

**MINUTES OF THE REGULAR MEETING OF
BOARD OF DIRECTORS OF THE
MOUNTAIN VIEW FIRE PROTECTION DISTRICT**

December 11, 2015

I. OPENING OF REGULAR MEETING.

A. Call to Order

The regular meeting of the Board of Directors of the Mountain View Fire Protection District was held at the Administration Building, 3561 N. Stagecoach Road, Longmont, Colorado, on December 11, 2015, and was called to order by President Joe Baker at 6:06 PM.

The meeting was attended by the following Board members: Joe Baker, Catherine Henze, Scott Barcewski, and Jerrod Vanlandingham.

Director Debbie Brodhead was absent and excused. A quorum was established.

Staff members present were: Mark Lawley, Jessica Scheopner, Donna Mullison, Chad Rademacher, and Rick Shearer, Esq.

D. Approval of Agenda

Director Scott Barcewski moved to approve the agenda as presented. Director Catherine Henze seconded such motion, and it was thereafter unanimously approved.

II. CONSENT AGENDA

A. November 16, 2015 Regular Meeting Minutes

Director Catherine Henze moved to approve the November 16, 2015 regular meeting minutes. Director Scott Barcewski seconded such motion and it was thereafter unanimously approved.

III. PUBLIC/MEMBER PARTICIPATION

None

IV. ACTION ITEMS

A. Adoption of 2016 Regular Board Meeting & Pension Board Schedule

Chief Mark Lawley reported the following:

Annually the Board of Directors adopts the next year's schedule of Regular Board meetings and Pension Board meetings. Included in the packet is the proposed 2016 Regular Board & Pension Board Meeting schedule. The original Pension Board meeting schedule in the packet stated 7:30 pm. The schedule has been changed to reflect the Pension Board meeting to start at 6:00 pm. Staff is recommending approval.

Director Jerrod Vanlandingham moved to approve the 2016 Regular Board & Pension Board Meeting schedule as presented. Director Catherine Henze seconded such motion, and it was thereafter unanimously approved.

B. 2016 Budget—Public Hearing

President Joe Baker asked for a motion to adjourn to the public hearing.

Director Scott Barcewski moved to open the Public Hearing for the 2016 Budget. Director Jerrod Vanlandingham seconded such motion, and it was thereafter unanimously approved.

President Joe Baker opened the public hearing and asked to hear from staff.

Donna Mullison, Finance Director, reported the following:

In the packet please find a summary of major changes that have occurred since the preliminary budget was presented to the Board in September. Generally, we will receive additional revenue from Weld County, for a little over \$134,000. The initial budget did not call for a transfer; however, the 2015 Wildland season was extraordinary. Thus we will be transferring a large amount of money into the Capital Reserves. Wages and benefits were updated after the meetings between the Local 3214 representatives and the District were concluded. Wages were determined using the five comparable departments' information. The Capital Reserve Fund 2016 transfer will be \$325,000 for administration, \$1,500,000 for fleet and \$1,250,000 million for stations and grounds.

Director Scott Barcewski asked for clarification on the \$134,000 increase in the Weld County revenues, specifically if it will stay in non-operational funds.

Fire Chief Lawley stated that the \$134,000 is included in the Capital Reserve Fund transfer.

President Baker explained it is nice to be able to see our pragmatic approach to budgeting come to fruition. He further stated it is wonderful to be able to pass on the excitement to the stations by purchasing apparatus.

Donna continued to explain that there will be three resolutions to be approved. One resolution to adopt the budget, a second resolution to appropriate the sums of money and the third resolution to set the mil levy.

President Joe Baker asked the Board Directors if they had any discussion.

There was none.

President Joe Baker asked for a motion to close the public hearing and reconvene the regular meeting.

Director Catherine Henze moved to close the public hearing and reconvene the regular meeting. Director Jerrod Vanlandingham seconded such motion, and it was thereafter unanimously approved.

The public hearing was closed.

President Joe Baker asked for a motion.

Director Scott Barcewski moved to approve Resolution No. 15-04, Resolution to Adopt Budgets. Director Catherine Henze seconded the motion, and it was thereafter unanimously approved.

Director Scott Barcewski moved to approve Resolution No. 15-05, Resolution to Appropriate Sums of Money. Director Catherine Henze seconded the motion, and it was thereafter unanimously approved.

Director Scott Barcewski moved to approve Resolution No. 15-06, Resolution to Set Mil Levies. Director Jerrod Vanlandingham seconded the motion, and it was thereafter unanimously approved.

V. REGULARLY SCHEUELED ITEMS

None

VI. REPORTS

Reports are included in the packet.

President Joe Baker expressed his gratitude for the Community Outreach events, especially the Chili with Santa event in Dacono. He thanked all involved, especially the crews.

Director Scott Barcewski asked, in regards to the promotions in the Human Resources report, if a position came open before the opening of Station 8 would the District hire from the promotions or retest.

Fire Chief Mark Lawley stated that the District would hire from the promotions list and then retest to fill the spot taken from the promotions list. He explained that there are also six full time new hires and one full time hire for vacancy coverage in the 2016 Spring Academy.

Director Scott Barcewski asked if the new hires will help with overtime on each shift.

Fire Chief Mark Lawley responded that these hires will result in three extra per shift.

Donna Mullison, Finance Director, explained that due to these new hires the overtime budget for 2016 was significantly reduced.

Fire Chief Mark Lawley further stated it will help, but we will never be able to eliminate all overtime. He also explained that the District is working to get the injured personnel back to work.

Director Scott Barcewski confirmed his understanding and agreed. He asked if with the new hires and all injured folks back online the District will be too heavy in staffing.

Fire Chief Mark Lawley stated not at all.

President Joe Baker wanted to officially congratulate all the promotions mentioned in the Human Resources report. He read the names out loud. For the position of Lieutenant he gave congratulations to Engineer Kevin Gilbert, Firefighter/Paramedic Steven Knoll and Engineer Gregg Munns. For the position of Engineer, he expressed congratulations to Firefighter Ben Carter, Firefighter Beau Clark, Firefighter Chip Glass, and Firefighter/Paramedic Danny Johnson.

Fire Chief Mark Lawley stated that there will be a promotion ceremony. He will make sure the Directors have the date and time once arranged.

He also explained that there will be a groundbreaking ceremony in January for the new Station #8. The date is yet to be determined. He will make sure the Board is notified.

VII. EXECUTIVE SESSION

None

VIII. BOARD MEMBER ITEMS

Director Catherine Henze expressed her condolences to the Lawler Family for their loss.

Rick Shearer, Esq. commented on the minutes for November regarding Firefighter Moilanen. On Monday, December 14th, the North Metro Foundation will be adopting a program to support his family due to benefits being tied up in litigation with workman's compensation and the presumptive on-the-job injury due to cancer. The Broomfield Rotary is also helping the family with some emergency funding.

Director Barcewski expressed his thanks for getting the under construction sign up for Station #8.

IX. ADJOURNMENT

There being no further business to come before the meeting, Director Catherine Henze moved to adjourn. Director Scott Barcewski seconded such motion and it was thereafter unanimously approved to adjourn the meeting at 6:27 PM.

Respectfully submitted,



President

JAN 19 2016

Date



Secretary

1-19-16

Date