

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
MOUNTAIN VIEW FIRE RESCUE DISTRICT**

April 16, 2018

3561 N. Stagecoach Road, Longmont, CO 80504

I. OPENING OF REGULAR MEETING.

A. Call to Order

The regular meeting of the Board of Directors of the Mountain View Fire Protection District was held at the Administration Building, 3561 N. Stagecoach Road, Longmont, Colorado, April 16, 2018 and was called to order by President Scott Barcewski at 6:00 PM.

B. Roll Call.

The following Board members attended the meeting: Scott Barcewski, Chad Christian, Tim Parker, Laura McConnell, and Colleen Whitlow.

Other persons present were Assistant Chief Keith Long, Rick Shearer, Melissa Meehan, Jen Nay, Assistant Chief Roger Rademacher, Tonya Olson, Doug Saba, Chief Dave Beebe, Paul Hanley, and Martha Dexter.

C. Pledge of Allegiance.

D. Approval of Agenda.

Director Laura McConnell moved to approve the agenda, as written. Director Colleen Whitlow seconded such motion, and it was unanimously approved.

II. PUBLIC/MEMBER PARTICIPATION
NONE

III. CONSENT AGENDA

A. March 2018 Meeting Minutes

Director Chad Christian moved to approve the March 19, 2018, regular meeting minutes, as written. Director Colleen Whitlow seconded such motion, and it was unanimously approved.

IV. ACTION ITEMS

A. March, 2018 Financial Statements

Tonya Olson presented the financial statements for March 2018.

The District has spent 21% of the General Fund budget and 15% of the Capital Reserve budget at the end of March. After the financial statements for 2017 have been audited and the year is closed, a Statement of Financial Position (or balance sheet) will be included in every Board packet for 2018.

Highlights from the month of March:

- The first quarter is trending slightly lower than expected with only 21% spent of operating expenses.
- Budget reports are provided monthly to all budget managers and this has helped the District stay on track with spending.

- There was an increased amount on spending in the Capital Reserve Fund with the final payment for the new pumper engines in March. This project is nearly closed, with only 3% remaining in the budget.

President Scott Barcewski asked for a motion to approve the March 2018 Financial Statements.

Director Laura McConnell moved to approve the March 2018 Financial Statements, as presented. Director Chad Christian seconded such motion.

A roll call vote was taken.

Director Laura McConnell voted in favor.
 Director Chad Christian voted in favor.
 Director Colleen Whitlow voted in favor.
 Director Tim Parker voted in favor.
 President Scott Barcewski voted in favor.

The March 2018 Financial Statements were approved.

B. Set Hearings for Inclusions

1. Parcel #146703322002- Dolan Property
2. MVFRD from Frederick Firestone Fire Protection District
3. Distant Thunder
 - a. Parcel #146910301010
 - b. Parcel #146910301011
 - c. Parcel #146910301012
 - d. Parcel #146910301001
 - e. Parcel #146910301003
 - f. Parcel #146910301005
 - g. Parcel #146910301007
 - h. Parcel #146910301009
 - i. Parcel #146910301002
 - j. Parcel #146910301004
 - k. Parcel #146910301006
 - l. Parcel #146910301008

Director Colleen Whitlow moved to set Public Hearings for the above properties for May 21, 2018 regular scheduled Board meeting. Director Tim Parker seconded such motion, and it was unanimously approved.

C. Inclusion Hearings

1. Parcel #146536000001-OEO, LLC (continued from 3/19/2018)
2. Parcel #146703000004-527, LLC (continued from 3/19/2018)
3. Parcel #146904200007
4. Parcel #146522000003 (currently not in a fire district)
5. Parcel #146536100003 – Zahn Trust
6. Parcel #146703422003- Romey Property
7. Town of Mead
 - a. Parcel #106128000021
 - b. Parcel #106133000001
 - c. Parcel #106133000002
 - d. Parcel #106133000022
 - e. Parcel #106133000026

President Barcewski opened the public hearing. Assistant Chief Roger Rademacher stated that the above inclusion petitions were received, and they are in the proper legal format, as required by state statute.

Notices of the hearings were published on March 2018 in the Longmont Times Call newspaper, and no public comments were received prior to the hearing.

Director Laura McConnell moved to accept the inclusions into MVFRD. Director Chad Christian seconded such motion, and it was unanimously approved.

D. Resolution 2018-03- Inclusions into the MVFRD from the Town of Mead.

Assistant Chief Roger Rademacher described the properties being included into MVFRD. Rick Shearer stated that the District would not receive the taxes from the inclusions until 2020.

Director Colleen Whitlow moved to accept the inclusions into MVFRD. Director Tim Parker seconded such motion, and it was unanimously approved.

E. 2018 Emergency Operations Procedures (EOP) Approval

Assistant Chief Keith Long presented the 2018 EOP to the Board.

Director Tim Parker asked for clarification on having a Special District plan versus a County plan. Assistant Chief Long gave examples of the difference.

Director Tim Parker moved to adopt and approve the 2018 EOP. Director Laura McConnell seconded such motion, and it was unanimously approved.

V. REPORTS

A. George K. Baum and Company

Paul Hanley with George K. Baum gave an introduction and details of what services they will provide as a consulting firm in order to poll taxpayers, and a timeline of action items which they will provide.

He recommends building a community “task force” to address the funding needs of the District that would give recommendations to the Board.

B. Staff Reports

Doug Saba reported:

- Most new businesses are in Erie.
- The inspection program is going very well with the crews.
- “Life Saving Award” pending for family dog "SAM"- Shorted wiring harness in attic space.
- Working on the webpage, and have linked all of our municipalities as well as our state and local government to quick links. Citizens should be able to go to our web page to link with many of our cooperators in" FIRE SAFETY".
- Quite a few community events coming up.

Assistant Chief Keith Long reported:

- Preliminary hearing for grant for the new the ambulance cots will be April 2018.

- The Peer Support Team will have trainings for all stations in May.
- The Health and Wellness committee is finalizing policies to scene Decontamination and Cancer Awareness. All of the equipment has been ordered and training will occur late April.
- An MCI drill will occur on July 10 in Longmont. This will be a mass causality involving numerous agencies.
- The soft rollout of Target Solutions has occurred. This new training platform will be phased in over the next few months. This has been and will continue to meet one of the recommendations from ESCI.
- The EMS Officer position has been interviewed; selection will be made next week. This is one of the recommendations from the ESCI Assessment.

Melissa Meehan reported:

- Conducted HR one on one meetings with Finance and IT Division. Prevention, Training and Admin will be in May/June.
- Kronos implementation work continues.
- Scheduled benefits 101 Meetings for all employees.
- Coordination Leaves of Absences/alternative duty/benefits.
- General HR work responding to employee requests, addressing employee concerns, and administering payroll and benefit changes.
- Recruitments In progress.

Assistant Chief Rademacher reported:

- We have the Deed on the property for Anadarko, now our property.
- Site plans being worked on, working on getting application into Weld County, soil testing in process.
- Grant submitted.
- Vista Ridge Property contract signed and will be working with realtor on time lines.
- Station 8 bay floor, legal may have updates.
- Dual CAD and MDT's works on our units, and waiting on County.
- Full rollout of closest unit is the end goal, implementation-timing dependent on Boulder County.
- Working on IP alerting for all stations. Involves multiple dispatch centers and getting our stations ready, majority already done.
- Working on Capital items approved and PO's.

President Scott Barcewski asked Chief Beebe to expand on the closest unit dispatching. Chief stated that we are working with Boulder County, and he will be attending a meeting with Longmont; the issues we are having, are out of our control. Chief Beebe will keep the Board updated.

Chief Beebe stated that he was approached by Carbon Valley EOC, and had very preliminary discussions on "sharing" a FT emergency manger with all five agencies. All five agencies have a need for an emergency manger, but not full time at this time.

VI. EXECUTIVE SESSION

Director Colleen Whitlow moved to adjourn to Executive Session for the purpose of negotiations pursuant to Section 24-6-402(4) (e), C.R.S. Director Chad Christian seconded such motion, and it was unanimously approved to adjourn to Executive Session at 7:40 PM.

Executive Session was adjourned at 9:40 PM.

VII. BOARD MEMBER ITEMS

VIII. ADJOURNMENT

There being no further business to come before the meeting, Director Colleen Whitlow moved to adjourn. Director Laura McConnell seconded such motion, and it was unanimously approved to adjourn the meeting at 9:45 PM.

Respectfully submitted,

President

Date

Secretary

Date