



**Board of Directors Regular Meeting
April 18, 2023, immediately following the Foundation Board
Hybrid/Virtual: Zoom**

Meeting Minutes

I. OPENING OF MEETING

a. Call to Order

The regular meeting of the Board of Directors of the Mountain View Fire Protection District was held on April 18, 2023, as an In-Person/Virtual Zoom meeting and was called to order by Vice President McConnell at 6:10 p.m.

b. Roll Call

The following Board members attended the meeting:

Vice President Laura McConnell, Director DeVenny, and Director Lathrop.

Director Bloom moved to excuse President Christian. The motion was seconded by Director Lathrop and was carried unanimously.

Other persons present were Deputy Chief Sterling Folden, Deputy Chief Jeff Webb, Administrative Services Director Pam Owens, Director of Finance Tonya Olsen, Accounting Specialist Lisa Schramma, and Legal Counsel John Chmil.

c. Pledge of Allegiance

d. Approval of Agenda

Director DeVenny moved to approve the agenda as written. The motion was seconded by Director Lathrop and carried unanimously.

II. PUBLIC/MEMBER PARTICIPATION

L3214 President Ben Carter distributed an update to the Board Members and gave an update on the Union activities for the previous month.

III. **CONSENT AGENDA**

Director Lathrop moved to approve the consent agenda which includes the March 21, 2023, Regular Meeting minutes. The motion was seconded by Director Bloom and carried unanimously.

IV. **REPORTS**

Deputy Chief Sterling Folden stated the staff reports were in the packet and asked for any questions. He did add that EMS Division Chief Paul Johnson was awarded the Positively Collaborative Award by the State Emergency Medical and Trauma Counsel for his work on several trauma and medical initiatives. Some of those came from lessons learned from the Marshall Fire. Deputy Chief Folden added that this was the first time this award was given to a fire department, and it usually goes to hospitals. Director of Finance Tonya Olson introduced the District's new Accounting Specialist Lisa Schramma.

V. **NEW BUSINESS**

a. February and March Financials

Director of Finance Tonya Olson gave a brief update on the issues the finance department is experiencing with the new software system. She reviewed the February and March financials and took questions. After discussion, Director McConnell moved to approve the February and March financials. A roll call was initiated for approval. The motion was unanimously carried.

b. Additional 2022 Audit for Medicaid Supplemental Funds

Director of Finance Tonya Olson updated the Board that during the 2022 Audit, it was determined that Mountain View needed an additional audit for the Medical Supplement Funds. After discussion, **Motion:** Director DeVenny moved to approve the supplemental funds for the 2022 Audit for the Medicaid Supplement. The motion was seconded by Director Lathrop and carried unanimously.

c. Public Hearing for Erie Gateway South Annexation Inclusion

Vice President McConnell opened the Public Hearing for the Erie Gateway South Annexation Inclusion at 7:41 pm. No one from Erie Gateway was present and the Public Hearing was closed at 7:42 pm. **Motion:** Director Bloom moved to approve the Erie Gateway South Annexation Inclusion. The motion was seconded by Director Lathrop and carried unanimously.

d. Public Hearing for Christian Promise Fellowship Exclusion

Vice President McConnell opened the Public Hearing for the Christian Promise Fellowship Exclusion at 7:44 pm. No one from the Christian Promise Fellowship was present and the Public Hearing was closed at 7:44 pm. **Motion:** Director DeVenny moved to approve the Christian Promise Fellowship Exclusion. The motion was seconded by Director Lathrop and carried unanimously.

VI. OLD BUSINESS

a. Station 8 Updates

Deputy Chief, Jeff Webb, gave updates on the repairs at Station 8. The Station is up and running. Still going through some punch list items and waiting for items to be delivered. He also discussed issues with the drainage ditch.

VII. BOARD MEMBER ITEMS

Director Lathrop asked about the status of the Human Resources Department. Administration Services Director Pam Owens updated that she started supervising the department in January and there is now a staff of four whose duties have been divided up.

Director DeVenny updated the Board that she did three ride a longs with Station 6 in Erie in the month of March and learned a lot. She attended the Niwot Community Association monthly meeting. She also attended First Friday in Superior.

Director McConnell thanked everyone for all the support they have shown over the past couple of weeks.

Director Bloom asked if there were any updates on the Marshall Fire Report. Deputy Chief Folden said that he had not heard anything from the Boulder County Sheriff's Office.

Director Lathrop finished up by sending his thanks to Abe Searle, Sean Flagg, Admin, and the L3214 for working with the Fournier family and taking care of everything that they need.

VIII. EXECUTIVE SESSION

Director Lathrop moved to go into Executive Session at 7:02 p.m. pursuant to Sec. 24-6-402(4)(b), C.R.S., for purposes of conferencing with the District's legal counsel for on specific legal questions regarding potential litigation related to a recent personnel matter. It was seconded by Director DeVenny and carried unanimously.

Executive Session was exited at 7:04 p.m.

IX. ADJOURNMENT

There being no further business to come before the meeting, Director Bloom moved to adjourn the meeting at 7:05 p.m. It was seconded by Director Lathrop and carried unanimously.

The preceding minutes are approved by the Mountain View Fire Protection District Board of Directors and constitute the official minutes of the meeting held on the date stated above.

Laura McConnell

05 / 18 / 2023

Vice President, Laura McConnell

Date

Cole Lathrop

05 / 17 / 2023

Board Secretary, Cole Lathrop

Date

Action Items

December 6, 2022

Action: Ed Siebert to present what he learned at the Commissioners Meeting in January.

Action: Director Bloom asked if Rick could send out information about when the different interviews and stories will be aired. **Emails will go out with information on upcoming interviews. Staff will also forward any links available.**

January 10, 2023

None

January 17, 2023

Action: Director DeVenny asked if the Board could receive an email when the date of the swearing-in ceremony is decided on.

Action: Director DeVenny asked for a date that the district will receive the permits for Station 8. **Deputy Chief Webb sent this information via email.**

Action: Director McConnell asked for a timeline and trigger points that would illustrate when the need for a temporary station would be activated. **This information was emailed to the Board in January.**

February 21, 2023

Action: Find a location in Mead for the 10th polling place. **Trying to contact Life Bridge Church to inquire if a polling place would be authorized.**

Action: We will update the schedule on the website and update the wording on the meeting notice.
Done

March 21, 2023

Action: PIO Rick Tillery will email the link for The Chief Corner Blogs to the Board.

Action: Send to Board May 26th Academy Graduation Ceremony Announcement.

April 18, 2023

None

Motions

January 10, 2023

None

January 17, 2023

Motion: Director Lathrop moved to accept the Engagement Letter with the revisions. The motion was seconded by Director McConnell and carried unanimously.

Motion: Director McConnell moved to approve Resolution 2023-1. The motion was seconded by Director Lathrop and carried unanimously.

Motion: Director Christian moved to waive the exclusion fee for the CDOT Mobility Hub in Firestone. The motion was seconded by Director Lathrop and carried unanimously.

Motion: Director Bloom moved to approve the Second Amendment to the Revised and Restated Employment Contract. The motion was seconded by Director Lathrop and carried unanimously.

February 21, 2023

Motion: Director Lathrop moved to adopt the 2021 Edition of the International Fire Code with Consideration for Resolution 2023-2 Adopting and Amending the 2021 Edition of the International Fire Code. The motion was seconded by Director DeVenny and carried unanimously.

March 21, 2023

Motion: Director Lathrop moved to approve the CDOT Exclusion Petition. The motion was seconded by Director DeVenny and carried unanimously.

April 18, 2023

Motion: Director DeVenny moved to approve the supplemental funds for the 2022 Audit for the Medicaid Supplement. The motion was seconded by Director Lathrop and carried unanimously.

Motion: Director Bloom moved to approve the Erie Gateway South Annexation Inclusion. The motion was seconded by Director Lathrop and carried unanimously.

Motion: Director DeVenny moved to approve the Christian Promise Fellowship Exclusion. The motion was seconded by Director Lathrop and carried unanimously.