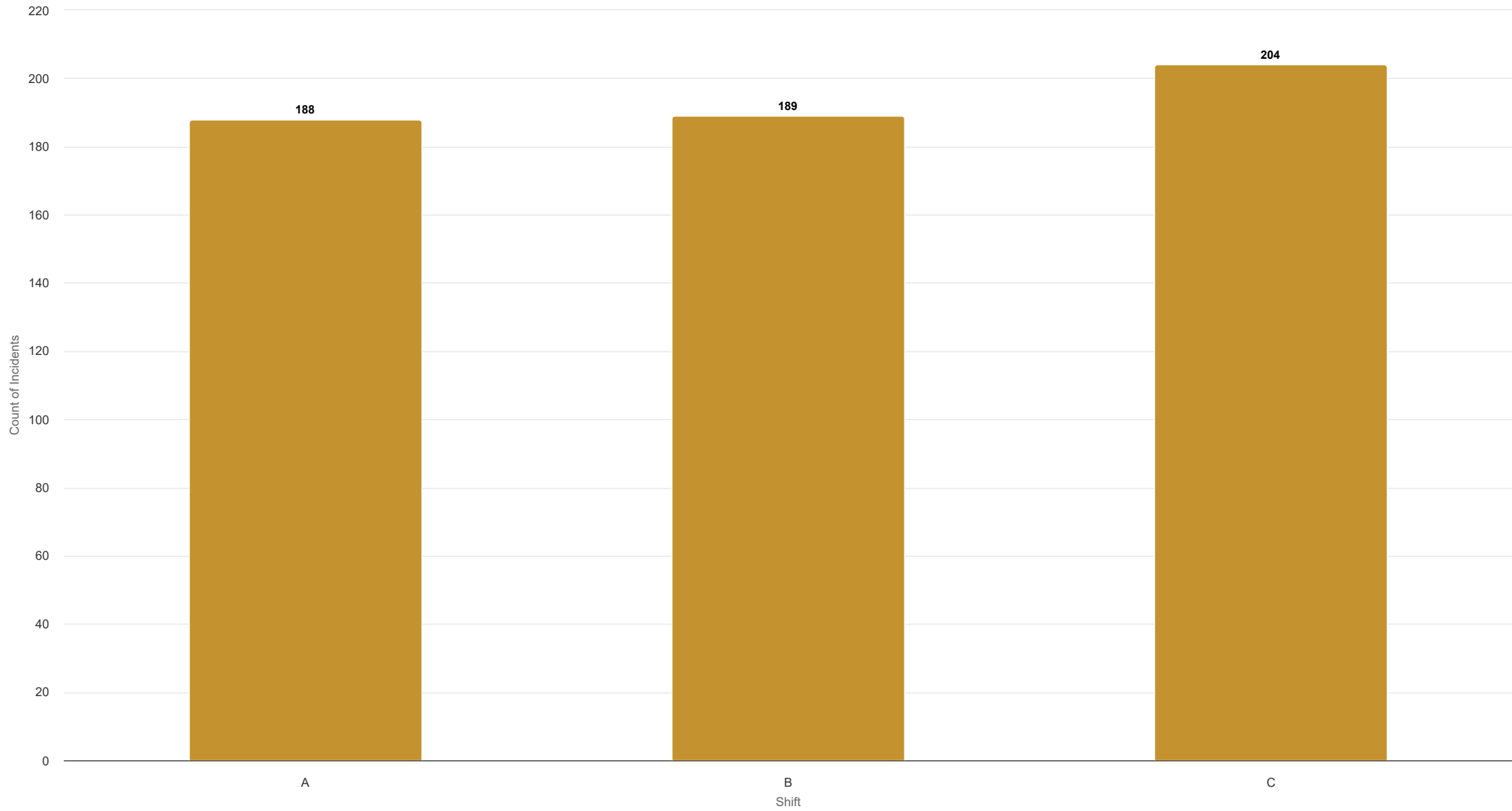
Station Summary Report
 Jan 01, 2024 to Jan 31, 2024



Station	EMS Incidents	Fire Incidents	Other Incidents	Total Incidents	% of Total Incidents	Station Reliability	90th Percentile Response Time (PSAP to Arrival)
Mutual Aid Station - Use for incoming units	3	0	5	8	0%	25%	00:13:42
Mutual Aid Station - Use for outbound/aid given incidents	36	1	43	80	0%	30%	00:12:37
Not in Quarters (Responded from only)	1	0	1	2	0%	50%	00:13:10
Station 1	33	6	23	62	0%	93.55%	00:12:43
Station 2	14	1	13	28	0%	50%	00:11:19
Station 3	32	3	34	69	0%	94.20%	00:16:15
Station 4	24	0	21	45	0%	46.67%	00:11:52
Station 5	30	1	22	53	0%	86.79%	00:11:13
Station 6	74	2	46	122	0%	77.05%	00:12:07
Station 7	28	1	31	60	0%	91.67%	00:12:19
Station 8	24	0	18	42	0%	73.81%	00:11:36
Station 9	2	0	2	4	0%	100%	00:12:45
Admin	0	0	2	2	0%	100%	01:02:00
Station 10	0	0	3	3	0%	100%	00:07:24
Overall	301	15	264	580	100%	72.41%	00:12:42

Incidents by Shift

Jan 01, 2024 to Jan 31, 2024

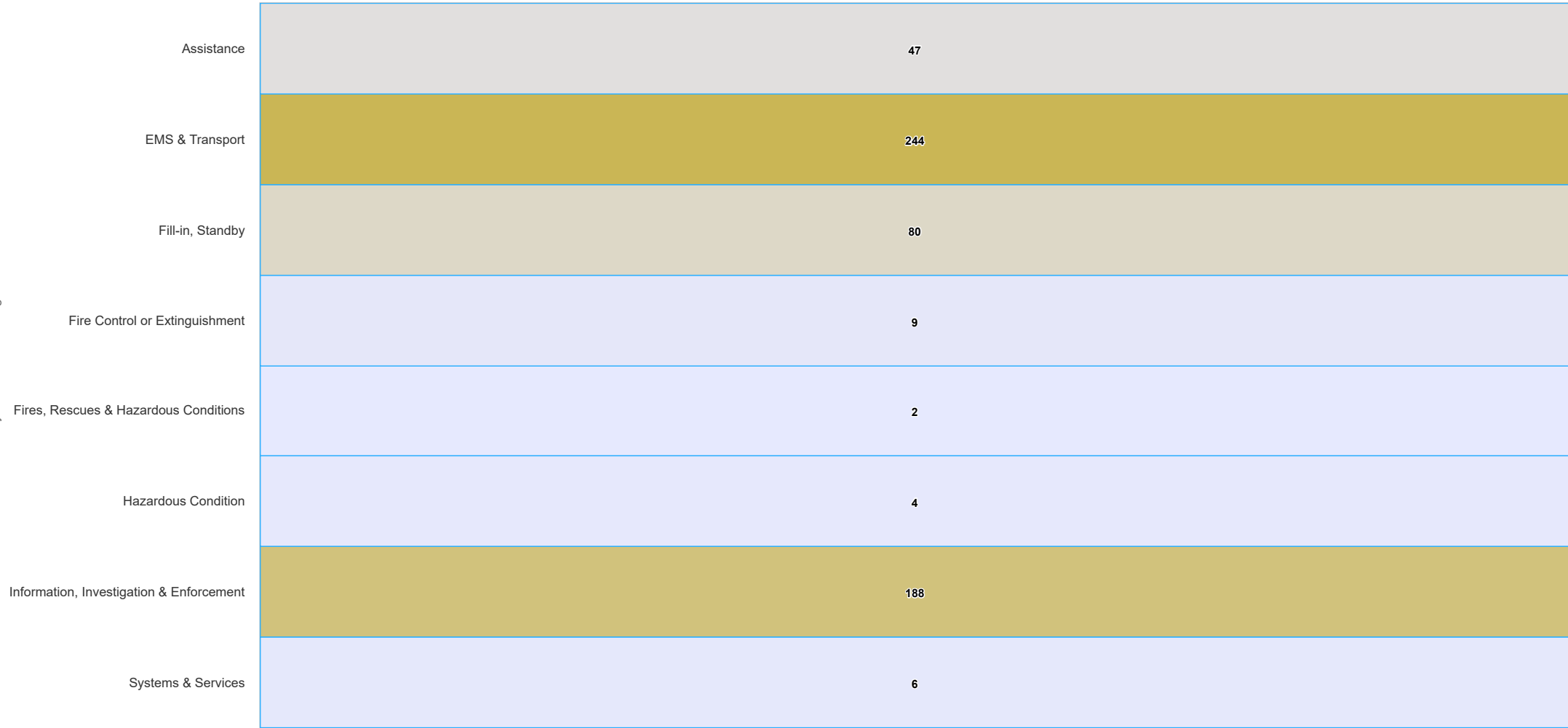


Primary Action Taken Categories by Month

Jan 01, 2024 to Jan 31, 2024



Primary Action Taken Categories



January
Month



Fire Call Volume by Day
Jan 01, 2024 to Jan 31, 2024



Upper Control



Lower Control

— Daily Incident Count — 10 Day Moving Average Count

Aid Given and Received Summary

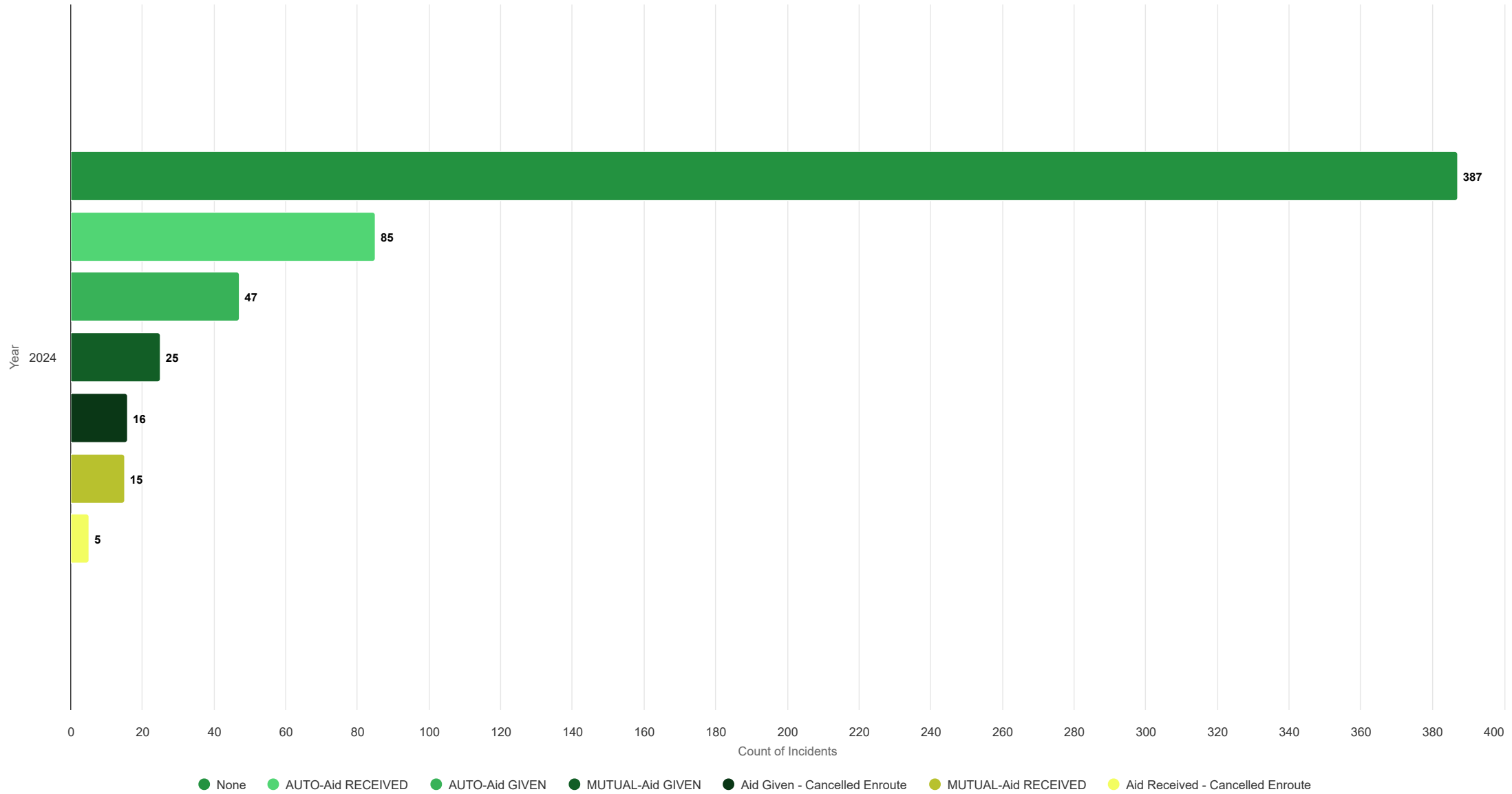
Jan 01, 2024 to Jan 31, 2024



Fire Department	Automatic Aid Given	% of Total Automatic Aid Given	Automatic Aid Received	% of Total Automatic Aid Received	Mutual Aid Given	% of Total Mutual Aid Given	Mutual Aid Received	% of Total Mutual Aid Received
Berthoud Fire Protection District	0	0%	0	0%	1	0%	0	0%
Boulder County Sheriff's Office	0	0%	1	0%	0	0%	0	0%
Boulder Fire Rescue	4	0%	0	0%	2	0%	0	0%
Boulder Rescue Squad	0	0%	1	0%	0	0%	0	0%
Boulder Rural Fire Protection District	3	0%	20	0%	2	0%	1	0%
Frederick-Firestone Fire Protection District	0	0%	1	0%	2	0%	7	0%
Lafayette Fire Department	21	0%	36	0%	2	0%	3	0%
Longmont Fire Department	6	0%	0	0%	2	0%	0	0%
Louisville Fire Protection District	13	0%	16	0%	4	0%	2	0%
North Metro Fire Rescue District	0	0%	0	0%	9	0%	0	0%
Platteville-Gilcrest Fire Protection District	0	0%	0	0%	1	0%	0	0%
Overall	47	100%	75	100%	25	100%	13	100%

Aid Given and Received by Year

Jan 01, 2024 to Jan 31, 2024



Mutual Aid Given by Incident Type Category

Jan 01, 2023 12:00 AM to Feb 01, 2024 01:40 PM



Incident Type Category	2024		2024		2023		YTD % Change
	Jan	Feb	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	
1 - Fire	0	0	0	0%	2	8%	-100%
3 - Rescue & Emergency Medical Service Incident	19	0	19	73%	17	65%	11.76%
5 - Service Call	0	0	0	0%	3	12%	-100%
6 - Good Intent Call	4	1	5	19%	4	15%	25%
7 - False Alarm & False Call	2	0	2	8%	0	0%	N/A
Grand Total	25	1	26	100%	26	100%	0%

Automatic Aid Given by Incident Type Category

Jan 01, 2023 12:00 AM to Feb 01, 2024 01:40 PM



Incident Type Category	2024		2024		2023		YTD % Change
	Jan	Feb	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	
1 - Fire	1	0	1	2%	1	2%	0%
3 - Rescue & Emergency Medical Service Incident	17	1	18	38%	42	70%	-57.14%
4 - Hazardous Condition (No Fire)	2	0	2	4%	1	2%	100%
5 - Service Call	4	0	4	8%	2	3%	100%
6 - Good Intent Call	16	0	16	33%	11	18%	45.45%
7 - False Alarm & False Call	7	0	7	15%	3	5%	133.33%
Grand Total	47	1	48	100%	60	100%	-20%

Mutual Aid Received by Incident Type Category

Jan 01, 2023 12:00 AM to Feb 01, 2024 01:40 PM



Incident Type Category	2024		2024		2023		YTD % Change
	Jan	Feb	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	
1 - Fire	3	0	3	20%	0	0%	N/A
3 - Rescue & Emergency Medical Service Incident	7	0	7	47%	13	65%	-46.15%
5 - Service Call	1	0	1	7%	0	0%	N/A
6 - Good Intent Call	3	0	3	20%	6	30%	-50%
7 - False Alarm & False Call	1	0	1	7%	1	5%	0%
Grand Total	15	0	15	100%	20	100%	-25%

Automatic Aid Received by Incident Type Category

Jan 01, 2023 12:00 AM to Feb 01, 2024 01:40 PM



Incident Type Category	2024		2024		2023		YTD % Change
	Jan	Feb	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	
1 - Fire	1	0	1	1%	2	2%	-50%
3 - Rescue & Emergency Medical Service Incident	49	1	50	58%	59	59%	-15.25%
4 - Hazardous Condition (No Fire)	2	0	2	2%	4	4%	-50%
5 - Service Call	4	0	4	5%	6	6%	-33.33%
6 - Good Intent Call	22	0	22	26%	16	16%	37.50%
7 - False Alarm & False Call	7	0	7	8%	13	13%	-46.15%
Grand Total	85	1	86	100%	100	100%	-14%

Mutual Aid Given by Fire Department Given Aid

Jan 01, 2023 12:00 AM to Feb 01, 2024 01:40 PM



Fire Department	FDID	2024		2024		2023		YTD % Change
		Jan	Feb	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	
Berthoud Fire Protection District	06905	1	0	1	4%	0	0%	N/A
Boulder Fire Rescue	01315	2	0	2	8%	4	15%	-50%
Boulder Rural Fire Protection District		2	0	2	8%	4	15%	-50%
Coal Creek Fire Protection District	05912	0	0	0	0%	2	8%	-100%
Frederick-Firestone Fire Protection District	12324	2	0	2	8%	2	8%	0%
Lafayette Fire Department		2	0	2	8%	1	4%	100%
Longmont Fire Department	01360	2	0	2	8%	0	0%	N/A
Louisville Fire Protection District		4	0	4	15%	7	27%	-42.86%
North Metro Fire Rescue District	00180	9	1	10	38%	6	23%	66.67%
Platteville-Gilcrest Fire Protection District	12369	1	0	1	4%	0	0%	N/A
Grand Total		25	1	26	100%	26	100%	0%

Automatic Aid Given by Fire Department Given Aid

Jan 01, 2023 12:00 AM to Feb 01, 2024 01:40 PM



Fire Department	FDID	2024		2024		2023		YTD % Change
		Jan	Feb	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	
Berthoud Fire Protection District	06905	0	0	0	0%	1	2%	-100%
Boulder Fire Rescue	01315	4	0	4	8%	1	2%	300%
Boulder Rural Fire Protection District		3	0	3	6%	8	13%	-62.50%
Lafayette Fire Department		21	0	21	44%	9	15%	133.33%
Longmont Fire Department	01360	6	0	6	13%	12	20%	-50%
Louisville Fire Protection District		13	0	13	27%	26	43%	-50%
Lyons Fire Protection District	01367	0	0	0	0%	1	2%	-100%
North Metro Fire Rescue District	00180	0	1	1	2%	2	3%	-50%
Grand Total		47	1	48	100%	60	100%	-20%

Mutual Aid Received by Fire Department
 Jan 01, 2023 12:00 AM to Feb 01, 2024 01:40 PM



Fire Department	2024		2024		2023		YTD % Change
	Jan	Feb	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	
American Medical Response	0	0	0	0%	1	6%	-100%
Boulder County Sheriff's Office	0	0	0	0%	1	6%	-100%
Boulder Rural Fire Protection District	1	0	1	8%	3	19%	-66.67%
Frederick-Firestone Fire Protection District	7	0	7	54%	3	19%	133.33%
Lafayette Fire Department	3	0	3	23%	5	31%	-40%
Longmont Fire Department	0	0	0	0%	3	19%	-100%
Louisville Fire Protection District	2	0	2	15%	0	0%	N/A
Grand Total	13	0	13	100%	16	100%	-18.75%

Automatic Aid Received by Fire Department
 Jan 01, 2023 12:00 AM to Feb 01, 2024 01:40 PM



Fire Department	2024		2024		2023		YTD % Change
	Jan	Feb	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	
Berthoud Fire Protection District	0	0	0	0%	1	1%	-100%
Boulder County Sheriff's Office	1	0	1	1%	0	0%	N/A
Boulder Rescue Squad	1	0	1	1%	1	1%	0%
Boulder Rural Fire Protection District	20	0	20	27%	18	22%	11.11%
Frederick-Firestone Fire Protection District	1	0	1	1%	1	1%	0%
Lafayette Fire Department	36	0	36	48%	41	50%	-12.20%
Louisville Fire Protection District	16	0	16	21%	19	23%	-15.79%
North Metro Fire Rescue District	0	0	0	0%	1	1%	-100%
Grand Total	75	0	75	100%	82	100%	-8.54%

Incidents by Day and Hour

Jan 01, 2024 to Jan 31, 2024



Day of Week	0000	0100	0200	0300	0400	0500	0600	0700	0800	0900	1000	1100	1200	1300	1400	1500	1600	1700	1800	1900	2000	2100	2200	2300
Sunday	6	1	2	0	0	1	0	4	3	3	2	4	4	1	3	4	9	2	3	3	2	4	3	2
Monday	3	3	1	2	1	0	9	6	7	6	9	6	5	7	7	5	3	7	8	3	1	1	2	0
Tuesday	0	0	2	2	3	2	1	4	6	8	4	9	5	7	12	2	7	10	9	6	4	1	3	3
Wednesday	0	4	1	2	1	3	6	2	8	11	5	11	5	5	5	3	2	6	5	4	2	3	0	3
Thursday	0	1	1	2	0	0	0	2	5	4	5	3	7	4	3	5	4	1	4	1	1	2	2	2
Friday	0	2	3	1	3	1	3	4	2	5	3	6	8	4	5	5	4	11	5	2	4	2	3	1
Saturday	1	0	1	1	0	0	2	2	3	1	4	2	1	6	5	5	4	6	7	5	1	1	2	0

Property Loss Incidents (Top 20)
 Jan 01, 2024 to Jan 31, 2024



Agency Name	Incident Date Time	Incident Number	Property Use	Street Number	Street Name	City	State	Postal Code	Property Pre-Incident Value	Property Loss
Mountain View Fire Rescue	1/10/2024 11:57 AM	20240110-00532	Open land or field. Includes grasslands and brushlands. Excludes crops or areas under cultivation.	3826	WCR 28	Mead	CO	80504	\$200,000	\$200,000
Mountain View Fire Rescue	1/3/2024 8:17 PM	20240103-01045	1- or 2-family dwelling, detached, manufactured home, mobile home not in transit, duplex.	1207	MAC DAVIDSON	Dacono	CO	80514	(blank)	\$25,000

Overlapping Calls and Hours

Jan 01, 2024 12:00 AM to Jan 31, 2024 11:59 PM



Overlapping Calls	Occurrences	% of Occurrences	Hours	% of Hours
0 Overlapping Calls	892	76.76%	694.79	93.39%
1 Overlapping Call	206	17.73%	40	5.38%
2 Overlapping Calls	52	4.48%	8.47	1.14%
3 Overlapping Calls	11	0.95%	0.72	0.10%
4 Overlapping Calls	1	0.09%	0.02	0%
Totals	1,162	100%	744	100%

Calls in Progress

Jan 01, 2024 12:00 AM to Jan 31, 2024 11:59 PM



Calls in Progress	Occurrences	% of Occurrences	Hours	% of Hours
0 Calls In Progress	364	31.33%	506.63	68.10%
1 Call In Progress	528	45.44%	188.16	25.29%
2 Calls In Progress	206	17.73%	40	5.38%
3 Calls In Progress	52	4.48%	8.47	1.14%
4 Calls In Progress	11	0.95%	0.72	0.10%
5 Calls In Progress	1	0.09%	0.02	0%
Totals	1,162	100%	744	100%



Mountain View Fire Rescue
Statement of Revenues and Expenditures
GENERAL FUND
 For the 1 Month(s) Ending January 31, 2024
 (in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
BEGINNING FUND BALANCE	38,378,005	69,291,491	69,291,491	(30,913,486)	-81%
REVENUES					
Property Taxes	53,297,048	182,229	182,229	53,114,819	100%
Local TIF Reimbursements	1,690,000	158,867	158,867	1,531,133	91%
Specific Ownership Tax	1,927,230	170,536	170,536	1,756,695	91%
Fees for Service	18,000	1,500	1,500	16,500	92%
EMS Transports	2,600,000	130,101	130,101	2,469,899	95%
Fire Prevention Fees	100,000	43,452	43,452	56,548	57%
Maintenance Shop Fees	350,000	11,926	11,926	338,074	97%
Investment Earnings	1,000,000	240,322	240,322	759,678	76%
Wildland	102,000	0	0	102,000	100%
Grant Awards	0	0	0	0	0%
Total REVENUES	61,084,278	938,934	938,934	(60,145,345)	-98%
OTHER REVENUE SOURCES					
Miscellaneous Revenues	171,000	19,310	19,310	151,690	89% FS1-1
Oil & Gas Royalties	0	1,471	1,471	(1,471)	0%
Rebates and Discounts	0	300	300	(300)	0%
Total OTHER REVENUE SOURCES	171,000	21,080	21,080	(149,920)	-88%
EXPENDITURES					
Salaries & Wages	22,460,451	1,492,555	1,492,555	20,967,896	93%
Overtime	2,320,652	82,404	82,404	2,238,248	96%
Benefits	8,727,928	558,889	558,889	8,169,039	94%
General Operating Supplies	1,453,748	50,310	50,310	1,403,438	97%
Small Equipment/Tools	753,444	27,432	27,432	726,012	96%
Non-Capital Tech Expense	488,860	20,498	20,498	468,362	96%
Non-Capital Fleet Expense	324,500	2,166	2,166	322,334	99%
General Purchased Services	1,671,591	176,691	176,691	1,494,900	89%
Contract Services	710,177	81,443	81,443	628,734	89%
Training	480,043	8,193	8,193	471,850	98%
Repairs & Maint/Equip	406,426	13,941	13,941	392,485	97%
Repairs & Maint/Building	592,548	34,130	34,130	558,418	94%
Utilities	571,144	32,639	32,639	538,505	94%
Capital Outlay	60,000			60,000	100%
Total EXPENDITURES	41,021,512	2,581,290	2,581,290	38,440,222	94%
EXCESS/(DEFICIENCY) REVENUES AFTER EXPENDITURES					
	20,233,766	(1,621,276)	(1,621,276)	(21,855,042)	-108%
Changes in Fund Balances	(17,000,000)	0	0	(17,000,000)	100%
ENDING FUND BALANCE	41,611,771	67,670,215	67,670,215	(26,058,443)	-63%

FS-1 Exclusion fee, reimbursment by Hazmat Authority



**Mountain View Fire Rescue
Budget Summary by Department
ADMINISTRATION**

For the 1 Month(s) Ending January 31, 2024
(in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
5205 - Operating supplies & expense	41,100	1,352	1,352	39,748	97%
5209 - Food/Catering	6,200	1,014	1,014	5,186	84%
5227 - Misc. Fees	10,000			10,000	100%
5235 - Membership/subscriptions	7,535	1,011	1,011	6,524	87%
5240 - Postage/UPS,Fed X	3,001	100	100	2,901	97%
5244 - Janitorial Supplies	3,900			3,900	100%
5245 - Uniform/allowance	9,452	10	10	9,442	100%
5288 - Travel costs/per diems	29,350			29,350	100%
5300 - General Purchased Services	1,700	1	1	1,699	100%
5305 - Board Member Attendance Compensati	12,000			12,000	100%
5306 - Board expenses	200			200	100%
5307 - Board member training/travel	7,250			7,250	100%
5310 - Printing legal notices	13,500	54	54	13,446	100%
5320 - Legal fees	140,000			140,000	100%
5342 - Contract labor services	103,000			103,000	100%
5346 - R & M equipment	4,100			4,100	100%
5347 - Repairs & maintenance, vehicles	30,000			30,000	100%
5348 - Repairs & maintenance, building	30,000			30,000	100%
5355 - Training seminars	18,100	1,655	1,655	16,445	91%
5365 - Exams and Certifications	2,000			2,000	100%
5390 - Tax collection fee(Purch Svcs)	825,958	2,733	2,733	823,225	100%
5395 - Contingency reserve	40,000			40,000	100%
5410 - District liability insurance	287,000	25,241	25,241	261,759	91%
5525 - Non-Capital Equip <\$5K	2,000			2,000	100%
ADMINISTRATION	1,627,347	33,172	33,172	1,594,175	98%



**Mountain View Fire Rescue
Budget Summary by Department
COMMUNICATIONS**

For the 1 Month(s) Ending January 31, 2024
(in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
5205 - Operating supplies & expense	8,500			8,500	100%
5209 - Food/Catering	4,000			4,000	100%
5223 - Promotional & Marketing	13,000			13,000	100%
5235 - Membership/subscriptions	2,000	190	190	1,810	91%
5237 - Public education supplies	1,000			1,000	100%
5240 - Postage/UPS,Fed X	500			500	100%
5245 - Uniform/allowance	350			350	100%
5260 - Misc supplies & expense	1,150			1,150	100%
5288 - Travel costs/per diems	3,000			3,000	100%
5355 - Training seminars	4,000			4,000	100%
COMMUNICATIONS	37,500	190	190	37,310	99%



Mountain View Fire Rescue
Budget Summary by Department
INFORMATION TECHNOLOGY SERVICE
 For the 1 Month(s) Ending January 31, 2024
 (in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
5211 - Tech-Hardware & Accessories	70,000	2,877	2,877	67,123	96%
5212 - Tech-Software & Applications	342,625	22,472	22,472	320,153	93%
5245 - Uniform/allowance	700			700	100%
5288 - Travel costs/per diems	5,000			5,000	100%
5311 - Tech Expense-Maintenance & Sup	30,000	1,110	1,110	28,890	96%
5355 - Training seminars	10,200			10,200	100%
5375 - Telecom, cell phones	60,000	3,517	3,517	56,483	94%
5377 - Utilities, Telephone & cable	13,000	691	691	12,309	95%
5381 - Utilities, Data Services	200,000	13,321	13,321	186,679	93%
INFORMATION TECHNOLOGY SERVICE	731,525	43,986	43,986	687,539	94%



**Mountain View Fire Rescue
Budget Summary by Department
HUMAN RESOURCES**

For the 1 Month(s) Ending January 31, 2024
(in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget		
5205 - Operating supplies & expense	200	57	57	143	72%	FS1-2
5209 - Food/Catering	3,000	926	926	2,075	69%	FS1-3
5220 - Awards & Celebrations	25,000	2,062	2,062	22,938	92%	
5235 - Membership/subscriptions	9,630	1,402	1,402	8,228	85%	FS1-4
5240 - Postage/UPS,Fed X	500			500	100%	
5245 - Uniform/allowance	700			700	100%	
5263 - Training library		367	367	(367)	0%	FS1-5
5267 - Mileage	300			300	100%	
5288 - Travel costs/per diems	6,300			6,300	100%	
5300 - General Purchased Services	6,000			6,000	100%	
5322 - Employee Testing	12,500	3,325	3,325	9,175	73%	FS1-6
5324 - Recruiting/Hiring services	3,000			3,000	100%	
5339 - Employee Incentives/Celebrations	5,000			5,000	100%	
5355 - Training seminars	16,000			16,000	100%	
5365 - Exams and Certifications	1,800			1,800	100%	
5366 - Tuition Reimbursement	45,000	4,160	4,160	40,840	91%	
5520 - Protective gear/equip	40,000			40,000	100%	
HUMAN RESOURCES	174,930	12,299	12,299	162,631	93%	

FS1-2 - Account 5205 - Small amount for HR related equipment

FS1-3 - Account 5209 - Lunch for assessment of new hires.

FS1-4 - Account 5235 - Annual membership to Nation Testing Network (NTN) and Society for Human Resource Dual Membership and Professional Membership.

FS1-5 - Account 5263 - Books for hiring process.

FS1-6 - Account 5322 - Davis and Associates testing for new hires.



**Mountain View Fire Rescue
Budget Summary by Department
FINANCIAL SERVICES**

For the 1 Month(s) Ending January 31, 2024
(in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
5209 - Food/Catering	600			600	100%
5225 - Bank charges	3,900	56	56	3,844	99%
5227 - Misc. Fees	600	78	78	522	87% FS1-7
5235 - Membership/subscriptions	200			200	100%
5245 - Uniform/allowance	1,050			1,050	100%
5288 - Travel costs/per diems	2,690			2,690	100%
5315 - Audit & accounting	31,000			31,000	100%
5342 - Contract labor services	133,500			133,500	100%
5355 - Training seminars	8,600			8,600	100%
FINANCIAL SERVICES	182,140	134	134	182,006	100%

FS1-7 - Account 5227 - Xerox Financial Services.



Mountain View Fire Rescue
Budget Summary by Department
EMERGENCY OPERATIONS
 For the 1 Month(s) Ending January 31, 2024
 (in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
5205 - Operating supplies & expense	124,600	3,426	3,426	121,174	97%
5209 - Food/Catering	23,500			23,500	100%
5235 - Membership/subscriptions	7,700			7,700	100%
5240 - Postage/UPS,Fed X	1,100			1,100	100%
5244 - Janitorial Supplies	51,800	2,645	2,645	49,155	95%
5245 - Uniform/allowance	110,900	270	270	110,630	100%
5255 - Small Equipment	19,900			19,900	100%
5256 - Saw supplies/accessories	2,600			2,600	100%
5259 - Station Allowance	300			300	100%
5261 - FF Equipment	13,000	2,249	2,249	10,751	83% FS1-8
5263 - Training library	7,800			7,800	100%
5269 - SCBA Supplies/parts	35,250	25,230	25,230	10,020	28% FS1-9
5270 - Hose/nozzle supplies	4,501			4,501	100%
5271 - EMS Disposables	210,000	19,746	19,746	190,254	91%
5272 - EMS Durables	31,000			31,000	100%
5288 - Travel costs/per diems	62,000			62,000	100%
5300 - General Purchased Services	52,200	3,390	3,390	48,810	94%
5318 - Honor Guard	14,400			14,400	100%
5332 - Repairs/Maintenance, Saws	10,900			10,900	100%
5333 - Repairs/Maint, Extinguishers	5,725			5,725	100%
5335 - Repairs & Maint, Hose/nozzles	4,500			4,500	100%
5336 - Repairs/Maint-FF Equip	6,000			6,000	100%
5342 - Contract labor services	72,676	6,056	6,056	66,620	92%
5346 - R & M equipment	88,641	124	124	88,517	100%
5348 - Repairs & maintenance, building	8,680	25	25	8,655	100%
5355 - Training seminars	190,148			190,148	100%
5360 - Authority Fee	108,759	108,786	108,786	(27)	0% FS1-10
5362 - SCBA Repair/Maint/Testing	52,200	2,926	2,926	49,274	94%
5363 - Protective Clothing Repairs	11,800			11,800	100%
5365 - Exams and Certifications	17,223	935	935	16,288	95%
5367 - Mileage Reimbursement		46	46	(46)	0%
5372 - Landscaping Maintenance	3,460			3,460	100%
5380 - EMS Purchased Services	33,300			33,300	100%
5515 - Hose Equipment <\$5K	4,500			4,500	100%
5520 - Protective gear/equip	389,902			389,902	100%
5525 - Non-Capital Equip <\$5K	31,700	(53)	(53)	31,753	100%
EMERGENCY OPERATIONS	1,812,665	175,801	175,801	1,636,864	90%

FS1-8- Account 5261 - Purchase of high output battery pack and waterproof poly tarps cover.

FS1-9 - Account 5269 - Purchase of SCBA masks and regulators for new hires.

FS1-10 - Account 5360 - One time authority fee to Boulder County Hazardous Materials Response Authority; will be netted with the total remaining budget



**Mountain View Fire Rescue
Budget Summary by Department
LIFE SAFETY**

For the 1 Month(s) Ending January 31, 2024
(in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
5205 - Operating supplies & expense	2,500	93	93	2,407	96%
5209 - Food/Catering	8,000	280	280	7,720	97%
5220 - Awards & Celebrations	1,000			1,000	100%
5235 - Membership/subscriptions	4,660	293	293	4,367	94%
5237 - Public education supplies	59,150	1,839	1,839	57,311	97%
5238 - Fire investigation supplies	4,400			4,400	100%
5240 - Postage/UPS,Fed X	100			100	100%
5245 - Uniform/allowance	7,610			7,610	100%
5288 - Travel costs/per diems	11,700	322	322	11,378	97%
5342 - Contract labor services	6,700			6,700	100%
5355 - Training seminars	9,655	798	798	8,857	92%
5365 - Exams and Certifications	8,900	337	337	8,563	96%
5525 - Non-Capital Equip <\$5K	7,900			7,900	100%
LIFE SAFETY	132,275	3,962	3,962	128,313	97%



**Mountain View Fire Rescue
Budget Summary by Department
RADIOS & DISPATCH**

For the 1 Month(s) Ending January 31, 2024
(in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
5205 - Operating supplies & expense	24,500			24,500	100%
5209 - Food/Catering	300			300	100%
5235 - Membership/subscriptions	100			100	100%
5240 - Postage/UPS, Fed X	500			500	100%
5346 - R & M equipment	51,000	8,000	8,000	43,000	84% FS1-11
5359 - Dispatching service	86,001	75,387	75,387	10,614	12% FS1-12
RADIOS & DISPATCH	162,401	83,387	83,387	79,014	49%

FS1-11 - Account 5346 - Purchase of radios.

FS1-12 - Account 5359 - 2024 annual fee for dispatch services/wireless maintenance.



**Mountain View Fire Rescue
Budget Summary by Department
TRAINING**

For the 1 Month(s) Ending January 31, 2024
(in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
5205 - Operating supplies & expense	15,000	(4)	(4)	15,004	100%
5209 - Food/Catering	5,000	62	62	4,938	99%
5211 - Tech-Hardware & Accessories	1,500			1,500	100%
5212 - Tech-Software & Applications	1,500	12	12	1,488	99%
5235 - Membership/subscriptions	25,000			25,000	100%
5245 - Uniform/allowance	1,500	(85)	(85)	1,585	106%
5261 - FF Equipment	5,000			5,000	100%
5263 - Training library	2,000	80	80	1,920	96%
5288 - Travel costs/per diems	7,500	732	732	6,768	90%
5300 - General Purchased Services	1,500			1,500	100%
5322 - Employee Testing	5,000			5,000	100%
5346 - R & M equipment	2,000	1,035	1,035	965	48% FS1-13
5355 - Training seminars	93,000	2,738	2,738	90,262	97%
5356 - Seminar/Academy Expenses	12,500			12,500	100%
5365 - Exams and Certifications	25,000	250	250	24,750	99%
5525 - Non-Capital Equip <\$5K	5,000			5,000	100%
5550 - Training equipment	10,000			10,000	100%
TRAINING	218,000	4,820	4,820	213,180	98%

FS1-13 - Account 5346 - Purchase Headrush Tech. Auto-belay recertification.



**Mountain View Fire Rescue
Budget Summary by Department
FLEET OPERATION**

For the 1 Month(s) Ending January 31, 2024
(in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
5205 - Operating supplies & expense	239,400	2,535	2,535	236,865	99%
5208 - Ambulance Expenses	1,650	1,375	1,375	275	17% FS1-14
5209 - Food/Catering	1,500			1,500	100%
5212 - Tech-Software & Applications	23,000			23,000	100%
5227 - Misc. Fees	3,000	254	254	2,746	92%
5234 - Outside Svc-Supplies/Materials	0	350	350	(350)	0% FS1-15
5235 - Membership/subscriptions	800			800	100%
5240 - Postage/UPS,Fed X	5,000			5,000	100%
5244 - Janitorial Supplies	6,300			6,300	100%
5245 - Uniform/allowance	10,140			10,140	100%
5265 - Fuel	230,000	2,166	2,166	227,834	99%
5266 - Tires	94,500			94,500	100%
5288 - Travel costs/per diems	32,900	4,094	4,094	28,806	88% FS1-16
5311 - Tech Expense-Maintenance & Sup	11,235			11,235	100%
5342 - Contract labor services	10,000			10,000	100%
5347 - Repairs & maintenance, vehicles	132,300	1,009	1,009	131,291	99%
5355 - Training seminars	17,540	(1,606)	(1,606)	19,146	109%
5364 - Annual Equip Testing	8,510			8,510	100%
5525 - Non-Capital Equip <\$5K	12,400			12,400	100%
FLEET OPERATION	840,175	10,176	10,176	829,999	99%

FS1-14 - Account 5208 - One time ambulance license fees, no further expense for the year.

FS1-15 - Account 5234 - Supplies/parts purchased for billable work only; offset by revenue collected.

FS1-16 - Account 5288 - FDIC Conference travel and Waterous training for B.Ross and C.Gransee.



Mountain View Fire Rescue
Budget Summary by Department
WILDLAND/RESCUE SERVICES
 For the 1 Month(s) Ending January 31, 2024
 (in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
5205 - Operating supplies & expense	29,000	1,001	1,001	27,999	97%
5209 - Food/Catering	5,000			5,000	100%
5211 - Tech-Hardware & Accessories	9,000	20	20	8,980	100%
5245 - Uniform/allowance	10,800			10,800	100%
5256 - Saw supplies/accessories	10,000	7	7	9,993	100%
5261 - FF Equipment	44,291			44,291	100%
5288 - Travel costs/per diems	20,000			20,000	100%
5342 - Contract labor services	5,000			5,000	100%
5346 - R & M equipment	6,000			6,000	100%
5355 - Training seminars	35,000			35,000	100%
5378 - Utilities, trash	3,000			3,000	100%
5520 - Protective gear/equip	45,000			45,000	100%
WILDLAND/RESCUE SERVICES	222,091	1,027	1,027	221,064	100%



**Mountain View Fire Rescue
Budget Summary by Department
STATIONS AND GROUNDS**

For the 1 Month(s) Ending January 31, 2024
(in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
5205 - Operating supplies & expense	74,750	2,882	2,882	71,868	96%
5245 - Uniform/allowance	1,000			1,000	100%
5300 - General Purchased Services	5,000			5,000	100%
5342 - Contract labor services	73,500			73,500	100%
5344 - Janitorial Services	38,330			38,330	100%
5348 - Repairs & maintenance, building	175,110	9,478	9,478	165,632	95%
5349 - Repairs & maint. appliances	4,550	847	847	3,703	81% FS1-17
5355 - Training seminars	1,500			1,500	100%
5361 - Alarm system service fees	27,930	2,925	2,925	25,005	90%
5370 - HVAC/Mechanical Repairs	252,023	20,151	20,151	231,872	92%
5372 - Landscaping Maintenance	57,015	1,550	1,550	55,465	97%
5376 - Utilities, electric & gas	213,144	11,643	11,643	201,501	95%
5378 - Utilities, trash	33,000	1,605	1,605	31,395	95%
5379 - Utilities, water & sewer	49,000	1,863	1,863	47,137	96%
5511 - Capital outlay, furniture & fixtures	50,000			50,000	100%
5525 - Non-Capital Equip <\$5K	48,000			48,000	100%
STATIONS AND GROUNDS	1,103,852	52,945	52,945	1,050,907	95%

FS1-17 - Account 5349 - Stove repair at st.2 and other appliances maintenance st.9



**Mountain View Fire Rescue
Budget Summary by Department
WELLNESS PROGRAM**

For the 1 Month(s) Ending January 31, 2024
(in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
5205 - Operating supplies & expense	1,000			1,000	100%
5209 - Food/Catering	2,280			2,280	100%
5300 - General Purchased Services	5,500			5,500	100%
5304 - Fitness Memberships	2,500			2,500	100%
5342 - Contract labor services	48,800			48,800	100%
5350 - Wellness check/Annual Physical	167,000	25,600	25,600	141,400	85% FS1-18
5353 - Health Screening-RTW	10,000			10,000	100%
5355 - Training seminars	9,000			9,000	100%
5525 - Non-Capital Equip <\$5K	1,500			1,500	100%
WELLNESS PROGRAM	247,580	25,600	25,600	221,980	90%

FS1-18 - Account 5350 - Front Line Mobile Health, PLLC covered by the AFG award.



Mountain View Fire Rescue
Statement of Revenues and Expenditures
CAPITAL RESERVE FUND
 For the 1 Month(s) Ending January 31, 2024
 (in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
BEGINNING FUND BALANCE	18,937,545	7,399,980	7,399,980	(11,537,565)	-61%
REVENUES					
4441 - INTEREST ON DEPOSITS	0	108,028	108,028	108,028	0%
Total REVENUES	0	108,028	108,028	108,028	0%
EXPENDITURES					
90000-Capital Projects Contingency	177,221			177,221	100%
100-ADMINISTRATION	177,221			177,221	100%
91000-Station Capital Improvements	50,000			50,000	100%
99010-Tech-Software Implementation	68,000			68,000	100%
105-INFORMATION TECHNOLOGY SERVI	118,000			118,000	100%
90007-SCBA Replacement	1,007,086			1,007,086	100%
90008-EMS Pram Replacement	621,507			621,507	100%
90010-Extrication Equip Replacement	159,535			159,535	100%
90027-EMS Monitor Replacment	302,331			302,331	100%
90028-EMS Equip Replacement	55,000			55,000	100%
90030-FF Equip Replacement	7,000			7,000	100%
90034-Rescue Task Force - PPE	5,686			5,686	100%
99027-EMS Stair Chair	18,500			18,500	100%
99041-Extrication Equipment	180,000	192,132	192,132	(12,132)	-7% FS1-19
200-EMERGENCY OPERATIONS	2,356,645	192,132	192,132	2,164,513	92%
90006-Communications Tower	17,932	17,932	17,932	0	0% FS1-20
90009-Radio Replacement Plan	375,104			375,104	100%
99009-Radio Purchase	0			0	0%
400-RADIOS & DISPATCH	393,036	17,932	17,932	375,104	95%
90029-Capital Training Equip	140,000			140,000	100%
500-TRAINING	140,000			140,000	100%
90014-Engine Replacement Program	11,400,135			11,400,135	100%
90016-Aerial Replacement	3,450,000			3,450,000	100%
90018-Wildland Utility Replacement	611,991	32,946	32,946	579,045	95%
90020-Fleet Replacement Program	1,736,509			1,736,509	100%
90021-Ambulance Replacement	1,400,000			1,400,000	100%
99035-Hazmat Apparatus/Equip	46,090			46,090	100%
600-FLEET OPERATION	18,644,725	32,946	32,946	18,611,779	100%
90011-Admin Bldg Improvements	5,048,000	36	36	5,047,964	100%
90013-Maintenance Facility	53,000			53,000	100%
90039-Maintenance/Fleet Bldg & Equip	23,153			23,153	100%
91000-Station Capital Improvements	168,000			168,000	100%
91008-Station 8 Capital Improvements	39,000			39,000	100%
91009-Station 9 Capital Improvements	37,500			37,500	100%
91010-Station 10 Capital Improvement	200,000			200,000	100%
91012-Station 12 Capital Improvement	6,500			6,500	100%
99040-New Station Build	8,317,875	2,058	2,058	8,315,817	100%
99043-Capital Appliances/Fixed Equip	8,000			8,000	100%
99047-Marshall Mesa Cistern	250,000			250,000	100%
99050-Monarch Park Project		250,000	250,000	(250,000)	0% FS1-21
800-STATIONS AND GROUNDS	14,151,028	252,094	252,094	13,898,934	98%
90032-Wellness Program Equip	33,279			33,279	100%

950-WELLNESS PROGRAM	33,279			33,279	100%
Total EXPENDITURES	<u>36,013,934</u>	<u>495,104</u>	<u>495,104</u>	<u>35,518,830</u>	<u>99%</u>
EXCESS/(DEFICENCY) REVENUES AFTER EXPENDITURES	<u>(36,013,934)</u>	<u>(387,076)</u>	<u>(387,076)</u>	<u>35,626,858</u>	<u>-99%</u>
Changes in Fund Balances	<u>17,000,000</u>	<u>0</u>	<u>0</u>	<u>(17,000,000)</u>	<u>-100%</u>
ENDING FUND BALANCE	<u>(76,389)</u>	<u>7,012,904</u>	<u>7,012,904</u>	<u>7,089,293</u>	<u>-9281%</u>

- FS1-19** - Program 99041, Dept. 200 - Purchase of 3 sets of Holmatro extrication tools
FS1-20 - Program 90006, Dept. 400 - Annual payment for Niwot Tower per agreement.
FS1-21 - Program 99050, Dept. 800 - Earnest money for Monarch Park contract.



**Mountain View Fire Rescue
Statement of Financial Position
GENERAL FUND**

As at January 31, 2024
(in Whole Numbers)

	Beginning Period Balance	Current Change	Current Year
Assets			
Cash in Bank	804,484	825,766	1,630,250
Cash with County Treasurer	(1,246)	191,515	190,269
Cash invested in COLOTRUST	52,655,461	(3,551,865)	49,103,595
Accounts Receivable	364,037	17,590	381,626
Accrued Property Taxes	344,975	(181,992)	162,983
Prepaid Expenses	727,800	234,232	962,033
Due From Other Funds	18,584,848	384,182	18,969,030
Total Assets	<u>73,480,358</u>	<u>(2,080,572)</u>	<u>71,399,786</u>
Liabilities			
Accounts Payable	2,183	(493,924)	(491,741)
Due To Other Funds	3,029,191	0	3,029,191
Deferred Revenues	345,083	(181,992)	163,091
Total Liabilities	<u>3,376,458</u>	<u>(675,916)</u>	<u>2,700,541</u>
Fund Balances			
Restricted	1,134,317	0	1,134,317
Assigned	(2,495,500)	0	(2,495,500)
Unassigned	22,375,599	0	22,375,599
Current Earnings	49,089,483	(1,404,656)	47,684,827
Total Fund Balances	<u>70,103,900</u>	<u>(1,404,656)</u>	<u>68,699,244</u>
Liabilities and Fund Balance	<u>73,480,357</u>	<u>(2,080,572)</u>	<u>71,399,785</u>



Mountain View Fire Rescue
Statement of Financial Position
CAPITAL RESERVE FUND
 As at January 31, 2024
 (in Whole Numbers)

	Beginning Period Balance	Current Change	Current Year
Assets			
Cash in Bank	21,767	19	21,786
Cash invested in COLOTRUST	23,005,810	(141,990)	22,863,820
Due From Other Funds	(9,677,048)	(359,182)	(10,036,230)
Total Assets	13,350,530	(501,154)	12,849,376
Liabilities			
Accounts Payable	344,777	(114,021)	230,756
Due To Other Funds	5,471,656	0	5,471,656
Total Liabilities	5,816,433	(114,021)	5,702,412
Fund Balances			
Assigned	2,897,708	0	2,897,708
Unassigned	8,714,453	0	8,714,453
Current Earnings	(4,078,065)	(387,133)	(4,465,198)
Total Fund Balances	7,534,097	(387,133)	7,146,964
Liabilities and Fund Balance	13,350,530	(501,154)	12,849,376



Mountain View Fire Rescue
Statement of Financial Position
DEBT SERVICE FUND
 As at January 31, 2024
 (in Whole Numbers)

	Beginning Period Balance	Current Change	Current Year
Assets			
Cash with County Treasurer	(17,489)	1,604	(15,885)
Cash invested in COLOTRUST	47,577	2,591	50,169
Accrued Property Taxes	23,582	(2,072)	21,511
Due From Other Funds	7,029		7,029
Total Assets	60,700	2,124	62,824
Liabilities			
Accounts Payable	0	0	0
Due To Other Funds	26,194	0	26,194
Deferred Revenues	23,582	(2,072)	21,510
Total Liabilities	49,776	(2,072)	47,705
Fund Balances			
Assigned	17,442	0	17,442
Unassigned	40,954	0	40,954
Current Earnings	(47,472)	4,195	(43,277)
Total Fund Balances	10,924	4,195	15,119
Liabilities and Fund Balance	60,700	2,124	62,824



LETTER OF UNDERSTANDING FOR APPLICANT/CANDIDATE AGENCIES

The _____ hereby referred to as the "Agency" agrees, in changing to **Applicant and/or Candidate Agency** status, to conduct a transparent and factual self-assessment of their organization and complete the process in the pursuit of Accreditation from the Commission on Fire Accreditation International (CFAI) and the Center for Public Safety Excellence (CPSE), Inc.

I. Policies and Procedures:

The Agency agrees to abide by the policies and procedures of CPSE, Inc. and CFAI and provide all documentation and information pertinent to the self-assessment process.

II. Payment of Fees:

The Agency agrees to comply with the following all policies related to payment and cost of the process:

i. Initial (first time) Applicant Agencies:

Agencies seeking Applicant agency status will be invoiced their agency fee once CFAI receives official notice and completion the agency's executed Letter of Understanding. The accreditation fee is based on the population of the service area at the time of document submission.

Invoicing for the Applicant fee will happen once CPSE receives the signed *Letter of Understanding* and the *Agency Application and Information Form*. Agencies seeking CFAI Accreditation for the first time will be charged this fee one-time, and then will be invoiced annually one-fifth this amount to continue their status with CFAI. All accreditation fees, or portions of any fee, are non-refundable. A first-time agency will receive an expiration date 18 months after the date of payment of their initial Applicant agency fee.

ii. Candidate Agency Status:

Agencies converting to Candidate agency status are responsible for all travel costs associated with the peer assessment team. Additionally, the agency will be responsible for travel costs for the peer assessment team leader to attend in person the CFAI

hearing to present the agency. Minimum costs per person associated with this process are outlined by the CPSE, Inc. Such fees shall include:

- Costs of travel for peer assessors assigned to the site visit. All travel costs shall be paid by the Agency and shall not be handled as reimbursement to team members.
- Costs of meals and expenses in accordance with CPSE policy. Unless such undocumented costs exceed \$600 per individual, an IRS-1099 form shall not be issued.
- Costs of lodging for peer assessors assigned to the site visit. All lodging shall be arranged and paid for by the Agency and shall not be handled as reimbursement to team members.
- Costs of travel for the peer team leader, or designated representative, to attend the Commission meeting and present the Agency for accreditation. Such costs shall include travel to and from the Commission hearing, lodging for two nights, and per diem, in accordance with CPSE policy.

iii. Non-Refundable Payments:

The Agency understands that the change to **Applicant Agency** status will only be made upon receipt of the full payment of the fee, and that fee is non-refundable.

iv. Agency Training and Participation:

The Agency also agrees that it shall adhere to the following training and participation standards:

- The agency must formally identify an individual as the agency's accreditation manager. The accreditation manager shall, at a minimum, have successfully completed the **Quality Improvement for Fire and Emergency Services (QIFES)** workshop, followed by the **Peer Assessment Workshop**, before becoming an Applicant agency.
- The agency shall also agree to participate in the accreditation process by providing one qualified peer assessor to conduct site visits at least once every two years.
- The agency agrees that it has read, understood, and will comply with all policies and procedures as promulgated by the CPSE and CFAI. All documents are found on the Accreditation Manager's SharePoint page.

v. Receipts:

For the purposes of managing the peer assessment site visit, the Agency must indicate here if it desires the peer team members to itemize associated costs with receipts, or whether it will be utilizing the cost reimbursement process, in accordance with the policies of CPSE.
(Please Check One Option)

- The Agency will require receipts and itemized expenses: _____
- The Agency will NOT require receipts and itemized expenses but instead will reimburse in accordance with CPSE policy: _____

Signed:

Fire Chief, CEO or Chief Administrative Officer of Agency *Date*

Chief Financial Officer or Purchasing Officer (Agent) *Date*

City/County Administrator or Representative of Authority Having Jurisdiction *Date*

CFAI Program Manager, Center for Public Safety Excellence *Date*

1 ORDINANCE O-2022- 57

2
3 A BILL FOR AN ORDINANCE CONDITIONALLY APPROVING THE WESTVIEW ACRES
4 ANNEXATION AND CONCEPT PLAN (GENERALLY LOCATED WEST OF AIRPORT
5 ROAD AND SOUTH OF PIKE ROAD) AND ZONING THE PROPERTY R-SF
6 (RESIDENTIAL SINGLE-FAMILY)

7
8 WHEREAS, the City of Longmont has received a petition, signed by the owners of one
9 hundred percent of the area proposed to be annexed, for the Westview Acres Annexation, and an
10 application for R-SF (residential single-family) zoning, all as described in the attached Exhibit
11 A; and

12 WHEREAS an accompanying Concept Plan for future development has been put forward
13 in conjunction with this annexation application, as described in the attached Exhibit B; and

14 WHEREAS the City Council has before it an annexation agreement concerning the
15 conditions for annexing the property; and

16 WHEREAS the City Council has approved resolutions regarding this annexation's
17 compliance with State statutes governing annexation procedures.

18 NOW, THEREFORE, THE COUNCIL OF THE CITY OF LONGMONT, COLORADO,
19 HEREBY ORDAINS:

20 Section 1

21 The City Council finds that the Westview Acres Annexation and R-SF zoning satisfies
22 the annexation and zoning criteria of section 15.02.060(A) of the Longmont Municipal Code.

1 Section 2

- 2 1. The Westview Acres Annexation and R-SF zoning, and the concept plan and
3 annexation agreement, are hereby conditionally approved, and said property is
4 annexed to the City of Longmont, subject to the following conditions: Provide a
5 robust landscape buffer and privacy fencing along the north, west, and south sides of
6 said property, with fencing to be installed prior to construction.
- 7 2. Submittal of drainage report in accordance with the City of Longmont Design
8 Standards and Construction Specifications.

9 Upon satisfaction of recording requirements, as certified by the Director of Planning and
10 Development Services, the City Clerk shall record this ordinance, and the annexation map, with
11 the County Clerk and Recorder.

12 Section 3

13 Pursuant to section 37-45-136 (3.6), C.R.S., the City of Longmont consents to the
14 inclusion of the property into the Municipal Subdistrict, Northern Colorado Water Conservancy
15 District, when the annexation becomes effective.

16 Section 4

17 The effective date of this annexation shall be the date this ordinance, the annexation
18 map(s), and the annexation agreement are recorded with the County Clerk and Recorder.

19 Section 5

20 To the extent only that they conflict with this ordinance, the Council repeals any
21 conflicting ordinances or parts of ordinances.

22 Introduced this 6th day of December , 2022 .


23 Passed and adopted this 20th day of December , 2022 .
24

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Janice

MAYOR

ATTEST:

Janice 

CITY CLERK

NOTICE: THE COUNCIL WILL HOLD A PUBLIC HEARING ON THIS ORDINANCE AT 7:00 P.M. ON THE 20th DAY OF December , 2022 , AT THE LONGMONT CITY COUNCIL MEETING.

APPROVED AS TO FORM:

[Signature]

Dec 2, 2022

ASSISTANT CITY ATTORNEY

DATE

Cristi Campbell
Cristi Campbell (Dec 2, 2022 12:27 MST)

Dec 2, 2022

PROOFREAD

DATE

APPROVED AS TO FORM AND SUBSTANCE:

[Signature]

Dec 2, 2022

ORIGINATING DEPARTMENT

DATE

CA File: 22-001956

EXHIBIT A

1
2 A PARCEL OF LAND, LOCATED IN THE SOUTHEAST QUARTER OF SECTION 18,
3 TOWNSHIP 2 NORTH, RANGE 69 WEST OF THE 6TH PRINCIPAL MERIDIAN, COUNTY
4 OF BOULDER, STATE OF COLORADO, BEING MORE PARTICULARLY DESCRIBED
5 AS FOLLOWS:

6
7 CONSIDERING THE WEST RIGHT-OF-WAY LINE OF AIRPORT ROAD TO BEAR
8 SOUTH 00°02'37" WEST, A DISTANCE OF 472.66 FEET BETWEEN A FOUND #5 REBAR
9 WITH A 1 1/2" ALUMINUM CAP (ILLEGIBLE) AT THE NORTHEAST CORNER OF LOT
10 1, WESTVIEW ACRES SUBDIVISION AS DESCRIBED IN THE BOULDER COUNTY
11 RECORDS ON JUNE 11, 1980 AT RECEPTION NO. 398752, AND A FOUND #5 REBAR
12 WITH A 2" ALUMINUM CAP "SCOTT COX & ASSOC PLS 25953" AT THE SOUTHEAST
13 CORNER OF OUTLOT F SOMERSET MEADOWS FILING NO. 1 AS DESCRIBED IN
14 BOULDER COUNTY RECORDS ON MAY 10, 2002 AT RECEPTION NO. 2286676, WITH
15 ALL BEARINGS CONTAINED HEREIN RELATIVE THERETO.

16
17 BEGINNING AT THE NORTHEAST CORNER OF SAID LOT 1, ALSO BEING A POINT
18 ON THE WEST RIGHT-OF-WAY LINE OF AIRPORT ROAD SAID POINT ALSO BEING
19 ON THE SOUTH LINE OF THE WEIBEL-DUVALL ANNEXATION PER THE MAP
20 RECORDED ON APRIL 9, 1998 IN PLAT BOOK NO. P-43, F-2, #26, REC. NO. 1789853,

21
22 THENCE NORTH 88°30'52" EAST, A DISTANCE OF 40.00 FEET TO A SOUTHEAST
23 CORNER OF SAID WEIBEL-DUVALL ANNEXATION;

24
25 THENCE NORTH 00°02'37" EAST, A DISTANCE OF 53.21 FEET TO THE SOUTHWEST
26 CORNER OF THE MUSSELMAN NO. TWO ANNEXATION PER THE MAP RECORDED
27 ON JUNE 29, 1994 IN FILM NO. 1988, REC. NO. 1440934, P-32, F-1, #18;

28
29 THENCE ALONG SAID ANNEXATION, NORTH 89°59'00" EAST, A DISTANCE OF 80.01
30 FEET TO A POINT ON THE EAST RIGHT-OF-WAY LINE OF AIRPORT ROAD;

31
32 THENCE ALONG SAID EAST RIGHT-OF-WAY LINE, SOUTH 00°02'37" WEST, A
33 DISTANCE OF 523.82 FEET;

34
35 THENCE DEPARTING SAID RIGHT-OF-WAY LINE, SOUTH 88°30'54" WEST, A
36 DISTANCE OF 120.04 FEET TO A SOUTHWESTERLY CORNER OF SAID SOMERSET
37 MEADOWS FILING NO. 1;

38
39 THENCE ALONG THE SOUTHERLY LINE SOMERSET MEADOWS FILING NO. 1,
40 SOUTH 88°30'54" WEST, A DISTANCE OF 629.46 FEET TO A POINT OF THE
41 WESTERLY LINE EXTENDED OF LOT 2 OF SAID WESTVIEW ACRES;

42
43 THENCE NORTH 00°02'32" EAST, A DISTANCE OF 472.65 FEET TO THE NORTHWEST
44 CORNER OF LOT 2 OF SAID SUBDIVISION;

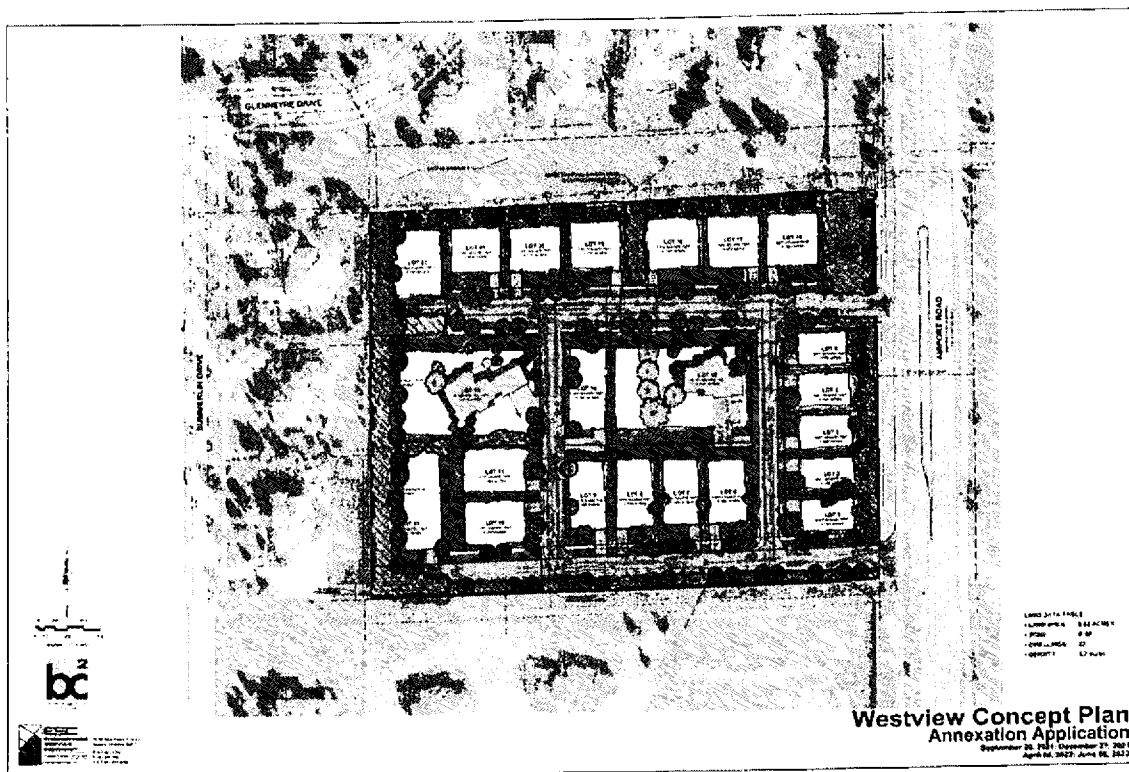
45

1 THENCE NORTH 88°30'52" EAST, A DISTANCE OF 629.47 FEET TO THE NORTHEAST
2 CORNER OF LOT 1 OF SAID SUBDIVISION, ALSO BEING A POINT ON THE WEST
3 RIGHT-OF-WAY LINE OF AIRPORT ROAD AND THE POINT OF BEGINNING;

4
5 SAID PARCEL CONTAINING 358,307 SQ.FT. OR 8.23 ACRES, MORE OR LESS.
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EXHIBIT B Westview Acres Annexation Concept Plan



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STATE OF COLORADO)
) ss
COUNTY OF BOULDER)

BEFORE THE BOARD OF DIRECTORS OF
MOUNTAIN VIEW FIRE PROTECTION DISTRICT

PETITION FOR EXCLUSION

Property Owner(s) West View Estates LLC & West View Trust LLC hereby petition that the following-described real property be excluded from the Mountain View Fire Protection District pursuant to § 32-1-501(1), C.R.S., and in support of said petition state the following:

1. The undersigned is/are the Owner(s) of 100% of the following-described real property located in the County of (circle one) Boulder or Weld, State of Colorado, being presently in the Mountain View Fire Protection District.

(Insert Full Legal Description, or attach as **Exhibit A**, the full legal description of the property sought to be excluded)

Lots 1 & 2 Westview Estates - Annexation Map attached

A COPY OF THE DEED(S) WHEREBY TITLE WAS ACQUIRED IS/ARE ATTACHED HERETO. IF APPROPRIATE ATTACH SKETCH OR MAP OF PROPERTY.

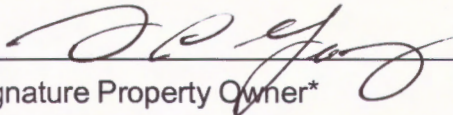
2. This Petition is accompanied by an initial deposit in the amount of \$1,000.00 for the costs and expenses of the exclusion proceedings that are to be incurred by the Mountain View Fire Protection District. The Owners acknowledge that in the event the District's costs and expenses connected with this proceeding exceed the deposit, Owners will be responsible for all additional sums. In the event the exclusion costs are less than the initial deposit, the excess deposit fees will be refunded to the Owners upon:

- a. request by the Owners; and
- b. submission to the District of a copy of a signed ordinance annexing the property into a municipality that is providing fire protection services if it has not been previously submitted.

3. The Owners acknowledge and agree, for themselves and their successors and assigns, that they, will pay all future costs and expenses incurred by the District (including attorney's fees) should such costs and expenses be incurred to correct errors of legal descriptions, annexation issues, assessment or taxation issues, or other issues regarding the exclusion that were not caused by, or attributable to, the District and arising from Owners' submittal of erroneous or incomplete legal descriptions, or annexation information.

WHEREFORE, the Owners pray that the Board of Directors of Mountain View Fire Protection District, after notice as provided by law and public hearing, grant the foregoing Petition and enter its order excluding the property described herein from the Mountain View Fire Protection District.

Dated: 1/10, 2023⁴



Signature Property Owner*

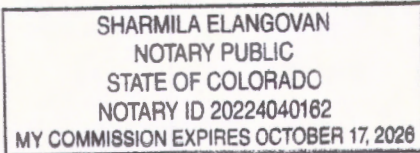
Robert P. Young, Manager West View Estates and
West View Trust LLC
Print Property Owner name

601 3rd Ave, Ste 201 Longmont CO 80501

Mail and Street Address of Property Owner

Phone: 303 324 1398

Email: bob@olivegrovecapital.com



The foregoing instrument was acknowledged before me this 22nd day
of January, 2023⁴ by Robert P. Young.

Witness my hand and official seal.

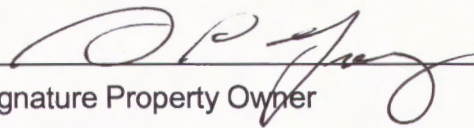
My commission expires: Oct 17th 2026 F. Elangovan

Notary Public

*If property is owned by a Corporation, LLC, or other business entity, a Statement of Authority is required to be attached to Petition for this signature.

(Submit a notarized signature for each Property Owner, see following page)

Dated: 1/10/2024, 202~~3~~4


Signature Property Owner

Robert P. Young

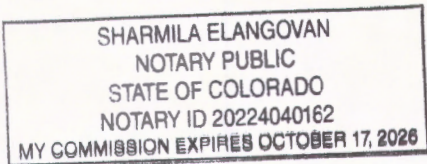
Print Property Owner name

601 3rd Ave, Ste 201 Longmont CO 80501

Mail and Street Address of Property Owner

Phone: 303 324 1398


Email: bob@olivegrovecapital.com



The foregoing instrument was acknowledged before me this 22nd day
of January, 202~~3~~ by Robert P. Young.

Witness my hand and official seal.

My commission expires: Oct 17th 2026

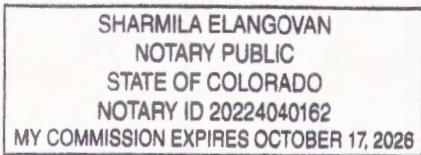

Notary Public

STATEMENT OF AUTHORITY
(FOR A TRUST OR CORPORATE ENTITY)

1. This Statement of Authority relates to an entity named: West View Trust LLC & West View Estates LLC
2. The type of entity is are corporations Limited Liability Companies. (Trust, corporation, etc.).
3. The entity is formed under the laws of Colorado (state).
4. The mailing address for the entity is: 601 3rd Ave. Ste 201 Longmont CO 80501
5. The name and position of the person authorized to execute instruments conveying, encumbering, or otherwise affecting title to real property on behalf of the entity, pursuant to the provisions of Colorado Revised Statute Section 38-30-172(2), is:

Robert P. Young

Executed this 22nd day of January, 2024



[Signature]
Signature

Robert P. Young
Print Name

Manager
Title

STATE OF Colorado)
COUNTY OF Boulder)^{ss}

The foregoing instrument was acknowledged before me this 22nd day of January, 2024 by Robert P. Young.

Witness my hand and seal.

My commission expires: Oct 17th 2026

[Signature]
Notary Public

STATE OF COLORADO)
) ss.
COUNTY OF BOULDER)

BEFORE THE BOARD OF DIRECTORS
OF THE
MOUNTAIN VIEW FIRE PROTECTION DISTRICT

IN THE MATTER OF EXCLUSION OF
LANDS WITHIN THE MOUNTAIN VIEW
FIRE PROTECTION DISTRICT

CERTIFIED BOARD ORDER OF EXCLUSION

THIS MATTER COMING ON TO BE HEARD ON February 20, 2024, by the Board of Directors of the Mountain View Fire Protection District (District), the Board hereby finds:

1. That a written Petition in compliance with § 32-1-501(1), C.R.S. was filed with the Board of Directors requesting exclusion from the District of the Frederick - Mendoza Properties, described as follows and as further set forth in Exhibit A:

LOT 1, TRACT A, and TRACT B, Mendoza Minor Subdivision, Recorded on October 30, 2019 at Rec. No. 4536595 in the real property records of Weld County, State of Colorado.

Inclusive of Weld County Parcel Nos: 131328402001, 131328102002, 131328402003, and 131328402004

2. That said Petition was signed by 100% of the fee owners of the respective real property to be excluded, and that the said signatures were acknowledged in the same manner as conveyances of land are required to be acknowledged; and that the Petition complies with all requirements as specified by law.

3. That the Board fixed a hearing upon said Petition for February 20, 2024 at District's Administration Building, 3561 North Stagecoach Road, Longmont, CO 80504 at 6:00 p.m. A Notice thereof, as required by law, was published in the *Longmont Times Call*, a newspaper of general circulation in the District.

4. That the conditions fixed by the Board and required by law for exclusions have been satisfied and accepted.

5. That no written objections to the granting of the Petition were presented to the Board.

6. That the Board has heard all matters relative to the Petition at a public meeting held at the time and on the date set forth in Paragraph 3 above, and pursuant to § 32-1-501(3), C.R.S. finds:

6.1 That such exclusion is in the best interest of the properties seeking exclusion;

6.2 Exclusion is in the best interest of District and Weld County;

6.3 The cost and benefits to the properties seeking exclusion of the provision of the District services weighs in favor of exclusion as the property has been annexed into the Town of Frederick which can provide service at a comparable level and permit development of the property;

6.4 The exclusion of the properties will not have an adverse impact on service by the District to other properties within the District's boundaries;

6.5 The Town of Frederick will provide economical and reasonable service to the properties on a comparable basis to the District through its contract for service with Frederick-Firestone Fire Protection District;

6.6 There are no employment or economic impacts arising from this exclusion;

6.7 Denial of the petition may have a negative economic impact on the region, surrounding area and state as a whole by precluding development of the property;

6.8 There is no additional cost to be levied on other properties within the District if this exclusion is granted.

WHEREFORE, IT IS ORDERED BY THE BOARD OF DIRECTORS OF MOUNTAIN VIEW FIRE PROTECTION DISTRICT that the Petition be granted and the properties situated in the County of Boulder, State of Colorado, described above, be and hereby is, excluded from the Mountain View Fire Protection District.

DATED: February 20, 2024

MOUNTAIN VIEW FIRE PROTECTION DISTRICT

President

The undersigned, Secretary of the Mountain View Fire Protection District, hereby certifies that the foregoing Order is a true, complete and correct copy of an Order of the Board of Directors of the Mountain View Fire Protection District duly and regularly entered by the Board at its regular public meeting held on February 20, 2024.

Secretary

(SEAL)

EXHIBIT A

A parcel of land being a portion of the Southwest Quarter and a portion of the East Half of Section Twenty-eight (28), Township Two North (T.2N.), Range Sixty-eight West (R.68W.) of the Sixth Principal Meridian (6th P.M.), Town of Frederick, County of Weld, State of Colorado being more particularly described as follows.

COMMENCING at the East Quarter Corner of said Section 28 and assuming the East line of the Northeast Quarter of the Southeast Quarter of said Section 28 as bearing South 00°07'17" West a distance of 1323.63 feet with all other bearings contained herein relative thereto:

THENCE South 00°07'17" West along the East line of said Northeast Quarter of the Southeast Quarter of Section 28 a distance of 70.00 feet to the POINT OF BEGINNING.

THENCE South 00°07'17" West along the East line of the Southeast Quarter a distance of 2577.26 feet to the Southeast Corner of said Section 28;

THENCE South 89°28'42" West along the South line of the Southeast Quarter of said Section 28 a distance of 752.51 feet to the Easterly line of Lot B of Minor Subdivision No. 1313-28-4-MS-13, recorded November 27, 1972 as Reception No. 1602492 of the Records of Weld County;

The following seven (7) courses are along the Easterly, Northwesterly and Westerly lines of said Lot B:

THENCE North 00°07'27" East a distance of 588.55 feet to the beginning point of a curve and to the centerline of a concrete irrigation ditch.

The following six (6) courses are along the Northwesterly and Westerly lines of said Lot B and the centerline of said concrete irrigation ditch:

THENCE along the arc of a curve non-tangent to the aforesaid course and concave to the Northwest a distance of 67.67 feet, said curve has a Radius of 285.36 feet, a Delta of 13°35'12" and is subtended by a Chord bearing South 49°13'18" West a distance of 67.51 feet to a Point of Tangency;

THENCE South 56°00'54" West a distance of 146.33 feet to a Point of Curvature;

THENCE along the arc of a curve concave to the Northwest a distance of 123.68 feet, said curve has a Radius of 538.21 feet, a Delta of 13°10'00" and is subtended by a Chord bearing South 62°35'54" West a distance of 123.41 feet to a Point of Tangency;

THENCE South 69°10'54" West a distance of 96.90 feet to a Point of Curvature;

THENCE along the arc of a curve concave to the Southeast a distance of 269.43 feet, said curve has a Radius of 196.97 feet, a Delta of 78°22'22" and is subtended by a Chord bearing South 30°00'05" West a distance of 248.91 feet to a Point of Tangency;

THENCE South 09°11'06" East a distance of 162.22 feet to the South line of the Southeast Quarter of said Section 28;

THENCE South 89°28'42" West along said South line of the Southeast Quarter of Section 28 a distance of 1419.63 feet to the South Quarter Corner of Section 28;

THENCE North 00°06'39" East along the West line of the Southeast Quarter of said Section 28 a distance of 1283.16 feet to the Most Southerly Corner of the Fox Chase Subdivision recorded September 28, 2012 as Reception No. 3876797 of the Records of Weld County;

The following Thirteen (13) courses are along the Easterly lines of said Fox Chase Subdivision Amendment No. 1:

THENCE North 49°36'23" East a distance of 90.68 feet;

THENCE North 61°49'13" East a distance of 280.95 feet to the beginning point of a curve to the left;

THENCE along the arc of a Curve concave to the West and non-tangent to the aforesaid course a distance of 142.63 feet, said curve has a Radius of 82.86 feet, a Delta of 98°37'24" and is subtended by a Chord bearing North 05°58'31" West a distance of 125.66 feet to the endpoint of said curve;

THENCE North 49°35'03" West along a line non-tangent to the aforesaid course a distance of 107.91 feet to the beginning point of a curve to the right;

THENCE along the arc of a Curve concave to the Northeast and non-tangent to the aforesaid course a distance of 92.31 feet, said curve has a Radius of 135.92 feet, a Delta of 38°54'51" and is subtended by a Chord bearing North 37°08'18" West a distance of 90.55 feet to the beginning point of a curve to the left;

THENCE along the arc of a Curve concave to the West and non-tangent to the aforesaid course a distance of 121.49 feet, said curve has a Radius of 412.21 feet, a Delta of 16°53'12" and is subtended by a Chord bearing North 01°53'07" West a distance of 121.05 feet to the beginning point of a curve to the left;

THENCE along the arc of a Curve concave to the Southwest and non-tangent to the aforesaid course a distance of 153.73 feet, said curve has a Radius of 178.30 feet, a Delta of 49°23'58" and is subtended by a Chord bearing North 52°38'26" West a distance of 149.01 feet to the beginning point of a curve to the right;

THENCE along the arc of a Curve concave to the Northeast and non-tangent to the aforesaid course a distance of 313.62 feet, said curve has a Radius of 1421.32 feet, a Delta of 12°38'33" and is subtended by a Chord bearing North 69°20'40" West a distance of 312.98 feet to the beginning point of a curve to the right;

THENCE along the arc of a Curve concave to the Northeast and non-tangent to the aforesaid course a distance of 184.54 feet, said curve has a Radius of 540.79 feet, a Delta of 19°33'08" and is subtended by a Chord bearing North 48°03'36" West a distance of 183.65 feet to the beginning point of a curve to the right;

THENCE along the arc of a Curve concave to the East and non-tangent to the aforesaid course a distance of 102.05 feet, said curve has a Radius of 88.73 feet, a Delta of 65°53'55" and is subtended by a Chord bearing North 02°05'24" West a distance of 96.52 feet to the beginning point of a curve to the right;

THENCE along the arc of a Curve concave to the Southeast and non-tangent to the aforesaid course a distance of 120.60 feet, said curve has a Radius of 218.90 feet, a Delta of 31°33'58" and is subtended by a Chord bearing North 52°50'59" East a distance of 119.08 feet to the end point of said curve;

THENCE North 69°53'49" East a distance of 315.18 feet to the West line of the Southeast Quarter of said Section 28;

THENCE North 00°06'39" East along the West line of the Southeast Quarter of said Section 28 a distance of 233.62 feet to the Center Quarter corner of said Section 28;

THENCE North 00°06'36" East along the West line of the Northeast Quarter of said Section 28 a distance of 1327.55 feet to the North line of the Southwest Quarter of the Northeast Quarter of said Section 28;

THENCE South 89°41'50" East along said North line a distance of 1321.09 feet to the East line of the Southwest Quarter of the Northeast Quarter of said Section 28;

THENCE South 00°06'21" West along said East line a distance of 870.06 feet to the Northwesterly line of that parcel described as Parcel B in a Warranty Deed recorded September 28, 2011 as Reception No. 3795276;

The next Eight (8) courses are along the boundary lines of Parcel D and Parcel B as described in that Warranty Deed recorded September 28, 2011 as Reception No. 3795276:

THENCE South 65°56'48" West a distance of 300.00 feet;

THENCE South 46°50'07" West a distance of 300.00 feet;

THENCE South 17°22'07" West a distance of 136.78 feet;

THENCE South 89°27'07" East a distance of 507.75 feet to the Westerly line of said Parcel D;

THENCE South 00°06'53" West a distance of 30.00 feet;

THENCE South 89°27'07" East a distance of 946.35 feet;

THENCE South 69°30'12" East a distance of 117.24 feet;

THENCE South 89°27'07" East a distance of 289.99 feet to the POINT OF BEGINNING.

Said described parcel of land contains a total of 8,389,322 sq. ft, or 192.59 acres more or less.



Exclusion Request

Property Address: Mendoza Minor Parcel 1-4

Property Owner: Carlos Mendoza and Town of Frederick

Date of Request: December 6, 2023

Is this request based on an annexation? Yes, many years ago. Property is in the Town of Frederick but was never included into their district.

Would this exclusion cause a substantive drop in service level? No, \$749.96 Annually

Would this exclusion have a substantial impact to District revenue? No

After reviewing the attached petition, staff recommends approving the attached request.

Exclusion Statute (32-1-501(3)) considerations are as follows.

(a) *The best interests of all of the following:*

- (I) *The property to be excluded;*
- (II) *The special district from which the exclusion is proposed;*
- (III) *The county or counties in which the special district is located;*

(b) *The relative cost and benefit to the property to be excluded from the provision of the special district's services;*

(c) *The ability of the special district to provide economical and sufficient service to both the property to be excluded and all of the properties within the special district's boundaries;*

(d) *Whether the special district is able to provide services at a reasonable cost compared with the cost that would be imposed by other entities in the surrounding area to provide similar services in the surrounding area or by the fire protection district or county fire improvement district that has agreed to include the property to be excluded from the special district;*

(e) *The effect of denying the petition on employment and other economic conditions in the special district and surrounding area;*

(f) The economic impact on the region and on the special district, surrounding area, and state as a whole if the petition is denied or the resolution is finally adopted;

(g) Whether an economically feasible alternative service may be available; and

(h) The additional cost to be levied on other property within the special district if the exclusion is granted.

Attachments:

Exclusion Request



Account: R8963694

December 19, 2023

Account Information

Account	Parcel	Space	Account Type	Tax Year	Buildings	Actual Value	Assessed Value
R8963694	131328402001		Residential	2023	1	854,957	57,840

Legal
LOT 1 MENDOZA MINOR

Subdivision	Block	Lot	Land Economic Area
MENDOZA MINOR		1	MENDOZA MINOR

Property Address	Property City	Zip	Section	Township	Range
7201 AGGREGATE BLVD	FREDERICK		28	02	68

Owner(s)

Account	Owner Name	Address
R8963694	MENDOZA CARLOS	7411 AGGREGATE BLVD ERIE, CO 805169504

Document History

Reception	Rec Date	Type	Grantor	Grantee	Doc Fee	Sale Date	Sale Price
4536595	10-30-2019	PLT	MENDOZA MINOR SUB	MENDOZA MINOR SUB	0.00	10-25-2019	0
4543730	11-21-2019	SWDN	TOWN OF FREDERICK	MENDOZA CARLOS A	0.00	11-07-2019	0
4792752	01-10-2022	AFFD	MENDOZA MINOR SUB	MENDOZA MINOR SUB	0.00	05-06-2020	0
4792753	01-10-2022	AFFD	MENDOZA MINOR SUB	MENDOZA MINOR SUB	0.00	01-04-2022	0

*If the hyperlink for the reception number does not work, try a manual search in the [Clerk and Recorder records](#). Use the Grantor or Grantee in your search.

Building Information

Building 1

AccountNo	Building ID	Occupancy
R8963694	1	Single Family Residential

ID	Type	NBHD	Occupancy	% Complete	Bedrooms	Baths	Rooms
1	Residential	3221	Single Family Residential	100	2	2	

ID	Exterior	Roof Cover	Interior	HVAC	Perimeter	Units	Unit Type	Make
1	Frame Siding		Drywall	Central Air to Air	545	0		

ID	Square Ft	Condo SF	Total Basement SF	Finished Basement SF	Garage SF	Carport SF	Balcony SF	Porch SF
1	2,527	0	704	0	650	0	0	45

Built As Details for Building 1

ID	Built As	Square Ft	Year Built	Stories	Length	Width
1.00	2 Story	2,527	2020	2	0	0

Additional Details for Building 1

ID	Detail Type	Description	Units
1	Appliance	Allowance	1
1	Basement	Bsmnt Conc 8 ft	704
1	Fixture	Allowance	1
1	Fixture	Bath 3	2
1	Fixture	Sink Bathroom	1
1	Garage	Attached	650
1	Porch	Cvrd Wood Deck	188
1	Porch	Open Slab	23
1	Porch	Slab Roof Ceil	45

Valuation Information

Type	Code	Description	Actual Value	Assessed Value	Acres	Land SqFt
Improvement	1212	SINGLE FAMILY RESIDENTIAL IMPROVEMENTS	538,487	36,430	0.000	0
Land	1112	SINGLE FAMILY RESIDENTIAL-LAND	316,470	21,410	5.001	217,824
Totals	-	-	854,957	57,840	5.001	217,824

Comparable sales for your Residential or Commercial property may be found using our [SALES SEARCH TOOL](#)

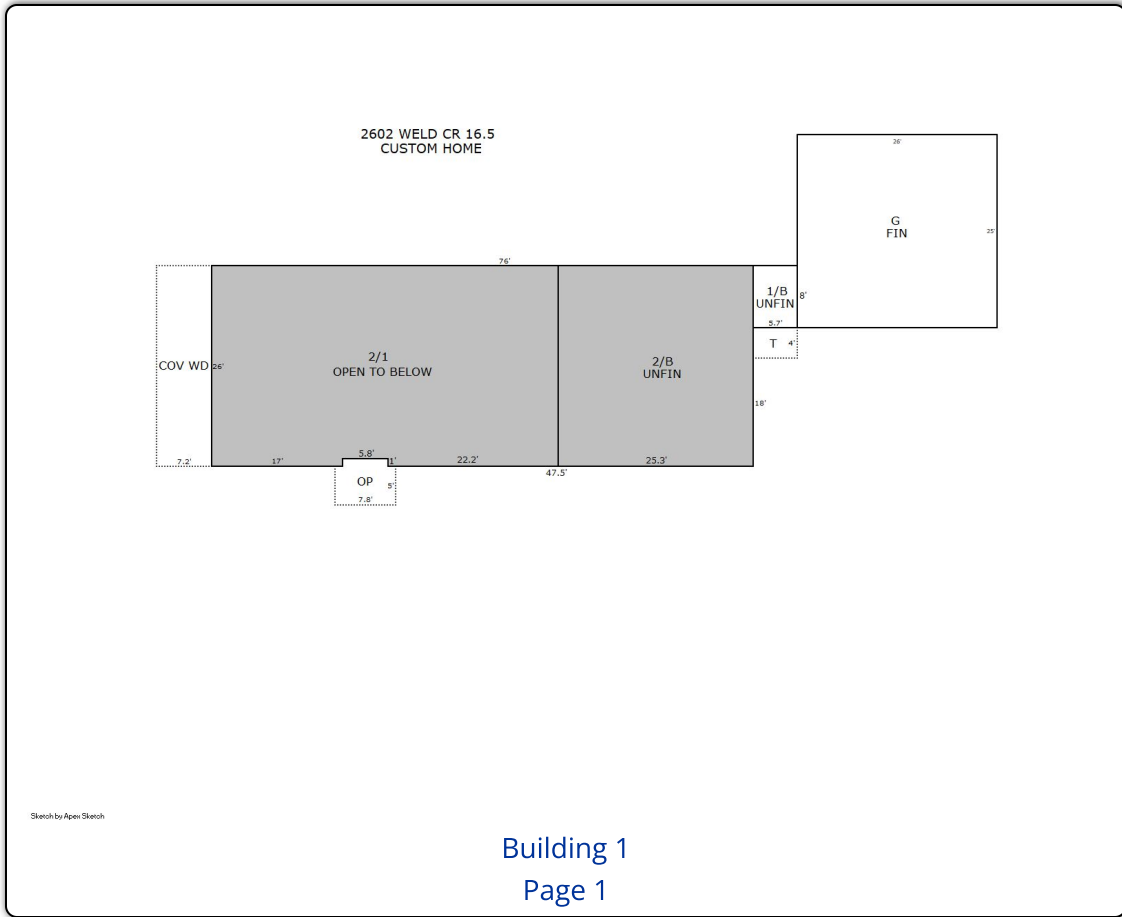
Tax Authorities

Tax Area	District ID	District Name	Current Mill Levy
3191	0408	FREDERICK TOWN	6.555
3191	1050	HIGH PLAINS LIBRARY	3.181
3191	0311	LEFT HAND WATER	0.000
3191	1202	LONGMONT CONSERVATION	0.000
3191	0512	MOUNTAIN VIEW FIRE PROTECTION DISTRICT	16.247
3191	0301	NORTHERN COLORADO WATER (NCW)	1.000
3191	0213	SCHOOL DIST RE1J-LONGMONT	58.385
3191	0100	WELD COUNTY	15.038
Total	-	-	100.406

Photo



Sketch



Map



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Tax Account

Account Number R8963694

Tax Billed at 2022 Rates

Tax Area 3191 - 3191

Authority	Authority Id	Tax Rate	Amount
WELD COUNTY	0100	15.0380000*	\$694.16
SCHOOL DIST RE1J	0213	58.3850000	\$2,695.05
NORTHERN COLORADO WATER (NC	0301	1.0000000	\$46.16
FREDERICK TOWN	0408	6.5550000	\$302.58
MOUNTAIN VIEW FIRE	0512	16.2470000	\$749.96
HIGH PLAINS LIBRARY	1050	3.1810000	\$146.83
Taxes Billed 2022		100.4060000	\$4,634.74

* Credit Levy

Property Code	Value Type	Actual	Assessed Value
SINGLE FAM.RES.-LAND	Standard	\$291,095.00	\$20,230.00
SINGLE FAM.RES-IMPROVEMTS	Standard	\$373,071.00	\$25,930.00
Total	Standard	\$664,166.00	\$46,160.00

PAYMENT DUE DATES:

First Half Payment - February 28

Second Half Payment - June 15

Full Payment - April 30

Mailing Address: PO Box 458, Greeley, CO 80632

Physical Address: 1400 N. 17th Avenue, Greeley, CO 80631



Account: R8963692

December 19, 2023

Account Information

Account	Parcel	Space	Account Type	Tax Year	Buildings	Actual Value	Assessed Value
R8963692	131328102002		Exempt	2023	18	116,146	30,660

Legal
TRACT A MENDOZA MINOR

Subdivision	Block	Lot	Land Economic Area
MENDOZA MINOR			MENDOZA MINOR

Property Address	Property City	Zip	Section	Township	Range
7411 COUNTY ROAD 7	FREDERICK		28	02	68

Owner(s)

Account	Owner Name	Address
R8963692	TOWN OF FREDERICK	PO BOX 435 FREDERICK, CO 805300435

Document History

Reception	Rec Date	Type	Grantor	Grantee	Doc Fee	Sale Date	Sale Price
4536595	10-30-2019	PLT	MENDOZA MINOR SUB	MENDOZA MINOR SUB	0.00	10-25-2019	0
4792752	01-10-2022	AFFD	MENDOZA MINOR SUB	MENDOZA MINOR SUB	0.00	05-06-2020	0
4792753	01-10-2022	AFFD	MENDOZA MINOR SUB	MENDOZA MINOR SUB	0.00	01-04-2022	0

*If the hyperlink for the reception number does not work, try a manual search in the [Clerk and Recorder records](#). Use the Grantor or Grantee in your search.

Valuation Information

Type	Code	Description	Actual Value	Assessed Value	Acres	Land SqFt
Improvement	9249A	EXEMPT- POLITICAL NON RESIDENTIAL IMPS - AG	66,904	17,660	0.000	0
Land	9149A	EXEMPT- POLITICAL NON RESIDENTIAL LAND - AG	49,242	13,000	61.595	2,683,061
Totals	-	-	116,146	30,660	61.595	2,683,061

Comparable sales for your Residential or Commercial property may be found using our [SALES SEARCH TOOL](#)

Tax Authorities

Tax Area	District ID	District Name	Current Mill Levy
3191	0408	FREDERICK TOWN	6.555
3191	1050	HIGH PLAINS LIBRARY	3.181
3191	0311	LEFT HAND WATER	0.000
3191	1202	LONGMONT CONSERVATION	0.000
3191	0512	MOUNTAIN VIEW FIRE PROTECTION DISTRICT	16.247
3191	0301	NORTHERN COLORADO WATER (NCW)	1.000
3191	0213	SCHOOL DIST RE1J-LONGMONT	58.385
3191	0100	WELD COUNTY	15.038
Total	-	-	100.406

Photo



Building 1



Building 2



Building 3



Building 5



Building 6



Building 8



Building 10



Building 11



Building 12

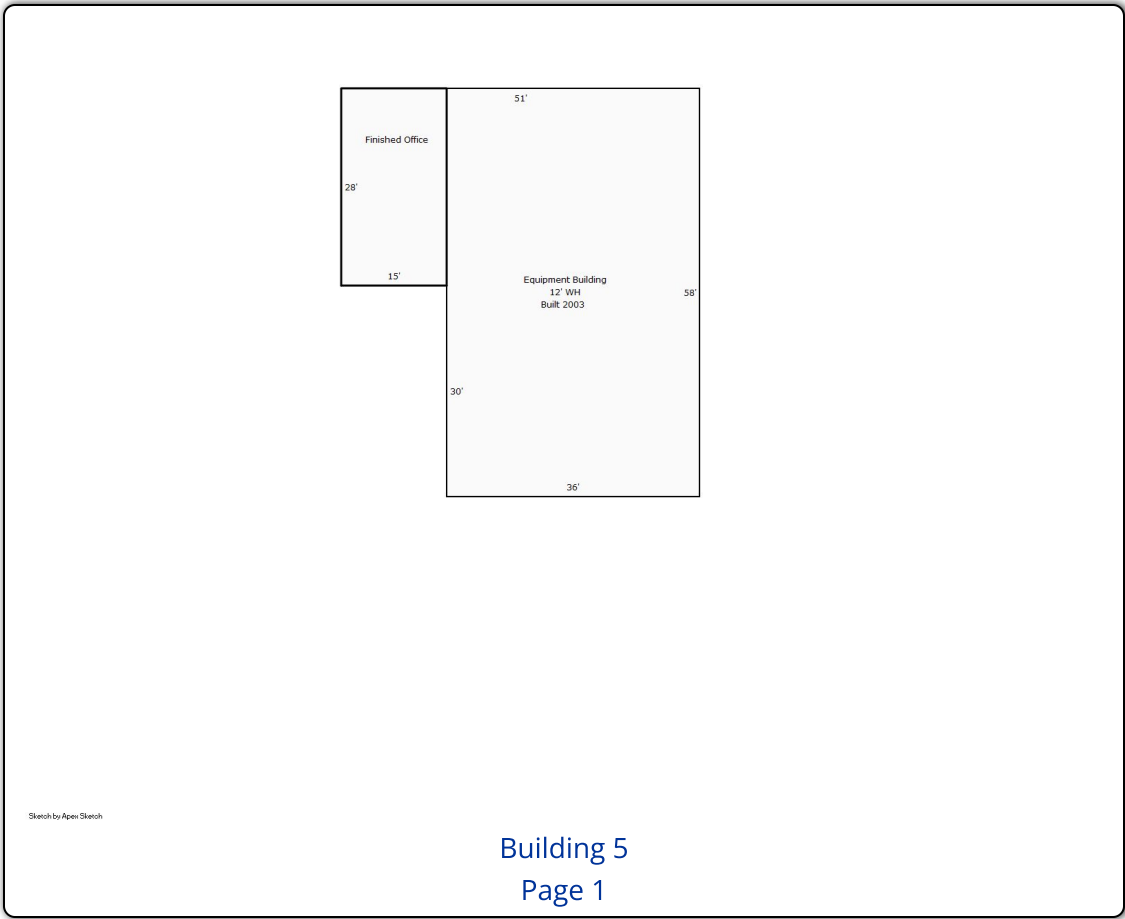


Building 13



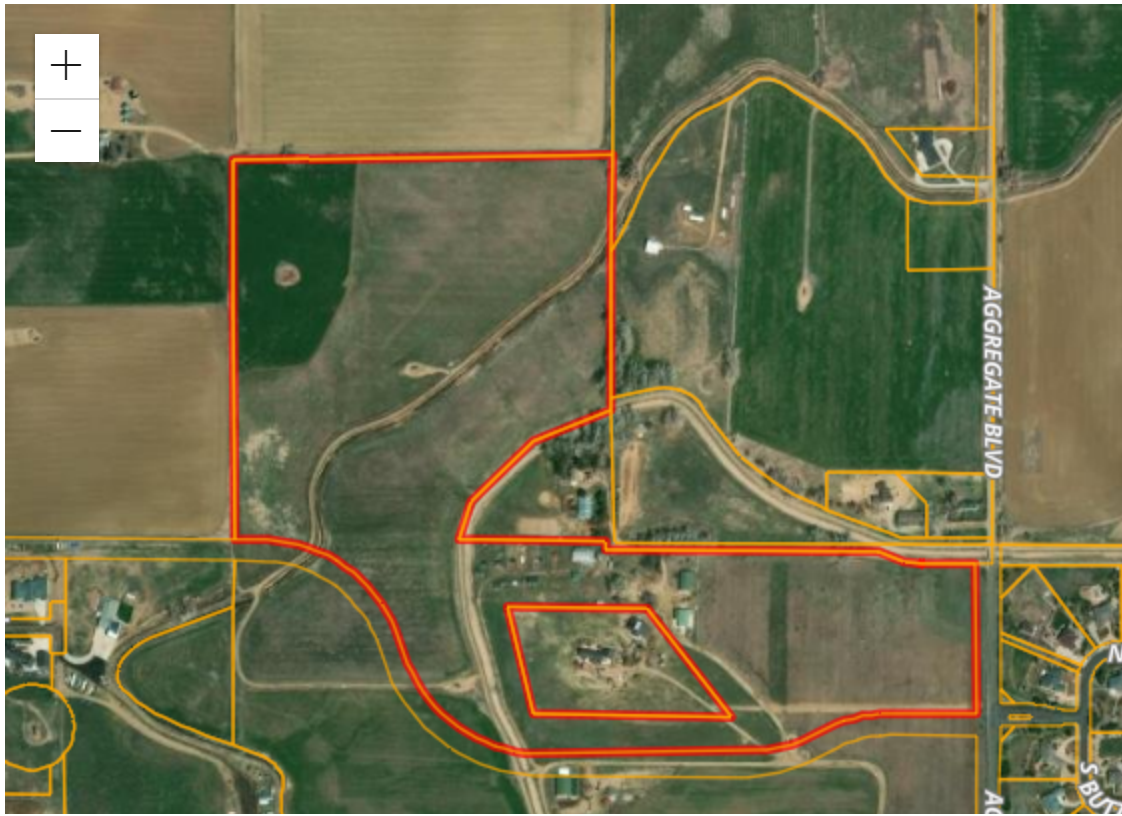
Building 15

Sketch



Building 5
Page 1

Map



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Tax Account

Account Number R8963692

Tax Billed at 2022 Rates

Tax Area 3191 - 3191

Authority	Authority Id	Tax Rate	Amount
WELD COUNTY	0100	15.0380000*	\$0.00
SCHOOL DIST RE1J	0213	58.3850000	\$0.00
NORTHERN COLORADO WATER (NC	0301	1.0000000	\$0.00
FREDERICK TOWN	0408	6.5550000	\$0.00
MOUNTAIN VIEW FIRE	0512	16.2470000	\$0.00
HIGH PLAINS LIBRARY	1050	3.1810000	\$0.00
Taxes Billed 2022		100.4060000	\$0.00

* Credit Levy

Property Code	Value Type	Actual	Assessed Value
EXEMPT-POLITICAL SD-LAND	Standard	\$51,118.00	\$14,820.00
EXEMPT-POLITICAL SD-IMPS.	Standard	\$52,638.00	\$15,270.00
Total	Standard	\$103,756.00	\$30,090.00

PAYMENT DUE DATES:

First Half Payment - February 28

Second Half Payment - June 15

Full Payment - April 30

Mailing Address: PO Box 458, Greeley, CO 80632

Physical Address: 1400 N. 17th Avenue, Greeley, CO 80631



Account: R8963695

December 19, 2023

Account Information

Account	Parcel	Space	Account Type	Tax Year	Buildings	Actual Value	Assessed Value
R8963695	131328402003		Exempt	2023	2	155,942	41,170

Legal
TRACT B MENDOZA MINOR EXC BEG CENT 4 COR SEC 28 S00D26'E 233.62' TO TRUE POB S69D20'W 315.17' CURVE L RADIUS 218.90' S52D17'W 119.08' CURVE L RADIUS 88.73' CHORD S02D38'E 96.52' CURVE L RADIUS 540.79' CHORD S48D36'E 183.65' CURVE L RADIUS 1421.32' CHORD S69D53'E 312.98' N00D26'W TO POB

Subdivision	Block	Lot	Land Economic Area
MENDOZA MINOR			MENDOZA MINOR

Property Address	Property City	Zip	Section	Township	Range
7201 COUNTY ROAD 7	FREDERICK		28	02	68

Owner(s)

Account	Owner Name	Address
R8963695	TOWN OF FREDERICK	PO BOX 435 FREDERICK, CO 805300435

Document History

Reception	Rec Date	Type	Grantor	Grantee	Doc Fee	Sale Date	Sale Price
4536595	10-30-2019	PLT	MENDOZA MINOR SUB	MENDOZA MINOR SUB	0.00	10-25-2019	0
4792752	01-10-2022	AFFD	MENDOZA MINOR SUB	MENDOZA MINOR SUB	0.00	05-06-2020	0
4792753	01-10-2022	AFFD	MENDOZA MINOR SUB	MENDOZA MINOR SUB	0.00	01-04-2022	0

*If the hyperlink for the reception number does not work, try a manual search in the [Clerk and Recorder records](#). Use the Grantor or Grantee in your search.

Valuation Information

Type	Code	Description	Actual Value	Assessed Value	Acres	Land SqFt
Improvement	9249A	EXEMPT- POLITICAL NON RESIDENTIAL IMPS - AG	53,295	14,070	0.000	0
Land	9149A	EXEMPT- POLITICAL NON RESIDENTIAL LAND - AG	102,647	27,100	114.297	4,978,771
Totals	-	-	155,942	41,170	114.297	4,978,771

Comparable sales for your Residential or Commercial property may be found using our [SALES SEARCH TOOL](#)

Tax Authorities

Tax Area	District ID	District Name	Current Mill Levy
3191	0408	FREDERICK TOWN	6.555
3191	1050	HIGH PLAINS LIBRARY	3.181
3191	0311	LEFT HAND WATER	0.000
3191	1202	LONGMONT CONSERVATION	0.000
3191	0512	MOUNTAIN VIEW FIRE PROTECTION DISTRICT	16.247
3191	0301	NORTHERN COLORADO WATER (NCW)	1.000
3191	0213	SCHOOL DIST RE1J-LONGMONT	58.385
3191	0100	WELD COUNTY	15.038
Total	-	-	100.406

Photo



Building 4



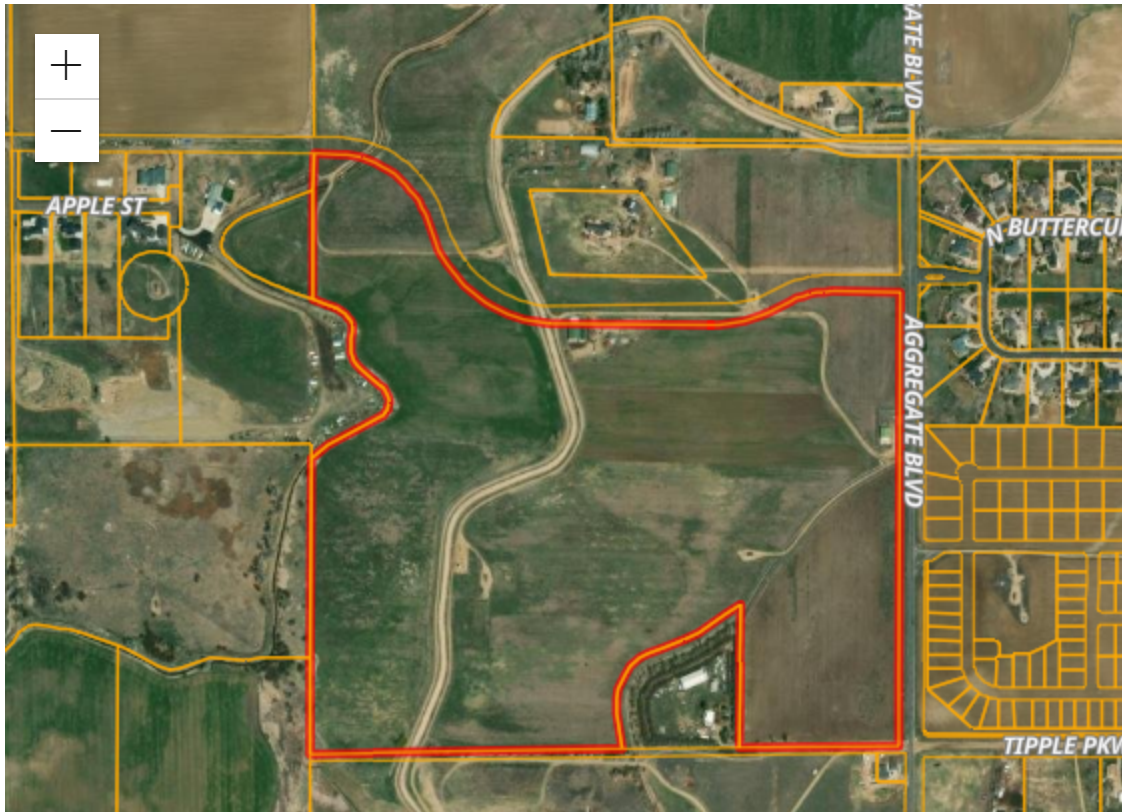
Building 7

Sketch



NO SKETCH

Map



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Tax Account

Account Number R8963695

Tax Billed at 2022 Rates

Tax Area 3191 - 3191

Authority	Authority Id	Tax Rate	Amount
WELD COUNTY	0100	15.0380000*	\$0.00
SCHOOL DIST RE1J	0213	58.3850000	\$0.00
NORTHERN COLORADO WATER (NC	0301	1.0000000	\$0.00
FREDERICK TOWN	0408	6.5550000	\$0.00
MOUNTAIN VIEW FIRE	0512	16.2470000	\$0.00
HIGH PLAINS LIBRARY	1050	3.1810000	\$0.00
Taxes Billed 2022		100.4060000	\$0.00

* Credit Levy

Property Code	Value Type	Actual	Assessed Value
EXEMPT-POLITICAL SD-LAND	Standard	\$106,425.00	\$30,860.00
EXEMPT-POLITICAL SD-IMPS.	Standard	\$45,569.00	\$13,220.00
Total	Standard	\$151,994.00	\$44,080.00

PAYMENT DUE DATES:

First Half Payment - February 28

Second Half Payment - June 15

Full Payment - April 30

Mailing Address: PO Box 458, Greeley, CO 80632

Physical Address: 1400 N. 17th Avenue, Greeley, CO 80631

Tax Account

Account Number R8963695

Tax Billed at 2022 Rates

Tax Area 3191 - 3191

Authority	Authority Id	Tax Rate	Amount
WELD COUNTY	0100	15.0380000*	\$0.00
SCHOOL DIST RE1J	0213	58.3850000	\$0.00
NORTHERN COLORADO WATER (NC	0301	1.0000000	\$0.00
FREDERICK TOWN	0408	6.5550000	\$0.00
MOUNTAIN VIEW FIRE	0512	16.2470000	\$0.00
HIGH PLAINS LIBRARY	1050	3.1810000	\$0.00
Taxes Billed 2022		100.4060000	\$0.00

* Credit Levy

Property Code	Value Type	Actual	Assessed Value
EXEMPT-POLITICAL SD-LAND	Standard	\$106,425.00	\$30,860.00
EXEMPT-POLITICAL SD-IMPS.	Standard	\$45,569.00	\$13,220.00
Total	Standard	\$151,994.00	\$44,080.00

PAYMENT DUE DATES:

First Half Payment - February 28

Second Half Payment - June 15

Full Payment - April 30

Mailing Address: PO Box 458, Greeley, CO 80632

Physical Address: 1400 N. 17th Avenue, Greeley, CO 80631

**PETITION TO THE
FREDERICK-FIRESTONE FIRE PROTECTION DISTRICT
FOR INCLUSION OF PROPERTY**

MENDOZA PROPERTY

WHEREAS, the undersigned Petitioners, The Town of Frederick, Colorado, and Carlos Mendoza ("*Petitioners*"), are the 100% fee owners of certain real properties ("*Properties*"), the legal descriptions of which are attached hereto as **Exhibit A**;

WHEREAS, the Properties are currently within, and receive fire prevention, fire suppression, emergency rescue, ambulance, emergency medical, and hazardous materials services (collectively, "*Emergency Services*") from, the Mountain View Fire Protection District ("*MOUNTAIN VIEW FPD*");

WHEREAS, the Properties have been annexed to the Town of Frederick ("*Town*"). The Town has entered into an Intergovernmental Agreement ("*Frederick IGA*") with the Frederick-Firestone Fire Protection District ("*FREDERICK-FIRESTONE FPD*"), pursuant to which, the Town designated FREDERICK-FIRESTONE FPD as the sole provider of Emergency Services to all areas currently located within the Town, and all areas that subsequently are annexed to the Town, including the Properties;

WHEREAS, as a condition of annexation to the Town, Petitioners are required to exclude the Properties from MOUNTAIN VIEW FPD jurisdiction and include the Properties into FREDERICK-FIRESTONE FPD jurisdiction; and

WHEREAS, Petitioners have petitioned the Board of Directors of MOUNTAIN VIEW FPD to exclude the Properties from MOUNTAIN VIEW FPD jurisdiction, and desires to include the Properties into FREDERICK-FIRESTONE FPD jurisdiction immediately upon its exclusion from MOUNTAIN VIEW FPD, stating:

1. The Petitioners assent to and request the inclusion of the Properties into FREDERICK-FIRESTONE FPD jurisdiction;

2. The Petitioners understand and agree that, pursuant to C.R.S. § 32-1-401(1)(c)(I), the FREDERICK-FIRESTONE FPD Board of Directors ("*Board*") may grant or deny this Petition in whole or in part, and with any conditions it deems necessary and appropriate;

3. The Petitioners understand and agrees that, pursuant to C.R.S. § 32-1-402, upon inclusion into FREDERICK-FIRESTONE FPD's jurisdiction, the Properties shall be subject to all of the taxes and charges imposed by FREDERICK-FIRESTONE FPD and shall be liable for its proportionate share of existing bonded indebtedness of Frederick-Firestone FPD; but the Properties shall not be liable for any taxes or charges levied or assessed prior to its inclusion into Frederick-Firestone FPD; nor shall inclusion of the Properties be made subject to or contingent upon the payment or assumption of any tax, rate, fee, toll, or charge, other than the taxes, rates, fees, tolls, and charges which are uniformly made, assessed, or levied for all of Frederick-Firestone FPD, without the prior consent of the Petitioners. The Properties shall also be liable for its proportionate share of annual operation and maintenance charges and the cost of facilities of Frederick-Firestone FPD and taxes, rates, fees, tolls, or charges shall be certified and levied or assessed therefore;

4. The Petitioners understand and agree they cannot withdraw this Petition without the consent of the Frederick-Firestone FPD Board after Frederick-Firestone FPD has published notice of a public hearing on the Petition.

NOW THEREFORE, pursuant to C.R.S. § 32-1-401(1), the Petitioners respectfully petition the Board of Frederick-Firestone FPD to include the Properties into FREDERICK-FIRESTONE FPD's jurisdiction immediately upon its exclusion from the jurisdiction of MOUNTAIN VIEW FPD.

**EXHIBIT A
LEGAL DESCRIPTION OF PROPERTIES**

Parcel 1

Legal Description: **LOT 1 MENDOZA MINOR**

Also known by Street and Address as: **7201 Aggregate Blvd., Frederick, Colorado 80516.**

Weld County Parcel No: **131328402001**

Owner: **Carlos Mendoza**

Parcel 2

Legal Description: **TRACT A MENDOZA MINOR**

Also known by Street and Address as: **7411 County Road 7, Frederick, Colorado 80504.**

Weld County Parcel No: **131328102002**

Owner: **Town of Frederick**

Parcel 3

Legal Description: **TRACT B MENDOZA MINOR EXC BEG CENT 4 COR SEC 28 S00D26'E
233.62' TO TRUE POB S69D20'W 315.17' CURVE L RADIUS 218.90' S52D17'W 119.08'
CURVE L RADIUS 88.73' CHORD S02D38'E 96.52' CURVE L RADIUS 540.79' CHORD
S48D36'E 183.65' CURVE L RADIUS 1421.32' CHORD S69D53'E 312.98' N00D26'W TO POB.**

Also known by street and address as: **7201 County Road 7, Frederick, Colorado 80516**

Weld County Parcel No: **131328402003**

Owner: **Town of Frederick**

Parcel 4

Legal Description: **PT TRACT B MENDOZA MINOR LYING WITHIN BEG CENT 4 COR SEC
28 S00D26E 233.62 TO TRUE POB S69D20W 315.17 CURVE L RADIUS 218.90 S52D17W
119.08 CURVE L RADIUS 88.73 CHORD S02D38E 96.52 CURVE L RADIUS 540.79 CHORD
S48D36E 183.65 CURVE L RADIUS 1421.32 CHORD S69D53E 312.98 N00D26W TO POB**

Street and Address is undefined.

Weld County Parcel No: **131328402004**

Owner: **Town of Frederick**

**PETITION TO THE
MOUNTAIN VIEW FIRE PROTECTION DISTRICT
FOR EXCLUSION OF PROPERTY**

MENDOZA PROPERTY

Property Owners, The Town of Frederick and Carlos Mendoza, ("**Petitioners**"), hereby petition that the following-described real properties be excluded from the Mountain View Fire Protection District pursuant to § 32-1-501(1), C.R.S., and in support of said petition state the following:

1. The undersigned Petitioners, are the one hundred percent (100%) fee owners of certain real properties located in the Town of Frederick in Weld County, Colorado, the legal description of which are attached hereto as **Exhibits A** ("**Properties**").

2. The Properties are currently within the jurisdiction of the Mountain View Fire Protection District ("**MOUNTAIN VIEW FPD**");

3. The Town of Frederick ("**Town**") has entered into an Intergovernmental Agreement ("**Frederick IGA**") with the Frederick-Firestone Fire Protection District ("**FREDERICK-FIRESTONE FPD**"). Pursuant to the Frederick IGA, the Town designated FREDERICK-FIRESTONE FPD as the sole provider of fire prevention, fire suppression, emergency rescue, ambulance, emergency medical, and hazardous materials services (collectively, "**Emergency Services**") to all areas currently located within the Town, and all areas that subsequently are annexed to the Town;

4. The Properties have been annexed to the Town. As a condition of annexation, Petitioners are required to exclude the Properties from MOUNTAIN VIEW FPD jurisdiction and include the Properties into FREDERICK-FIRESTONE FPD jurisdiction.

5. Petitioners seek to exclude the Properties from Mountain View FPD pursuant to C.R.S. § 32-1-501(3), and believe that each of the statutory requirements of C.R.S. § 32-1-501(3) have been met, stating as follows:

- a. It is in the best interests of the Properties to be excluded from Mountain View FPD's jurisdiction and subsequently included into Frederick-Firestone FPD's jurisdiction because the Petitioners reasonably believe that Frederick-Firestone FPD will be able to provide comparable emergency services to the Properties and the individuals owning or occupying the Properties. (C.R.S § 32-1-501(3)(a)(I), (b), (d), (g));
- b. It is in Mountain View FPD's best interest to exclude the Properties, as doing so relieves Mountain View FPD of the statutory duty and obligation to provide Emergency Services to the Properties, enabling it to devote its resources to the remaining property within its jurisdiction. (C.R.S § 32-1-501(3)(a)(II));
- c. It is in the best interest of Weld County ("**County**") to have the Properties excluded from Mountain View FPD's jurisdiction and included into Frederick-Firestone FPD's jurisdiction, because the County benefits from having a single provider of Emergency Services associated with the Properties due to the resultant consistency in personnel training, certifications, response, Fire Code enforcement, and related standards provided for the Properties. (C.R.S § 32-1-501(3)(a)(III));

- d. Other than the Petitioner's statutory obligation to pay the actual costs incurred by Mountain View FPD in processing this Petition, there are no costs associated with excluding the Properties from Mountain View FPD's jurisdiction. (C.R.S § 32-1-501(3)(a)(I), (b), (d) & (g));
- e. Excluding the Properties from Mountain View FPD's jurisdiction will not cause or require Mountain View FPD to increase the mill levy it assesses against other properties in its jurisdiction to maintain its current level of Emergency Services, and will not impair the Mountain View FPD 's ability to provide economical and sufficient service to the other properties in its jurisdiction. (C.R.S. § 32-1-501(3)(c) & (h)); and
- f. Excluding the Properties from Mountain View FPD's jurisdiction will not have an adverse impact on employment or other economic conditions for Mountain View FPD, the surrounding area, or the State as a whole. By contrast, excluding the Properties from Mountain View FPD's jurisdiction and including the Properties into Frederick-Firestone FPD's jurisdiction will promote development of the Properties, which is likely to result in positive local and Statewide economic impacts. (C.R.S § 32-1-501(3)(e) & (f)).

6. This Petition is accompanied by an initial deposit in the amount of \$1,000.00 for the costs and expenses of the exclusion proceedings that are to be incurred by the Mountain View Fire Protection District. The Town acknowledges that in the event the District's costs and expenses connected with this proceeding exceed the deposit, the Town will be responsible for all additional sums. In the event the exclusion costs are less than the initial deposit, the excess deposit fees will be refunded to the Town upon:

- a. Request by the Town; and
- b. submission to the district of a copy of a signed ordinance annexing the properties into a municipality that is providing fire protection services if it has not been previously submitted.

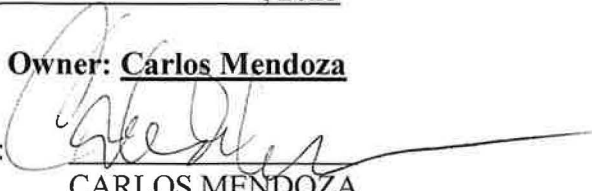
7. The Owners acknowledge and agree, for themselves and their successors, and assigns that the Town, will pay all future costs and expenses incurred by the District (including attorneys' fees) should such costs and expenses be incurred to correct errors of legal descriptions, annexation issues, assessment or taxation issues, or other issues regarding the exclusion that were not caused by, or attributable to, the District and arising from the Town's submittal of erroneous or incomplete legal descriptions, or annexation information.

NOW THEREFORE, pursuant to C.R.S. § 32-1-501(1), the Petitioner assents to, and requests that the Board of Directors of Mountain View FPD exclude the Properties described on Exhibit A.

Dated: 31 October, 2023

Property Owner: Carlos Mendoza

Signature:




CARLOS MENDOZA

Address:

7201 Aggregate Blvd
Frederick, CO 80516-9504

Property Owner: The Town of Frederick

Signature:



MAYOR TRACIE CRITES

Address:

401 Locust Street
Frederick, CO 80530

STATE OF COLORADO)
COUNTY OF Weld) ss.

The foregoing instrument was acknowledged before me this 31st day of October, 2023
by Carlos Mendoza Property Owner.

Witness my hand and official seal.

KATHLEEN L LARSON
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20004031701
MY COMMISSION EXPIRES NOVEMBER 21, 2024

Kathleen L. Larson
Notary Public
My commission expires: 11/21/2024

STATE OF COLORADO)
COUNTY OF Weld) ss.

The foregoing instrument was acknowledged before me this 29 day of November, 2023,
by Mayor Tracie Crites, representative for The Town of Frederick, Colorado, as Property Owner.

Witness my hand and official seal.

EMILY NITCHER
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20224028691
MY COMMISSION EXPIRES JULY 22, 2026

Emily Nitcher
Notary Public
My commission expires: July 22, 2026

**EXHIBIT A
LEGAL DESCRIPTION OF PROPERTIES**

Parcel 1

Legal Description: **LOT 1 MENDOZA MINOR**

Also known by Street and Address as: **7201 Aggregate Blvd., Frederick, Colorado 80516.**

Weld County Parcel No: **131328402001**

Owner: **Carlos Mendoza**

Parcel 2

Legal Description: **TRACT A MENDOZA MINOR**

Also known by Street and Address as: **7411 County Road 7, Frederick, Colorado 80504.**

Weld County Parcel No: **131328102002**

Owner: **Town of Frederick**

Parcel 3

Legal Description: **TRACT B MENDOZA MINOR EXC BEG CENT 4 COR SEC 28 S00D26'E
233.62' TO TRUE POB S69D20'W 315.17' CURVE L RADIUS 218.90' S52D17'W 119.08'
CURVE L RADIUS 88.73' CHORD S02D38'E 96.52' CURVE L RADIUS 540.79' CHORD
S48D36'E 183.65' CURVE L RADIUS 1421.32' CHORD S69D53'E 312.98' N00D26'W TO POB.**

Also known by street and address as: **7201 County Road 7, Frederick, Colorado 80516**

Weld County Parcel No: **131328402003**

Owner: **Town of Frederick**

Parcel 4

Legal Description: **PT TRACT B MENDOZA MINOR LYING WITHIN BEG CENT 4 COR SEC
28 S00D26E 233.62 TO TRUE POB S69D20W 315.17 CURVE L RADIUS 218.90 S52D17W
119.08 CURVE L RADIUS 88.73 CHORD S02D38E 96.52 CURVE L RADIUS 540.79 CHORD
S48D36E 183.65 CURVE L RADIUS 1421.32 CHORD S69D53E 312.98 N00D26W TO POB**

Street and Address is undefined.

Weld County Parcel No: **131328402004**

Owner: **Town of Frederick**

TOWN OF FREDERICK, COLORADO
RESOLUTION NO. 23-R-52

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF
FREDERICK, COLORADO, APPROVING INCLUSION/EXCLUSION
AGREEMENTS FOR ANNEXED PARCELS WITHIN THE TOWN OF FREDERICK**

WHEREAS, the Town and Frederick Firestone Fire Protection District (“FFFPD”) have previously entered into an Intergovernmental Agreement (“IGA”) for providing emergency services within the Town of Frederick. and,

WHEREAS, the Town of Frederick works with FFFPD to provide fire and emergency services to the citizens of Frederick.

WHEREAS, the Town of Frederick is a community that fosters Effective, Efficient & Strategic Government Operations and seeks to foster and improve the relationship quality with public safety/emergency agencies seeking ways to collaborate and leverage resources where feasible; and,

WHEREAS, several annexed parcels of land in the Town of Frederick have not been Excluded from Mountain View Fire Protection District (“MVFPD”), nor Included into FFFPD since the time of annexation.; and,

WHEREAS, in order to provide the most efficient and effective fire protection and emergency services to the annexed parcels, the annexed parcels must be ; and,

WHEREAS, the application requires approval from the Board of Trustees, authorizing the Exclusion/Inclusion of the annexed parcels,

WHEREAS, the Exclusion/Inclusion Agreement requires for the Board of Trustees to authorize the mayor to execute an Exclusion/Inclusion Agreement for Fire Protection Services with MVFPD and FFFPD.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF
THE TOWN OF FREDERICK, COLORADO, AS FOLLOWS:**

1. The Town Board is supportive of the Exclusion of the annexed parcels of land from MVFPD, and Inclusion into the FFFPD.
2. The mayor is hereby authorized to execute necessary documents and agreements to effectuate the Inclusion/Exclusion Agreement after review and negotiation by the Town Attorney as applicable.


RESOLVED THIS 28th DAY OF November, 2023.

TOWN OF FREDERICK, COLORADO



Mayor Tracie Crites

ATTEST:

BY: 

Kelly Green, Deputy Town Clerk

APPROVED AS TO FORM:



Jason Meyers, Town Attorney



**AN AGREEMENT BY AND BETWEEN MOUNTAIN VIEW FIRE RESCUE AND WEMBER INC.
FOR PROJECT MANAGEMENT/OWNER'S REPRESENTATIVE SERVICES**

1.0 PARTIES

THIS AGREEMENT (the "Agreement") is made and entered into on October 2, 2023, by and between Mountain View Fire Rescue (hereinafter "Owner"), and Wember Inc., a Colorado corporation (hereinafter "Consultant"), with Owner and Consultant, sometimes individually referred to as "party" or collectively referred to as the "parties."

The respective addresses of the parties are as follows:

OWNER

Mountain View Fire Rescue
3561 N. Stagecoach Rd.
Longmont, CO 80504

CONSULTANT

Wember Inc.
7350 E Progress PL STE 100
Greenwood Village, CO 80111-2126

This Agreement shall set forth the respective duties, rights, and obligations of the parties concerning the following described Project:

Name: On-Call Owner's Representative Services

2.0 RECITALS AND PURPOSE

- 2.1** The Owner desires to engage the Consultant for the purpose of Project Management/Owner's Representative Services in connection with the Project.
- 2.2** The Consultant represents that it has the expertise and background necessary to provide the Owner with the services.

3.0 SCOPE OF SERVICES

- 3.1** The Consultant agrees to provide the Owner with the specific professional services as set forth in Exhibit "A" attached hereto and incorporated herein by reference (Services).
- 3.2** The Consultant agrees to furnish the best skill and judgment and cooperate with the Architect, Engineers, and the General Contractor in furthering the Owner's interests.

4.0 COMPENSATION

- 4.1** The Owner shall pay the Consultant hourly for services under this Agreement. Expenses shall be reimbursed in accordance with the schedule set forth in Exhibit "B." Such amounts shall be inclusive of all costs of whatsoever nature associated with the Consultant's efforts, including but not limited to salaries, benefits, expenses, overhead, administration, profits, and outside consultant/sub-consultant fees. Upon meeting the Not-to-exceed number, the Consultant shall
- Have approval in writing to exceed the agreed-to amount
 - Notify the Owner of stop-work action
- The scope of services and payment therefore shall only be changed by a mutually authorized written amendment to this Agreement.

- 4.2** The Consultant shall submit monthly a detailed invoice to the Owner outlining the percentage services that are

1 Owner Initial _____ Consultant Initial _____

complete by phase and reimbursable expenses incurred.

4.3 The Owner shall pay the invoice within thirty (30) days of receipt unless the work or the documentation, therefore, are unsatisfactory. Payments made after thirty (30) days may be assessed an interest charge of one and one-half percent (1.5%) per month unless the delay in payment resulted from unsatisfactory work or documentation.

4.4 Any payment obligations of Owner for fiscal years after the year in which this Agreement is executed shall be subject to and contingent upon annual budgeting and appropriation by the Owner.

5.0 PROJECT REPRESENTATION

5.1. The Owner designates Jeff Webb as the responsible Owner staff member to provide direction to the Consultant during the conduct of the Project.

5.2 The Consultant designates Wember Inc. as its designated representative. The Owner may rely upon the guidance, opinions, and recommendations provided by the Consultant and its subconsultants, subject to all conditions, limitations, and requirements of this Agreement.

6.0 TERM

6.1 The Consultant's services under this Agreement shall commence upon the execution of this Agreement by the Owner and be completed by the Consultant no later than a date to be determined based on definition of scope. The term of this Agreement may be shortened or extended, but only by a written amendment executed by Owner and Consultant, subject to the termination rights set forth in Section 14.

7.0 INSURANCE

7.1 The Consultant shall procure the minimum insurance coverages listed below. All coverages shall be continuously maintained to cover all liability, claims, demands, and other obligations assumed by the Consultant pursuant to this Agreement. In the case of any claims-made policy, the necessary insurance to cover retroactive dates and extended reporting periods shall be procured by the Consultant to maintain such continuous coverage.

7.1.1 Workers' Compensation insurance as required by the Labor Code of the State of Colorado and Employers Liability Insurance. Employer's Liability Limits include FIVE HUNDRED THOUSAND DOLLARS (\$500,000) for disease policy limit, disease of each employee, and each accident AND Employer's Liability Limits include FIVE HUNDRED THOUSAND DOLLARS (\$500,000) aggregate.

7.1.2 Commercial General Liability insurance with a minimum combined single limits of ONE MILLION DOLLARS (\$1,000,000) each occurrence and TWO MILLION DOLLARS (\$2,000,000) aggregate. The policy shall include the Owner, its officers and its employees, as additional insureds, with primary coverage as respects Owner, its officers and its employees, and shall contain a severability of interests provision.

7.1.3 Comprehensive Automobile Liability insurance with minimum combined single limits for bodily injury and property damage of not less than ONE MILLION DOLLARS (\$1,000,000) per person in any one occurrence. The policy shall include Owner, its officers, and its employees, as additional insureds, with primary coverage as respects Owner, its officers, and its employees, and shall contain a severability of interests provision. If the Consultant has no owned automobiles, the requirements of this paragraph shall be met by each employee of the Consultant providing services to Owner under this Agreement.

7.1.4 Professional Liability coverage with a minimum combined single limits of ONE MILLION DOLLARS (\$1,000,000) each claim and TWO MILLION DOLLARS (\$2,000,000) aggregate. Professional liability insurance is required for Consultant's subconsultants only if such subconsultant is providing architectural, engineering, or other professional services subject to statelicensure.

7.1.5 Umbrella Liability with a minimum combined single limits of FIVE MILLION DOLLARS (\$5,000,000) each claim and FIVE MILLION DOLLARS (\$5,000,000) aggregate

7.2 A certificate of insurance shall be completed by the Consultant's insurance agent(s), and by agents of any subconsultant providing services through Consultant, as evidence that policies providing the required coverages, conditions, and minimum limits are in full force and effect, and shall be subject to review and approval by the Owner before the commencement of any services under the Agreement. The insurer shall give Owner notification of any termination by a refusal to renew the policy or of any change in coverage of the policy in the manner provided by law, or, if none, at least thirty (30) days prior to such termination or change.

8.0 INDEMNIFICATION & LIMITATION OF LIABILITY

8.1 The Consultant agrees to indemnify and hold harmless the Owner, and its officers and its employees, from and against any liability, demands, and expenses, including reasonable court costs and attorney fees, on account of any injury, loss, or damage, which arise out of or are in any manner connected with the work to be performed under this Agreement, if such injury, loss, or damage is caused by, or is claimed to be caused by the negligent act, error or omission or other faults of the Consultant or any officer or employee of the Consultant or any subconsultant of Consultant, or any other person for whom Consultant is directly responsible. The obligations of this Section 8 shall not extend to any injury, loss, or damage caused solely by the act, omission, or other fault of the Owner or parties under the Owner's control.

8.2 Owner agrees to the fullest extent permitted by law to limit the liability of the Consultant to the Owner for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorney's fees and costs and expert witness fees and costs, so that the total aggregate liability of the Consultant to the Owners Shall not exceed the value of the Agreement or Amount Paid amount for the Projects per the attached exhibits or the limits of applicable insurance, whichever is greater. It is intended that this limitation applies to any and all liability or cause of action, however alleged or arising, unless otherwise prohibited by law. Additional limits of liability may be made available for an additional fee. This clause supersedes anything to the contrary stated within this Agreement.

9.0 GOVERNMENTAL IMMUNITY

9.1 This Agreement shall not be construed as a contractual waiver of any immunities or defenses provided by the Colorado Governmental Immunity Act, Section 24-10-101 and following, C.R.S., as amended, or any other applicable law.

10.0 QUALITY OF WORK

10.1 Consultant's professional services shall be in accordance with the prevailing standard of practice normally exercised in the performance of professional services of a similar nature in the Colorado Area.

11.0 INDEPENDENT CONSULTANT

11.1 Consultant and any persons employed or retained by Consultant for the performance of work hereunder shall be independent Consultants and not employees of Owner. Any provisions in this Agreement that may appear to give the Owner the right to direct Consultant as to details of doing work or to exercise a measure of control over the work mean that Consultant shall follow the direction of the Owner as to end results of the work only. Consultant is not entitled to receive from Owner any benefits, including without limitation workers' compensation or unemployment compensation. The Consultant is obligated to pay all federal, state and local income tax or other applicable tax on any moneys earned or paid pursuant to this Agreement. Nothing herein shall create or be construed as creating a partnership, joint venture, or employee relationship between the Parties, and no party shall have the authority to bind the other in any respect.

3 Owner Initial _____ Consultant Initial _____

12.0 WORK PRODUCT/CONFIDENTIALITY

12.1 Any and all information disclosed to the Consultant by the Owner in connection with this Agreement will be held confidential by the Consultant and will not be disclosed to any other party without the express consent of the Owner. All reports, plans, drawings, computer input and output, analyses, data, electronic files and written material of any kind generated in the performance of this Agreement or development specifically for the Project are all and shall remain the sole and exclusive property of the Owner. All such materials shall be promptly provided to the Owner upon request, therefore and at the time of termination of this Agreement, without further charge or expense to the Owner other than approved reimbursable expenses for reproduction. The Consultant shall not provide copies of any such material to any other party without the prior written consent of the Owner. The parties agree that the report and any other documents prepared hereunder are solely for the use of the Owner, and no other entity is entitled to rely on the reports or other documents that the Consultant prepares.

13.0 ASSIGNMENT

13.1 Consultant shall not assign, subcontract, nor delegate this Agreement or any portion thereof, or any monies due or to become due hereunder without the Owner's prior written consent.

14.0 TERMINATION

14.1 This Agreement may be terminated by either party for material breach or default of this Agreement by the non-terminating party by giving the non-terminating party written notice at least thirty (30) days in advance of the termination date, with a right to cure. Termination pursuant to this Subsection shall not prevent either party from exercising any other legal remedies which may be available to it.

14.2 In addition to the foregoing, this Agreement may be terminated by the Consultant or Owner (either, the "Terminating Party") for its convenience and without cause of any nature by giving written notice to the other party (the "Non-Terminating Party") at least fourteen (14) days in advance of the termination date. In the event of such termination by either Consultant or Owner, the Consultant will be paid for the reasonable value of the services rendered to the date of termination, not to exceed the total amount set forth in Exhibit B and any additional sums approved by amendment. Upon such payment, all obligations of the Consultant and Owner under this Agreement will cease and terminate. The Consultant shall also be compensated for Project shut down costs. Termination pursuant to this Subsection shall not prevent either party from exercising any other legal remedies which may be available to it.

15.0 INSPECTION

15.1 The Owner and its duly authorized representatives shall have access to any books, documents, papers, and records of the Consultant and its subconsultants that are related to this Agreement for the purpose of making audit, examination, excerpts, and transcriptions.

16.0 DISPUTE RESOLUTION

16.1 If a dispute arises out of or relates to this Agreement or its breach, the parties shall endeavor to settle the dispute first through good faith negotiations.

- a. Mediation. If the dispute cannot be settled through good faith negotiations within thirty (30) days after the earliest date on which one party notifies the other party in writing of its desire to attempt to resolve such dispute or claim through negotiations, the parties shall endeavor in good faith to settle the dispute by mediation through the selection of a mutually agreeable mediator. In the event the parties are unable to agree upon a mediator, then they shall submit the matter to the Judicial Arbitrator Group, Denver, Colorado for mediation. Such mediation will be conducted within sixty (60) days following either party's written request therefor. The parties shall share the cost of such mediation equally.
- b. Litigation. If neither good faith negotiations nor mediation successfully resolves the dispute, then either party may initiate a civil action in the District Court for Boulder County.

17.0 COMPLIANCE WITH LAWS

17.1 Consultant shall be solely responsible for compliance with all applicable federal, state, and local laws, including the ordinances, resolutions, rules, and regulations of Owner; for payment of all applicable taxes; and obtaining and keeping in force all applicable permits and approvals.

18.0 INTEGRATION AND AMENDMENT

18.1 This Agreement represents the entire Agreement between the parties, and there are no oral or collateral Agreements or understandings. This Agreement may be amended only by an instrument in writing signed by the parties.

19.0 WARRANTIES

19.1 The Consultant makes no warranties relating to schedules or completion dates, budgets, the cost of the work or the Project, the work performed by contractors, or any other warranties, express or implied, that are not expressly set forth in this Agreement. The Consultant shall have no liability for any errors or omissions in the construction documents or any defect in the services attributable to the Consultant's use of and or good faith reliance upon the construction documents or any other information furnished by or on behalf of Owner or Architect to the extent permitted by law.

20.0 BINDING EFFECT

20.1 This Agreement shall be binding upon the heirs, personal representatives, successors, and permitted assigns of the parties hereto.

21.0 CONTROLLING LAW

21.1 This Agreement is being executed and is to be performed in the State of Colorado and shall be enforced and construed according to the laws of the State of Colorado.

22.0 WAIVER

22.1 The failure of either party to require strict performance of or the waiver by either party of any provision hereof shall not be construed as a consent to or waiver of any other breach of the same or any other provision.

23.0 SEVERABILITY

23.1 If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or illegal, the remaining provisions shall remain applicable, and the parties shall endeavor to modify the Agreement to achieve the intended purpose.

24.0 APPROPRIATION

24.1 No provision of this Agreement shall be construed or interpreted: i) to directly or indirectly obligate Owner to make any payment in any year in excess of amounts appropriated for such year; ii) as creating a debt or multiple fiscal year direct or indirect debt or other financial obligation whatsoever within the meaning of Article X, Section 6 or Article X, Section 20 of the Colorado Constitution or any other constitutional or statutory limitation or provision; or iii) as a donation or grant by Owner to or in aid of any person, company or corporation within the meaning of Article XI, Section 2 of the Colorado Constitution.

25.0 NOTICES

25.1 Any notices required or permitted under this Agreement shall be deemed given when personally delivered, in writing, or when deposited in the United States certified mail, postage prepaid, and addressed to the persons identified in Section 5.0 above.

26.0 ATTORNEYS' FEES

26.1 For any dispute or claim arising under or related to this Agreement, the prevailing party shall be entitled to an award of its reasonable attorneys' fees and costs.

27.0 JOINT DRAFTING

27.1 The Parties agree that this Agreement was jointly drafted and that both had the opportunity to negotiate its terms and to obtain the assistance of counsel in reviewing its terms prior to execution. Therefore, this Agreement shall be construed neither against nor in favor of either party but shall be construed in a neutral manner.

EXHIBIT A
Typical On-Call Scope of Services

General

1. Set up and manage Project Management Online Software including shared documents, contacts and schedules.
2. Establish Owner's Representative as the central point of contact for coordinating all project activities including process for approvals, maintenance of project records, responses to inquiries from consultants, suppliers and contractors, transfer of information to decision makers, coordination of project information flow and progress reports to the Owner.
3. Be available to give monthly presentations to staff and board of directors.
4. Provide oversight and coordination of the project from Owner's perspective to effectively balance costs, time and quality.
5. Work with the team to refine the scope of work to be within Owner's budget. Upon Owner's approval of the design schematics and budget, the design team will prepare the necessary architectural and other design development documents. Consultant will review design with respect to compliance with agreed-upon project objectives.
6. Represent the Owner at regular project meetings and provide advice that will help facilitate economical, efficient and desirable development and construction procedures. Track project related issues, assign responsibility and track follow-through.
7. Act as liaison between the project team members and assist in the obtaining of building permits, other governmental approvals, authorizations and sign-offs as necessary for the design, construction and operations of the project.
8. Develop a communication plan and decision making structure
9. Develop and track a master project budget including soft costs and construction costs. Manage updates to a master budget to be tracked from start to completion of the project. Assist the Owner with monitoring, identify cost savings and design options/products.
10. Generate, monitor and update master schedule milestones for all design phases, design review, bidding activities, purchase of major equipment, lead times for fixtures and equipment, coordination of activities outside construction, and coordination of key points with Owner staff.
11. Establish a process by which all changes can be priced, submitted, reviewed and added or subtracted from the project cost. Review and submit, with recommendations, all requests for payment under vendor agreements, provided that all such payments shall be subject to Owner approval. Coordinate with Owner's finance and accounting departments on related budget and financial matters.
12. Meet with fire departments, cable, power and phone companies to progress design and construction.
13. Submit to the Owner suggestions or changes that could improve the design or reduce costs.
14. Develop a communication organization chart for communication flow and decision making.
15. Maintain electronic files for Owner.
16. Review the options for project delivery methods based on program needs and recommend an approach.

Procurement

1. Manage architectural and general contractor selection process including generating RFPs, checking references, analyzing fees, managing the interview process and attending interviews.
2. Review contracts for the architect and general contractor in conjunction with the Owner's legal representation.
3. Manage the procurement of the surveyor for a meets and bounds survey
4. Manage the procurement of the geotechnical engineering firm.
5. Manage the procurement of the material testing firm.
6. Monitor the procurement process, led by the design team, of procurement of the FF&E required for the project.
7. Assist the Owner with developing/implementing and coordinating AV/Security/technology needs of the project. Assist with the selection of consultants and vendors led by the ownership IT department or architect consultant
8. Assist the design team and owner with the procurement of FF&E.
9. Manage the receipt of W-9 and insurance documents from procured team members

Design and Planning

1. Serve as the main Owner contact for the design team
2. Provide interpretation of plans and specifications.
3. Review existing documentation and data, manage existing data and new project data
4. Discuss project with the Owner to review the critical information gathered related to the project and analyze strategies for the project's success
5. Meet with the design team related to project progress and design decisions required
6. Work with team to establish proper project quality controls during construction phase
7. Work with team to refine scope to be within the owners budget.
8. Analyze existing site for issues related to construction implementation and logistics
9. Review the drawings and plans on behalf of the Owner. Provide comments from ownership team to design team and track to completion.
10. Work with the design team and General Contractor to assist in obtaining building permits, other governmental approvals, authorizations and sign-offs as necessary for the design and construction of the project.
11. Work with utility providers (gas, electric, internet) and design team to ensure services are delivered to the site
12. Work with design team estimator or General Contractor to track estimates and cost saving options to align with the project budget.

Bidding and Permitting

1. Confirm that the permit process is completed prior to start of construction.
2. Coordinate and review any modifications to pricing with the Owner.
3. Review insurance and bonding requirements.
4. Review subcontractor bids and bidding process and confirm that a competitive process has been followed in obtaining bids from subcontractors, assist in the review of bids and subcontractor selection, and take necessary action such that subcontractors are properly insured.
5. Issue final approval of Guaranteed Maximum Price award.

Construction Administration

1. Serve as the main Owner contact for the general contractor.
2. Verify the contractor has a safety plan for the construction site.
3. Work with the General Contractor on schedule and logistics plan.
4. Advise the Owner on issues including construction costs, schedule, coordination, and owner occupancy.
5. Assist with planning for the placement of construction trailers, fences, signage, staging areas, and construction traffic zones.
6. Monitor construction costs.
7. Review and monitor preliminary and final construction schedules.
8. Attend weekly construction meetings.
9. Observe construction activities. Minimum of once a week anticipated. Document weekly site observations. Monitor design team reports and follow up and close out quality related issues.
10. Monitor inspections and testing reports take place as required. Review reports to take necessary action such that deficiencies are addressed.
11. Monitor the construction phase activities of the design and engineering firm(s), including the following:
 - i. Technical review and approval of materials submittals and samples
 - ii. Resolution of technical questions that may arise during construction
 - iii. Review and opinion on change orders subject to Owner approval
12. Monitor progress of construction work to determine compliance with the drawings and specifications. Photograph construction progress. Provide observations regarding quality of workmanship, conformity to plans and specs. Address corrective measures to mitigate and correct non-conforming workmanship per the Contract Documents as identified by the Architect or Contractor. Notify the Owner of non-conforming work with the Contract Documents and methods to resolve the issues.
13. Resolve questions asked of Owner that may arise during construction.
14. Maintain Owner's record copies and permanent project files of necessary design and construction related communications. Includes periodic construction progress photographs.
15. Report to and advise Owner on issues of construction cost, schedule and Owner-related items.
16. Review progress payment requests of contractor and provide payment recommendations to Owner.
17. Monitor design team's construction-phase performance with respect to timeliness of documentation, type and frequency of contractually agreed-to project reporting and other documentation relied upon by Owner and Owner's Representative.

Close-Out and Post-Construction

1. Coordinate the moving of new/old/stored furnishings and equipment into the completed facility.
2. Monitor the creation of the design team punch list monitor progress and completion of corrective work identified on punch list.
3. Recommend to the Owner the approval of the issuance of the Certificate of Substantial Completion.
4. Provide recommendation to Owner regarding final acceptance of project and release of final payment to contractor(s).
5. Monitor the turnover of stock supplies of materials as specified by the contract documents.
6. Monitor the preparation of operations, maintenance manuals and as-built plans and specifications on behalf of the Owner.
7. Facilitate contractor's training of appropriate, Owner selected facilities staff members on subjects of operations and maintenance. Facilitate post-occupancy evaluation following approximately 11 months.

Warranty Period (scope below will be invoiced hourly)

10 Owner Initial _____ Consultant Initial _____

1. Assist the Owner with determining the warranty period. If an extended warranty is considered, assist the Owner with understanding the cost and value associated with extended warranties to evaluate if the Owner wants to consider for additional cost.
2. Schedule the 11 month warranty walk through with the design team if the warranty is minimum of 1 year.
3. Assist the Owner with building issues/complaints and determine necessary steps to take to address these items. Address warranty items to confirm the requirements of the warranty are met.
4. Provide status reports to the Owner summarizing progress, schedule and cost status, major decisions, changes and other key project information affected through the warranty period.

EXHIBIT B

OWNER'S REPRESENTATIVE / PROJECT MANAGER'S FEE SCHEDULE

Task Orders will typically be a Lump Sum Add Service to this contract and will be defined per project based on individual project scope. Any work not associated with a task order will be billed hourly at the rates below until a task order is executed.

REIMBURSABLE EXPENSES

1. Reimbursable Expenses are included in the Fee.
2. They exclude: Printing large format drawings, owner requested meals and requested trips outside of the region (including lodging, travel and meals)

Hourly Rates, 2023: (For reference as project is lump sum. rates increase 5% annually)

Owner's Representative – Principal	\$ 185/Hour
Owner's Representative – Senior Project Manager	\$ 165/Hour
Owner's Representative – Project Manager	\$ 130/Hour
Owner's Representative – Assistant Project Manager	\$ 100/Hour

Clarifications:

- Fees are based on the scope of services included in this proposal
- Fees are based on schedule as outlined in scope and fee matrix
- Wember Inc. Fees do not include detailed cost estimating, but do include estimate review & validation, as well and change order review.
- The warranty phase will be billed hourly and the transition from monthly billing to hourly will commence at the time the final letter of substantial completion is issued to the General Contractor

Excluded but Available Services:

- Project is not anticipated to be LEED Certified and has not been included in this fee proposal.
- Generation of design and RFP's for data design equipment
- Generation of design and RFP's for telecommunications
- Generation of design and RFP's for technology (computers, server rooms, and related items)
- Generation of RFP's for signage design and installation
- Hazardous material testing and abatement



Mountain View Fire Rescue Administration Building Renovation

4487 Highland Meadows Pkwy, Unit B
Windsor, CO 80550
infusionarchitects.com

COVER LETTER

Michele Gutierrez
Owner Representative
Wember, Inc.
2580 E. Harmony Road #201
Fort Collins, CO 80111

We at Infusion Architects are happy to submit our proposal for the Mountain View Fire Rescue Administration Building Renovation project to be located in Longmont, Colorado. Infusion Architects was formed in 2014 and is located in Windsor, Colorado. We have extensive experience in a wide variety of project types and our typical scope includes taking a project from Concept Planning through Construction.

We are excited about the opportunity to work with the Mountain View Fire Rescue. Creating a project from inception is something we love to do. We also thrive working with a group to create something special. "Infusion" is more than a name to us. Infusing different disciplines and ideas into a project is the way we work. We believe every idea is worth exploring. It is the only way to truly create something that stands above the rest.

We have had the privilege to work with several Northern Colorado organizations as they expand their services to keep up with the growing demand of their citizens. Working with these organizations has given us so much pride in what we have accomplished together. The work we do has a lasting effect on the communities, but also creates an environment their staff can be proud of and enjoy for years to come.

Infusion Architects is an efficient 17-person firm and we provide timely, professional design services on a wide variety of project sizes and types. The timing of this project fits nicely into the capacity of our proposed team members. We are a nimble firm that can meet at a moment's notice and quickly produce documents for ownership to make good accurate decisions.

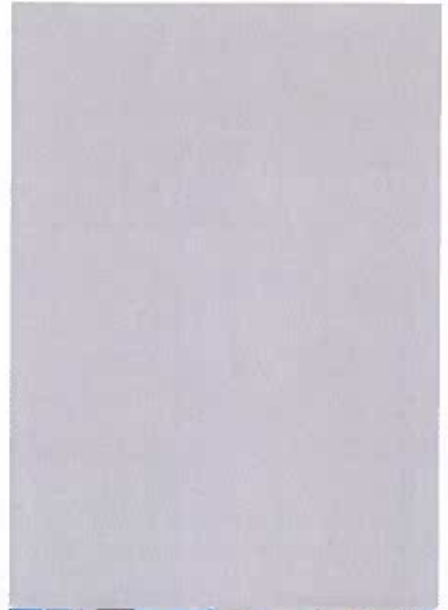
Thank you for considering Infusion Architects for your upcoming project. We feel we have the resources and team to deliver an exceptional project for Mountain View Fire Rescue.

Sincerely,



Randell Johnson, AIA
Principal
Infusion Architects, LLC

randell.johnson@infusionarchitects.com
Cell (303) 710-1892



infusion
ARCHITECTS

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QUALIFICATIONS



infusion
ARCHITECTS

EXECUTIVE SUMMARY

Infusion Architects is pleased to propose on your project for the new Mountain View Fire Rescue's Administration Building. Below is a summary of the work as we see it.

PROJECT UNDERSTANDING

- Mountain View Fire Rescue intends to renovate the existing building at 6328 Monarch Park Place for their new Administration Offices.
- The building is 2-stories with approximately 37,200 sf.
- Mountain View Fire Rescue intends to relocate from their existing office of Stagecoach Road upon completion of renovations.
- "Total Cost" budget for the project is approximately \$3,000,000.
- There are some drainage issues around the site that will need to be taken care of as part of this scope.
- The Timeline for the project is March 2024 through December of 2024.
- The proposed delivery method for the project will be Construction Manager at Risk.

SCOPE OF WORK

- Final Programming
- Architecture
- Interior Design
- High Performance Coordination
- Civil Engineering for drainage issues
- Structural Engineering if needed
- Mechanical & Plumbing Engineering
- Electrical Engineering w/ lighting design
- Fire Alarm upgrades if required
- Acoustical Engineering - not separate consultant
- FF&E - Specs, bidding installation and punch
- Signage/way finding Design
- Tele/data, IT, Security and A/V Design
- Cost Estimate Validation
- Design Scheduling
- Public outreach & meetings as needed

PROJECT APPROACH

- Understand MVFR's Goals for the project
- Create a project schedule with team milestones
- Validate the existing program for the various pieces of the project
- Identify the risks for the project early and work to mitigate early
- Assess the site drainage issues and mechanical systems as they could be big drivers to the budget
- Understand fully the existing building and identify what can stay and what needs to go
- Work together to create proper adjacencies & flow for the building
- Create concept plans that meet the team's functional goals
- Collaborate with the CM@R to identify long lead items and develop a predictable budget for the project.
- Finalize the design documents while keeping the project in line with the budget

CREATE A GREAT NEW HOME FOR MOUNTAIN VIEW FIRE RESCUE

Founded: 2014
Personnel: 17
Licensed Architects: 5

Principals:

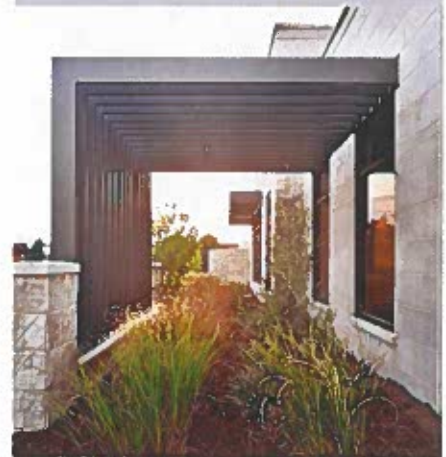
Randell Johnson, AIA
Roger Wedderburn, AIA
Chad Arthur, Assoc. AIA

Architectural Licenses:

Colorado
Montana
Wyoming
North Dakota
Idaho
California
Alabama

Project Types:

Municipal
Healthcare
Professional Office
Maintenance Facilities
Multi-family Residential
Retail
Restaurants
Faith-based
Education
Light Industrial
Adaptive Reuse
Historic Preservation



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PROJECT EXAMPLE

Liberty Office & LETA 911 Tenant Finish Johnstown, CO

This project was a combination of a core and shell building designed for the owner and a primary tenant that took the entire second floor of the building. The core and shell was a 2-story building with 12,000 sf of rental space on both floors. The LETA 911 tenant finish was the new headquarters for LETA 911. Their program included primarily office space with a large board room/multi-function space and a call-center.

Construction Delivery: Design Build

Size: Office Core & Shell 24,000sf/LETA TF 10,850 sf

Timeline: C&S: July 2018-January 2019
LETA TF: April 2020-August 2020

Cost: Office C&S \$3,000,000 / LETA TF \$2,000,000

Staff Directly Involved:

Randell Johnson - Principal Architect, Project Design
Melissa Lanning - Project Manager
Annie Lilyblade - Interior Designer



Owner
LETA 911
Kimberly Culp
cell: 970.962.2175
kculp@leta911.org

Contractor
Beacon Construction
Tyler Texeria
cell: 970.566.1432
tyler@beacon-con.com

Architect
Infusion Architects



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PROJECT EXAMPLE

The Solomon Foundation Parker, CO

The Project was the third building on the Solomon campus and houses the Foundation's Corporate Headquarters. It is under construction and will be completed early spring of 2024. It is 3-stories with south facing balconies on all three floors. There is an open-air parking garage tucked under a portion of the second floor with a large training room and office space making up the rest of the first floor. The second and third floors are primarily office space with a monumental open stair that connects the two floors.

Construction Delivery: CM@R

Size: 38,440 sf

Timeline: Oct 2022 - Estimated Completion Feb 2024

Cost: \$13,000,000

Staff Directly Involved:

Randell Johnson - Principal, Building Design
Roger Wedderburn - Design



Owner

Solomon Foundation
Tom Vick
cell: 855.873.5873
tvick@thesolomon-
foundation.org

Contractor

Mishler Build Strong
Jack Quandt
cell: 303.532.2024
jquandt@mishlerbuilding-
strong.com

Architect

Infusion Architects



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PROJECT EXAMPLE

Meyer Natural Foods Office Loveland, CO

The project was to 2-building campus with a 17,000 sf Meyer's Corporate Office building and a 15,000 sf spec office building for future growth. Both buildings were designed to be the highest of quality both inside and out. The exterior cladding of both buildings was natural stone with glass and steel detailing. The Meyer office was made up of administrative offices, a large board room and indoor/outdoor kitchen and patio space.

Construction Delivery: CM@R

Size: 2 buildings, 32,900 sf

Timeline: Sept 2015 - July 2016

Cost: @15,000,000 (2 buildings)

Staff Directly Involved:

Randell Johnson - Principal, Architectural Design
Roger Wedderburn - Design



Owner

Meyer Natural Foods
Jeannie Valliere
cell: 303.668.8899
jvalliere@meyerfoods.com

Contractor

Shaw Construction
Bart Dickson
cell: 303.825.4740
bartdickson@shawconstruction.net

Architect

Infusion Architects



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PROJECT EXAMPLE

Windsor Public Works Windsor, CO

This project was completed in two separate phases. The first phase included 7 buildings consisting of an office/administration building, maintenance building and storage buildings for vehicles and materials. The second phase included another storage building with an addition onto the office building. The design goal for the project was to create architecture that allowed for an industrial use next to a residential neighborhood on its south border.

Construction Delivery: CM@R

Size: 8 Buildings, 2 Phases

Timeline: Phase 1 - Oct 2016 - Oct 2017 / Phase 2 March 2019 - Feb 2020

Cost: Phase 1 - \$14,000,000 / Phase 2 - \$6,250,000

Staff Directly Involved:

Randell Johnson - Principal, Building Design
Roger Wedderburn - Design



Owner

Town of Windsor
Eric Lucas
cell: 970.674.3523
elucas@windsorgov.com

Contractor

FCI Constructors
Brian Hemeyer
cell: 970.535.4725
bhemeyer@fciol.com

Architect

Infusion Architects

PROJECT EXAMPLE

Windsor Police Department Windsor, CO

The Windsor Police Department project is a 42,000 sf single-story building breaking ground summer of 2023. The program includes office and administrative space, which makes up about half the square footage. It also includes space for training, storage, vehicle storage, and processing. The project is unique in that it has a very public and private side to the facility. It also has a variety of uses and functions with very specific adjacency needs.

Construction Delivery: CM@R

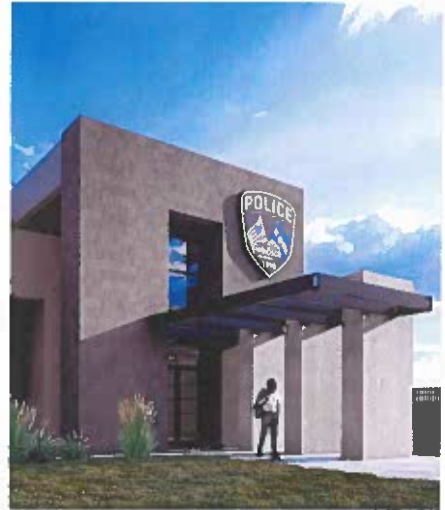
Size: 42,300 sf

Timeline: Aug 2023- Estimated Completion Sept 2024

Cost: \$25,000,000

Staff Directly Involved:

Randell Johnson - Principal, Architectural Design
Melissa Lanning - Project Manager



Owner

Aaron Lopez
Acting Chief of Police,
Town of Windsor
200 N 11th St
Windsor, CO
office 970.647.6400
cell: 970.402.9194
alopez@windsorgov.com

Contractor

FCI Constructors
Justin Clark
phone: 970.535.4725
jclark@fciol.com

Architect

Infusion Architects



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DESIGN TEAM OVERVIEW

We are excited to propose our team for the new Mountain View Fire Rescue Administrative Offices project. Our team is made up of highly creative and experienced designers, engineers, and consultants. Many of us have worked on multiple successful projects together. On the many remodel projects we have worked on, our team looks to take best of what's there, upgrade it, and then wrap it with new exciting spaces per the program.

The team will be led by Infusion Architects and will function as an aligned, creative, and collaborative unit. Our typical mode of operation is to include everyone in the discussions to ensure everyone is hearing the same thing from the client, and has a voice in the design decisions. We selected this team not only for their expertise, but for their humility, their creativity, and their continued commitment to be team players.



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- Randell Johnson, AIA
Project Principal
Main Point of Contact
- Roger Wedderburn, AIA
Programming Design
- Melissa Lanning, AIA
Project Manager
- Annie Lilyblade
Programming & Interior Design

CONSULTANTS

- PEC
Civil
- PEC
Structural
- PEC
Mechanical
- PEC
Electrical

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COMMITMENT MATRIX

STAFF NAME	PROJECT PHASE				
	PROGRAMMING	SD	DD	CD	CA
Randell	50%	40%	20%	10%	2%
Roger	90%	90%	40%	5%	0%
Melissa	10%	50%	50%	50%	15%
Annie	90%	19	50%	50%	5%
PEC - MEP	2%	5%	50%	50%	5%
PEC - Struct	2%	5%	50%	50%	5%

QUALIFICATIONS MATRIX

STAFF NAME	PROJECT EXPERIENCE					
	Qualifications	LETA 911	SOLOMON FOUNDATION	MEYER OFFICE	WINDSOR PUBLIC WORKS	WINDSOR POLICE DEPARTMENT
Randell	AIA, LEED AP	X	X	X	X	X
Roger	AIA, NCARB	X	X	X	X	
Melissa	AIA, NCARB					X
Annie	NCIDQ, LEED AP	X				
PEC - MEP	PE, LEED AP				X	X
PEC - Struct	PE, LEED AP				X	X

PROJECT TEAM

RANDELL JOHNSON PRINCIPAL

With over 25 years in the design, development, and construction industry, Randell specializes in understanding the client's business needs first, and then creates a beautiful solution that enhances their outcomes.

RELEVANT PROJECTS

Windsor Police Department
Windsor, CO

Windsor Public Works
Windsor, CO

Liberty Office Buildings
Johnstown, CO

LETA 911 Corporate Office
Johnstown, CO

**Orthopaedic and Spine Center
of the Rockies, Clinic**
Greeley, CO

The Solomon Foundation
Parker, CO

**Sampson Construction Office
Building**
Johnstown, CO

**A&P Construction Office Re-
model**
Aurora, CO

**Mash Lab Brewing/Infusion
Office**
Windsor, CO

Meyer Natural Foods Office
Loveland, CO



EDUCATION

Bachelor of Architecture,
Montana State University

REGISTRATIONS

Colorado

AREAS of FOCUS

Municipal, Corporate Office,
Healthcare, Multi-family
Residential, Senior Care



Meyer Natural Foods Office
Loveland, CO

PROJECT TEAM

ROGER WEDDERBURN PRINCIPAL

As a designer for 25+ years, Roger's extensive expertise in the healthcare industry adds a specialized component of planning, site flow, building flow, design development, and client integration focused on creating beautiful, functional solutions.

RELEVANT PROJECTS

The Solomon Foundation
Parker, CO

Wellington Town Hall Remodel & Addition
Wellington, CO

Infusion Architects Office
Windsor, CO

Habitat for Humanity Office
Loveland, CO

A&P Construction Office Remodel
Aurora, CO

Hartford Homes Corporate Office
Timnath, CO

Brett's Electric Office
Firestone, CO

Terrier Tenacity Office
Loveland, CO

Windsor Public Works
Windsor, CO



EDUCATION

Bachelor of Architecture + Fine Arts, Washington State University

REGISTRATION

Colorado, Wyoming, North Dakota, Idaho, Texas

AREAS of FOCUS

Commercial, Healthcare, Industrial

Windsor Public Works
Windsor, CO





PROJECT TEAM

MELISSA LANNING ARCHITECT

With over a decade of experience, Melissa has a wide array of project experience and universally believes collaboration with clients is key to the design process and the success of the project. She keeps clients informed and involved while working closely with the engineering teams resulting in the delivery of beautiful and functional works of architecture. She also has a strong passion for inclusivity and creating designs that are accessible for all.

RELEVANT PROJECTS

Windsor Police Department
Windsor, CO

Severance Police Department
Severance, CO

Agfinity Headquarters
Eaton, CO

Ault Police Department & Town Hall
Ault, CO

Mead Community Center*
Mead, CO

Adams County South Parks Office & Fleet Bay*
Thornton, CO

MANNA Corporate Office*
Philadelphia, PA

Bresslergroup Office*
Philadelphia, PA

*work done at a previous firm



Windsor Police Department
Windsor, CO



EDUCATION

Bachelor of Architecture,
Philadelphia University

REGISTRATIONS

Colorado

AREAS of FOCUS

Municipal, Adaptive Reuse,
Multifamily, Recreation



ANNIE LILYBLADE, NCIDQ, LEED - AP

Lead Interior Designer and Owner

annie.lilyblade@saltdesign.com

303-710-1604



Annie has 20 years of experience in commercial interior design. Providing design thinking on local, national, and international projects, Annie's attention to detail provides a unique perspective to the design team. She balances the aesthetics of the spaces with efficiency, flow and understanding of the needs of the end users.

Representative Accomplishments

- Life Proof Head Quarters, San Diego , California
- Otter Box at Canyon Place, Fort Collins, Colorado
- Otter Box at the Towers, Fort Collins, Colorado
- Otter Shop, Fort Collins, Colorado
- Fransen Pittman, Northern Colorado Offices, Windsor, Colorado
- Hustle Workshop, Loveland, Colorado
- Dutch Bros Northern Colorado Head Quarters, Fort Collins, Colorado
- Nancy Richardson Design Center at CSU, Fort Collins, Colorado
- The Hive Corporate Meeting Center
- Old Elk Offices, Fort Collins, Colorado
- Galvanize, Fort Collins, Colorado
- The Forge, Tortola, British Virgin Islands
- Canyon Title, Fort Collins, Colorado



SALT DESIGN



Chad Hayes, PE, LEED AP PRINCIPAL | MECHANICAL ENGINEER

Chad's responsibilities include project management and providing quality control for design of HVAC and plumbing systems for office, institutional, commercial, municipal, and industrial projects. Through Chad's extensive experience leading these projects, he engages the owner maintenance staff early and throughout the design process to ensure concerns are met and a long lasting system is provided. Chad understands the importance of site verification and understanding all systems within the building to help lead the internal staff to the best solutions. He is also well-versed in sustainable building technologies with an emphasis on creating energy-efficient heating and cooling systems.

YEARS OF EXPERIENCE
18

EDUCATION
University of Wisconsin-Stout,
Bachelor of Science,
Engineering Technology, 2006

LICENSES/CERTIFICATIONS
Professional Engineer, Colorado

AFFILIATIONS
American Society Heating
Refrigerating, and Air Conditioning
Engineers (ASHRAE)

SELECT PROJECT EXPERIENCE

Salida Fire Station 11 | Salida, CO

Platte Valley Fire Station | Kersey, CO*

Upper Poudre Canyon Fire Station | Rustic, CO*

Lower Poudre Canyon Fire Station | Poudre Park, CO*

Windsor Police Facility | Windsor, CO

City of Fort Collins Nix Farms Office Building | Fort Collins, CO*

Platte River Authority Campus including Headquarters Building, Maintenance Shops, Wash Bay, and Fleet Buildings | Fort Collins, CO

Town Hall Renovation | Keenesburg, CO

Larimer County, CO

- Alternative Sentencing Department Addition | Fort Collins
- Justice Center Municipal Courts Remodel | Fort Collins
- Campus Headquarters Building | Loveland
- Emergency Operations Center Office | Johnstown
- Health Clinic Renovation | Fort Collins
- Coroner and Morgue Remodel | Fort Collins
- Probations and Courts Addition | Loveland
- Probations Office Remodel | Fort Collins
- Budweiser Event Center Locker Room Remodel | Loveland
- Midpoint Office Remodel | Fort Collins

Town of Windsor | Windsor, CO

- Town Hall Renovation
- New Public Works Maintenance and Office Buildings
- New Shops and Museum Storage Building
- Public Works Office Building Addition

City of Fort Collins Parks Department Miscellaneous On-Call Projects | Fort Collins, CO

Edora Pool and Ice Center Energy Study and Boiler Replacement | Fort Collins, CO

Northern Plains Library Remodel | Ault, CO

Poudre School District Bus Maintenance Facility | Fort Collins, CO

United States Department of Agriculture Seed Storage Dehumidification Study and Replacement | Fort Collins, CO

Colorado State University | Fort Collins, CO

- Michael Smith Natural Resources Building Addition
- Student Recreation Center Addition

* project completed prior to PEC





Adam C. Rubin, PE, LEED AP ELECTRICAL ENGINEER

Adam is an electrical team lead in charge of designing electrical systems and project management for a variety of project types including educational, commercial, institutional, tech, and healthcare. His focus is on understanding the needs of the client to ensure the design meets the unique requirements of each project. Adam has extensive experience with new construction including campus style developments as well as renovations, additions, and building assessments where time spent reviewing existing building conditions is critical to the project success. His interest in sustainable design has led to a proficiency in designing energy efficient lighting systems, lighting controls, and integrating renewable energy resources.

YEARS OF EXPERIENCE
17

EDUCATION
University of California -
Santa Barbara, Bachelor of Electrical
Engineering, 2001

LICENSES/CERTIFICATIONS
Professional Engineer:
Colorado, Wyoming

LEED Accredited Professional

SELECT PROJECT EXPERIENCE

Poudre Fire Authority

Fire Station 7 | Laporte, CO
Fire Station 6 Addition | Fort Collins, CO
Burn Building | Fort Collins, CO

Salida Fire Station 11 | Salida, CO

**Front Range Fire Rescue Station No 1
Renovation and Addition** | Milliken, CO

**Gilcrest Fire Station
Addition** | Gilcrest, CO

**Platteville Gilcrest Fire
Station** | Platteville, CO

Loveland Fire and Rescue Authority
• Fire Station No. 10 | Johnstown, CO
• Fire Station No. 7 | Loveland, CO

Platte Valley Fire Station | Kersey, CO*

**Northstar Highlands Fire
Station** | Northstar, CA*

**North Tahoe Fire Protection
District** | Tahoe City, CA*

**City of Fort Collins Parks
Department Miscellaneous On-
Call Projects** | Fort Collins, CO

**Fort Collins Senior Center
Addition** | Fort Collins, CO*

**Colorado State University Michael
Smith Natural Resources Building
Addition** | Fort Collins, CO

**Houska Automotive Repair
Addition** | Fort Collins, CO

**Town of Windsor Public Works and
Parks New Campus** | Windsor, CO
Larimer County, CO

- Fleet Operations Building
Renovation | Fort Collins
- Loveland Campus Headquarters
Building | Loveland
- Alternative Sentencing
Department Addition | Fort Collins
- Justice Center Municipal
Courts Remodel | Fort Collins
- Emergency Operations
Center | Johnstown
- Probations and Courts Addition
and Renovation | Loveland

**Platte River Authority New Campus
including Headquarters Building,
Maintenance Shops, Wash Bay,
and Fleet Buildings** | Fort Collins, CO

Poudre School District
| Fort Collins, CO

- Bennett Elementary School
Major HVAC Renovation
- Dunn Elementary School
Major HVAC Renovation
- Barton Early Childhood School
Major HVAC Renovation
- New Transportation
Maintenance Facility

**Gallegos Truck Maintenance
Facility** | Elizabeth, CO

**City of Loveland Fleet Operations
Building Renovation** | Loveland, CO

**Cheyenne Police Station
Remodel** | Cheyenne, WY

* project completed prior to PEC





Zach Bowden, PE STRUCTURAL ENGINEER

Zach is responsible for all facets of the design process from schematic design to construction administration. His background in structural engineering revolves around buildings and structures of all types and sizes which have incorporated materials including steel, concrete, and masonry.

Zach's passion for utilizing mass timber in construction and his keen understanding and experience in this area has made him a leader and subject-matter expert at PEC.

YEARS OF EXPERIENCE
8

EDUCATION
Washington State University,
Bachelor of Science in
Civil Engineering, 2015

LICENSES/CERTIFICATIONS
Professional Engineer:
Colorado, Oregon, Washington

AFFILIATIONS
American Society of Civil
Engineering (ASCE)

Structural Engineering
Association of Colorado
(SEAC)

American Institute of Steel
Construction (AISC)

SELECT PROJECT EXPERIENCE

City of Salida Fire Station
11 | Salida, CO

Waste Management Denver
South Fire | Englewood, CO

Colorado State University
On-Call | Fort Collins, CO

- Fire Equipment Shop Structural Evaluation
- Sutherland Community Garden Fire Place Shade Structure Addition
- Durrell Cooling Tower
- Howes Street Repair Plan
- Aggie Village Family Corridor Steel Repair
- Mountain Campus Residential Mod Housing
- Vocational Education Building Allowable RTU Weight
- Howes Street Repair Construction
- Vocational Education RTU Reinforcement
- ARDEC Sheep Barn Enclosure
- Military Sciences Roof Damage Assessment
- Fisheries Boat Barn
- Medical Center Area Well Door Replacement
- Ammons Hall Building Window Replacement
- Rocky Ford Necropsy Cooler

Town of Windsor | Windsor, CO

- Town Hall Renovation
- New Public Works Maintenance and Office Buildings
- New Shops and Museum Storage Building
- Public Works Office Building Addition

Larimer County, CO | Fort Collins, CO

- Justice Center Municipal Courts Remodel
- Coroner and Morgue Remodel
- Midpoint Office Remodel
- Blue Spruce Remodel

City of Bennett | Bennett, CO

- Town Hall
- Public Works Training Facility

City of Greeley, CO

- City Hall
- City Center North

City of Westminster City Clerks
Renovation | Westminster, CO

Tri-State Transmission Field Facility
and Training Center | Cheyenne, WY

City of Keenesburg Town
Hall | Keenesburg, CO

City of Parker Water Well Equipment
Storage Building | Parker, CO

Centennial Park New
Restrooms | Newton, KS

Greeley County Health
Services Hospital Remodel
and Additions | Tribune, KS





Kent Bruxvoort, PE

CIVIL ENGINEER

Kent is an expert in his field, consummate professional, and passionate about developing relationships. He is a leader in the Fort Collins office and provides invaluable mentoring to the next generation of civil engineers and designers.

Kent is responsible for municipal, public works and general civil engineering services including project permitting, cost estimating, construction management, stormwater drainage studies and design, street design, design of water and sanitary sewer systems and grading plans.

YEARS OF EXPERIENCE

40

EDUCATION

Colorado State University

- Master of Administration, Finance, 1997
- Master of Civil Engineering, Hydraulics, 1986
- Bachelor of Civil Engineering, 1983

LICENSES/CERTIFICATIONS

Professional Engineer:

Colorado, New Mexico, Wyoming

AFFILIATIONS

City of Fort Collins, CO Water Commission

SELECT PROJECT EXPERIENCE

Salida Fire Station 11 | Salida, CO

State of Colorado Parks and Wildlife Campus | Fort Collins, CO

Poudre School District Transportation Facility and Water Main | Fort Collins, CO

Town of Keenesburg On-Call Engineering Services

| Kennesburg, CO

- Market Street Stormwater System Design
- Water Rates Update Study
- Market Street Water Main Replacement
- Market Street and CR398 Intersection Improvements
- CR59 Sidewalk Improvements
- Culvert Improvements
- Development Review
- Town Hall Renovations Plan
- Community Center Upgrades Phase 1

City of Fort Morgan Street and Infrastructure Design

| Fort Morgan, CO

Larimer County Fleet Campus | Loveland, CO

FE Warren Ground Based Strategic Defense Missile Handling Complex | Cheyenne, WY

Colorado State University

| Fort Collins, CO

- Fisheries Facility
- ARDEC Farm Bridge Replacement
- Mountain Campus Modulars

BMW of Colorado | Loveland, CO

2Mazda | Loveland, CO

Buckley Space Force

Base | Aurora, CO

- Fire Suppression System Pipeline
- Energy Resilience Projects

Tri-State Generation and Transmission | Cheyenne, WY

- Roundtop Road/Highway 222 Widening
- Field Office and Training Center

U.S. Air Force Academy

Midfield Facility Expansion |

Colorado Springs, CO

City of Longmont Ute Creek

Golf Course Maintenance

Shop | Longmont, CO



DESIGN CAPABILITIES



Project: Meyer Office Complex - Loveland, CO

Design Goal: Create a Class A+ office complex using simple materials and basic geometries.



Project: OCR Surgery Center - Loveland, CO

Design Goal: Create a "Colorado Contemporary" design that ties to the existing building while creating distinct separate entries.



Project: Broomfield Centre for Orthopedics - Broomfield, CO

Design Goal: Use contemporary forms to create a dramatic structure along Hwy 7 matching the state of the art care occurring inside.



Project: Windsor Public Works - Windsor, CO

Design Goal: Use simple cost effective materials to create a modern campus integrating industrial functions with administration fronting the complex.

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DESIGN CAPABILITIES



Project: Lazy Dog Tavern -
Johnstown, CO

Design Goal: Create a modern dynamic design that anchors the corner of Hwy 34 and Centerra Pkwy.



Project: Hwy 34 Retail Building -
Loveland, CO

Design Goal: Create a unique, exciting retail building along Hwy 34 creating a variety of leasable space.



Project: Sampson Office Building -
Johnstown, CO

Design Goal: Use simple shapes in a unique way to denote separate entries.



Project: Solomon Office Building -
Parker, CO

Design Goal: Create a dramatic Class A+ office building that embodies the sophistication and care of the Solomon Foundation.

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QUALIFICATIONS Q&A

A. Infusion Architects design style can be characterized by utilizing simple geometries to create dramatic Architecture. Buildings are complex and the construction of them is costly. We try to create designs that are easy to construct, highly functional and beautiful to the eye.

B. We are a group of collaborators and problem solvers. Infusion Architects are a different breed. We and our partners put the client's needs at the forefront of our process. Our name is Infusion, and it is purposeful. We believe not one firm has all the answers. We are exceptional at bringing a team of experts around the table to solve problems for our clients. We have a strong construction background which allows us to collaborate with our contractor partners in a way that provides the highest value to our clients. Today's construction world is tough, we believe in building a strong, unified team allows us to get through any issue to deliver our promises.

C. What makes us different integrates with the philosophies of an IPD project. I think at the forefront has to be the mutual trust and respects of our teammates on a project. There will be bumps along the road in every project. Having trust as a team is paramount to getting through those issues while keeping the project on track. While the team may not be contractually obligated, working together is the key. The whole team around the table from the start avoids gaps or misunderstandings of the goals. Team development of scope and schedule helps everyone buy in and team accountability keeps everyone on track. We work with the CM to align the budget together. We look out for each other so it is a win/win for all. Many of this team have worked together on new Windsor Police Department. We worked early to eliminate risk and buy out the project to meet the budget. The Client now has the ability to add scope back into the project because of the team approach.

D. It seems that every project we are on these days is fast-paced. Long Lead Items and escalation have caused a shift in our industry and only the firms that embrace it and don't fight it seem to succeed. An example is compressing the design time on the electrical side in order to procure electrical items way in advance of what was typical. It puts pressure on the owners and designers to come up with solutions and make decision much quicker for the sake of keeping projects on schedule. A lesson learned from the example above, let's make sure the existing electrical and gear can handle any upgrades we might need because of new mechanical units. We need to work with the subcontractors to select materials that don't have long lead times. Lastly, we need to identify as a team all the risks we can early. Finding a big risk later in the project costs everyone time and money.



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QUALIFICATIONS

E. As explained in a few other of our responses, we think it's critical to get the CM@R on the project as soon as possible. They are a big component of the team and we love to have their input early in order to eliminate rework and to have the full team aligned from the beginning. The biggest benefit is their thoughts around the risks of the project, and their ideas to keep the project tracking to budget from the early stages of the project. The challenge is to still allow time for exploration and design options. Once the CM@R is on the project, there is a propensity to push to a ground break. As a team, we need to work to make sure we are making good decisions and allowing the client to explore their options.

F. Operations and Maintenance personnel know what works and what doesn't. Their input is key to long term satisfaction with the new facility. If they can have a seat at the planning table, we feel it is best. If not, we will work with the client to gain their input to ensure the project we are designing, meets the needs of the facility they are maintaining.

G. Early input of the major subcontractors is almost or maybe more important than having the CM@R at the table early. They typically make up a larger majority of the budget. They have fantastic ideas about what would work best for this project. They have to fix things that don't work. Having the engineers in discussions with the major trades simplifies the process. We have found that aligning on products and means and methodologies early in design saves rework and speeds up the submittal process.



2.0 PROPOSAL FORM FOR PROFESSIONAL SERVICES

(Please use additional sheets as necessary.)

COMPANY NAME: Infusion Architects

COMPANY ADDRESS: 4487 Highland Meadows Parkway, Windsor, CO 80550

PHONE: Randell's Cell: 303 710-1892 **FAX:** NA

CONTACT PERSON NAME: Randell Johnson

CONTACT PERSON PHONE: 303 710-1892

CONTACT PERSON EMAIL: Randell.johnson@infusionarchitects.com

1. I Acknowledge that the "Sample Agreement" attached to this RFP has been reviewed and is agreed to as shown. Yes (YES/NO). Do you request amendments to the "Agreement" No (YES/NO) Please list them if yes.
2. Acknowledgment that the submitting agent meets or exceeds insurance requirements as outlined in the RFP. Yes (YES/NO)
3. The undersigned Proposer declares and stipulates that this proposal is made in good faith, without collusion or connection with any other person or persons bidding for the same Work, and that it is made subject to all the terms and conditions of the Request for Proposal and associated documents, all of which have been examined by the undersigned. Yes (YES/NO)
4. The submission of the proposal constitutes an agreement, and shall not be withdrawn after the proposal opening for a period of forty-five days.
5. Acknowledgment that the submitting agent carries (or will carry) a license in County, Colorado Yes (YES/NO)
6. The Proposer hereby acknowledges receipt of addenda numbers Addenda #1 through Addenda #1
7. List of construction items that will be self-performed.

A		I	
B		J	
C		K	
D		L	
E		M	
F		N	
G		O	
H		P	

Signature: _____ Date: 2/1/2024

*** End of Proposal Form ***

3.0 SCHEDULE OF PERSONNEL BILLING RATES

RESPONDENT: Infusion Architects

PERSONNEL CLASSIFICATION	BILLING RATE PER HOUR
Principal	\$ 170
Associate Principal	\$ 150
Owner	\$ 170
Project Architect	\$ 145
Architect	\$ 120
Intern Architect	\$ 90
Senior Engineer	\$
Engineer	\$
Engineer In Training	\$
Urban Designer	\$
Senior CAD Operator	\$
CAD Operator	\$
Licensed Surveyor	\$
Other:	\$
Other:	\$
Other:	\$

**Professional Design Services RFP
Master Scope of Services Matrix**

5	Storm Water Management Plan	x							NA
6	Drainage Plan: Submittals to agencies as required	x					x		
7	Utility Coordination	x					x		
8	Coordination with Fire Department	x					x		
9	Site Evaluation and Planning	x					x		
10	Flow Tests with Fire Department	x					x		
11	Architectural Design	x			\$79,000		x		
12	Civil Engineer Design	x			\$17,500		x		
13	Landscape Architect/Irrigation Design	x			\$0		x		
14	Structural Engineer Design	x			\$2,500		x		
15	Mechanical Engineer Design	x			\$26,650		x		
16	Electrical Engineer Design	x			\$27,600		x		
17	Lighting Engineer Design	x			\$0		x		
18	Plumbing Engineer Design	x			\$0		x		
19	Fire Suppression Design	x					x		As required for any updates to the system.
20	3D-Renderings and Animations	x			\$0		x		Basic 3D modelling is part of the base Interior Design and Architectural Fees
21	Acoustical Consultant	x			\$0		x		N/A
22	Cost Estimating Consultant	x			\$0		x	x	Cost Validation included in fees
23	Furniture Design Consultant (B253 TM -2007)	x					x		N/A
24	Interior Design (B252 TM -2007)	x			\$28,800		x		
25	Signage Design	x					x		N/A
26	Specifications Consultant	x			\$0		x		Included in Architectural Fee
27	Traffic Consultant	x							N/A
28	Coordination with Owner's Consultants	x			\$0		x		Included in Fees
29	Prepare and Present at Public Sessions and Board Meetings	x			\$0		x		Included in Architectural Fee
30	Commisioning (B211 TM -2007)								
31	LEED Certification (B214 TM -2007)						x		N/A
32	LEED Energy Modeling						x		N/A
33	LEED Registration and Documentation						x		N/A
34	Facility Support Services (B210 TM -2007)								Not anticipated
35	Security Evaluation and Planning (B206 TM -2007)	x			\$0		x		Included in Fees
36	PV Panel Design	x			\$0		x		N/A
37	Lightning Protection Design	x					x		As required by code, Design Team to analyze as part of proposal
38	Fast-track Design Services								N/A
39	Historic Preservation (B205 TM -2007)								N/A
40	Surveys (Flown, ALTA, TOPO)							x	Design Team and Owner to determine survey scope and data requirements
41	Code Analysis	x			\$0		x		Included in Fees
42	Zoning Analysis	x			\$0		x		Included in Fees
43	Steel Stud Framing Design and Engineering						x		
44	Prepare and Issue Meeting Minutes	x			\$0		x		Included in Fees
45	Prepare documents for power application with electrical utility and submit key information as required.	x			\$0		x		Included in Fees
46	Prepare bid packages for phasing of construction	x			\$0		x		Included in Fees
47	Generate bid alternates	x			\$0		x		Included in Fees
48	Prepare Comcheck submittal as required	x			\$0		x		Included in Fees
49	Rezoning process								
50	Prepare a submittal log for the contractor to follow based on specifications	x			\$0		x		Included in Fees
51	Documentation of owner existing Furniture Fixtures and Equipment	x			\$0		x		By Wember
52	Assist in grant writing by providing key information to Owner								
53	Submit applications as required for Town Planning or Zoning Approval Processes	x			\$0		x		Goal is to not involve planning as part of our scope
54	Prepare bid packages, chair pre-bid meeting, log results	x					x		
55	Prepare response to bidders questions, issue addendums	x					x		
56	Construction: Observation and Field Reports	x			\$0		x		Included in Fees
57	Construction: Review material inspection reports and advise if corrections are required	x					x		
58	Construction: Review and make recommendations related to shop drawings	x			\$0		x		Included in Fees
59	Close Out: Project Record Documents: Generate As-Builts in paper format including ASI, RFI's and install locations.			x	\$0		x	x	Included in Fees
60	Close Out: Project Record Documents: Review contractors posted sets during and after construction completion			x	\$0			x	Included in Fees

**Professional Design Services RFP
Master Scope of Services Matrix**

61	Close Out: Project Record Documents: Generate As-Builts in Revit or Autocad format and PDF			x	\$0			x		Included in Fees
62	Close Out: Prepare letter of substantial completion			x	\$0			x		Included in Fees
63	Close Out: Assist Owner on resolution of warranty items			x	\$0		x	x		Included in Fees
64	Close Out: Attend 11 and 23 month walk throughs of facility			x	\$0		x	x	x	Included in Fees
B. Procurement					\$0					
1	A/V, Telephone, Paging Design	x						x	x	
2	IT/Data, Network, Cable Design	x						x	x	
3	Programming Consultant	x						x		
4	Landscape Architect/Irrigation Design	x						x		
5	Architectural Firm	x						x		
6	Civil Engineer	x						x		
7	Structural Engineer	x						x		
8	Mechanical Engineer	x						x		
9	Electrical Engineer	x						x		
10	Lighting Engineer/Designer	x						x		
11	Plumbing Engineer	x						x		
12	Acoustical Consultant							x		
13	Cost Estimating Consultant	x						x		
14	Furniture Design Consultant	x						x		
15	Interior Design Consultant	x						x		
16	Signage Design Consultant	x						x		
17	Specifications Consultant	x						x		
18	Traffic Consultant	x								N/A
19	Commissioning Consultant	x							x	
20	LEED Consultant	x						x		Sustainability and energy efficient
21	Security Consultant	x							x	
22	PV Panel Consultant	x							x	
23	Historic Preservation Consultant									N/A
24	Environmental Surveys (Phase I and Phase II)	x							x	
25	Surveys (Flown, ALTA, TOPO)	x							x	
26	Testing & Inspection (Soils)	x							x	Soils Report
27	Testing & Inspection (Construction Materials)	x							x	Testing during construction
28	Code Consultant							x		
29	Moving Consultant	x							x	
30	Hazmat Analysis	x							x	
31	Building Demolition Crew									n/a
C. PRE-CONSTRUCTION					\$0					
1	Review Design Concepts	x						x	x	x
2	Develop Bid Packages for sub contractors	x						x	x	
3	Material Selection and Availability Recommendations	x						x	x	
4	Building Systems Recommendations	x						x	x	
5	Coordinate Owner-Supplied Equipment	x							x	
6	Life Cycle Costing Analysis	x						x	x	
7	Equipment Selection and Availability Review	x						x	x	
8	Subcontractor Availability Review	x						x		
9	Construction Logistical & Execution Plan	x						x		
D. PROJECT COST CONTROL					\$0					
1	Master Budget; Generate and update	x								x
2	Recommend approval of Contractor Invoices	x							x	x
3	Manage cost of Alternates (trend log)	x						x	x	
4	Schematic Design Cost Estimate and Review	x						x	x	
5	Design Development Cost Estimate and Review	x						x	x	
6	Construction Document Estimate and Review	x						x	x	
7	Guaranteed Maximum Price Cost Estimate	x						x		
8	Construction Cash Flow Projections (Monthly)	x						x	x	
9	Review estimates for accuracy and value engineering ideas	x						x	x	x
10	Verify Correctness of Quantities & Prices of Change Orders	x							x	x
11	Continuous Project Cost Input and Response to Design Team Queries	x						x		x
E. PROJECT SCHEDULING					\$0					
1	Generate Design Schedule of Events	x							x	
2	Master Schedule of Events including Owner items	x								x
3	Preconstruction Activity Schedule (Bar Chart)	x						x	x	
4	Construction Activity Schedule (CPM)			x				x		

**Professional Design Services RFP
Master Scope of Services Matrix**

5	Const Activity Schedule w/ Milestones (CPM Updates)			x				x					
6	Shop Drawing & Submittal Schedule / Procedure			x				x	x			Design team review then owner review	
7	Mock-Up Schedule & Procedure			x				x	x				
8	Generate and coordinate phasing sched w/ Owner			x				x			x		
9	Short-Interval Schedules			x				x					
10	Occupancy Schedules			x				x			x		
F. SUBCONTRACTOR SELECTION / PURCHASING											\$0		
1	Set Prequalification Criteria <i>including local provisions</i>	x						x	x	x			
2	Recommend Subcontractor Selection Methods	x						x	x	x			
3	Recommend Subcontractor Award Methods	x						x		x			
4	Develop Subcontractor Interest	x						x		x			
5	Prepare Bidding Schedules	x						x					
6	Issue Plans, Specifications & Addenda	x						x					
7	Receive Bids	x						x					
8	Analyze Bids	x						x	x	x			
9	Recommend Award	x						x	x	x			
10	Determine Local Manpower Availability	x						x					
11	Prepare Subcontracts & Supplier Contracts	x						x					
G. CONTRACT DOCUMENT COORDINATION											\$0		
1	Constructability Review & Recommendations	x						x		x			
2	Review For Inclusion of All Work	x						x	x				
3	Review For Adequately Phased Construction	x						x	x	x			
4	Identify Long-Lead Items	x						x					
5	Identify Commodity Shortages	x						x					
6	Review and Coordinate Installation of Owner Supplied Fixed Equip			x				x	x	x			
H. ARCHITECT STAFF											\$0		
1	Principal			x						x			
2	Project Manager			x						x			
3	Project Architect			x						x			
4	Drafter			x						x			
5	Administrative / Clerical			x						x			
I. GENERAL CONTRACTOR STAFF											\$0		
1	Corporate Executives			x						x			
2	Principal In Charge			x						x			
3	Project Executive			x						x			
4	Operations Manager			x						x			
5	Construction Manager			x						x			
6	Project Manager			x						x			
7	Project Engineer			x						x			
8	Mechanical & Electrical Coordinator			x						x			
9	Safety Manager / Field Audit / Training			x						x			
10	Human Resources			x						x			
11	Secretarial			x						x			
12	Project Estimating			x						x			
13	Project Accounting			x						x			
14	Project Scheduling			x						x			
15	Project Purchasing			x						x			
16	Project Superintendent(s)			x						x			
17	Assistant Superintendent(s) (as required)			x						x			
18	Field Engineer(s) (as required)			x						x			
19	Mechanical & Electrical Coordinator(s) (as required)			x						x			
20	Quality Control Engineer (As Required)			x						x			
21	Project Assistant / Clerk / Typist (As Required)			x						x			
22	Safety Engineer (As Required)			x						x			
23	Field Accounting (as required)			x						x			
24	Registered Surveyor (As Required)			x						x			
												n/a	
J. QUALITY CONTROL / WARRANTY											\$0		
1	Develop & Submit Construction Safety Plan	x								x			
2	Testing & Inspection (Construction Materials)											x	
3	Soils Investigations / Geotechnical Reports											x	
4	Environmental Surveys											x	
5	HAZMAT Analysis											x	
6	Environmental Cleanup Coordination / Govt Document											x	
7	Project Progress Photographs			x						x	x	x	
8	Field Reports			x						x	x	x	
9	Warranty Inspections Coordination			x						x	x		

**Professional Design Services RFP
Master Scope of Services Matrix**

10	Air & Water Balancing										Documents to be reviewed and approved by engineers
11	Operator On-Site Training			X				X			
12	Prepare Operation and Maintenance Manuals			X				X	X		
13	Review Operation and Maintenance Manuals			X					X	X	Architect review prior to Owner
14	Attend 11 and 23 month walk throughs of facility and assist on closing out warranty items			X				X	X	X	
15	Drug Testing & Screening (Field Personnel)			X				X			
16	Attend punch list walk throughs, prepare punch list, track items through completion			X				X	X	X	Contractor led. Use unified form or software to prepare, track and close out punch list items
K. TEMPORARY FACILITIES											
\$0											
1	Temporary Field Office Facility			X				X			
2	Field Office Furniture & Equipment			X				X			
3	Field Office Copier(s)			X				X			
4	Field Office Fax Machine(s)			X				X			
5	Field Office Computer(s) & Software			X				X			
6	Field Office Supplies			X				X			
7	GC's Storage Trailers / Sheds			X				X			
8	Field Office Equipment Maintenance & Repairs			X				X			
9	Architect / Engineer Temporary Office			X				X			
10	Project Sign			X				X			
11	Directional / Warning Signs			X				X			
12	Bulletin Boards			X				X			
13	Potable Drinking Water / Ice / Cups			X				X			
14	Temporary Toilets / Sanitary Sewer			X				X			
15	Temporary Construction Fencing			X				X			
16	Barricades			X				X			
17	Covered Walkways			X				X			
18	Safety Equipment			X				X			
19	First Aid Station & Supplies			X				X			
20	Handrails / Toe Boards / Opening Protection			X				X			
21	Safety Nets			X				X			
22	Temporary Stairs			X				X			
23	Fire Extinguishers			X				X			
24	Flagman / Traffic Control			X				X			
25	Job Hauling Charges			X				X			
26	Site Security			X				X			
L. TEMPORARY UTILITIES											
\$0											
1	Temp Telephone Install Equipment & Monthly Fee			X				X			
2	Telephone Expense (Long Distance Charges)			X				X			
3	Telephone Expense (Internet Charges)			X				X			
4	Cellular Phone Charges			X				X			
5	2-Way Radio Equipment			X				X			
6	Temporary Electrical Service / Distribution			X				X			
7	Temporary Electrical Wiring & Lighting			X				X			
8	Light bulbs & Temp Electrical Maintenance			X				X			
9	Electrical Power Consumption Expense			X				X			
10	Temporary Water Service / Distribution			X				X			
11	Temporary Water Consumption Expense			X				X			
12	Temporary Gas Service / Distribution			X				X			
13	Temporary Gas Service Consumption Expense			X				X			
14	Temporary Field Office Heating Energy Cost			X				X			
15	Temporary Heating Service (Permanent System)			X				X			
16	Permanent Heat System Filter Replacement			X				X			
17	Maintenance Cost (Permanent Heat System)			X				X			
M. CLEAN-UP											
\$0											
1	Daily Clean-Up			X				X			
2	Final Clean-Up			X				X			
3	Final Glass Cleaning			X				X			
4	Debris Hauling/Removal			X				X			
5	Trash Chutes			X				X			
6	Trash Dumpsters			X				X			
7	Dump Permits & Fees			X				X			
8	Dust Control			X				X			
9	Street Cleaning			X				X			
N. WEATHER PROTECTION											
\$0											
1	Remove Snow & Ice			X				X			
2	Temporary Enclosures (Buildings)			X				X			

**Professional Design Services RFP
Master Scope of Services Matrix**

3	Temporary Weather Protection for Sub Trades			x					x				
O. ON-SITE EQUIPMENT / HOISTING													\$0
P. LEED CERTIFICATION													\$0
1	MR2.1 Const Waste Management, Salvage or Recycle 50%			x					x				project is not LEED but consideration for sustainable practices are being incorporated
2	MR2.2 Const Waste Management, Salvage Additional 25%			x					x				
3	MR5.1 Local/Regional Materials, 20% Manufactured Locally												N/A
4	MR5.2 Local/Regional Materials, 10% Harvested Locally												N/A
5	IAQ3.1 Construction IAQ Management Plan, Const												N/A
6	IAQ4.1 Low-Emitting Materials, Adhesives & Sealants												N/A
7	IAQ4.2 Low-Emitting Materials, Paints												N/A
8	IAQ4.3 Low-Emitting Materials, Carpet												N/A
9	IAQ4.4 Low-Emitting Materials, Composite Wood												N/A
Q. DOCUMENT REPRODUCTION / PRINTING													\$0
1	Schematic Drawings & Specifications	x								x			
2	Design Document Drawings & Specifications	x								x			
3	Construction Drawings & Specifications	x								x			
4	Subcontractor / Supplier Prequalification Forms			x					x				
5	Bidding Instructions			x					x				
6	Postage & Express Delivery Costs			x					x	x			
7	Subcontract & Supplier Contract Agreement Forms			x					x				
8	Shop Drawing Reproduction			x					x	x			digital
9	As-Built Documents (Mark-ups & Recording)			x					x	x			
R. INSURANCE & BONDS													\$0
1	Design professional liability insurance	x								x			
2	Builder's Risk Insurance			x					x				
3	Builder's Risk Deductable			x					x				
4	Special Insurance - O & E	x		x						x			
5	General Liability Insurance			x					x	x			
6	Umbrella Liability Insurance			x					x				
7	Excess Liability Insurance			x					x				
8	Completed Products Insurance			x					x				
9	Professional Liability Insurance			x					x	x			
10	Workman's Compensation Insurance (GC's Only)			x					x	x			
11	FICA / Medicare Insurance (GC's Only)			x					x				
12	Federal Unemployment Insurance (GC's Only)			x					x				
13	State Unemployment Insurance (GC's Only)			x					x				
14	Payment & Performance Bond			x					x				
15	Subcontractor & Supplier Bonds			x					x				
S. PERMITS & FEES													\$0
1	Foundation Permit												N/A
2	Superstructure Permit												N/A
3	Building Permit (General)										x		
4	Mechanical Building Permit			x					x				
5	Electrical Building Permit			x					x				
6	Plan Check Fees										x		
7	Street Use Permit												N/A
8	Curb & Gutter Permit												N/A
9	Sidewalk Permit												N/A
10	Street / Curb Design Charge												N/A
11	Sign Permits												N/A
12	Site Drainage (Erosion Control) Permit			x					x				
13	Electrical Primary Construction Fee												N/A
14	Water Service Construction Fee												N/A
15	Gas Service Construction Fee												N/A
16	Water Tap (Inspection) Fee												N/A
17	Sanitary Tap (Inspection) Fee												N/A
18	Storm Tap (Inspection) Fee										x		
19	Special Tap Fees												N/A
20	Contractor's Licenses			x					x				
21	Zoning Fees												N/A
22	Construction Equipment Licenses												N/A
23	Construction Equipment Permits												N/A
T. OTHER COSTS													\$0

**Professional Design Services RFP
Master Scope of Services Matrix**

1	Sales & Use Taxes (As Required)									Owner is a tax exempt entity? however it is the responsibility of the CM to confer with governing entities to determine the actual tax liability for the project as such taxes need to be part of the construction budget.
2	Davis Bacon/Prevailing wages									N/A
3	Creation of Owner Moving Transition Manual, RFP and management								X	
4	Owner Moving Costs								X	
5	Video record with proper sound system Owner Training			X				X		
U. ADDITIONAL ITEMS										\$0
1	(enter additional items as necessary)								X	
2	(enter additional items as necessary)								X	
3	(enter additional items as necessary)								X	
4	(enter additional items as necessary)								X	
5	(enter additional items as necessary)								X	
6	(enter additional items as necessary)								X	
7	(enter additional items as necessary)								X	
8	(enter additional items as necessary)								X	
9	(enter additional items as necessary)								X	
10	(enter additional items as necessary)								X	



MOUNTAIN VIEW FIRE RESCUE

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Upcoming Board Items

February 20 th Meeting:	Regularly Scheduled Meeting
March 19 th Meeting:	Regularly Scheduled Pension and Board Meetings
April 16 th :	Regularly Scheduled Foundation and Board Meetings
April 25 th Special Meeting:	Discussion Item: Collective Bargaining Resolution
May 21 st Meeting:	Regularly Scheduled Meeting
June 18 th Meeting:	Regularly Scheduled Pension and Board Meetings
July 16 th Meeting:	Regularly Scheduled Meeting
July Special Meeting:	
August 20 th Meeting:	Regularly Scheduled Meeting
September 17 th Meeting:	Regularly Scheduled Pension and Board Meetings
October 8 th Meeting:	2025 Budget Presentation
October Special Meeting:	Discussion Item: 2025 Budget
November 19 th Meeting:	Regularly Scheduled Meeting
December 10 th Meeting:	Adoption of the 2025 Budget

Projects

Collective Bargaining Resolution
Strategic and Master Plans
Employee Handbook