



**Board of Directors Regular Meeting  
October 10, 2023, at 6:00 pm  
Hybrid/Virtual: Zoom**

**Meeting Minutes**

**I. OPENING OF MEETING**

a. Call to Order

The regular meeting of the Board of Directors of the Mountain View Fire Protection District was held on October 10, 2023, as an In-Person/Virtual Zoom meeting and was called to order by Director McConnell at 6:00 p.m.

b. Roll Call

The following Board members attended the meeting:

President McConnell, Director DeVenny, Director Whitlow, Director Lathrop, and Director Venrick

Other persons present were Chief David Beebe, Deputy Chief Sterling Folden, Director of Administration Pamela Owens, Director of Finance Tonya Olson, Deputy Chief Jeff Webb, Public Information Officer Rick Tillery, Battalion Chief Sean Flagg, and Legal Counsel John Chmil.

c. Pledge of Allegiance

d. Approval of Agenda

Director Whitlow moved to approve the agenda as written. The motion was seconded by Director Lathrop and was carried unanimously.

**II. PUBLIC/MEMBER PARTICIPATION**

Director Whitlow spoke as a resident of Mead. She wanted to thank the crews that responded to her house when her husband fell ill. She said they did a tremendous job, and her husband is improving.

Naomi Perera, Legal Counsel for L3214, spoke. She attended to listen in on the discussion on Senate Bill 25 (the Colorado Firefighter Safety Act).

### III. CONSENT AGENDA

Director Lathrop moved to approve the consent agenda, including the Regular Meeting minutes from September 19, 2023. The motion was seconded by Director DeVenny and was carried unanimously.

### IV. REPORTS

#### a. Local 3214 Report

Local 3214's report was in the packet. Director Venrick asked L3214 President Carter about the survey mentioned in the report. Mr. Carter stated that the survey didn't give a clear indication of what the moral problem was, so the Executive Board chose to withhold that information at this time—the local requested consideration for a third-party company to survey to find the root causes of moral issues.

#### b. Chiefs Reports

President McConnell reminded the Board that there were no staff reports due to the closeness of the last meeting (September 19<sup>th</sup>).

### V. NEW BUSINESS

#### a. 2024 Draft Budget

Director of Finance Tonya Olson reviewed the 2024 Proposed Budget. She covered items from the review of District funds, revenue assumptions, and changes, capital reserve projects for 2024, and fund balances and reserves. She took questions after the presentation. November 9<sup>th</sup> will be a Board Work Session to review any questions related to the 2024 Draft Budget. **Action:** Ms. Olson will email the Board with a date for questions for the November 9<sup>th</sup> work session.

#### b. Senate Bill-25 and Collective Bargaining Relationship Presentation

President McConnell reported to the Board that she had asked Legal Counsel John Chmil to give an educational overview of what SB-25 is and what it means to the Board District. Mr. Chmil stated that he would go over the difference between the current Union Relationship and SB-25 and some of the primary functionalities. After a discussion about the current Collective Bargaining Resolution, the Board asked that Staff and Legal look at the current Collective Bargaining Resolution and give input on what they would like to see by the January 2024 Board Meeting. The Board will dedicate the April 2024 work session to discussions on the Collective Bargaining Agreement. **Action:** Chief Beebe and Legal will have their input and suggestions to the current Collective Bargaining Agreement for the January 2024 Board Meeting.

### VI. OLD BUSINESS

#### a. Retiree Healthcare Update

Chief Beebe reviewed the current Collective Bargaining Agreement language regarding Retiree Healthcare. Chief Beebe added that if we were to move forward with this, there will be questions about costs, eligibility, failsafe provisions, and options for non-CBA members. After discussion, the Board requested the Staff get similar Retiree Healthcare

Benefit policies from other agencies to have some starting point for these conversations. **Action:** Contact the City of Longmont, the City of Thornton, Dever Fire Department, and North Metro to gather any information, policies, or guidelines they have regarding Retiree Healthcare Benefits.

Director Lathrop asked about the L3214 request for a Retirement Savings Account. Chief Beebe said we had heard from our plan administrator and now meet all IRS requirements. It is currently with Legal Counsel to ensure that it has no unintended consequences with the Union Contract. Once Legal has completed its review, Chief Beebe will send it to the L3214, and if all parties agree, an MOU will be initiated.

## **VII. BOARD MEMBER ITEMS**

Director McConnell attended the Mead URA meeting last night, and great things are happening in Mead—lots of building and looking forward to the future.

Director DeVenny attended a Flagstaff Community Picnic, where Assistant Chief Keith Long gave a presentation on the CWPP. She also attended First Friday in Superior. She also did a ride-along with Station 4 on the previous Sunday.

Director Lathrop asked about the Assistant Chief Position. Deputy Chief Folden said there were 49 applications; we expect a start date of January 1<sup>st</sup>.

### **a. Upcoming Board Items**

Director of Administration Pamela Owens reported on the Upcoming Board Items document in the Board packet. She added that the work session for November will be on November 9<sup>th</sup> at 4:00. For the November 14<sup>th</sup> Board Meeting, the Board will be reviewing Chief Beebe's contract and will be looking over the annual resolutions to set the Board Meetings schedule for 2024. At the December 5<sup>th</sup> Board Meeting, the Board will certify the Mill Levy and possibly adopt the 2024 Budget. **Action:** Director McConnell asked Ms. Owens to add a work session in January to the schedule to discuss the Chiefs succession plan and a strategic plan.

## **VIII. EXECUTIVE SESSION**

Director Whitlow moved to go into Executive Session at 8:52 pm pursuant to Sec. 24-6-402(4)(b) C.R.S. for purposes of consulting with our attorney on the issue of current employee litigation. It was seconded by Director DeVenny and carried unanimously.

The Executive Session concluded at 9:31 p.m.

## **IX. ADJOURNMENT**

There being no further business to come before the meeting, Director Whitlow moved to adjourn the meeting at 9:32 p.m. It was seconded by Lathrop and carried unanimously.

The preceding minutes are approved by the Mountain View Fire Protection District Board of Directors and constitute the official minutes of the meeting held on the date stated above.

*Laura McConnell*

10/10/2023

President, Laura McConnell

Date

*Cole Lathrop*

10/10/2023

Board Secretary, Cole Lathrop

Date

## Action Items

### December 6, 2022

**Action:** Ed Siebert will present what he learned at the Commissioners Meeting in January.

**Action:** Director Bloom asked if Rick could send out information about when the different interviews and stories will be aired. **Emails will go out with information on upcoming interviews. Staff will also forward any links available.**

### January 10, 2023

None

### January 17, 2023

**Action:** Director DeVenny asked if the Board could receive an email when the date of the swearing-in ceremony is decided.

**Action:** Director DeVenny asked for a date on which the district will receive the permits for Station 8. **Deputy Chief Webb sent this information via email.**

**Action:** Director McConnell asked for a timeline and trigger points that would illustrate when the need for a temporary station would be activated. **This information was emailed to the Board in January.**

### February 21, 2023

**Action:** Find a location in Mead for the 10<sup>th</sup> polling place. **Trying to contact Life Bridge Church to inquire if a polling place would be authorized.**

**Action:** We will update the schedule on the website and update the wording on the meeting notice. **Done**

### March 21, 2023

**Action:** PIO Rick Tillery will email the link for The Chief Corner Blogs to the Board. **Done**

**Action:** Send to Board May 26<sup>th</sup> Academy Graduation Ceremony Announcement. **Done**

### April 18, 2023

None

### May 16, 2023

**Action:** Director of Administration Pam Owens will get access to all Board Members to Teams so they can view the grievances that are posted. **Done**

**Action:** Pam will get the numbers from the 2020 mail-in election for Director McConnell. **Done**

### **June 20, 2023**

None

### **July 18, 2023**

**Action:** Ms. Owens also said she sent everyone the updated SDA Board Member Manual electronically.  
**Done**

**Action:** Pam to schedule CWPP presentation – **Upcoming**

### **August 15, 2023**

**Action:** Director McConnell asked that staff put in the packets and on the agenda a preview of topics for the upcoming meetings.

**Action:** Monday.Com report on 2023 Goals and Objectives and Capital Outlay Projects status at the September meeting.

**Action:** Director McConnell asked to poll the Board for a date for the November works session.

**Action:** Director McConnell asked that the Board packets include legislative information affecting the District.

### **September 19, 2023**

**Action:** Chief Beebe said he would talk to IT about attending a board meeting to give further training to the board on how the software works.

**Action:** Chief Beebe will schedule Town Planners (Erie, Mead, Superior, Dacono) to attend the Board Meeting to let the group know what they have planned for their towns.

**Action:** Director McConnell asked to schedule a work session for January and then again for April for big-ticket items that will be more extended discussions, such as redoing the Master Plan and Strategic Plan

### **October 10, 2023**

**Action:** Ms. Olson will email the Board with a date for questions for the November 9<sup>th</sup> work session.

**Action:** Chief Beebe and Legal will have their input and suggestions to the current Collective Bargaining Agreement for the January 2024 Board Meeting.

**Action:** Director McConnell asked Ms. Owens to add the January work session to the upcoming resolution for 2024. The Chief succession plan is on the agenda for that work session.

## Motions

### January 10, 2023

None

### January 17, 2023

**Motion:** Director Lathrop moved to accept the Engagement Letter with the revisions. The motion was seconded by Director McConnell and carried unanimously.

**Motion:** Director McConnell moved to approve Resolution 2023-1. The motion was seconded by Director Lathrop and carried unanimously.

**Motion:** Director Christian moved to waive the exclusion fee for the CDOT Mobility Hub in Firestone. The motion was seconded by Director Lathrop and carried unanimously.

**Motion:** Director Bloom moved to approve the Second Amendment to the Revised and Restated Employment Contract. The motion was seconded by Director Lathrop and carried unanimously.

### February 21, 2023

**Motion:** Director Lathrop moved to adopt the 2021 Edition of the International Fire Code with Consideration for Resolution 2023-2 Adopting and Amending the 2021 Edition of the International Fire Code. The motion was seconded by Director DeVenny and carried unanimously.

### March 21, 2023

**Motion:** Director Lathrop moved to approve the CDOT Exclusion Petition. The motion was seconded by Director DeVenny and carried unanimously.

### April 18, 2023

**Motion:** Director DeVenny moved to approve the supplemental funds for the 2022 Audit for the Medicaid Supplement. The motion was seconded by Director Lathrop and carried unanimously.

**Motion:** Director Bloom moved to approve the Erie Gateway South Annexation Inclusion. The motion was seconded by Director Lathrop and carried unanimously.

**Motion:** Director DeVenny moved to approve the Christian Promise Fellowship Exclusion. The motion was seconded by Director Lathrop and carried unanimously.

### May 16, 2023

None

### June 20, 2023

**Motion:** A roll call was done to approve the slate for the Officers for the Board of Directors. All were in favor, and the slate was carried unanimously.

**Motion:** A roll call was made to approve the 2022 Draft Audit Report, and all were in favor; it carried unanimously.

**Motion:** Director Lathrop moved to approve unbudgeted funds for the new Assistant Chief of Operations position. Director Whitlow seconded the motion and carried it unanimously.

### **July 18, 2023**

**Motion:** Director Whitlow moved to approve the Irwin Thomas Exclusion. The motion was seconded by Director DeVenny and carried unanimously.

**Motion:** Director Lathrop moved to approve the Public Participation Meeting Process Change Considerations. The motion was seconded by Director Venrick and carried unanimously.

### **August 15, 2023**

**Motion:** Director Whitlow moved to approve the proposal from Wember. The motion was seconded by Director DeVenny and carried unanimously.

**Motion:** Director DeVenny moved to approve the Oz Architecture Design Proposal. The motion was seconded by Director Venrick and carried unanimously.

### **September 19, 2023**

**Motion:** Director DeVenny moved to approve the proposed fee schedule for Life Safety and Fleet. Director Whitlow seconded the motion, and it was carried unanimously.

**Motion:** Director Lathrop moved to approve the proposal from Strategic Site Designs for \$125,000.00, and the Library District will reimburse Mountain View for half that amount. Director DeVenny seconded the motion, and it was carried unanimously.

### **October 10, 2023**

None



## **Glossary**

### **A**

ADA – Americans with Disabilities Act

AFG – Assistance to Firefighters Grant

Alpha Side – Front side of a structure

### **B**

Bravo Side – Left side of a structure

BVFC – Boulder Valley Fire Consortium

BVSD – Boulder Valley School District

### **C**

CBA – Collective Bargaining Agreement

Charlie Side – Back side of a structure

CORA – Colorado Open Records Act

CWPP – Community Wildfire Protection Plan

### **D**

Delta Side – Right side of a structure

### **E**

EMS – Emergency Medical Service

### **F**

FMLA – Family Medical Leave Act

FPPA – Fire and Police Pension Association

### **G**

### **H**

### **I**

### **J**

### **K**

### **L**

## **M**

MAFIT – Multi-Agency Fire Investigation Team

MVFR – Mountain View Fire Rescue

MVFPD – Mountain View Fire Protection District

## **N**

NIST – National Institute of Standards and Technology

## **O**

## **P**

PERA – Public Employee’s Retirement Association

PIO – Public Information Officer

## **Q**

## **R**

RHS - Retiree Healthcare Savings

## **S**

SDA - Special District Association

SSO - Single Sign On

SWAT - Special Weapons and Tactics

## **T**

## **U**

## **V**

## **W**

WC – Workers Compensation

## **X**

## **Y**

## **Z**

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## Document History



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**01 / 03 / 2024**  
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