



**Board of Directors Meeting  
Foundation Meeting  
April 19, 2021  
Virtual: Zoom**

**Meeting Minutes**

**I. OPENING OF MEETING**

a. Call to Order.

The Foundation meeting of the Board of Directors of the Mountain View Fire Protection District was held on April 19, 2021 virtually and was called to order by President Christian at 6:01p.m.

b. Roll Call.

The following Board members attended the meeting:

President Christian, Director McConnell, Director Whitlow, Director Bloom and Director DeVenny.

Other persons present were Fire Chief Dave Beebe, Deputy Chief Sterling Folden, Assistant Chief Jeff Webb, Finance Director Tonya Olson, Administration Director Pamela Owens, Administrative Specialist Cindy Wible, Legal Counsel Adele Reester, President of Local 3214 Ed Seibert, VP of Local 3214 Micah Arnold, Firemedic Aaron Miller, Keith Dameron.

c. Pledge of Allegiance.

d. Approval of Agenda.

Director Whitlow moved to approve the agenda as written. The motion was seconded by Director McConnell and was unanimously carried.

**II. PUBLIC/MEMBER PARTICIPATION**

Keith Dameron, resident of the Town of Dacono, attended the meeting and was following up on an email that he had sent through the Mountain View webpage. Mr. Dameron is a new resident of Dacono and was a former volunteer firefighter and retired CSP Officer and wanted to know about the district. President Christian said he would give him a call and go over any questions that he had regarding the District and apologized to Mr. Dameron for not getting a response to his email.

Administration Director Owens will follow up on District procedures to make sure that all emails received through the website are replied to in a timely manner.

### III. CONSENT AGENDA

None

### IV. PRESENTATIONS

#### a. Board Structure

Chief Beebe gave a brief history of the Foundation. Mountain View has a 501C3 non-profit foundation that was set up many years ago. It is not widely used but it is set up to take donations and disperse funds. The current Board for the foundation is the current Mountain View Board of Directors. In the past there was discussion on what the board structure should be. Chief Beebe asked if the board had any direction for staff on the structure of the board seats for the foundation.

**Action:** President Christian requested meetings with Chief Beebe and two board members be set up to review the bylaws. If needed the bylaws can be updated and upon approval at a future meeting will detail the structure of the board.

### V. ACTION ITEMS

#### a. Financials

Finance Director Olson gave a brief overview of the financials for the Foundation. With no further discussion, Director Bloom motion to approve the Foundation Financials. The motion was seconded by Vice President McConnell and was unanimously carried.

#### b. Approving Treasurer Position

Chief Beebe reported to the Board that the Treasurer position of the Foundation can be an employee and requested that Finance Director Tonya Olson be appointed to the position.

President Christian asked to table the discussion until the bylaws have been finalized. **Action:** He will work with Director Olson to get her access to the financial accounts for the Foundation.

### VI. OLD BUSINESS

None

### VII. BOARD MEMBER ITEMS

None

### VIII. ADJOURNMENT

There being no further business to come before the meeting, Director Whitlow moved to adjourn the meeting at 6:25 p.m. Director DeVenny seconded the motion, and the motion carried unanimously.

The foregoing minutes have been approved by the Mountain View Fire Protection District Board of Directors and constitute the official minutes of the meeting held on the date stated above.



09 / 21 / 2021

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President, Chad Christian

Date

*Colleen G. Whitlow*

09 / 21 / 2021

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Secretary, Colleen Whitlow

Date

## Action Items:

April 19, 2021

- ✓ **Action:** President Christian requested meetings with Chief Beebe and two board members be set up to review the bylaws. If needed the bylaws can be updated and upon approval at a future meeting will detail the structure of the board.
- ✓ **Action:** He will work with Director Olson to get her access to the financial accounts for the Foundation.

**Motions:**

<b>TITLE</b>	Documents from the 9.20.2021 Board Meetings
<b>FILE NAME</b>	04.19.202 -...Minutes.pdf and 2 others
<b>DOCUMENT ID</b>	704250d16faffdf1ece0aae5901b6358665fbb4e
<b>AUDIT TRAIL DATE FORMAT</b>	MM / DD / YYYY
<b>STATUS</b>	☑ Completed

## Document History



SENT

**09 / 21 / 2021**  
17:56:23 UTC

Sent for signature to Chad Christian (cchristian@mvfpd.org) and Colleen Whitlow (cwhitlow@mvfpd.org) from powens@mvfpd.org  
IP: 50.235.108.104



VIEWED

**09 / 21 / 2021**  
19:45:28 UTC

Viewed by Colleen Whitlow (cwhitlow@mvfpd.org)  
IP: 24.54.161.11



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**09 / 21 / 2021**  
19:45:42 UTC

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VIEWED

**09 / 22 / 2021**  
00:59:12 UTC

Viewed by Chad Christian (cchristian@mvfpd.org)  
IP: 212.102.44.168



SIGNED

**09 / 22 / 2021**  
00:59:56 UTC

Signed by Chad Christian (cchristian@mvfpd.org)  
IP: 212.102.44.168



COMPLETED

**09 / 22 / 2021**  
00:59:56 UTC

The document has been completed.