

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
MOUNTAIN VIEW FIRE PROTECTION DISTRICT
FEBRUARY 26, 2018**

I. OPENING OF REGULAR MEETING.

A. Call to Order

The regular meeting of the Board of Directors of the Mountain View Fire Protection District was held at the Administration Building, 3561 N. Stagecoach Road, Longmont, Colorado, on February 26, 2018 and was called to order by President Scott Barcewski at 6:10PM.

B. Roll Call.

The meeting was attended by the following Board members: Scott Barcewski, Tim Parker, and Laura McConnell. Chad Christian and Colleen Whitlow were absent and excused.

Other persons present were: Eric Losh, Sean Flagg Starr Aldrich, Doug Saba, Melissa Meehan, Mike Lee, Assistant Chief Keith Long, Chief Dave Beebe, Assistant Chief Roger Rademacher, Jen Nay, Attorney Rick Shearer, Judge Tim Kerns, Dustin Sorensen, Gregg Munns, and Martha Dexter.

C. Pledge of Allegiance.

D. Approval of Agenda.

Director Tim Parker moved to approve the agenda, as amended. Director Laura McConnell seconded such motion, and it was unanimously approved.

**II. PUBLIC/MEMBER PARTICIPATION
NONE**

III. CONSENT AGENDA

A. January 28 2018 Special Meeting Minutes.

Director Tim Parker moved to approve the January 28, 2018 special meeting minutes, as written. Director Laura McConnell seconded such motion, and it was unanimously approved.

IV. ACTION ITEMS

A. Approval of the Fire Chief's Contract

Director Tim Parker moved to approve the Fire Chief's contract, as written. Director Laura McConnell seconded such motion, and it was unanimously approved.

A roll call vote was taken.

Director Laura McConnell voted in favor.
Director Tim Parker voted in favor.
President Scott Barcewski voted in favor

B. Swearing in of the Fire Chief

Judge Tim Kerns administered the oath of office to Fire Chief Dave Beebe.

C. December, 2017 Preliminary Financial Statements

Chief Beebe presented the 2017 Preliminary Financial Statements. The 2017 books will be closed out after the audit is complete.

D. January, 2018 Financial Statements

Chief Dave Beebe presented the January Financial Statements. He stated that the District has spent 7% of the General Fund budget in January and 0.4% of the Capital Reserve Fund budget. There is little to note for trending in January. The financial statements provided to the Board in 2018 reflect the changes made to the budget format this year. After the financial statements for 2017 have been audited and settled, a Statement of Financial Position (or balance sheet) will be included in every Board packet for 2018.

Highlights from the month of January:

- The Capital Reserve fund statements are displayed by project, which is a different view than the General fund. The Capital Reserve fund budget has changed in line item from the adopted budget. The amount of beginning fund balance carried over from 2017 is anticipated to be higher because of incomplete projects carrying over into 2018. Engines ordered in 2017 will not be completed and paid for until the spring of 2018; therefore, the carryover for the project has been budgeted in 2018 as project number 90014.
- There are no significant changes to note to the General Fund.

Director Tim Parker asked if there was an update on Express Toll rates. Martha Dexter stated that she and Jody Miller have been working on it, and it was given to Attorney Rick Shearer for follow up.

Director Tim Parker moved to approve January, 2018 Financial Statements. Director Laura McConnell seconded such motion, and it was unanimously approved.

A roll call vote was taken.

Director Laura McConnell voted in favor.
Director Tim Parker voted in favor.
President Scott Barcewski voted in favor

E. Set a Public Hearing for Inclusion(s)

President Scott Barcewski set the public hearings for March 19, 2018 for the two property inclusions.

Director Laura McConnell moved to set a public hearing for the two inclusions at the March 19, 2018 Board Meeting. Director Tim Parker seconded such motion, and it was unanimously approved.

F. Letter of Intent for the Sale of Vista Ridge Property

Cheryl Melchar presented a letter of intent for the sale of the Vista Ridge property. This is not a binding agreement, merely a statement of mutual intention, which has to be signed by the Board of Directors in order to move forward with a purchase contract. The purchase agreement deadline is March 9, 2018.

Director Tim Parker moved to approve the Letter of Intent, as amended. Director Laura McConnell seconded such motion, and it was unanimously approved.

A roll call vote was taken.

Director Laura McConnell voted in favor.
Director Tim Parker voted in favor.
President Scott Barcewski voted in favor

G. Town of Mead IGA

Assistant Chief Rademacher referenced the property that the town of Mead had been annexed six years ago from the town of Berthoud.

According to Assistant Chief Rademacher, Berthoud Fire reports they thought the properties in question had already been included into Mountain View Fire District. Berthoud Fire was no longer counting on those properties for taxable income or included in their ISO numbers.

Additionally, The Lyons attorney's office represents both Berthoud and Mountain View Fire Protection Districts thus the conflict clause is included in the paperwork for filing. The formalization of the movement of the properties to Mountain View from Berthoud Fire will need to be filed with the court. That inclusion will happen seamlessly according the AC Rademacher.

Attorney Rick states he has two concerns with the documentation of the inclusions property near Mead. Number one concern is found in subsection 5.1 in the second line, it states it will "permanently fix the boundaries". He would like the dialog to state something more realistic such as, "they will have some certainty to the boundaries".

Attorney Rick Shearer second concern in the documentation of the inclusions of property near Mead. Tax remittance section 7 has some clerical errors in reference to the tax dates. The 2018 tax is collected for the 2019 distribution at 100% to Berthoud. In 2019 tax is

Collected for the 2020 distribution at 50% to Berthoud and 50% to Mountain View.

The 5.1 amendment can be corrected during this Board meeting by deleting the word "permanently fix" and add verbiage "will have some certainty to".

Section 7 is a clerical error that can be cleared up.

opposed. No abstained.

Director Laura McConnell moved to approve the Mead IGA with the two amendments.

Director Tim Parker seconded such motion, and it was unanimously approved.

H. Introduction of 2018 Strategic Plan

Chief Beebe introduced the 2018-2020 strategic plan; this does not need to be adopted tonight but it is necessary for accreditation.

I. 2018 Election Consultant

Tabled until next board meeting,

J. Verizon Tower Lease at Station 6

Assistant Chief Roger Rademacher stated that a "preliminary" lease agreement for the Verizon cell tower is ready for Board signatures.

We have been approached by Sprint to renegotiate the cell tower agreement at Station 4, and we will keep the Board updated.

Director Tim Parker asked if there is a cell tower at the station. Assistant Chief Roger Rademacher reported that a new tower would be built on the roof of Station 6.

Verizon has to get the approval The Town of Erie in order to proceed with the project.

Director Tim Parker moved to approve the lease agreement. Director Laura McConnell seconded such motion, and it was unanimously approved.

V. REPORTS

Chief Dave Beebe reported that he has met with Frederick Firestone Fire, Fort Lupton Fire, and Berthoud Fire to discuss annexations.

He discussed how Gallagher affects the budget, and there is no simple solution.

Sean Flagg stated that Article 971 was overturned as unconstitutional. They are still keeping the 55%, instead of majority. You have to get 55% to get it on the ballot.

Assistant Chief Roger Rademacher reported that Anadarko completed the recording exemption process with Weld County and we are waiting to get a deed from them; the project changed hands at Anadarko and the process was on hold. Once we get the deed, we will file with the County. The architect will submit a bid or the project in the next few weeks.

We received a letter of intent for the Vista Ridge property, and hope to have it sold within three or four months to have the money. Communication with Boulder County rolled out a pilot program-testing project to see the feasibility for dispatch of the dual CAD. We are still working on Accreditation.

Assistant Chief Keith Long reported that we submitted a \$116,000 EMT grant. We will have all new cots from Ferno.

The new ambulances will arrive in May, and will go into service in June.

The Peer Support Team has been instrumental with other agencies.

The Health and Wellness committee is finalizing policies to scene Decontamination and Cancer Awareness.

An MCI drill will occur on July 10 in Longmont. This will be a mass casualty drill involving numerous agencies.

Target Solutions training program rolled out successfully.

Doug Saba reported that plan reviews are being completed in about 8 days. LuAnn continues to do a great job on plan review.

Three elementary schools will be finalized by summer.

High schools in Erie and Mead will be completed in a few months.

Last year the crews did an inspection on Turner Blvd. and chemicals were found that were not supposed to be there. They were issued an order to comply, which gave them a list of items that need to be corrected.

They are in violation of the fire and building code.

The County will have hearings in March to move forward with actions on the owners of the property.

Melissa Meehan reported that we are trying to accommodate different "leave scenarios", and we are trying to accommodate light duty, and long term leaves. She has met with work comp providers. Melissa is working on accreditation. The Assistant Chief position has been posted, and the lateral Fire medic position will be posted.

Tim Parker if there is a final organizational structure and an authorized staffing numbers. Chief Dave Beebe responded that we do have both, and will be provided next month.

VI. BOARD MEMBER ITEMS

President Scott Barcewski stated that there will be a Blood Drive for Kannon Wood on March 5, and thanked everyone for the help organizing the event.

Longmont Fire suffered the loss of a Firefighter, and President Scott Barcewski thanked those who attended and for the support, we offered.

On February 28, the IAFF celebrates the 100th year anniversary.

VII. EXECUTIVE SESSION

Director Laura McConnell moved to adjourn to Executive Session for the purpose of negotiations pursuant to Section 24-6-402(4) (e), C.R.S. Director Tim Parker seconded such motion, and it was unanimously approved to adjourn to Executive Session at 7:33PM.

Director Laura McConnell moved to reconvene the regular meeting. Director Tim Parker seconded such motion, and it was unanimously approved, and the meeting reconvened at 9:05PM.

VIII. BOARD MEMBER ITEMS

President Scott Barcewski stated that there will be a Blood Drive for Kannon Wood on March 5, and thanked everyone for the help organizing the event.

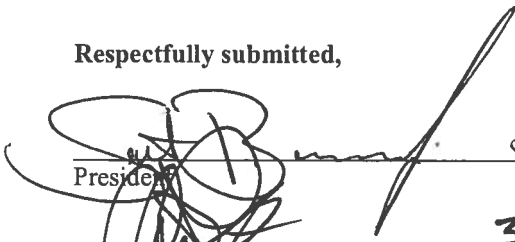
Longmont Fire suffered the loss of a Firefighter, and President Scott Barcewski thanked those who attended and for the support we offered.

On February 28, the IAFF celebrates the 100th year anniversary.

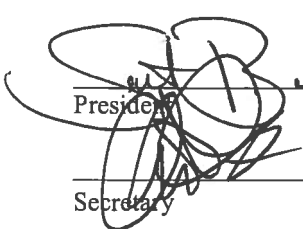
IX. ADJOURNMENT

There being no further business to come before the meeting, Director Laura McConnell moved to adjourn. Director Tim Parker seconded such motion, and it was thereafter unanimously approved to adjourn the meeting at 9:06PM Hours.

Respectfully submitted,



President 3/14/18
Date



Secretary 3/19/18
Date