



**Board of Directors Regular Meeting
February 21, 2023, at 6:00 pm
Hybrid/Virtual: Zoom**

Meeting Minutes

I. OPENING OF MEETING

a. Call to Order

The regular meeting of the Board of Directors of the Mountain View Fire Protection District was held on February 21, 2023, as an In-Person/Virtual Zoom meeting and was called to order by President Christian at 6:01 p.m.

b. Roll Call

The following Board members attended the meeting:

President Christian, Vice President Laura McConnell, Director DeVenny, Director Bloom, and Director Lathrop.

Other persons present were Fire Chief Dave Beebe, Deputy Chief Sterling Folden, Deputy Chief Jeff Webb, Administrative Services Director Pam Owens, Director of Finance Tonya Olsen, Communications Specialist Rick Tillery, Legal Counsel John Chmil, and Ben Carter.

c. Pledge of Allegiance

d. Approval of Agenda

Director Lathrop moved to approve the agenda as written. The motion was seconded by Director DeVenny and carried unanimously.

II. PUBLIC/MEMBER PARTICIPATION

L3214 President Ben Carter updated the Board on the Union activities from the past month. They sent members to classes ranging from negotiations to health care and much more. They have attended Labor Management Committee meetings with the administration. They also attended the monthly CPFF meeting. Mr. Carter updated the Board that L3214 has three new members and currently has 148 total members. They will meet with the nine new laterals on the 27th. L3214 President Carter also asked to resubmit the Retirement Health Care Savings

Proposal. Chief Beebe asked if it was appropriate to respond to Mr. Carter's comments. Legal Counsel, John Chmil, stated that this is not usually done in public participation. President Christian asked that Chief Beebe's objection be noted in the minutes, and he will follow up with Chief Beebe at a later date.

III. CONSENT AGENDA

Director Lathrop moved to approve the consent agenda which includes the January 17, 2023, Regular Meeting minutes. The motion was seconded by Director DeVenny and carried unanimously.

IV. REPORTS

Chief Beebe stated the staff reports were in the packet and asked for any questions. Director Bloom asked about the vacant finance position and asked what the timeline is for hiring a full-time person to fill that position. Chief Beebe said that position has been slotted as a full-time position in the budget and with the growth of the district along with new software, it was time for that position to become full-time. The previous employee had been working part-time and was asked if she would like a full-time position. She was not interested in going full-time. Finance Director Tonya Olson added that we are currently using a temporary employee until the hiring process is complete. There are 60 applications for the position. Ms. Olson expects to hire someone for that position by mid-March.

Director DeVenny asked Chief Beebe about his comment about the legislature looking into changing the assessment cycle for property taxes. Chief Beebe said that at the Metro Chief's meeting, it was brought up that they are considering a four-year cycle instead of the current two-year cycle. At this point, it is a preliminary discussion and may not happen.

Director Lathrop asked Chief Beebe about the panel he served on for Boulder County Office of Emergency Management. Chief Beebe said he was part of a presentation about the Anatomy of a Disaster and how a disaster evolves from beginning to recovery. Chief Beebe's part was to talk about the initial response to the Marshall Fire.

Director Lathrop also asked Chief Beebe about his meeting with Mayor Whitlow and future development in Mead. Several new subdivisions are going in and Director Lathrop asked if any commercial developments were in the process. Deputy Chief Webb responded that there are not many retail or commercial developments but more warehouse-type commercial developments. Chief Beebe and Mayor Whitlow also discussed the planned two new fire stations in Mead.

V. NEW BUSINESS

a. Preliminary December 2022 Financials

Director of Finance, Tonya Olson presented the Preliminary December 2022 financials. She said that these were preliminary and unaudited and will be adjusted after the audit in March. Ms. Olson reported on revenues and expenditure details. Revenues, saw higher interest rates on our investments, wildland income was higher than projected, and the new supplemental income Medicaid Reimbursement program and prevention

revenue were all higher than projected. For expenses, Ms. Olson pointed out that we came in under budget for salaries and wages due to seven vacancies in the line and four vacancies in administration. Some of those vacancies were filled with recent hires. Categories associated with the vacancies were benefits, medical, and workers comp. We also had budgeted for a mail-in election, and it was changed to a polling place election which was a savings of about \$80,000. With all that being accounted for, she stated that we have a 9% variance and expenses are still coming in. Ms. Olson reminded everyone that these are preliminary and won't be finalized until after the audit in March.

b. 2023 Election Plan

Director of Administrative Services, Pam Owens, updated the Board on the 2023 Board Election. She and PIO, Rick Tillery, have come up with a communications plan that was included in the Board Packet. The plan consists of communications that have already been done and what is planned moving forward. The district has received five self-nomination forms. The election this year will be a polling place election and after discussion, it was decided to have nine polling places and look into a possible tenth in an area by Mead. **Action:** Find a location in Mead for the tenth polling place.

c. 2021 Edition of the International Fire Code with Consideration for Resolution 2023-2 Adopting and Amending the 2021 Edition of the International Fire Code

Deputy Chief Jeff Webb is asking the Board to consider adopting the 2021 International Fire Codes. He reviewed the code and said that our fire code needs to coincide with Erie's adoption of the 2021 code which contains a new sprinkler ordinance that takes effect on April 1st, 2023. After discussion, **Motion:** Director Lathrop moved to adopt the 2021 Edition of the International Fire Code with Consideration for Resolution 2023-2 Adopting and Amending the 2021 Edition of the International Fire Code. The motion was seconded by Director DeVenny and carried unanimously.

d. Set Public Hearing for CDOT Exclusion Petition

President Christian set the Public Hearing for the CDOT Exclusion Petition for the March 21, 2023, Regular Board of Directors Meeting.

OLD BUSINESS

e. Station 8 Updates

Deputy Chief, Jeff Webb, gave updates on the repairs at Station 8. Last week they poured the bay floors and started backfilling the excavation around the outside of the building. All drains have been inspected and crews are starting to rebuild the interior of the bay. With the current schedule, they are looking at mid-March for a completion date, weather permitting.

VI. BOARD MEMBER ITEMS

Director Lathrop inquired about our policy regarding in-person public attendance. We have lifted the COVID Declaration, and the public is now allowed to attend Board Meetings in person. **Action:** We will update the schedule on the website and update the wording on meeting notices. Director Lathrop also asked about the Community Outreach Program. Deputy Chief Webb is finished with the job description and will be posting the job shortly. In the meantime, we are still doing car seat checks, CPR Classes, and First Aid Classes.

Director DeVenny updated the Board that she attended the First Friday and the first Thirsty Thursday for the Town of Superior.

Director McConnell asked about the Goals and Objectives that were discussed at the January meeting. Ms. Owens said they are updated and waiting for a few questions to be answered. She will send them out before the March meeting.

President Christian reminded the Board that he and Director Lathrop have met and are working on a draft of the policy and resolution on collective bargaining. They have met with Chief Beebe and L3214 President Carter and are incorporating their notes and will incorporate them in the draft. They meet with Legal Counsel to assist with reshaping the resolution.

VII. EXECUTIVE SESSION


Director Lathrop moved to go into Executive Session at 7:31 p.m. pursuant to Section 24-6-402 (4) (b) for the purpose of consulting with the District Legal Counsel on specific legal questions relating to a letter from the L3214 Attorney. It was seconded by Director DeVenny and carried unanimously.

Director DeVenny made a motion to move out of Executive Session at 8:53 p.m. It was seconded by Director Lathrop and carried unanimously.

ADJOURNMENT

There being no further business to come before the meeting, Director Lathrop moved to adjourn the meeting at 8:53 p.m. It was seconded by Director DeVenny and carried unanimously.

The preceding minutes are approved by the Mountain View Fire Protection District Board of Directors and constitute the official minutes of the meeting held on the date stated above.

 04 / 25 / 2023

President, Chad Christian Date

 04 / 19 / 2023

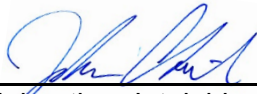
Board Secretary, Cole Lathrop Date

CERTIFICATION OF EXECUTIVE SESSION

On February 21, 2023, it was duly moved and seconded that the Mountain View Fire Protection District Board of Directors enter into an executive session pursuant to § 24-6-402(4)(b), C.R.S. for the purpose of receiving legal advice from the District's legal counsel regarding the recent letter received by counsel for Local 3214. The motion carried unanimously and the Board entered into an executive session from 7:32 p.m. until 8:51 p.m.

CERTIFICATION BY REGISTERED ATTORNEY

I, Johnathon Intolubbe-Chmil, Reg. No. 48768, hereby certify that the executive session was devoted to providing legal advice and answering specific legal questions from the Board of Directors on the above referenced topic, and that all such communications for that portion were privileged under applicable Colorado law and Supreme Court rules.



Johnathon Intolubbe-Chmil

Action Items

December 6, 2022

Action: Ed Siebert to present what he learned at the Commissioners Meeting in January.

Action: Director Bloom asked if Rick could send out information about when the different interviews and stories will be aired. **Emails will go out with information on upcoming interviews. Staff will also forward any links available.**

January 10, 2023

None

January 17, 2023

Action: Director DeVenny asked if the Board could receive an email when the date of the swearing-in ceremony is decided on.

Action: Director DeVenny asked for a date that the district will receive the permits for Station 8. **Deputy Chief Webb sent this information via email.**

Action: Director McConnell asked for a timeline and trigger points that would illustrate when the need for a temporary station would be activated. **This information was emailed to the Board in January.**

February 21, 2023

Action: Find a location in Mead for the 10th polling place. **Trying to contact Life Bridge Church to inquire if a polling place would be authorized.**

Action: We will update the schedule on the website and update the wording on the meeting notice.
Done

Motions

January 10, 2023

None

January 17, 2023

Motion: Director Lathrop moved to accept the Engagement Letter with the revisions. The motion was seconded by Director McConnell and carried unanimously.

Motion: Director McConnell moved to approve Resolution 2023-1. The motion was seconded by Director Lathrop and carried unanimously.

Motion: Director Christian moved to waive the exclusion fee for the CDOT Mobility Hub in Firestone. The motion was seconded by Director Lathrop and carried unanimously.

Motion: Director Bloom moved to approve the Second Amendment to the Revised and Restated Employment Contract. The motion was seconded by Director Lathrop and carried unanimously.

February 21, 2023

Motion: Director Lathrop moved to adopt the 2021 Edition of the International Fire Code with Consideration for Resolution 2023-2 Adopting and Amending the 2021 Edition of the International Fire Code. The motion was seconded by Director DeVenny and carried unanimously