



**Board of Directors Meeting
February 24, 2020
6:00 p.m.
3561 N. Stagecoach Road, Longmont, CO 80504**

MINUTES

I. OPENING OF MEETING

A. Call to Order

The regular meeting of the Board of Directors of the Mountain View Fire Rescue District was held on Monday, February 24, 2020, at 3561 N. Stagecoach Road, Longmont, CO 80504 and was called to order by President Parker at 6:00 pm.

B. Roll Call

The following Board members attended the meeting: President Parker, Director Christian and Director Osborn.

Other persons present were Chief Beebe, Assistant Chief Webb, Assistant Chief Long, attorney Adele Reester, BC Chad Rademacher, Tonya Olson, Ben Carter, Micah Arnold, Dustin Sorensen, Local 3214 President Sean Flagg, Melissa Meehan and Martha Dexter.

Director Christian moved to excuse Director Whitlow and Director McConnell from the meeting. Director Osborn seconded the Motion, and the Motion was unanimously approved.

C. Pledge of Allegiance

D. Approval of Agenda

Director Christian moved to approve the Agenda, as written. Director Osborn seconded the Motion, and the Motion was unanimously approved.

II. PUBLIC/MEMBER PARTICIPATION

NONE

III. CONSENT AGENDA

A. January 2020 Regular Meeting Minutes

Director Christian moved to approve the minutes from the January 27, 2020, regular Board meeting, as presented. Director Osborn seconded the Motion, and the Motion was unanimously approved.

IV. PRESENTATIONS

A. 2020 Work Plan (Jeff Webb)

AC Jeff Webb presented the Board with the 2020 work plan. The template will help each division track past performance, and to track progress throughout the year.

The Standard of Cover document was analyzed by Fitch and Associates. The 2015-2019 SOC had to be completed before the accreditation hearing in March.

B. Boulder Valley Fire Consortium IGA For Mutual Aid (Chief Beebe)

Chief Beebe presented the Boulder Valley IGA to the Board. The IGA will allow other agencies (the City of Boulder, the City of Longmont, Boulder Rural Fire, Louisville Fire, the City of Lafayette, Rocky Mountain Fire and Mountain View Fire) to assist one another in providing adequate response to any emergency incident within their respective jurisdictions. Chief Beebe stated that the document has been reviewed by Legal and will ask the Board to adopt the IGA at the March 16, 2020 board meeting.

V. ACTION ITEMS

A. January 2020 Financials

Ms. Olson presented the January 2020 Financial Reports for the Board's approval. Ms. Olson highlighted the following:

The District spent 7% of the General Fund Budget (\$13,74,793)

The District spent 39% of the Capital Reserve Budget (\$5,950,311)

Director Christian moved to approve the January 2020 Financials. Director Osborn seconded the Motion. A roll call vote was taken, and the Motion was unanimously approved.

B. Approve Polling Places for May 5, 2020 Election

Director Osborn moved to approve the polling places for the May 5, 2020 Election as presented. Director Christian seconded the Motion, and the Motion was unanimously approved.

VI. EXECUTIVE SESSION

Director Christian moved to go into executive session at 6:50 p.m. to discuss Chief Beebe's contract, pursuant to C.R.S. Section 24-6-402(4)(f). Director Osborn seconded the Motion and the Motion was unanimously approved.

The Board came out of executive session at 6:55 p.m.

VII. ACTION ITEMS CONTINUED

C. Chief Beebe's Contract (moved to executive session)

After reviewing and discussing Chief Beebe's contract, the Board has endorsed Chief Beebe's 5-year contract.

Director Christian moved to approve Chief Beebe's contract as presented. Director Osborn seconded the Motion, and the Motion was unanimously approved.

D. Dispose of Excess Equipment

Chief Beebe stated that the District purchased two new administration pool vehicles, and the two vehicles that were replaced will go to Ritchie Brothers auction in March.

Colorado National Speedway is interested in purchasing the 1995 brush truck and extrication equipment for \$9,000.

Director Christian moved to authorize to dispose of excess equipment. Director Osborn seconded the Motion, and the Motion was unanimously approved.

VIII. OLD BUSINESS

A. Station 8 Update (Jeff Webb)

Assistant Chief Jeff Webb reported that soil testing at Station 8 has begun. The consultants ran core samples in 10 locations in the bay, checking the floor for structural defects. The dirt underneath the driveway did not pass the proctor test. Attorney John Chmil is working with Terracon, Hurst, and Roche Constructor, which have all been invited to mediation.

B. Merger Update (Chief Beebe)

No updates

C. Pre-Inclusion IGA

No updates

IX. BOARD MEMBER ITEMS

Chief Beebe invited President Parker to attend the Accreditation hearing in Orlando next month. The Board approved to allocate funds for President Parker to attend the hearing.

X. REPORTS

Melissa Meehan:

- Completed Lieutenant promotional process and chief interviews.
- Weekly meetings with Rocky Mountain Fire and the HR Consultant continue to address personnel related items for the merger
- Work with training to kick off the Engineer promotional process that will occur later this year
- Re-posted opening for Emergency Vehicle Technician,
- Coordinating Leaves of Absences/alternative duty/benefits (short- & long-term disability, return to work, etc.) Currently we have 2 employees on leave.
- Administration of Workers Compensation claims and coordination of return to work

AC Keith Long:

- Carlos Rodriguez and Max Cathcart have started their field instruction process and are doing very well.
- Andrew Noonan has completed his paramedic field instruction program and has been released to independent duty.
- MVFPD will be hosting an Emergency Vehicle Operator Course, train the trainer, April 20-22 in conjunction with Boulder Fire. We have five members participating in this program. The Training Division will be rolling this out district wide I May.
- The new Acting Officer, Acting Engineer and Acting Battalion Chief Task Books have been completed. We will have a few of our members initiating their books and start in the program this Month.
- The training plan for the new aerial is 90% complete and will be ready to implement the first week of March.
- The EMS Division continues to take a very active roll with the renewals for national Registry.

Jeff Webb:

- Maintenance Facility
 - Drywall, taping, and priming complete
 - Electrical, gas, plumbing, and sprinklers nearly complete
 - Concrete floor finishes will take two weeks
 - Exterior sign ordered
 - Still need solar system and monument sign
 - Anticipated completion 4-15 to 4-30
- Accreditation
 - We will be presenting in front of the commission on March 3, between 10AM and 11AM
 - 2015 – 2019 SOC presented tonight, for approval at the March board meeting
 - Division assessments are being completed now.
 - The division assessments will form the basis for the annual report to the board
- Station 8 – Repair
 - Completed the interior cores of the bay floor
 - Concrete bay floor was constructed as shown on the plans
 - Void space below the floor is still in place
 - Some void forms showing compression from the dirt moving below
 - Drain piping appears placed directly on the dirt floor, resulting in the rising pipes and fractures
 - Terracon, Hurst, and Roche have been invited to mediation

- o Core samples and ground drilling of driveway and back patio to come

Tonya Olson:

- The 2019 Audit will be at the end of March
- Payroll has been outsourced to ADP
- ADP representatives were invited to answer employee questions
- Created a payroll help desk for employees

XI. ADJOURNMENT

There being no further business to come before the meeting, Director Christian moved to adjourn. Director Osborn seconded the Motion, and it was unanimously approved to adjourn the meeting at 7:00 p.m.

Approved:

Tim Parker

President

Date

Colleen D. Whitlow

Secretary

Date