



**Board of Directors Work Session
November 1, 2022
6:00 pm
Hybrid/Virtual: Zoom

Meeting Minutes**

I. OPENING OF MEETING

a. Call to Order.

The work session of the Board of Directors of the Mountain View Fire Protection District was held on November 1, 2022, as an in Person/Virtual Zoom meeting and was called to order by President Christian at 6:00 p.m.

b. Roll Call.

The following Board members attended the meeting:

President Christian, Director McConnell, Director DeVenny, Director Bloom, and Director Lathrop.

Other persons present were Fire Chief Dave Beebe, Deputy Chief Sterling Folden, Deputy Chief Jeff Webb, Director of Administration Pamela Owens, and Finance Director Tonya Olson.

c. Pledge of Allegiance

d. Approval of Agenda

Director McConnell moved to approve the agenda as written. The motion was seconded by Director Bloom and carried unanimously.

II. OLD BUSINESS

a. Finance and Budget Discussion

Chief Beebe informed the Board that the purpose of this work session is to go over and review the financial picture for the District. Items for discussion were how annual finances influence the budget, district expenditures, historical trends, and financial

projections. Director of Finance Tonya Olson went over the 2023 revised budget and answer questions. Director McConnell requested information about the landscaping and other facility expenses that were in the capital outlay budget. Deputy Chief Webb provided answers. Director Lathrop inquired about staffing and overtime expenses. Deputy Chief Folden provided answers. Board members were asked to submit any questions about the 2023 budget to Ms. Olson by Tuesday the 8th and she will have the information at the Board Meeting on November 15th.

III. BOARD MEMBER ITEMS

None

IV. ADJOURNMENT

There being no further business to come before the meeting, Director Bloom moved to adjourn the meeting at 8:07 p.m. It was seconded by Director McConnell and carried unanimously.

The preceding minutes are approved by the Mountain View Fire Protection District Board of Directors and constitute the official minutes of the meeting held on the date stated above.



11 / 16 / 2022

President, Chad Christian

Date



11 / 16 / 2022

Board Secretary, Cole Lathrop

Date

Action Items

January 5, 2022

None

January 18, 2022

Action: Chief Beebe said that the Marshall Fire Thank You Letter is already in progress and will bring to the next Board meeting. **Mailed out the last week in January.**

January 22, 2022

Action: Director Devenny asked for a copy of the Strategic Plan. **Emailed after the meeting.**

Action: John Chmil will be preparing an Adopted Records Management Policy to present to the Board at the March meeting. **Completed at March Meeting.**

April 19, 2022

Action: Send the Antelope Fire FLA to the Board. **Done**

Action: OSMP Burton Stoner-Parking on Flagstaff. **Chief staff met with Burton to discuss options. This is a Sheriff's Office issue so the district doesn't have much control.**

May 17, 2022

Action: President Christian asked Deputy Chief Folden if he could have a review of the wildland plan and the staffing plan for the next meeting. **Presented at the June meeting.**

June 28, 2022

Action: Director McConnell would like a list of the community events happening in the district sent out on a regular basis. **Staff will work to give the BOD access to the Community Outreach calendar.**

Action: Director McConnell asked about the 3rd R&R day for crew members out on dispatch. Chief Beebe will follow up to see if the district will be reimbursed by the state for that third day. **Staff called the State. The extra day is recognized by the Federal Government and has not been adopted by the State. If the District wants to adopt the additional R&R Day it would not be a reimbursable item.**

Action: FLA/Internal AAR Report to the Board in August. **Due to be released on Oct 13 to agencies. Unknown when it will be released to the public.**

Action: Post the Boulder County Marshall Fire AAR on the website along with an explanation of what MVFPD is working on and waiting for before a report or statement is issued from the district. **Done**

Action: 2-5 year projection on growth and how that will affect the need for additional stations and positions. **Emailed the BOD.**

July 19, 2022

Action: Director DeVenny asked about a Bond Analysis to look at the effects of the Marshall Fire. **Tonya discussed this at the August meeting.**

August 15, 2022

Action: Staff to prepare a statement about the ballot measures to put on the website. **Chief Beebe discussed this at the September 20th meeting.**

September 20, 2022

Action: Director Lathrop asked how much it would cost the District to participate. Ms. Meehan said she would have that for the next meeting. **A presentation is scheduled for the October 11th meeting.**

October 11, 2022

Action: Director DeVenny would like an estimate on election expenses for 2023.

Action: Set up a work session for budget information.

Motions

January 5, 2022

Motion: Director DeVenny moved to approve Resolution 2022-1. A Resolution Extending the Declaration of a Local Disaster Emergency. Director McConnell seconded the motion and was carried unanimously.

January 18, 2022

Motion: Director Bloom moved to approve the First Amendment to the Fire Chief's Contract. Director Whitlow seconded the motion and was carried unanimously.

Motion: Director McConnell moved to approve the request for permission to edit and update AOG AD-0024 and AOG FI-0089. Resolution 2021-9. Director Bloom seconded the motion and was carried unanimously.

Motion: Director DeVenny moved to approve the Haynie and Company engagement letter for the 2021 audit. Director Whitlow seconded the motion and was carried unanimously.

Motion: Director McConnell moved to approve the Stryker Purchase Agreement. Director Bloom seconded the motion and was carried unanimously.

February 22, 2022

Motion: Director Bloom moved to approve the Policy Revision for AD101 and FI101, Chief's Authority for Contracts and Budgeted Expenditures/Budgeted Line Items. Director McConnell seconded the motion and was carried unanimously.

Motion: Director Whitlow moved to approve the Handbook Revision, Nepotism, and Personal Relationships. Director McConnell seconded the motion and was carried unanimously.

Motion: Director DeVenny moved to approve Resolution 2022-2 Designating a Custodian of Records and Adopting an Open Records Policy for the District. Director Whitlow seconded the motion and was carried unanimously.

Motion: Director Whitlow moved to approve the IGA for Automatic and Mutual Aid for Wildland and All-Risk Response. Director McConnell seconded the motion and was carried unanimously.

March 22, 2022

Motion: Director Bloom moved to approve Resolution 2022-3. Director Whitlow seconded the motion and was carried unanimously.

April 19, 2022

Motion: Director McConnell moved to approve the revised Strategic Plan. Director Whitlow seconded the motion and was carried unanimously.

May 17, 2022

Motion: Director Whitlow moved to approve the timeframe update to Resolution 2022-5 Collective Bargaining Agreement Negotiations Timeframe. It was seconded by Director McConnell and was carried unanimously.

Motion: Directors Whitlow moved to set the Inclusion Hearing for June 28, 2022, for the Penner Parcel. It was seconded by Director McConnell and was carried unanimously.

June 28, 2022

Motion: Director McConnell moved to approve the Adoption of the 2021 Audit Report. The motion was seconded by Director Lathrop and was carried unanimously.

Motion: Director McConnell moved to approve the Agreement for the Heart and Cancer Trust. The motion was seconded by Director Bloom and was carried unanimously.

Motion: Director Lathrop moved to approve Resolution 2022-6 Granting Consent to the Provision of Services by Overlapping Title 32 Special District and the corresponding Intergovernmental Agreement. The motion was seconded by Director Bloom and was carried unanimously.

Motion: Director Bloom moved to approve the Board Order of Inclusion for the OEO/Penner Parcel. The motion was seconded by Director McConnell and was carried unanimously.

Motion: President Christian moved to approve the funding up to \$90,000.00 for the Station 8 temporary relocation project. The motion was seconded by Director Lathrop and was carried unanimously.

August 15, 2022

Motion: Director Lathrop moved to have Staff move forward with applying for the Energy and Mineral Impact Assistance Program Grant. Director DeVenny seconded the motion and it carried unanimously.

September 20, 2022

Motion: After discussion, Director Lathrop moved to remove the COVID Emergency Declaration. Director DeVenny seconded the motion and it carried unanimously.

Motion: Director Lathrop motioned to set a public hearing to determine the District's position on participation in FAMLI. Director DeVenny seconded the motion and it carried unanimously.

Motion: Director Lathrop motioned to approve the Memorandum of Agreement with L3214 as presented. The motion was seconded by Director DeVenny and was carried unanimously.

October 11, 2022

Motion: Director Lathrop moved to adopt Resolution 2022-07 and opt out of the FAMLI Act Program. The motion was seconded by Director Bloom and carried unanimously.

Motion: Director Bloom moved to approve the exclusion for 1021 Gaptor Road and authorize President Christian to sign the required documents. The motion was seconded by Director McConnell and carried unanimously.

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11 / 16 / 2022
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Sent for signature to Chad Christian (cchristian@mvfpd.org) and Cole Lathrop (clathrop@mvfpd.org) from powens@mvfpd.org
IP: 50.235.108.104



11 / 16 / 2022
15:07:41 UTC

Viewed by Chad Christian (cchristian@mvfpd.org)
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11 / 16 / 2022
15:08:03 UTC

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11 / 16 / 2022
16:12:26 UTC

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COMPLETED

11 / 16 / 2022
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The document has been completed.