



**Board of Directors Regular Meeting  
October 11, 2022  
6:00 pm  
Hybrid/Virtual: Zoom  
  
Meeting Minutes**

**I. OPENING OF MEETING**

a. Call to Order.

The meeting of the Board of Directors of the Mountain View Fire Protection District was held on October 11, 2022, as an in Person/Virtual Zoom meeting and was called to order by President Christian at 6:01 p.m.

b. Roll Call.

The following Board members attended the meeting:

President Christian, Director McConnell, Director DeVenny, Director Bloom, and Director Lathrop.

Other persons present were Fire Chief Dave Beebe, Deputy Chief Sterling Folden, Deputy Chief Jeff Webb, Finance Director Tonya Olson, Human Resources Director Melissa Meehan and Legal Counsel John Chmil.

c. Pledge of Allegiance.

d. Approval of Agenda

Director McConnell moved to approve the agenda as written. The motion was seconded by Director Lathrop and carried unanimously.

**II. PUBLIC/MEMBER PARTICIPATION**

L3214 President Ed Seibert updated the Board about a fundraiser they had for Randy Norris and his family. He thanked Jim Leist and reported they raised about \$6,000.00 for the Norris family. He also updated the Board that L3214 discussed the FAMI Act at their last meeting and voted to opt-out of that program.

L3214 Secretary/Treasurer Ben Carter spoke to the Board about updating the Bargaining Resolution that was adopted in 2019. Due to changes in the department and struggles with negotiations, the legal team for L3214 has drafted a new Bargaining Resolution they would like to Board to review and consider.

### III. CONSENT AGENDA

Director McConnell moved to approve the consent agenda which included the September 20, 2022, and the September 6, 2022, Board of Director Meetings Minutes. The motion was seconded by Director Lathrop and carried unanimously

### IV. REPORTS

Chief Beebe updated the Board that since the last meeting was only a few weeks ago, staff reports will be reported at the November meeting. He also introduced Rick Tillery. Rick is our new Communications Specialist. Rick met the Board and gave his history and background.

### V. NEW BUSINESS

#### a. 2023 Proposed Budget Presentation

Director of Finance, Tonya Olson presented the 2023 Proposed Budget and answered questions. **Action:** Director DeVenny would like an estimate on election expenses for 2023.

#### b. Public Hearing for Determining the District's Position on Participation in FAMLI

Chief Beebe reminded the Board that the FAMLI Act was voted on by taxpayers in 2020 to provide sick leave and other benefits to those that are not offered those benefits. HR Director Melissa Meehan reviewed the details of the FAMLI Act and reviewed the benefits that Mountain View offers to employees. Staff recommends that the District opt out of the FAMLI Act. President Christian opened the Public Hearing at 7:44. L3214 Ben Carter reminded the Board that the Local voted and would like the District to opt-out of this program. President Christian closed the Public Hearing at 7:45. After discussion, **Motion:** Director Lathrop moved to adopt Resolution 2022-07 and opt out of the FAMLI Act Program. The motion was seconded by Director Bloom and carried unanimously.

#### c. Set Public Hearing for the Denmore LLC Exclusion Petition

President Christian set the Public Hearing for the Denmore LLC Exclusion Petition for the November 15, 2022, regular board meeting.

#### d. Consideration of Exclusion of 1021 Gaptor Road Property

John Chmil updated the Board on the difference between the 321501 Exclusion Process and the 502 Exclusion Process. For this particular property, the City of Boulder is asking for the exclusion of a property that has already been annexed into their district. After discussion, **Motion:** Director Bloom moved to approve the exclusion for 1021 Gaptor

Road and authorize President Christian to sign the required documents. The motion was seconded by Director McConnell and carried unanimously.

**VI. OLD BUSINESS**

a. Station 8 Update

Deputy Chief Webb reported to the Board on the status of the Station 8 project. Both the repairs for the station and the status of the temporary quarters at the airport.

**VII. BOARD MEMBER ITEMS**

President Christian revisited the Collective Bargaining Resolution that was presented by L3214. He and Director Bloom and Director Lathrop will meet and go over the document and then bring it to the Board at the January 2023 meeting.

Director McConnell said that Colleen Whitlow wanted to pass along her thanks for all that worked on the website. She said it looked amazing.

Chief Beebe asked the Board if they would like a study session or any other information on the budget outlook. Director DeVenny would like to see where the projection is when the revenue and expense lines are going to cross over. Tonya said those should cross in 2029 with the current information. Director McConnell said she would like to see more information on capital projects. She asked if there could be a work session for more in-depth conversations. **Action:** Set up a work session for budget information.

**VIII. ADJOURNMENT**

There being no further business to come before the meeting, Director McConnell moved to adjourn the meeting at 8:12 p.m. It was seconded by Director Bloom and carried unanimously.

The preceding minutes are approved by the Mountain View Fire Protection District Board of Directors and constitute the official minutes of the meeting held on the date stated above.



11 / 16 / 2022

\_\_\_\_\_  
President, Chad Christian

\_\_\_\_\_  
Date



11 / 16 / 2022

\_\_\_\_\_  
Board Secretary, Cole Lathrop

\_\_\_\_\_  
Date

## Action Items

### January 5, 2022

None

### January 18, 2022

**Action:** Chief Beebe said that the Marshall Fire Thank You Letter is already in progress and will bring to the next Board meeting. **Mailed out the last week in January.**

### January 22, 2022

**Action:** Director DeVenny asked for a copy of the Strategic Plan. **Emailed after the meeting.**

**Action:** John Chmil will be preparing an Adopted Records Management Policy to present to the Board at the March meeting. **Completed at March Meeting.**

### April 19, 2022

**Action:** Send the Antelope Fire FLA to the Board. **Done**

**Action:** OSMP Burton Stoner-Parking on Flagstaff. **Chief staff met with Burton to discuss options. This is a Sheriff's Office issue so the district doesn't have much control.**

### May 17, 2022

**Action:** President Christian asked Deputy Chief Folden if he could have a review of the wildland plan and the staffing plan for the next meeting. **Presented at the June meeting.**

### June 28, 2022

**Action:** Director McConnell would like a list of the community events happening in the district sent out on a regular basis. **Staff will work to give the BOD access to the Community Outreach calendar.**

**Action:** Director McConnell asked about the 3<sup>rd</sup> R&R day for crew members out on dispatch. Chief Beebe will follow up to see if the district will be reimbursed by the state for that third day. **Staff called the State. The extra day is recognized by the Federal Government and has not been adopted by the State. If the District wants to adopt the additional R&R Day it would not be a reimbursable item.**

**Action:** FLA/Internal AAR Report to the Board in August. **Due to be released on Oct 13 to agencies. Unknown when it will be released to the public.**

**Action:** Post the Boulder County Marshall Fire AAR on the website along with an explanation of what MVFPD is working on and waiting for before a report or statement is issued from the district. **Done**

**Action:** 2-5 year projection on growth and how that will affect the need for additional stations and positions. **Emailed the BOD.**

### July 19, 2022

**Action:** Director DeVenny asked about a Bond Analysis to look at the effects of the Marshall Fire. **Tonya discussed this at the August meeting.**

**August 15, 2022**

**Action:** Staff to prepare a statement about the ballot measures to put on the website. Chief Beebe discussed this at the September 20<sup>th</sup> meeting.

**September 20, 2022**

**Action:** Director Lathrop asked how much it would cost the District to participate. Ms. Meehan said she would have that for the next meeting. A presentation is scheduled for the October 11<sup>th</sup> meeting.

**October 11, 2022**

**Action:** Director DeVenny would like an estimate on election expenses for 2023.

**Action:** Set up a work session for budget information.

## Motions

### January 5, 2022

**Motion:** Director DeVenny moved to approve Resolution 2022-1. A Resolution Extending the Declaration of a Local Disaster Emergency. Director McConnell seconded the motion and was carried unanimously.

### January 18, 2022

**Motion:** Director Bloom moved to approve the First Amendment to the Fire Chief's Contract. Director Whitlow seconded the motion and was carried unanimously.

**Motion:** Director McConnell moved to approve the request for permission to edit and update AOG AD-0024 and AOG FI-0089. Resolution 2021-9. Director Bloom seconded the motion and was carried unanimously.

**Motion:** Director DeVenny moved to approve the Haynie and Company engagement letter for the 2021 audit. Director Whitlow seconded the motion and was carried unanimously.

**Motion:** Director McConnell moved to approve the Stryker Purchase Agreement. Director Bloom seconded the motion and was carried unanimously.

### February 22, 2022

**Motion:** Director Bloom moved to approve the Policy Revision for AD101 and FI101, Chief's Authority for Contracts and Budgeted Expenditures/Budgeted Line Items. Director McConnell seconded the motion and was carried unanimously.

**Motion:** Director Whitlow moved to approve the Handbook Revision, Nepotism, and Personal Relationships. Director McConnell seconded the motion and was carried unanimously.

**Motion:** Director DeVenny moved to approve Resolution 2022-2 Designating a Custodian of Records and Adopting an Open Records Policy for the District. Director Whitlow seconded the motion and was carried unanimously.

**Motion:** Director Whitlow moved to approve the IGA for Automatic and Mutual Aid for Wildland and All-Risk Response. Director McConnell seconded the motion and was carried unanimously.

### March 22, 2022

**Motion:** Director Bloom moved to approve Resolution 2022-3. Director Whitlow seconded the motion and was carried unanimously.

### April 19, 2022

**Motion:** Director McConnell moved to approve the revised Strategic Plan. Director Whitlow seconded the motion and was carried unanimously.

### May 17, 2022

**Motion:** Director Whitlow moved to approve the timeframe update to Resolution 2022-5 Collective Bargaining Agreement Negotiations Timeframe. It was seconded by Director McConnell and was carried unanimously.

**Motion:** Directors Whitlow moved to set the Inclusion Hearing for June 28, 2022, for the Penner Parcel. It was seconded by Director McConnell and was carried unanimously.

#### **June 28, 2022**

**Motion:** Director McConnell moved to approve the Adoption of the 2021 Audit Report. The motion was seconded by Director Lathrop and was carried unanimously.

**Motion:** Director McConnell moved to approve the Agreement for the Heart and Cancer Trust. The motion was seconded by Director Bloom and was carried unanimously.

**Motion:** Director Lathrop moved to approve Resolution 2022-6 Granting Consent to the Provision of Services by Overlapping Title 32 Special District and the corresponding Intergovernmental Agreement. The motion was seconded by Director Bloom and was carried unanimously.

**Motion:** Director Bloom moved to approve the Board Order of Inclusion for the OEO/Penner Parcel. The motion was seconded by Director McConnell and was carried unanimously.

**Motion:** President Christian moved to approve the funding up to \$90,000.00 for the Station 8 temporary relocation project. The motion was seconded by Director Lathrop and was carried unanimously.

#### **August 15, 2022**

**Motion:** Director Lathrop moved to have Staff move forward with applying for the Energy and Mineral Impact Assistance Program Grant. Director DeVenny seconded the motion and it carried unanimously.

#### **September 20, 2022**

**Motion:** After discussion, Director Lathrop moved to remove the COVID Emergency Declaration. Director DeVenny seconded the motion and it carried unanimously.

**Motion:** Director Lathrop motioned to set a public hearing to determine the District's position on participation in FAMLI. Director DeVenny seconded the motion and it carried unanimously.

**Motion:** Director Lathrop motioned to approve the Memorandum of Agreement with L3214 as presented. The motion was seconded by Director DeVenny and was carried unanimously.

#### **October 11, 2022**

**Motion:** Director Lathrop moved to adopt Resolution 2022-07 and opt out of the FAMLI Act Program. The motion was seconded by Director Bloom and carried unanimously.

**Motion:** Director Bloom moved to approve the exclusion for 1021 Gaptor Road and authorize President Christian to sign the required documents. The motion was seconded by Director McConnell and carried unanimously.





<b>Title</b>	October 11, 2022 Board of Directors Meeting Minutes
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## Document History



SENT

**11 / 16 / 2022**

14:19:54 UTC

Sent for signature to Chad Christian (cchristian@mvfpd.org) and Cole Lathrop (clathrop@mvfpd.org) from powens@mvfpd.org  
IP: 50.235.108.104



VIEWED

**11 / 16 / 2022**

15:07:03 UTC

Viewed by Chad Christian (cchristian@mvfpd.org)  
IP: 212.102.44.165



SIGNED

**11 / 16 / 2022**

15:07:25 UTC

Signed by Chad Christian (cchristian@mvfpd.org)  
IP: 212.102.44.165



VIEWED

**11 / 16 / 2022**

16:11:26 UTC

Viewed by Cole Lathrop (clathrop@mvfpd.org)  
IP: 64.234.255.65



SIGNED

**11 / 16 / 2022**

16:11:59 UTC

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IP: 64.234.255.65



COMPLETED

**11 / 16 / 2022**

16:11:59 UTC

The document has been completed.