



**Board of Directors Meeting  
April 19, 2022  
Directly After the MVFPD Foundation Board Regular Meeting  
Virtual: Zoom**

**Meeting Minutes**

**I. OPENING OF MEETING**

a. Call to Order.

The regular meeting of the Board of Directors of the Mountain View Fire Protection District was held on April 19, 2022, virtually and was called to order by President Christian at 6:16 p.m.

b. Roll Call.

The following Board members attended the meeting:

Director McConnell, Director Whitlow, Director Bloom, and Director DeVenny.

Director Whitlow moved to excuse President Christian from the meeting. It was seconded by Director DeVenny and unanimously carried.

Other persons present were Fire Chief Dave Beebe, Deputy Chief Jeff Webb, Finance Director Tonya Olson, Director of Administration Pamela Owens, Human Resources Director Melissa Meehan, Legal Counsel John Chmil, Ed Seibert, Cole Lathrop, Neil Sheets, Tyler Prim, and Tim Mallon.

c. Pledge of Allegiance.

d. Approval of Agenda

Director Bloom moved to approve the agenda as written. It was seconded by Director Whitlow and unanimously carried.

## II. PUBLIC/MEMBER PARTICIPATION

President of Local 3214, Ed Siebert, reported to the Board on the 80027 Fundraisers. They have currently raised about \$12,000.00 and have one more event tonight at Collision Brewery in Longmont. Ed also updated the Board on the medical retirements of Todd DeBie and Jon Gubernick. Tim Losh will also be retiring this summer and Local 3214 is working on a summer event (to replace the holiday party that was canceled) and will have a retirement presentation for those retirees then.

## III. CONSENT AGENDA

- a. Director Bloom moved to approve the consent agenda including the March 22 Regular Board of Directors Meeting Minutes and the March 31<sup>st</sup> Special Board of Directors Meeting Minutes. Director Whitlow seconded the motion and it unanimously carried.

## IV. REPORTS

Chief Beebe reported that he and some staff went on a field trip to South Metro this morning to look at their communications. Their PIO set up, their community outreach set up, and their internal communications. It was a very impressive tour and something that Mountain View FPD is looking at and trying to improve that area in our organization. It will take some time but left there with some great ideas and motivation

Director Bloom had questions for HR Director Meehan regarding the status of the workman's compensation cases.

Deputy Chief Webb said the only update to his report was the addition of the Annual Compliance Report that is filed each year.

Administration Director Owens updated the Board on the 2022 Election, now a polling place election.

Finance Director Olson let the Board know about the project that District Accountant Yana Clopton has been working on in conjunction with Mountain View FPD and other local fire departments. Yana saw that Canadian Fire Departments were gathering donations such as medical supplies and fire gear to send to Ukraine. Yana spoke with Chief Beebe to see if Mountain View could do the same. Captain Seibert sent out an email through the IAFF Network and the donation came pouring in. As of now, hose reels, medical supplies, bunker gear, fans, extrication equipment, and even an ambulance have been shipped off to Ukraine. We are proud to be a part of this project and even more proud of Yana and her efforts.

### PRESENTATIONS

- a. March 2022 District Financials  
Director of Finance Tonya Olson presented the March 2022 Financials and answered questions.

## V. ACTION ITEMS

- a. March Financials

Director Whitlow moved to approve the March 2022 Financials. Director McConnell seconded the motion, and it carried unanimously.

b. Consideration of the 2022 revised Strategic Plan

Chief Beebe reminded the Board that the Strategic Plan was presented at the March meeting, and he asked for any additions or changes. Administration Director Owens took the changes and suggestions and has updated the 2022 Strategic Plan. This updated plan is what is being presented and asking for approval from the Board.

**Motion:** Director McConnell moved to approve the revised Strategic Plan. Director Whitlow seconded the motion, and it carried unanimously.

**VI. OLD BUSINESS**

a. Station 8 Update

Deputy Chief Webb updated the Board that he is having some issues with the engineering firm. It has taken longer than Chief Webb had anticipated. As soon as he gets more concrete information, he will present it to the Board.

**VII. BOARD MEMBER ITEMS**

Director DeVenny sent huge thanks to Pam Owens for keeping her updated during the NCAR Fire. She also updated the Board that she watched the Town of Superior Board Meeting and thanked Chief Webb for his presentation.

Director McConnell had some questions about the Antelope Fire FLA. **Action:** Send the Antelope Fire FLA to the Board

Director Bloom asked Chief Beebe if he had any talks with Ranger Burton regarding the parking issues on Flagstaff Mountain. Chief Beebe is aware of the problem and will reach out to his contacts at the Sheriff's Office and the County. **Action:** OSMP Burton Stoner-Parking on Flagstaff

**EXECUTIVE SESSION**

Director Whitlow made a motion to go into Executive Session at 6:56 p.m. pursuant to Section 24-6-402 (4) (e) (I), CRS for the purposed of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators regarding the 2022 bargaining process with IAFF Local 3214 and pursuant to Section 24-6-402 (4)(b), CRS, for the purpose of conferring with the District's legal counsel on specific legal questions regarding the same discussion. It was seconded by Director McConnell and was carried unanimously. The Board's legal counsel John Chmil attended the Executive Session.

Director Bloom motioned to move out of Executive Session at 7:17 p.m. Director DeVenny seconded it, and it carried unanimously.


**VIII. ADJOURNMENT**

There being no further business to come before the meeting, Director Whitlow moved to adjourn the meeting at 7:18 p.m. Director McConnell seconded the motion, and the motion unanimously c.

The preceding minutes are approved by the Mountain View Fire Protection District Board of Directors and constitute the official minutes of the meeting held on the date stated above.

  
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President, Chad Christian

5/19/22  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Board Secretary, Colleen Whitlow

\_\_\_\_\_  
Date

## Action Items

### January 5, 2022

None

### January 18, 2022

**Action:** Chief Beebe said that the Letter is already in progress and will bring to the next Board meeting.

### January 22, 2022

**Action:** Director DeVenny asked for a copy of the Strategic Plan

**Action:** John Chmil will be preparing an Adopted Records Management Policy to present to the Board at the March meeting.

### April 19, 2022

**Action:** Send the Antelope Fire FLA to the Board

**Action:** OSMP Burton Stoner-Parking on Flagstaff

## Motions

### January 5, 2022

**Motion:** Director DeVenny moved to approve Resolution 2022-1. A Resolution Extending the Declaration of a Local Disaster Emergency. Director McConnell seconded the motion, and it carried unanimously.

### January 18, 2022

**Motion:** Director Bloom moved to approve the First Amendment to the Fire Chief's Contract. Director Whitlow seconded the motion, and it carried unanimously.

**Motion:** Director McConnell moved to approve the request for permission to edit and update AOG AD-0024 and AOG FI-0089. Resolution 2021-9. Director Bloom seconded the motion, and it carried unanimously.

**Motion:** Director DeVenny moved to approve the Haynie and Company engagement letter for the 2021 audit. Director Whitlow seconded it, and it carried unanimously.

**Motion:** Director McConnell moved to approve the Stryker Purchase Agreement. Director Bloom seconded it, and it was carried unanimously.

### February 22, 2022

**Motion:** Director Bloom moved to approve the Policy Revision for AD101 and FI101, Chief's Authority for Contracts and Budgeted Expenditures/Budgeted Line Items. Director McConnell seconded it, and it carried unanimously.

**Motion:** Director Whitlow moved to approve the Handbook Revision, Nepotism, and Personal Relationships. Director McConnell seconded it, and it was carried unanimously.

**Motion:** Director DeVenny moved to approve Resolution 2022-2 Designating a Custodian of Records and Adopting an Open Records Policy for the District. Director Whitlow seconded it, and it carried unanimously.

**Motion:** Director Whitlow moved to approve the IGA for Automatic and Mutual Aid for Wildland and All-Risk Response. Director McConnell seconded it, and it carried unanimously.

### March 22, 2022

**Motion:** Director Bloom moved to approve Resolution 2022-3. Director Whitlow seconded the motion, and it carried unanimously.

**April 19, 2022**

**Motion:** Director McConnell moved to approve the revised Strategic Plan. Director Whitlow seconded the motion, and it carried unanimously.