



Board of Directors Meeting

**December 5, 2023 directly following the
Pension Board Meeting
3561 N Stagecoach Road, Longmont
Hybrid/Virtual: Zoom**

AGENDA

I. OPENING OF MEETING

- a. Call to Order
- b. Roll Call
- c. Pledge of Allegiance
- d. Approval of Agenda

II. PUBLIC/MEMBER PARTICIPATION

3-minute time limit. Comments are for any item, on the agenda or not, unless they are set for a public hearing.

III. CONSENT AGENDA

- a. November 9th Board Work Session
- b. November 14th Board of Directors Meeting Minutes

IV. REPORTS

- a. Local 3214 Report

V. NEW BUSINESS

- a. October 2023 District Financials
- b. Annual Wellness Presentation
- c. Set Public Hearing for Exclusion of Sugar Mill Paired Homes Properties
- d. Meadow Sweet Station Design Work

VI. OLD BUSINESS

- a. Consideration of Resolution 2023-3 Meeting Schedule and Notice for 2024
- b. Consideration of Resolution 2023-4 Adoption of the 2024 Budget
- c. Consideration of Resolution 2023-5 Appropriate Sums of Money
- d. Consideration of Resolution 2023-6 Set Mill Levies

VII. BOARD MEMBER ITEMS

- a. Upcoming Board Items

VIII. EXECUTIVE SESSION

Executive Session pursuant to Section 24-6-402(4)(f) C.R.S. for purposes of discussing a personnel matter regarding the Fire Chief's annual performance evaluation.

Executive Session pursuant to Section 24-6-402(4)(a) C.R.S. for purposes of discussing the possible sale of the administrative building and possible purchase of a new administrative building.

IX. ADJOURNMENT

ATTACHMENTS

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Meadow Sweet Design Documents	Page 93
Resolution 2023-3 Meeting Schedule and Notice for 2024	Page 115
Resolution 2023-4 Adopt the 2024 Budget	Page 118
Resolution 2023-5 Appropriate Sums of Money	Page 120
Resolution 2023-6 Set Mill Levies	Page 121
2024 Budget Book	Page 123
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Join Zoom Meeting

<https://us02web.zoom.us/j/82473164103?pwd=c2Rzb1VQaStzTjV5ZHpsYWlWcUFUZZ09>

Meeting ID: 824 7316 4103

Passcode: 428513

Phone In

719-359-4580

Meeting ID: 824 7316 4103

Passcode: 428513



**Board of Directors Work Session
3561 N Stagecoach Road, Longmont
November 9, 2023, at 4:00 pm
Hybrid/Virtual: Zoom**

This is a work session for the Mountain View Board of Directors. It is intended for education and discussion; no decision will be made during this session. Public attendance is welcome as observers; there will be no public participation.

Meeting Minutes

I. OPENING OF MEETING

a. Call to Order

The work session of the Board of Directors of the Mountain View Fire Protection District was held on November 9, 2023, as an In-Person/Virtual Zoom meeting and was called to order by Director McConnell at 4:00 p.m.

b. Roll Call

The following Board members attended the meeting:

Director McConnell, Director DeVenny, Director Lathrop, Director Venrick, and Director Whitlow

Other persons present were Chief David Beebe, Deputy Chief Sterling Folden, Deputy Chief Jeff Webb, Administrative Specialist Cindy Wible, Director of Finance Tonya Olson, Communications Specialist Rick Tillery, and Battalion Chief Sean Flagg.

c. Pledge of Allegiance

d. Approval of Agenda

Director Whitlow moved to approve the agenda as written. The motion was seconded by Director Lathrop and carried unanimously.

II. 2024 Budget

Director of Finance Tonya Olson went through questions that the Board had sent her regarding the proposed 2024 Budget.

III. ADJOURNMENT

There being no further business for the work session, Director Lathrop moved to adjourn the meeting at 6:50 p.m. It was seconded by Director Whitlow and carried unanimously.

The preceding minutes are approved by the Mountain View Fire Protection District Board of Directors and constitute the official minutes of the meeting held on the date stated above.

President, Laura McConnell Date

Board Secretary, Cole Lathrop Date



**Board of Directors Regular Meeting
November 14, 2023, at 6:00 pm
Hybrid/Virtual: Zoom**

Meeting Minutes

I. OPENING OF MEETING

a. Call to Order

The regular meeting of the Board of Directors of the Mountain View Fire Protection District was held on November 14, 2023, as an In-Person/Virtual Zoom meeting and was called to order by Director McConnell at 6:00 p.m.

b. Roll Call

The following Board members attended the meeting:

President McConnell, Director DeVenny, Director Whitlow, Director Lathrop, and Director Todd Venrick

Other persons present were Chief David Beebe, Deputy Chief Sterling Folden, Director of Administrative Services Pamela Owens, Director of Finance Tonya Olson, Deputy Chief Jeff Webb, Public Information Officer Rick Tillery, Battalion Chief Sean Flagg, and Legal Counsel Adele Reester.

c. Pledge of Allegiance

d. Approval of Agenda

Director Whitlow moved to approve the agenda as written. The motion was seconded by Director DeVenny and was carried unanimously.

II. PUBLIC/MEMBER PARTICIPATION

None

III. CONSENT AGENDA

Director Lathrop moved to approve the consent agenda, including the Regular Meeting minutes from October 10, 2023. The motion was seconded by Director DeVenny and was carried unanimously.

IV. REPORTS

a. Local 3214 Report

Local 3214's report was included in the packet. No questions or updates.

b. Chiefs Reports

Staff reports were included in the Board Packet. Chief Beebe did update the Board that Peter Zick was offered the Assistant Chief position, is currently in the pre-employment stages, and has a tentative start date of December 18th.

V. NEW BUSINESS

a. Town of Mead Future Growth Presentation

Jason Bradford, the Community Development Director for The Town of Mead, gave a presentation about Mead's development and future growth. His presentation included population trends, projects under construction, projects under review, and building permits that had been issued.

b. 2024 Board of Directors Meeting Schedule

Director of Administrative Services Pamela Owens presented the 2024 Board of Directors Meeting Schedule draft. She said this is a draft and if there are no changes, she will put them in the Resolution for next month's meeting. No changes were discussed.

c. 2024 September District Financials

Director of Finance Tonya Olson reviewed the financials for September. She noted that 99% of the tax revenues have been collected. No questions were asked, and Director Whitlow moved to approve the 2024 September Financials. The motion was seconded by Director DeVenny and carried unanimously.

VI. OLD BUSINESS

a. 2024 Proposed Budget

Director of Finance Tonya Olson reported that there were no updates to the 2024 Proposed Budget since the work session the Board attended last week. Ms. Olson answered questions from the board.

b. Retiree Healthcare Update

At the last Board meeting, the Board asked Staff to find out how other districts manage their Retiree Healthcare Plans. Ms. Owens sent out the policies that Staff could get from several other agencies. After discussion, it was decided to table the subject until the December meeting so The Board can review the policies and do research to decide how to proceed.

VII. BOARD MEMBER ITEMS

a. Upcoming Board Items

Ms. Owens reviewed the upcoming events document in the Board packet. She pointed out that the April work session has been changed to a Special Meeting in case an executive session is needed, and the Board can also vote on items.

Director Venrick asked to have more conversation on the property in Niwot as a possible new location for Administration. Chief Beebe said that Staff would see the property and building on Thursday, and Board members were welcome to attend. The Board asked Staff to move forward to proceed to see what this opportunity can provide.

Director McConnell reminded everyone of the holiday party on December 15th at the Sports Stable in Superior.

VIII. EXECUTIVE SESSION

- I. Director Whitlow moved to go into Executive Session at 7:00 p.m. pursuant to Section 24-6-402(4)(f) C.R.S. for purposes of discussing a personnel matter regarding the Fire Chief's annual performance evaluation. It was seconded by Director Venrick and carried unanimously. Personnel matter executive session – In at 7:00 PM; Out at 7:58 PM

- II. Legal advice executive session – In at 7:58 PM; Out at 8:24 PM
Executive Session pursuant to Section 24-6-402(4)(b) C.R.S. for purposes of consulting with our attorney on the issue of potential resolution of the bargaining resolution.

The Executive Session concluded at 8:24 p.m.

III. ADJOURNMENT

There being no further business to come before the meeting, Director Lathrop moved to adjourn the meeting at 8:25 p.m. It was seconded by Whitlow and carried unanimously.

The preceding minutes are approved by the Mountain View Fire Protection District Board of Directors and constitute the official minutes of the meeting held on the date stated above.

President, Laura McConnell

Date

Board Secretary, Cole Lathrop

Date

Action Items

December 6, 2022

Action: Ed Siebert will present what he learned at the Commissioners Meeting in January.

Action: Director Bloom asked if Rick could send information about when the interviews and stories will be aired. **Emails will go out with information on upcoming interviews. Staff will also forward any links available.**

January 10, 2023

None

January 17, 2023

Action: Director DeVenny asked if the Board could receive an email when the date of the swearing-in ceremony is decided.

Action: Director DeVenny asked for a date on which the district will receive the permits for Station 8. **Deputy Chief Webb sent this information via email.**

Action: Director McConnell asked for a timeline and trigger points to illustrate when the need for a temporary station would be activated. **This information was emailed to the Board in January.**

February 21, 2023

Action: Find a location in Mead for the 10th polling place. **I am contacting Life Bridge Church to inquire if a polling place would be authorized.**

Action: We will update the schedule on the website and the wording on the meeting notice. **Done**

March 21, 2023

Action: PIO Rick Tillery will email the link for The Chief Corner Blogs to the Board. **Done**

Action: Send to Board May 26th Academy Graduation Ceremony Announcement. **Done**

April 18, 2023

None

May 16, 2023

Action: Director of Administration Pam Owens will get access to all Board Members to Teams so they can view the grievances that are posted. **Done**

Action: Pam will get the numbers from the 2020 mail-in election for Director McConnell. **Done**

June 20, 2023

None

July 18, 2023

Action: Ms. Owens also said she sent everyone the updated SDA Board Member Manual electronically.
Done

Action: Pam to schedule CWPP presentation – **Upcoming**

August 15, 2023

Action: Director McConnell asked that staff put in the packets and on the agenda a preview of topics for the upcoming meetings.

Action: Monday.Com report on 2023 Goals and Objectives and Capital Outlay Projects status at the September meeting.

Action: Director McConnell asked to poll the Board for a date for the November works session.

Action: Director McConnell asked that the Board packets include legislative information affecting the District.

September 19, 2023

Action: Chief Beebe said he would talk to IT about attending a board meeting to give further training to the board on how the software works.

Action: Chief Beebe will schedule Town Planners (Erie, Mead, Superior, Dacono) to attend the Board Meeting to let the group know what they have planned for their towns.

Action: Director McConnell asked to schedule a work session for January and then again for April for big-ticket items that will be more extended discussions, such as redoing the Master Plan and Strategic Plan

October 10, 2023

Action: Ms. Olson will email the Board with a date for questions for the November 9th work session.

Action: Chief Beebe and Legal will have their input and suggestions to the current Collective Bargaining Agreement for the January 2024 Board Meeting.

Action: Director McConnell asked Ms. Owens to add the January work session to the upcoming resolution for 2024. The Chief succession plan is on the agenda for that work session.

November 14, 2023

Motions

January 10, 2023

None

January 17, 2023

Motion: Director Lathrop moved to accept the Engagement Letter with the revisions. The motion was seconded by Director McConnell and carried unanimously.

Motion: Director McConnell moved to approve Resolution 2023-1. The motion was seconded by Director Lathrop and carried unanimously.

Motion: Director Christian moved to waive the exclusion fee for the CDOT Mobility Hub in Firestone. The motion was seconded by Director Lathrop and carried unanimously.

Motion: Director Bloom moved to approve the Second Amendment to the Revised and Restated Employment Contract. The motion was seconded by Director Lathrop and carried unanimously.

February 21, 2023

Motion: Director Lathrop moved to adopt the 2021 Edition of the International Fire Code with Consideration for Resolution 2023-2 Adopting and Amending the 2021 Edition of the International Fire Code. The motion was seconded by Director DeVenny and carried unanimously.

March 21, 2023

Motion: Director Lathrop moved to approve the CDOT Exclusion Petition. The motion was seconded by Director DeVenny and carried unanimously.

April 18, 2023

Motion: Director DeVenny moved to approve the supplemental funds for the 2022 Audit for the Medicaid Supplement. The motion was seconded by Director Lathrop and carried unanimously.

Motion: Director Bloom moved to approve the Erie Gateway South Annexation Inclusion. The motion was seconded by Director Lathrop and carried unanimously.

Motion: Director DeVenny moved to approve the Christian Promise Fellowship Exclusion. The motion was seconded by Director Lathrop and carried unanimously.

May 16, 2023

None

June 20, 2023

Motion: A roll call was done to approve the slate for the Officers for the Board of Directors. All were in favor, and the slate was carried unanimously.

Motion: A roll call was made to approve the 2022 Draft Audit Report, and all voted unanimously.

Motion: Director Lathrop moved to approve unbudgeted funds for the new Assistant Chief of Operations position. Director Whitlow seconded the motion and carried it unanimously.

July 18, 2023

Motion: Director Whitlow moved to approve the Irwin Thomas Exclusion. The motion was seconded by Director DeVenny and carried unanimously.

Motion: Director Lathrop moved to approve the Public Participation Meeting Process Change Considerations. The motion was seconded by Director Venrick and carried unanimously.

August 15, 2023

Motion: Director Whitlow moved to approve the proposal from Wember. The motion was seconded by Director DeVenny and carried unanimously.

Motion: Director DeVenny moved to approve the Oz Architecture Design Proposal. The motion was seconded by Director Venrick and carried unanimously.

September 19, 2023

Motion: Director DeVenny moved to approve the proposed Life Safety and Fleet fee schedule. Director Whitlow seconded the motion, and it was carried unanimously.

Motion: Director Lathrop moved to approve the proposal from Strategic Site Designs for \$125,000.00, and the Library District will reimburse Mountain View for half that amount. Director DeVenny seconded the motion, and it was carried unanimously.

October 10, 2023

None

November 14, 2023

Glossary

A

ADA – Americans with Disabilities Act

AFG – Assistance to Firefighters Grant

Alpha Side – Front side of a structure

B

Bravo Side – Left side of a structure

BVFC – Boulder Valley Fire Consortium

BVSD – Boulder Valley School District

C

CBA – Collective Bargaining Agreement

Charlie Side – Back side of a structure

CORA – Colorado Open Records Act

CWPP – Community Wildfire Protection Plan

D

Delta Side – Right side of a structure

E

EMS – Emergency Medical Service

F

FMLA – Family Medical Leave Act

FPPA – Fire and Police Pension Association

G

H

I

J

K

L

M

MAFIT – Multi-Agency Fire Investigation Team

MVFR – Mountain View Fire Rescue

MVFPD – Mountain View Fire Protection District

N

NIST – National Institute of Standards and Technology

O

P

PERA – Public Employee’s Retirement Association

PIO – Public Information Officer

Q

R

RHS - Retiree Healthcare Savings

S

SDA - Special District Association

SSO - Single Sign On

SWAT - Special Weapons and Tactics

T

U

V

W

WC – Workers Compensation

X

Y

Z



Subject: Report of IAFF L3214

From: Mountain View Professional Firefighters IAFF L3214

To: Mountain View Fire Protection District Board of Directors

Date: November 24th, 2023

Dear Directors,

Our membership continues to assist the Fournier Family with liquidating Ben's heavy equipment and helping the family resolve any known and unforeseen challenges they face.

The joint district/union holiday party is planned for December 15th. We invite the Board to attend. We look forward to celebrating together, with our recent retirees, at this banquet and ending this year on a good note.

After a little over a year from the conclusion of negotiations, the administration and union have come to an agreement on the RHS clause. The union had to conduct a vote to ratify the contract change. Results of the vote were successful and membership approved the change.

The work on the contractually required Joint Discipline Training has been ongoing since December of 2022 and we look forward to completing this item. We plan to jointly present it to the whole department before the December 31st deadline.

We look forward to a discussion with the board on our current bargaining resolution and the proposed draft. We believe a balanced bargaining resolution will help remove roadblocks that stifle conversations on topics that our members feel strongly about.

Respectfully Submitted,
IAFF L3214



Mountain View Fire Rescue
Statement of Revenues and Expenditures
GENERAL FUND
For the 10 Month(s) Ending October 31, 2023
(in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
BEGINNING FUND BALANCE	46,445,103	47,575,271	47,575,271	(1,130,168)	-2%
REVENUES					
Property Taxes	44,096,483	80,737	43,724,801	371,682	1%
Local TIF Reimbursements	1,755,000	0	3,002,035	(1,247,035)	-71%
Specific Ownership Tax	1,764,657	181,772	1,807,177	(42,520)	-2%
Fees for Service	51,179	1,500	15,000	36,179	71%
EMS Transports	2,050,000	196,931	2,729,559	(679,559)	-33%
Fire Prevention Fees	110,000	16,565	126,543	(16,543)	-15%
Maintenance Shop Fees	240,000	40,145	352,116	(112,116)	-47%
Investment Earnings	350,000	279,488	2,433,431	(2,083,431)	-595%
Wildland	100,000	80,620	282,919	(182,919)	-183%
Grant Awards	0	0	6,562	(6,562)	0%
Total REVENUES	50,517,319	877,758	54,480,142	3,962,823	8%
OTHER REVENUE SOURCES					
Miscellaneous Revenues	191,000	250	40,979	150,021	79%
Contributions/Donations	0	13,000	13,575	(13,575)	0%
Insurance Proceeds	0	0	141,011	(141,011)	0%
Oil & Gas Royalties	0	1,520	18,090	(18,090)	0%
Rebates and Discounts	0	0	781	(781)	0%
Total OTHER REVENUE SOURCES	191,000	14,770	214,436	23,436	12%
EXPENDITURES					
Salaries & Wages	20,533,380	1,432,312	15,953,743	4,579,637	22%
Overtime	2,270,225	218,172	1,652,887	617,338	27%
Benefits	8,164,968	636,569	5,795,464	2,369,504	29%
General Operating Supplies	1,334,094	110,266	905,148	428,946	32%
Small Equipment/Tools	698,542	109,277	456,684	241,857	35%
Non-Capital Tech Expense	385,225	20,391	236,089	149,136	39%
Non-Capital Fleet Expense	290,000	26,835	199,100	90,900	31%
General Purchased Services	1,609,173	136,173	1,213,054	396,119	25%
Contract Services	651,310	80,564	511,056	140,254	22%
Training	448,291	31,757	220,789	227,502	51%
Repairs & Maint/Equip	351,800	12,679	147,206	204,594	58%
Repairs & Maint/Building	550,002	103,205	438,208	111,794	20%
Utilities	510,994	34,804	346,742	164,252	32%
Capital Outlay	17,000	1,631	10,280	6,720	40%
Total EXPENDITURES	37,815,003	2,954,637	28,086,449	9,728,555	26%
EXCESS/(DEFICIENCY) REVENUES AFTER EXPENDITURES	12,893,316	(2,062,108)	26,608,130	13,714,814	106%
ENDING FUND BALANCE	59,338,419	45,513,163	74,183,401	(14,844,982)	-25%

JULY FOOTNOTES:

FS7-1 - At end of July, the district collected \$602,629 more in property tax revenues than budgeted. This is due to conservative estimate of the City of Dacono TIF reimbursement on oil and gas wells. Actual amount has been higher than expected.

FS7-2 - New detail, EMS transports, Permit fees & all other prevention fees and shop revenue have been split out from fees for service.



**Mountain View Fire Rescue
Budget Summary by Department
ADMINISTRATION**

For the 10 Month(s) Ending October 31, 2023
(in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
5205 - Operating supplies & expense	41,100	18,855	31,627	9,473	23%
5209 - Food/Catering	6,200	290	9,407	(3,207)	-52%
5225 - Bank charges	3,500	308	3,956	(456)	-13%
5227 - Misc. Fees			10	(10)	0%
5235 - Membership/subscriptions	6,335	845	11,262	(4,927)	-78%
5240 - Postage/UPS,Fed X	3,000		1,064	1,936	65%
5244 - Janitorial Supplies	3,900			3,900	100%
5245 - Uniform/allowance	2,950	132	10,048	(7,098)	-241%
5288 - Travel costs/per diems	27,350		10,675	16,675	61%
5300 - General Purchased Services	1,700		4,335	(2,635)	-155%
5305 - Board Member Attendance Compensati	12,000			12,000	100%
5306 - Board expenses	200			200	100%
5307 - Board member training/travel	7,250			7,250	100%
5310 - Printing legal notices	12,500	6	2,771	9,729	78%
5320 - Legal fees	140,000	14,118	110,023	29,977	21%
5330 - Elections	120,000		31,499	88,501	74%
5342 - Contract labor services			3,000	(3,000)	0%
5346 - R & M equipment	4,100			4,100	100%
5347 - Repairs & maintenance, vehicles	30,000		4,669	25,331	84%
5348 - Repairs & maintenance, building	30,000			30,000	100%
5355 - Training seminars	18,100		6,190	11,910	66%
5365 - Exams and Certifications			1,011	(1,011)	0%
5390 - Tax collection fee(Purch Svcs)	658,838	1,253	655,481	3,357	1%
5410 - District liability insurance	280,000	23,363	234,769	45,231	16%
5525 - Non-Capital Equip <\$5K	1,000	0	0	1,000	100%
ADMINISTRATION	1,410,023	59,168	1,131,799	278,224	20%

JULY FOOTNOTES:

FS7-3 - Account 5225 - Need to increase budget amount in 2024. Account analysis and wire transfer fees.

JUNE FOOTNOTES:

FS6-1 - Account 5245 - Purchase of Badges for the district

FS6-2 - Account 5342 - Actuarial study for RHS proposal

MAY FOOTNOTES:

FS5-1 - Account 5209 - Catering for Ben Fournier Service.

FS5-2 - Account 5390 - Majority of collection happens in the first half of the year.

APRIL FOOTNOTES:

FS4-1 - Account 5245 - Employees have access to the full amount at the beginning of the year; there is no guarantee when it is going to be spent.

MARCH FOOTNOTES:

FS3-1 - Account 5235 - SDA Annual Membership Fee.

FS3-2 - Account 5300 - Accreditation Annual Fee.

FS3-3 - Account 5365 - Chief Fire Officer (CFO) and Chief Emergency Medical Officer (CEMSO) Renewals.



**Mountain View Fire Rescue
Budget Summary by Department
COMMUNICATIONS**

For the 10 Month(s) Ending October 31, 2023
(in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
5205 - Operating supplies & expense	19,500	636	1,015	18,485	95%
5209 - Food/Catering	5,000		33	4,967	99%
5223 - Promotional & Marketing	12,000		1,585	10,415	87%
5235 - Membership/subscriptions	400		225	175	44%
5237 - Public education supplies	6,000			6,000	100%
5240 - Postage/UPS,Fed X	500			500	100%
5245 - Uniform/allowance	350		710	(360)	-103%
5260 - Misc supplies & expense	1,250			1,250	100%
5288 - Travel costs/per diems	3,000	820	1,554	1,446	48%
5317 - Advertising/Sponsorships		1,043	1,043	(1,043)	0% FS10-1
5355 - Training seminars	2,000		750	1,250	63%
COMMUNICATIONS	50,000	2,499	6,916	43,084	86%

FS10-1 - Account 5317 - Purchase of 8 ft pop-up backdrop wall kits

APRIL FOOTNOTES:

FS4-2 - Account 5235 - 2023 ESPIOC Membership Dues

FS4-2 - Account 5245 - Employees have access to the full amount at the beginning of the year; there is no guarantee when it is going to be spent.



Mountain View Fire Rescue
Budget Summary by Department
INFORMATION TECHNOLOGY SERVICE
For the 10 Month(s) Ending October 31, 2023
(in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
5211 - Tech-Hardware & Accessories	60,000	2,320	36,802	23,198	39%
5212 - Tech-Software & Applications	262,525	14,564	160,043	102,482	39%
5240 - Postage/UPS,Fed X		63	98	(98)	0%
5245 - Uniform/allowance	700		402	298	43%
5288 - Travel costs/per diems	4,000		6,051	(2,051)	-51%
5300 - General Purchased Services	35,250	21,411	23,118	12,133	34% FS10-2
5311 - Tech Expense-Maintenance & Sup	30,000	2,255	12,828	17,172	57%
5355 - Training seminars	5,000		1,728	3,272	65%
5375 - Telecom, cell phones	60,000	3,044	33,661	26,339	44%
5377 - Utilities, Telephone & cable	13,000	1,024	7,378	5,622	43%
5381 - Utilities, Data Services	160,000	13,300	132,842	27,158	17%
INFORMATION TECHNOLOGY SERVICE	630,475	57,981	414,950	215,525	34%

FS10-2 Initial payment made for new financial application project

SEPTEMBER FOOTNOTES:

FS9-1 - Account 5212 - Contingency funds of \$35,000 from dept. 100 (see August financials) were moved to IT department for finance software.

FS9-2 - Account 5240, change to accounting practice to code shipping on invoices to this account, will be netted with remaining dept. budget.

JUNE FOOTNOTES:

FS6-3 - Account 5288 - Operative IQ Conference in Atlanta.

MARCH FOOTNOTES:

FS3-4 - Account 5212 - Annual fee for Vector Solutions & monthly fee for Operative IQ and Image Trend.



**Mountain View Fire Rescue
Budget Summary by Department
HUMAN RESOURCES**

For the 10 Month(s) Ending October 31, 2023
(in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget		
5205 - Operating supplies & expense	200	29	214	(14)	-7%	FS10-3
5209 - Food/Catering	3,000	351	3,922	(922)	-31%	
5220 - Awards & Celebrations	6,000		4,308	1,693	28%	
5235 - Membership/subscriptions	630		1,111	(481)	-76%	
5240 - Postage/UPS,Fed X			87	(87)	0%	
5245 - Uniform/allowance	700	350	696	4	1%	
5267 - Mileage	300			300	100%	
5288 - Travel costs/per diems	5,300			5,300	100%	
5300 - General Purchased Services	13,200	1,360	27,785	(14,585)	-110%	
5322 - Employee Testing	12,500	2,425	11,377	1,123	9%	
5324 - Recruiting/Hiring services	1,200	244	6,084	(4,884)	-407%	
5355 - Training seminars	16,000		4,484	11,516	72%	
5365 - Exams and Certifications	300			300	100%	
5366 - Tuition Reimbursement	45,000	3,824	40,333	4,667	10%	
5520 - Protective gear/equip	40,000			40,000	100%	
HUMAN RESOURCES	144,330	8,583	100,401	43,929	30%	

FS10-3 - Account 5205 - Will be netted with remaining total budget.

SEPTEMBER FOOTNOTES:

FS9-3 - Account 5240, change to accounting practice to code shipping on invoices to this account, will be netted with remaining dept. budget

APRIL FOOTNOTES:

FS4-4 - Account 5245 - Employees have access to the full amount at the beginning of the year; there is no guarantee when it is going to be spent.

FS4-5 - Account 5300 - Solvere HR Consulting; will be netted with the remaining budget.

MARCH FOOTNOTES:

FS3-5 - Account 5209 - Lunch for interviews

FS3-6 - Account 5235 - Employer Council Services; will be netted with the remaining budget.

FS3-7 - Account 5324 - Will be netted with the remaining budget; will be adjusted in future budget years.

FS3-8 - Account 5366 - The full amount is available to employees at the beginning of the year. The expense fluctuates throughout the year. Not expected to overspent.



**Mountain View Fire Rescue
Budget Summary by Department
FINANCIAL SERVICES**

For the 10 Month(s) Ending October 31, 2023
(in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
5205 - Operating supplies & expense	250	34	72	178	71%
5209 - Food/Catering	500		162	338	68%
5227 - Misc. Fees		0	998	(998)	0%
5235 - Membership/subscriptions	200		160	40	20%
5245 - Uniform/allowance	1,050		272	778	74%
5267 - Mileage	200			200	100%
5288 - Travel costs/per diems	1,240			1,240	100%
5315 - Audit & accounting	24,000		25,600	(1,600)	-7%
5342 - Contract labor services	160,100	10,186	115,154	44,946	28%
5525 - Non-Capital Equip <\$5K	1,750			1,750	100%
FINANCIAL SERVICES	189,290	10,220	142,419	46,871	25%

AUGUST FOOTNOTES:

FS8-1 - Account 5315 - Final billing toward completion of financial statements audit for 2022; will be netted with the remaining total budget.

JULY FOOTNOTES:

FS7-4 - Account 5315 - Progress billing for finalizing audit and filing

MAY FOOTNOTES:

FS5-3 - Account 5315 - Fee for 2022 audit.

MARCH FOOTNOTES:

FS3-9 - Account 5227 - Medicare Revalidation Fee.



**Mountain View Fire Rescue
Budget Summary by Department
EMERGENCY OPERATIONS**

For the 10 Month(s) Ending October 31, 2023
(in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
5205 - Operating supplies & expense	118,436	11,330	56,653	61,783	52%
5209 - Food/Catering	20,300	966	6,977	13,323	66%
5227 - Misc. Fees			18	(18)	0%
5235 - Membership/subscriptions	6,233		6,666	(433)	-7%
5240 - Postage/UPS,Fed X			1,046	(1,046)	0%
5244 - Janitorial Supplies	52,658	1,398	27,944	24,714	47%
5245 - Uniform/allowance	93,800	2,105	66,911	26,889	29%
5256 - Saw supplies/accessories	2,600		3,170	(570)	-22%
5259 - Station Allowance	1,513		476	1,037	69%
5261 - FF Equipment	31,403	(1,103)	26,494	4,909	16%
5263 - Training library	7,700		3,246	4,454	58%
5269 - SCBA Supplies/parts	36,450	49	34,000	2,450	7%
5270 - Hose/nozzle supplies	27,702		5,643	22,059	80%
5271 - EMS Disposables	200,000	11,947	131,963	68,037	34%
5272 - EMS Durables	25,000		(30)	25,030	100%
5288 - Travel costs/per diems	70,900	2,414	4,406	66,494	94%
5300 - General Purchased Services	72,892	441	16,373	56,519	78%
5318 - Honor Guard	7,909		4,793	3,116	39%
5332 - Repairs/Maintenance, Saws	1,900	85	396	1,504	79%
5333 - Repairs/Maint, Extinguishers	4,954		248	4,706	95%
5335 - Repairs & Maint, Hose/nozzles	4,500		685	3,815	85%
5336 - Repairs/Maint-FF Equip	6,000			6,000	100%
5339 - Employee Incentives/Celebrations	5,000			5,000	100%
5342 - Contract labor services	70,560	5,880	64,855	5,705	8%
5346 - R & M equipment	84,736	729	25,229	59,507	70%
5348 - Repairs & maintenance, building	15,582	69	4,866	10,716	69%
5355 - Training seminars	191,148	21,416	80,248	110,900	58%
5360 - Authority Fee	75,000		68,901	6,099	8%
5362 - SCBA Repair/Maint/Testing	23,500	494	9,477	14,023	60%
5363 - Protective Clothing Repairs	11,160	283	283	10,877	97%
5365 - Exams and Certifications	17,223		1,505	15,718	91%
5367 - Mileage Reimbursement			281	(281)	0%
5380 - EMS Purchased Services	33,550	1,050	11,856	21,694	65%
5515 - Hose Equipment <\$5K	6,400		2,950	3,450	54%
5520 - Protective gear/equip	336,941	104,443	275,699	61,242	18%
5525 - Non-Capital Equip <\$5K	75,816	2,073	45,725	30,091	40%
EMERGENCY OPERATIONS	1,739,465	166,069	989,951	749,514	43%

SEPTEMBER FOOTNOTES:

FS9-4 - Account 5235 - Ninjanerd.org yearly renewal fee.

FS9-5 - Account 5256 - Purchase of Danko Bullet Chain; this account will be netted with the remaining total budget.

AUGUST FOOTNOTES:

FS8-2 - Account 5261 - Purchase of engine kit (straps, screw-jack head, hook cluster, clinch ring, base pins, etc.)

JULY FOOTNOTES:

FS7-5 - Account 5235 - Annual dues for IAFC Membership, CO State Fire Chiefs, Boulder and Weld County Chief's Assoc. Will be netted with the remaining budget.

FS7-6 - Account 5342 - Medical Director paid in July for August contract amount

MAY FOOTNOTES:

FS5-4 - Account 5269 - Purchase of SCBA Parts & Supplies.

APRIL FOOTNOTES:

FS4-6 - Account 5245 - Employees have access to the full amount at the beginning of the year; there is no guarantee when it is going to be spent.

MARCH FOOTNOTES:

FS3-10 - Account 5240, change to accounting practice to code shipping on invoices to this account, will be netted with remaining dept. budget.

FS3-11 - Account 5360 - IGA with Boulder County Authority Annual Fee

FS3-12 - Account 5367 - Mileage reimbursement per new CBA; will be netted with the remaining budget.



**Mountain View Fire Rescue
Budget Summary by Department
LIFE SAFETY**

For the 10 Month(s) Ending October 31, 2023
(in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
5205 - Operating supplies & expense	2,300	54	490	1,810	79%
5209 - Food/Catering	7,500	91	955	6,545	87%
5220 - Awards & Celebrations	1,000			1,000	100%
5227 - Misc. Fees			5	(5)	0%
5235 - Membership/subscriptions	5,050	459	2,674	2,376	47%
5237 - Public education supplies	51,900	6,891	15,658	36,242	70%
5238 - Fire investigation supplies	1,500		70	1,430	95%
5240 - Postage/UPS,Fed X	20			20	100%
5245 - Uniform/allowance	8,500	43	1,096	7,404	87%
5288 - Travel costs/per diems	7,140			7,140	100%
5342 - Contract labor services	600		199	401	67%
5355 - Training seminars	10,003	100	1,475	8,528	85%
5365 - Exams and Certifications	19,650		2,765	16,885	86%
5525 - Non-Capital Equip <\$5K	5,000			5,000	100%
LIFE SAFETY	120,163	7,639	25,388	94,775	79%



**Mountain View Fire Rescue
Budget Summary by Department
RADIOS & DISPATCH**

For the 10 Month(s) Ending October 31, 2023
(in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
5205 - Operating supplies & expense	21,500		18,447	3,053	14%
5209 - Food/Catering			62	(62)	0%
5235 - Membership/subscriptions	100		0	100	100%
5240 - Postage/UPS,Fed X			30	(30)	0%
5346 - R & M equipment	41,000	1,218	22,088	18,912	46%
5359 - Dispatching service	81,000		78,953	2,047	3%
RADIOS & DISPATCH	143,600	1,218	119,579	24,021	17%

MAY FOOTNOTES:

FS5-5 - Account 5209 - Catered lunch for the radio SME during annual programing; will be netted with the remaining budget.

APRIL FOOTNOTES:

FS4-7 - Account Account 5240, change to accounting practice to code shipping on invoices to this account, will be netted with remaining dept. budget.

MARCH FOOTNOTES:

FS3-13 Account 5205 - Fluctuates during the year when new radios are required, shouldn't expect to follow trend.

FS3-14 Account 5346 - Fluctuates during the year when new radios need reprogramming, shouldn't expect to follow trend.

FS3-15 - Account 5359 - Annual fee to Weld County for dispatch service paid in January



**Mountain View Fire Rescue
Budget Summary by Department
TRAINING**

For the 10 Month(s) Ending October 31, 2023
(in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
5205 - Operating supplies & expense	18,500	1,147	10,881	7,619	41%
5209 - Food/Catering	7,000	1,119	8,129	(1,129)	-16%
5211 - Tech-Hardware & Accessories			50	(50)	0%
5212 - Tech-Software & Applications	2,000	12	1,413	587	29%
5235 - Membership/subscriptions	30,000	875	16,700	13,300	44%
5245 - Uniform/allowance	1,500	(253)	1,489	11	1%
5263 - Training library	2,500	447	1,548	952	38%
5288 - Travel costs/per diems	10,000	2,684	10,918	(918)	-9%
5300 - General Purchased Services	3,000		76	2,924	97%
5322 - Employee Testing	10,000			10,000	100%
5346 - R & M equipment	2,500	1,503	2,962	(462)	-18% FS10-4
5355 - Training seminars	90,000	3,077	69,613	20,387	23%
5356 - Seminar/Academy Expenses	12,500		5,680	6,820	55%
5365 - Exams and Certifications	20,000	1,195	8,204	11,797	59%
5550 - Training equipment	17,000	1,631	10,280	6,720	40%
TRAINING	226,500	13,436	147,942	78,558	35%

FS10-4 - Account 5346 - Replacement fire resistant coveralls and clothes for fire training dummies; will be netted with the remaining total budget.

SEPTEMBER FOOTNOTES:

FS9-6 - Account 5209 - Providing meals for Live Fire Training with Boulder Fire and Leadership Training,

JUNE FOOTNOTES:

FS6-4 - Account 5245 - Employees have access to the full amount at the beginning of the year; purchases fluctuate throughout the year

MARCH FOOTNOTES:

FS3-16 - Account 5211 - Will be netted with overall budget, purchase of mobile phone case.

FS3-17 - Account 5356 - Annual fee to Front Range Fire Consortium, no further expense for the year.



**Mountain View Fire Rescue
Budget Summary by Department
FLEET OPERATION**

For the 10 Month(s) Ending October 31, 2023
(in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
5205 - Operating supplies & expense	228,000	31,808	185,482	42,518	19%
5208 - Ambulance Expenses	1,500		1,125	375	25%
5209 - Food/Catering	1,500	192	1,055	445	30%
5212 - Tech-Software & Applications	20,000	795	21,321	(1,321)	-7%
5227 - Misc. Fees	3,000	261	2,748	252	8%
5234 - Outside Svc-Supplies/Materials		2,453	124,492	(124,492)	0%
5235 - Membership/subscriptions	800		213	588	73%
5240 - Postage/UPS,Fed X			1,801	(1,801)	0%
5244 - Janitorial Supplies	6,000	842	6,150	(150)	-3% FS10-5
5245 - Uniform/allowance	10,940	652	5,244	5,696	52%
5265 - Fuel	200,000	17,959	164,497	35,503	18%
5266 - Tires	90,000	8,819	32,032	57,968	64%
5288 - Travel costs/per diems	32,900	2,549	11,117	21,783	66%
5311 - Tech Expense-Maintenance & Sup	10,700	588	3,632	7,068	66%
5347 - Repairs & maintenance, vehicles	126,000	8,154	78,630	47,370	38%
5355 - Training seminars	17,540	2,893	5,494	12,046	69%
5364 - Annual Equip Testing	8,510			8,510	100%
5365 - Exams and Certifications		120	1,510	(1,510)	0%
5525 - Non-Capital Equip <\$5K	16,800	529	14,346	2,454	15%
FLEET OPERATION	774,190	78,615	660,889	113,301	15%

FS10-5 - Account 5244 - Cost increase; will be netted with the remaining total budget.

JULY FOOTNOTES:

FS7-7 - Account 5365 - Certifications for new EVT

JUNE FOOTNOTES:

FS6-5 - Account 5365 - CFMA training for EVT tech (\$500).

FS6-6 - Account 5525 - Purchase of welding equipment.

MAY FOOTNOTES:

FS5-6 - Account 5212 - Annual Fee for RTA Fleet Management Software

FS5-7 - Account 5365 - EVT Certification

MARCH FOOTNOTES:

FS3-18 - Account 5208 - One time ambulance license fees, no further expense for the year.

FS3-19 - Account 5234 - Supplies/parts purchased for billable work only; is offset by revenue collected.

FS3-20 - Account 5240 - Change to accounting practice to code shipping on invoices to this account, will be netted with remaining dept. budget.



Mountain View Fire Rescue
Budget Summary by Department
WILDLAND/RESCUE SERVICES
For the 10 Month(s) Ending October 31, 2023
(in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
5205 - Operating supplies & expense	26,360		7,890	18,470	70%
5209 - Food/Catering			1,755	(1,755)	0%
5245 - Uniform/allowance	8,450	80	995	7,455	88%
5261 - FF Equipment	32,380		7,002	25,378	78%
5265 - Fuel		57	2,571	(2,571)	0%
5288 - Travel costs/per diems	10,000	408	10,522	(522)	-5%
5342 - Contract labor services	70,000	38,581	72,549	(2,549)	-4% FS10-6
5346 - R & M equipment	5,000		173	4,827	97%
5355 - Training seminars	25,300			25,300	100%
5367 - Mileage Reimbursement			11	(11)	0%
5378 - Utilities, trash	10,000			10,000	100%
5520 - Protective gear/equip	28,850		22,257	6,593	23%
5525 - Non-Capital Equip <\$5K	4,950			4,950	100%
WILDLAND/RESCUE SERVICES	221,290	39,126	125,725	95,565	43%

FS10-6 - Account 5342 - SWCA Environmental consultants

SEPTEMBER FOOTNOTES:

FS9-7 - Account 5288 - Reimbursed by Wildland fire

AUGUST FOOTNOTES:

FS8-3 & FS8-4 - Accounts 5209 & 5265 - Reimbursed by wildland fire.

JUNE FOOTNOTES:

FS6-7 - Account 5367 - Mileage reimbursement per new CBA; will be netted with the remaining total budget.



**Mountain View Fire Rescue
Budget Summary by Department
STATIONS AND GROUNDS**

For the 10 Month(s) Ending October 31, 2023
(in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
5205 - Operating supplies & expense	65,000	5,039	48,099	16,901	26%
5244 - Janitorial Supplies	4,400		76	4,324	98%
5245 - Uniform/allowance			585	(585)	0%
5300 - General Purchased Services	5,000			5,000	100%
5342 - Contract labor services	70,000	11,800	31,308	38,692	55%
5344 - Janitorial Services	29,260	1,912	23,931	5,329	18%
5348 - Repairs & maintenance, building	175,110	29,740	156,162	18,948	11% FS10-7
5349 - Repairs & maint. appliances	9,100	509	2,649	6,451	71%
5355 - Training seminars	1,000			1,000	100%
5361 - Alarm system service fees	26,600	2,625	16,701	9,899	37%
5370 - HVAC/Mechanical Repairs	219,150	56,159	198,124	21,026	10%
5372 - Landscaping Maintenance	54,300	12,700	38,424	15,876	29%
5376 - Utilities, electric & gas	202,994	9,620	114,137	88,857	44%
5378 - Utilities, trash	30,000	2,264	21,405	8,595	29%
5379 - Utilities, water & sewer	35,000	5,552	39,058	(4,058)	-12%
5525 - Non-Capital Equip <\$5K	24,000	3,333	19,428	4,572	19%
STATIONS AND GROUNDS	950,914	141,253	710,088	240,826	25%

FS10-7 - Account 5348 - Painting after mitigation at st.13 (\$10,820); reseal asphalt parking lot at st.5 (\$4,600); carpet replacement at st. 13 and st.12 (\$7,773)

JULY FOOTNOTES:

FS7-7 - Account 5525 - Purchase of portable air conditioners to be deployed as needed across the district = \$4,033

APRIL FOOTNOTES:

FS4-8 - Account 5245 - New employee started in March 2023, after budget was approved. It will be netted with the remaining budget and will be adjusted next year



**Mountain View Fire Rescue
Budget Summary by Department
WELLNESS PROGRAM**

For the 10 Month(s) Ending October 31, 2023
(in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
5205 - Operating supplies & expense	1,000		141	859	86%
5209 - Food/Catering	2,380		62	2,318	97%
5300 - General Purchased Services	5,760	360	4,160	1,600	28%
5304 - Fitness Memberships	2,500	221	2,138	362	14%
5342 - Contract labor services	35,050		9,415	25,635	73%
5350 - Wellness check/Annual Physical	141,000	81,400	95,800	45,200	32%
5353 - Health Screening-RTW	22,000			22,000	100%
5355 - Training seminars	4,500			4,500	100%
5365 - Exams and Certifications	10,500			10,500	100%
5525 - Non-Capital Equip <\$5K	1,500			1,500	100%
WELLNESS PROGRAM	226,190	81,981	111,716	114,474	51%

MAY FOOTNOTES:

FS5-8 - Account 5304 - 1-year membership fee to Corso Fitness LLC.



Mountain View Fire Rescue
Statement of Revenues and Expenditures
CAPITAL RESERVE FUND
For the 10 Month(s) Ending October 31, 2023
(in Whole Numbers)

	Total Original Budget	Current Period Actual	YTD Actual	Total Remaining Budget	
BEGINNING FUND BALANCE	11,614,364	9,243,606	11,612,161	(2,203)	0%
REVENUES					
4441 - INTEREST ON DEPOSITS	0	111,659	712,844	712,844	0%
4552 - SALE OF PROPERTY & EQUIPMENT	0	0	55,000	55,000	0%
4557 - Energy Impact Grant	0	0	176,378	176,378	0%
Total REVENUES	0	111,659	944,222	944,222	0%
EXPENDITURES					
90000-Capital Projects Contingency	63,000			63,000	100%
100-ADMINISTRATION	63,000			63,000	100%
90001-MDT Replacement	80,435			80,435	100%
90025-Admin Equip Replacement	8,031			8,031	100%
91000-Station Capital Improvements	25,100		25,403	(303)	-1%
99010-Tech-Software Implementation	20,250		20,250	0	0%
99015-Dispatch/First In Servers	115,000	22,792	22,792	92,208	80%
99017-GIS Improvement	15,000			15,000	100%
99031-CAD Implementation	150,000			150,000	100%
105-INFORMATION TECHNOLOGY SERVI	413,817	22,792	68,446	345,371	83%
90007-SCBA Replacement	493,513			493,513	100%
90008-EMS Pram Replacement	418,791		120,523	298,268	71%
90009-Radio Replacement Plan	171,619		18,366	153,254	89%
90010-Extrication Equip Replacement	130,922			130,922	100%
90027-EMS Monitor Replacment	80,441		32,991	47,450	59%
90028-EMS Equip Replacement	58,556		8,863	49,693	85%
90029-Capital Training Equip	8,300			8,300	100%
90030-FF Equip Replacement	56,033		32,180	23,853	43%
90031-TIC Replacement	41,356	39,710	39,710	1,646	4%
90034-Rescue Task Force - PPE	6,700			6,700	100%
99041-Extrication Equipment	120,000		114,154	5,846	5%
99042-Paratech Air Bags	20,000			20,000	100%
200-EMERGENCY OPERATIONS	1,606,232	39,710	366,787	1,239,445	77%
90006-Communications Tower	17,932		17,932	0	0%
90009-Radio Replacement Plan		75	807	(807)	0%
400-RADIOS & DISPATCH	17,932	75	18,739	(807)	-5%
90014-Engine Replacement Program	9,916,027		235,794	9,680,233	98%
90016-Aerial Replacement	2,363,085			2,363,085	100%
90018-Wildland Utility Replacement	492,945			492,945	100%
90020-Fleet Replacement Program	863,459		109,394	754,065	87%
90021-Ambulance Replacement	1,706,517		6,752	1,699,765	100%
90039-Maintenance/Fleet Bldg & Equip	6,000		5,768	232	4%
99014-Engine Replacement-Strategic	6,000		1,020	4,980	83%
99020-Fleet Replacement-Strategic	7,500			7,500	100%
99026-Knox Box Replacement	1,766			1,766	100%
99035-Hazmat Apparatus/Equip	711,235	5,949	346,607	364,628	51%
600-FLEET OPERATION	16,074,534	5,949	705,335	15,369,199	96%

90000-Capital Projects Contingency	105,000			105,000	100%
90011-Admin Bldg Improvements	103,092	14,015	24,730	78,362	76%
90012-Station-Asphalt Replacement	60,000		49,700	10,300	17%
90039-Maintenance/Fleet Bldg & Equip	33,716	9,618	17,616	16,100	48%
91000-Station Capital Improvements	251,200	7,799	235,445	15,755	6%
91002-Station 2 Capital Improvements	10,000			10,000	100%
99022-Construction Repairs	1,623,011	56,349	1,781,024	(158,013)	-10%
99033-Knox Box Project	65,053		65,164	(111)	0%
99040-New Station Build	6,197,240	13,011	17,511	6,179,729	100%
99043-Capital Appliances/Fixed Equip	14,000		12,540	1,460	10%
99044-Fuel System Upgrades	60,000			60,000	100%
800-STATIONS AND GROUNDS	8,522,311	100,792	2,203,729	6,318,582	74%
90032-Wellness Program Equip	30,179		7,400	22,779	75%
950-WELLNESS PROGRAM	30,179		7,400	22,779	75%
Total EXPENDITURES	26,728,005	169,318	3,370,436	23,357,569	87%
EXCESS/(DEFICIENCY) REVENUES AFTER EXPENDITURES	(26,728,005)	(57,659)	(2,426,214)	24,301,790	-91%
ENDING FUND BALANCE	(15,113,641)	9,185,947	9,185,947	24,299,587	-161%

SEPTEMBER FOOTNOTES:

FS9-8 - Program 90012, Dept. 800 - Resurface parking lot at St.12 (Brownsville).

FS9-9 - Program 91000, Dept. 800 - Landscaping Updates, New AC unit for St.8, Installation of trench drains at St.1, Security system upgrade at St.2.

JUNE FOOTNOTES:

FS7-9 - Account 4552 - Sale of mobile home purchased to -re-house crews during construction.

JUNE FOOTNOTES:

FS6-8 - Program 99022, Dept. 800 - Project is nearly complete. Remaining \$300,000 carryover was loaded.

FS6-9 - Program 99033, Dept. 800 - Project is complete. Will be netted with the remaining total budget.

MAY FOOTNOTES:

FS5-9 - Program 99010, Dept. 105 - Software Implementation (TangiCloud).

FS5-10 - Program 90030, Dept. 200 - Purchase of nozzles.

FS5-11 - Program 99022, Dept. 800 - Payment for Station 8 reconstruction.

APRIL FOOTNOTES:

FS4-9 - Program 91000, Dept. 105 - IT Firewall Security Upgrade

FS4-10 - Program 99041, Dept. 200 - This project is nearly complete.

FS4-11 - Program 90006, Dept. 400 - Annual payment for Niwot Tower per agreement.

FS4-12 - Program 90039, Dept. 600 - Purchase of table lift for shop. This project is complete.

FS4-13 - Program 99035, Dept. 600- Purchase of 2022 Freightliner Hauler & Deposit for Hazmat Trailer.

FS4-14 - Program 99043, Dept. 800 - Purchase of bunker gear dryers for St.2 & St.7.

FS4-15 - Program 90032, Dept. 950 - Purchase of treadmills & Stationary Bike.



**Mountain View Fire Rescue
Statement of Financial Position
GENERAL FUND**

As at October 31, 2023
(in Whole Numbers)

	Beginning Period Balance	Current Change	Current Year
Assets			
Cash in Bank	2,323,977	(2,060,334)	263,644
Cash with County Treasurer	200,664	(915)	199,749
Cash invested in COLOTRUST	59,124,335	(59,415)	59,064,920
Accounts Receivable	354,509	(27,965)	326,544
Accrued Property Taxes	502,774	(117,431)	385,343
Prepaid Expenses	310,767	15,370	326,136
Due From Other Funds	17,598,661	107,692	17,706,353
Total Assets	80,415,687	(2,142,998)	78,272,689
Liabilities			
Accounts Payable	5,979	36,561	42,540
Due To Other Funds	3,029,211	(20)	3,029,191
Deferred Revenues	502,882	(117,431)	385,451
Total Liabilities	3,538,072	(80,890)	3,457,182
Fund Balances			
Restricted	1,134,317	0	1,134,317
Assigned	(2,495,500)	0	(2,495,500)
Unassigned	22,375,599	0	22,375,599
Current Earnings	55,863,198	(2,062,108)	53,801,090
Total Fund Balances	76,877,615	(2,062,108)	74,815,506
Liabilities and Fund Balance	80,415,687	(2,142,998)	78,272,689



Mountain View Fire Rescue
Statement of Financial Position
CAPITAL RESERVE FUND
 As at October 31, 2023
 (in Whole Numbers)

	Beginning Period Balance	Current Change	Current Year
Assets			
Cash in Bank	21,712	19	21,731
Cash invested in COLOTRUST	23,720,675	111,641	23,832,316
Due From Other Funds	(8,691,525)	(107,692)	(8,799,217)
Total Assets	15,050,862	3,967	15,054,829
Liabilities			
Accounts Payable	297,147	61,626	358,773
Due To Other Funds	5,471,656	0	5,471,656
Total Liabilities	5,768,803	61,626	5,830,429
Fund Balances			
Assigned	2,897,708	0	2,897,708
Unassigned	8,714,453	0	8,714,453
Current Earnings	(2,330,102)	(57,659)	(2,387,761)
Total Fund Balances	9,282,059	(57,659)	9,224,400
Liabilities and Fund Balance	15,050,862	3,967	15,054,829



Mountain View Fire Rescue
Statement of Financial Position
DEBT SERVICE FUND
 As at October 31, 2023
 (in Whole Numbers)

	Beginning Period Balance	Current Change	Current Year
Assets			
Cash with County Treasurer	(16,143)	724	(15,420)
Cash invested in COLOTRUST	40,880	3,170	44,051
Accrued Property Taxes	24,422	(1,403)	23,019
Due From Other Funds	7,029		7,029
Total Assets	56,188	2,491	58,679
Liabilities			
Due To Other Funds	26,194	0	26,194
Deferred Revenues	24,422	(1,403)	23,019
Total Liabilities	50,616	(1,403)	49,213
Fund Balances			
Assigned	17,442	0	17,442
Unassigned	40,954	0	40,954
Current Earnings	(52,825)	3,894	(48,931)
Total Fund Balances	5,572	3,894	9,466
Liabilities and Fund Balance	56,188	2,491	58,679



Exclusion Request

Property Address: Tri Pointe Homes

Property Owner: Western Sugar LLC

Date of Request: November 10, 2023

Is this request based on an annexation? Yes, in 2020

Would this exclusion cause a substantive drop in service level? No

Would this exclusion have a substantial impact to District revenue? No

After reviewing the attached petition, staff recommends approving the attached request.

Exclusion Statute (32-1-501(3)) considerations are as follows.

- (a) *The best interests of all of the following:*
 - (I) *The property to be excluded;*
 - (II) *The special district from which the exclusion is proposed;*
 - (III) *The county or counties in which the special district is located;*
- (b) *The relative cost and benefit to the property to be excluded from the provision of the special district's services;*
- (c) *The ability of the special district to provide economical and sufficient service to both the property to be excluded and all of the properties within the special district's boundaries;*
- (d) *Whether the special district is able to provide services at a reasonable cost compared with the cost that would be imposed by other entities in the surrounding area to provide similar services in the surrounding area or by the fire protection district or county fire improvement district that has agreed to include the property to be excluded from the special district;*
- (e) *The effect of denying the petition on employment and other economic conditions in the special district and surrounding area;*
- (f) *The economic impact on the region and on the special district, surrounding area, and state as a whole if the petition is denied or the resolution is finally adopted;*

- (g) *Whether an economically feasible alternative service may be available; and*
- (h) *The additional cost to be levied on other property within the special district if the exclusion is granted.*

Attachments:

Exclusion Request



Property Report for Account R0148848

Today's Date: 11/29/2023



Property Address:	0 N 119TH ST
City:	LONGMONT
Owner:	WESTERN SUGAR LLC
Parcel Number:	131512000011
Mailing Address:	333 S MONROE ST STE 404
City, State, Zip:	DENVER CO, 80209
Sec-Town-Range:	12 -2N -69
Subdivision:	TR, NBR 201,202,204,205,241-256 LGT
Jurisdiction:	Longmont
Legal Description:	17.44 ACS IN PT SW 1/4 NE 1/4 12-2N-69 N OF RR PER 2119827 2/20/01 BCR SPLIT FROM ID 148847 CONSERVATION EASEMENT PER DEED 3806048
Square Feet:	708,403
Acres:	16.26



Assessment Report for Account R0148848

Today's Date: 11/29/2023

Account

Account Number: R0148848
Parcel Number: 131512000011
Tax Area: 000683
No. of Improvements: 0
Site Address: 0 N 119TH ST
Neighborhood: SE LONGMONT

Total Account Value

	Actual	Assessed
Total:	11800	3292
Structure:	0	0
Land:	11800	3292
X-Features:	0	0
MillLevy:	115.204	

Improvements



Deeds Report for Account R0148848

Today's Date: 11/29/2023

Deeds

Deed#	Sale Date	Recorded	Sale Price
3806048	5/14/2020	8/12/2020	\$0.00
3802350	4/14/2020	7/29/2020	\$0.00
3691267	12/20/2018	12/26/2018	\$150,000.00
2119827	2/20/2001	2/20/2001	\$150,000.00



Zoning Report for Account R0148848

Today's Date: 11/29/2023

Address: 0 N 119TH ST
Parcel Number: 131512000011
Zoning: Not County Zoned
Wind Load (Vult): 130
Ground Snow Load
(lbs/sqft): 35

Land Use Department Permits and Dockets

BP-91-1473 FORCED AIR HEATER - GAS
BP-79-0476 DET GAR
BP-77-21799 RESIDENCE
BP-76-20980 ELECTRICAL WIRING GREENHOUSE
BP-76-21320 GREENHOUSE
BP-74-18768 GREENHOUSE
BP-68-11040 RESIDENCE



Floodplain Report for Account R0148848

Today's Date: 11/29/2023

Floodplain Information

Address: 0 N 119TH ST
Parcel Number:
Flood Zone:
Floodway:



Survey Report for Account 131512000011

Today's Date: 11/29/2023

Surveys in the general area of the property

Survey Number: LS-12-0023 ▼
Survey Date: 2/13/2012
Surveyor: Kim Albers
Firm: TRUE POSITION LAND SURVEYING
STRQ:
Description:

LAND SURVEY PLAT OF MILL VILLAGE FILING 2 REPLAT D, MILL VILLAGE FILING 2, REPLAT E AND MILL VILLAGE FILING 5 ALL BEING PART OF THE NE 1/4 OF SECTION 12-2N-69, 2 SHEETS, 131512000000, 131512000001



Elections Report for Account R0148848

Today's Date: 11/29/2023

Address: 0 N 119TH ST
Parcel Number: 131512000011
Precinct: 2171107600
US Congressional District: 2
State Senate: 17
StateHouse: 11
County Commissioner: 2

Tax Account

Account Number R0148848

Tax Billed at 2022 Rates

Tax Area 000683 - 000683

Authority	Authority Id	Mill Levy	Amount
BOULDER COUNTY GENERAL OPER	010001	19.7570000	\$57.10
BOULDER COUNTY ROAD & BRIDG	010002	0.1860000	\$0.54
BOULDER COUNTY PUBLIC WELFA	010003	0.9780000	\$2.83
BOULDER COUNTY DEVEL DISABI	010007	1.0000000	\$2.89
BOULDER COUNTY CAPITAL EXPE	010009	1.2160000	\$3.51
BOULDER COUNTY REFUND ABATE	010011	0.1010000	\$0.29
BOULDER COUNTY HEALTH & HUM	010021	0.6080000	\$1.76
BOULDER CO TEMP HS SAFETY N	010022	0.9000000	\$2.60
ST VRAIN REIJ GENERAL OPERA	020101	26.9950000*	\$78.03
ST VRAIN REIJ BOND REDEMPTI	020102	17.5500000	\$50.73
ST VRAIN REIJ OVERRIDES	020104	13.5900000	\$39.28
ST VRAIN REIJ ABATEMENT REF	020106	0.2500000	\$0.72
CITY OF LONGMONT GENERAL OP	030601	13.4200000	\$38.79
NORTHERN COLO WATER CONTRAC	051201	1.0000000	\$2.89
ST VRAIN LEFT HAND WATER GE	051601	1.4060000	\$4.06
MOUNTAIN VIEW FIRE DIST GEN	060801	16.2470000	\$46.96
Taxes Billed 2022		115.2040000	\$332.98

* Credit Levy

Property Code	Value Type	Actual	Assessed
2130 - special purpose land	Standard	\$10,100.00	\$2,929.00
Total	Standard	\$10,100.00	\$2,929.00

The amounts of taxes due on this page are based on **last year's** property value assessments.
For current year values visit the [Boulder County Assessor's site](#).

PAYMENT DUE DATES:

First Half Payment - February 28

Second Half Payment - June 15

Full Payment - May 1

Mailing address: PO Box 471, Boulder, CO 80306

Physical / Overnight Mailing Address: 1325 Pearl Street, Boulder, CO 80302

TRANSMITTAL

TO:	Mountain View Fire Rescue	FROM:	Tri Pointe Homes Holdings, Inc.
		DATE:	11/10/2023
CC:	n/a	PHONE:	720-999-5799
SUBJECT:	Petition for Exclusion – Sugarmill Property		

☐ Mail
 ☒ Hand Carry
 ☐ Counter Pickup
 ☐ Overnight Courier

Next Day
 ☐ 8:30 am
 ☐ 10:30 am
 ☐ 5:00 pm
 ☐ 2-Day
 ☐ Saturday

☐ Approval
 ☐ Review & Comment
 ☐ Information & Use
 ☐ As Requested

Comments:

Petition for Exclusion from Mountain View Fire Protection District with \$1000 fee for Sugarmill Property in Longmont, CO by Tri Pointe Homes Holdings, Inc. and Habitat for Humanity – Longmont.

Please sign here upon receipt _____



 (name of signer)

STATE OF COLORADO)
) ss
COUNTY OF BOULDER)

BEFORE THE BOARD OF DIRECTORS OF
MOUNTAIN VIEW FIRE PROTECTION DISTRICT

PETITION FOR EXCLUSION

Property Owner(s) Tri Pointe Homes Holdings, Inc. hereby petition that the following-described real property be excluded from the Mountain View Fire Protection District pursuant to § 32-1-501(1), C.R.S., and in support of said petition state the following:

1. The undersigned is/are the Owner(s) of 100% of the following-described real property located in the County of (circle one) Boulder or Weld, State of Colorado, being presently in the Mountain View Fire Protection District.

(Insert Full Legal Description, or attach as **Exhibit A**, the full legal description of the property sought to be excluded)

See Exhibit A attached

A COPY OF THE DEED(S) WHEREBY TITLE WAS ACQUIRED IS/ARE ATTACHED HERETO. IF APPROPRIATE ATTACH SKETCH OR MAP OF PROPERTY.

2. This Petition is accompanied by an initial deposit in the amount of \$1,000.00 for the costs and expenses of the exclusion proceedings that are to be incurred by the Mountain View Fire Protection District. The Owners acknowledge that in the event the District's costs and expenses connected with this proceeding exceed the deposit, Owners will be responsible for all additional sums. In the event the exclusion costs are less than the initial deposit, the excess deposit fees will be refunded to the Owners upon:

- a. request by the Owners; and
- b. submission to the District of a copy of a signed ordinance annexing the property into a municipality that is providing fire protection services if it has not been previously submitted.

3. The Owners acknowledge and agree, for themselves and their successors and assigns, that they, will pay all future costs and expenses incurred by the District (including attorney's fees) should such costs and expenses be incurred to correct errors of legal descriptions, annexation issues, assessment or taxation issues, or other issues regarding the exclusion that were not caused by, or attributable to, the District and arising from Owners' submittal of erroneous or incomplete legal descriptions, or annexation information.

WHEREFORE, the Owners pray that the Board of Directors of Mountain View Fire Protection District, after notice as provided by law and public hearing, grant the foregoing Petition and enter its order excluding the property described herein from the Mountain View Fire Protection District.

Dated: October 20th, 2023



Signature Property Owner*

DANIEL A. GALASSO, VP OF LAND DEVELOPMENT

Print Property Owner name

TRI-POINTE HOMES HOLDINGS, INC.

5350 S. ROSLYN ST #400

GREENWOOD VILLAGE, CO 80111

Mail and Street Address of Property Owner

Phone: 720 341 3108

Email: dan.galasso@tripointehomes.com

The foregoing instrument was acknowledged before me this 20th day
of October, 2023 by Daniel A. Galasso.

Witness my hand and official seal.

My commission expires: 6/7/2025



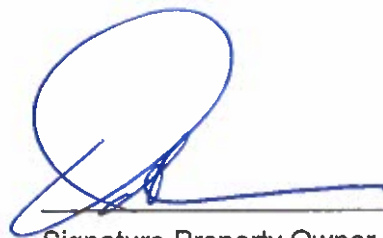
Notary Public

ALEXANDRA GINTER
NOTARY PUBLIC - STATE OF COLORADO
Notary ID #20214022169
My Commission Expires 6/7/2025

*If property is owned by a Corporation, LLC, or other business entity, a Statement of Authority is required to be attached to Petition for this signature.

(Submit a notarized signature for each Property Owner, see following page)

Dated: October 24, 2023



Signature Property Owner

David Emerson

Print Property Owner name

Habitat for Humanity of the St. Vrain Valley

P.O. Box 333

Longmont, CO 80502-0333

Mail and Street Address of Property Owner

Phone: 303 946-5190

Email: Demerson@stvrainhabitat.org

The foregoing instrument was acknowledged before me this 24th day
of October, 2023 by Joel Russell.

Witness my hand and official seal.

My commission expires: 11/30/2026

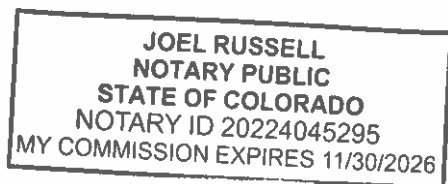

Notary Public

EXHIBIT A
(Legal Description of Community)

**Lots 1-20, Block 1,
Lots 1-36, Block 2,
Lots 1-20, Block 3,
Lots 1-14 Block 4, and
Outlots A, B, E, F, G, H, I, J, K, L, M, N, O and P,
Sugar Mill Paired Homes Final Subdivision Plat, recorded September 1, 2021, under Reception No.
03911176,
County of Boulder,
State of Colorado.**

WHEN RECORDED, RETURN TO:

Tri Pointe Homes Holdings, Inc.
19540 Jamboree Road, Suite 300
Irvine, CA 92612
Attention: Kathy Sampson

(Above Space for Recorder's Use Only)

SPECIAL WARRANTY DEED

For good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the undersigned, WESTERN SUGAR LLC, a Colorado limited liability company (the "**Grantor**"), hereby grants, sells, and conveys to TRI POINTE HOMES HOLDINGS, INC., a Delaware corporation (the "**Grantee**"), that certain real property described on **Exhibit "A"** attached hereto and incorporated herein by this reference, together with all right, title, and interest of Grantor in and to all strips and gores, streets, alleys, easements, rights-of-way, public ways, or other rights appurtenant, adjacent, or connected thereto **SUBJECT ONLY TO** "statutory exceptions" as defined in §38-30-113(5)(a), C.R.S.;

AND GRANTOR for itself, its successors and assigns, does covenant and agree that it shall and will **WARRANT AND FOREVER DEFEND** the above-bargained premises in the quiet and peaceable possession of Grantee, its successors and assigns, against all and every person or persons claiming the whole or any part thereof.

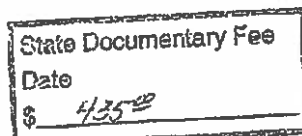
IN WITNESS WHEREOF, the undersigned has executed this Special Warranty Deed as of this 2nd day of ~~August~~ ^{Sept.}, 2021.

GRANTOR:

WESTERN SUGAR LLC, a Colorado limited liability

By: Joberg International, LLC, a Colorado
limited liability company, its Manager

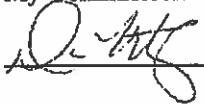
By: 
Its: Authorized Signatory
Name: Joanne Kleinstein



STATE OF COLORADO)
) ss.
City and County of Denver)

The foregoing record was acknowledged before me this 25 day of August, 2021, by Joanne Kleinstein as the Authorized Signatory of Joberg International, LLC, a Colorado limited liability company, the Manager of WESTERN SUGAR LLC, a Colorado limited liability company. Witness my hand and official seal.

My Commission Expires: 07/07/2023

 _____

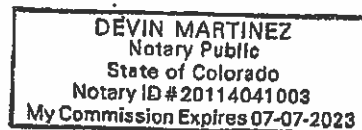


Exhibit A

LOTS 1 THROUGH 20, BLOCK 1,
LOTS 1 THROUGH 36, BLOCK 2,
LOTS 1 THROUGH 30, BLOCK 3,
LOTS 1 THROUGH 14, BLOCK 4, AND
OUTLOTS A, B, E, F, G, H, I, J, K, L, M, N, O AND P,
SUGAR MILL PAIRED HOMES, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 1, 2021 UNDER RECEPTION
NO. 03911176, COUNTY OF BOULDER, STATE OF COLORADO.

SPECIAL WARRANTY DEED

CONVENIENCE DEED ONLY
NO STATE DOC FEE REQUIRED

WESTERN SUGAR LLC, a Colorado limited liability company, ("Grantor"), for the consideration of less than FIVE HUNDRED AND NO/100THS U.S. DOLLARS (\$500.00), in hand paid, does hereby sell and convey to HABITAT FOR HUMANITY OF THE ST. VRAIN VALLEY, a Colorado nonprofit corporation, whose address is P.O. Box 333, Longmont, CO 80502-0333 ("Grantee"), and its successors and assigns, for so long as there is no breach of that agreement between Grantee and The City of Longmont, a municipal corporation, attached hereto as Exhibit B, and in the event of such breach to THE CITY OF LONGMONT, COLORADO, a municipal corporation, whose address is 350 Kimbark Street, Longmont, CO 80501, the following described real property in the County of Boulder, State of Colorado, legally described on Exhibit A (the "Property"), together with all its appurtenances, and Grantor hereby WARRANTS THE TITLE to the same against all and every person or persons lawfully claiming the whole or any part thereof by through and under the Grantor, SUBJECT TO all "statutory exceptions" as defined in §38-30-113(5)(a), C.R.S.

SIGNED this 25th day of August, 2021.

GRANTOR:

WESTERN SUGAR LLC, a Colorado
limited liability

By: Joberg International, LLC, a Colorado
limited liability company, its Manager

By: Joanne Kleinstein
Its: Authorized Signatory
Name: Joanne Kleinstein

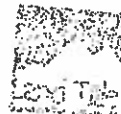
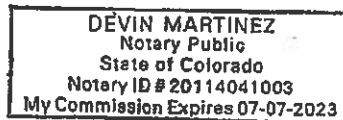
STATE OF Colorado }
COUNTY OF Denver } ss

The foregoing record was acknowledged before me this 25 day of August, 2021, by Joanne Kleinstein as the Authorized Signatory of Joberg International, LLC, a Colorado limited liability company, the Manager of WESTERN SUGAR LLC, a Colorado limited liability company.

Witness my hand and official seal.

My Commission Expires: 07/07/2023

Devin Martinez
Notary Public



Agreed to and Accepted:

GRANTEE:

By: 

Name: David Emerson

Title: Executive Director, Habitat for Humanity of the St Vrain Valley


STATE OF Colorado)
) ss.

COUNTY OF Boulder)

The foregoing instrument was acknowledged before me this 1st day of September, 2021, by David Emerson as Executive Director of Habitat for Humanity of the St. Vrain Valley Colorado nonprofit Corporation.

WITNESS my hand and official seal.

My commission expires: 11/17/2022



Notary Public

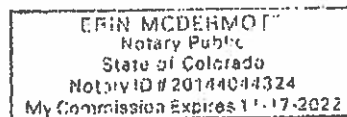


Exhibit A

**LOTS 1 THROUGH 12, BLOCK 5,
SUGAR MILL PAIRED HOMES, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 1, 2021 UNDER RECEPTION
NO. 03911176, COUNTY OF BOULDER, STATE OF COLORADO**

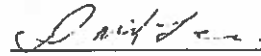
**SECRETARY'S CERTIFICATE
OF
TRI POINTE HOMES HOLDINGS, INC.**

The undersigned does hereby certify that he is the duly elected, qualified and acting Secretary of Tri Pointe Homes Holdings, Inc., a Delaware corporation (the "Company") and that, as the duly elected, qualified and acting Secretary of the company, does hereby certify:

Section 1. Signing Authority for Project Management Documents. The Board of Directors of the Company, acting pursuant to Section 141(f) of the General Corporation Law of the State of Delaware, did, as of August 14, 2023, adopt by unanimous written consent the recitals and resolutions a true and correct copy of which is attached hereto as Exhibit A.

Section 2. Project Management Documents Officers. The Project Management Documents Officers designated by resolution as set forth in Exhibit A continue to serve (a) in their respective offices as listed in Exhibit A and (b) as Project Management Documents Officers.

Executed this 14th day of August, 2023.



David C. Lee, Secretary

The undersigned hereby certifies that he is the duly elected Assistant Secretary of the Company and that the signature above is David C. Lee's true and correct signature.

IN WITNESS WHEREOF, I have executed this Secretary's Certificate as of August 14, 2023.



Matthew A. Susson, Assistant Secretary

EXHIBIT A

RESOLUTIONS

Project Management Documents Signing Authority

WHEREAS, the Board has determined it to be in the best interests of the Company and its stockholders to specify the power and authority of certain officers of the Company to execute Project Management Documents (as defined below) by and on behalf of the Company.

NOW, THEREFORE, BE IT RESOLVED, that "Project Management Documents" shall consist of:

A. Agreements for Mello Roos and Special District (or Metro District) financing, including but not limited to Ballots, Reports and Certificates as needed for projects of the Company;

B. Tentative and final tract maps, homeowners' association budgets, governing documents as defined in California Civil Code §4150 (including, but not limited to, Declarations of C, C & R's and Supplemental Declarations), any applications and Subdivision Questionnaires for the State Department of Real Estate; any Preliminary and Final Plats, as needed for projects of the Company; and governing documents as defined in the Colorado Common Interest Community Act, Article 33.3 of the Colorado Revised Statutes (including, but not limited to, Declarations of C, C & R's and Supplemental Declarations), as needed for projects of the Company;

C. Subdivision improvement, monumentation, grading, warranty, Department of Real Estate surety and tax bonds as may be required by various governmental agencies pertinent to the projects of the Company and agreements relating to surety bonds, including but not limited to Subdivision Improvement Agreements, Lien Agreements, extension of time and one-year maintenance agreements in favor of various governmental agencies;

D. Agreements on behalf of the Company for subdivision improvement and development, including but not limited to Road Improvement Agreements, Water Main Extension Agreements, Underline Extension Agreements and Utility Easements;

E. Agreements with agencies for gas, power, telephone, water or any other required utility;

F. Recordable Memoranda of Agreements, Cost Sharing Reimbursement Agreements and School Mitigation Agreements;

G. Master Agreement for Professional Services (Architect, Engineer or Other Consultant), Work Agreement for Master Agreement for Professional Services, Purchase Orders and Change Orders; and

H. Documents, including but not limited to, Post Closing Title 7 Dispute Resolution, Master Dispute Resolution Declaration and Individual Dispute Resolution, as may be required by the Department of Real Estate.

RESOLVED FURTHER, that the following officers of the Company, currently serving

(or upon their appointment will be serving) in the offices of the Company respectively set forth after their names, are hereby designated the "Project Management Documents Officers" and are hereby authorized to execute on behalf of the Company and to deliver Project Management Documents:

Jeffrey D. Frankel	Division President— Bay Area and Senior Vice President
Leslie Graham ("Gray") Shell IV	Division President— Carolinas
Kelly Taga	Division President— Colorado
Philip S. Bodem	Division President— Sacramento
Bob Davenport	Division President— Raleigh
Thomas G. Grable	Division President— Orange County-Los Angeles and Senior Vice President
Jason P. Cole	Vice President
Sean Herra	Vice President
Scott L. Pasternak	Vice President
Jason Miller	Vice President
John Sands	Vice President
Justin James	Vice President
Leigh Hansen	Vice President
Dan Galasso	Vice President
Margaret Puckett	Vice President
Matt Roesch	Vice President
John Mirabile	Vice President
Michael S. Bowes	Vice President
Karina Guerrieri	Vice President
Kristi Dillard	Vice President
Stephanie M. Fabbri Carter	Assistant Secretary
Keith P. Frankel	Assistant Secretary
Scott Richard Kramer	Assistant Secretary
Jackie Mast	Assistant Secretary
John Sekigahama	Assistant Secretary
Jeffrey Malone	Assistant Secretary

RESOLVED FURTHER, that the Project Management Documents Officers are hereby severally authorized to (a) sign, execute, certify to, verify, acknowledge, deliver, accept, file and record any and all instruments and documents related to the Project Management Documents, and (b) take, or cause to be taken, any and all such action in the name and on behalf of the Company as are in such officer's sole discretion necessary or advisable and in the best interest of the Company in order to consummate the transactions contemplated by, or otherwise to effect the purposes of, the foregoing resolutions and recitals; and

RESOLVED FURTHER, that any and all acts of the Project Management Documents Officers to the date of this consent in connection with the documents and transactions referred to in the preceding resolutions and recitals are hereby in each respect ratified, confirmed, and adopted and approved as the acts of the Company.

STATE OF COLORADO)
) ss
COUNTY OF BOULDER)

BEFORE THE BOARD OF DIRECTORS OF
MOUNTAIN VIEW FIRE PROTECTION DISTRICT

PETITION FOR EXCLUSION

Property Owner(s) Tri Pointe Homes Holdings, Inc. hereby petition that the following-described real property be excluded from the Mountain View Fire Protection District pursuant to § 32-1-501(1), C.R.S., and in support of said petition state the following:

1. The undersigned is/are the Owner(s) of 100% of the following-described real property located in the County of (circle one) Boulder or Weld, State of Colorado, being presently in the Mountain View Fire Protection District.

(Insert Full Legal Description, or attach as **Exhibit A**, the full legal description of the property sought to be excluded)

See Exhibit A attached

A COPY OF THE DEED(S) WHEREBY TITLE WAS ACQUIRED IS/ARE ATTACHED HERETO. IF APPROPRIATE ATTACH SKETCH OR MAP OF PROPERTY.

2. This Petition is accompanied by an initial deposit in the amount of \$1,000.00 for the costs and expenses of the exclusion proceedings that are to be incurred by the Mountain View Fire Protection District. The Owners acknowledge that in the event the District's costs and expenses connected with this proceeding exceed the deposit, Owners will be responsible for all additional sums. In the event the exclusion costs are less than the initial deposit, the excess deposit fees will be refunded to the Owners upon:

- a. request by the Owners; and
- b. submission to the District of a copy of a signed ordinance annexing the property into a municipality that is providing fire protection services if it has not been previously submitted.

3. The Owners acknowledge and agree, for themselves and their successors and assigns, that they, will pay all future costs and expenses incurred by the District (including attorney's fees) should such costs and expenses be incurred to correct errors of legal descriptions, annexation issues, assessment or taxation issues, or other issues regarding the exclusion that were not caused by, or attributable to, the District and arising from Owners' submittal of erroneous or incomplete legal descriptions, or annexation information.

WHEREFORE, the Owners pray that the Board of Directors of Mountain View Fire Protection District, after notice as provided by law and public hearing, grant the foregoing Petition and enter its order excluding the property described herein from the Mountain View Fire Protection District.

Dated: October 20th, 2023



Signature Property Owner*

DANIEL A. GALASSO, VP of LAND DEVELOPMENT

Print Property Owner name

TRI POINTE HOMES HOLDINGS, INC.

5350 S. ROSLYN ST #400

GREENWOOD VILLAGE, CO 80111

Mail and Street Address of Property Owner

Phone: 720 841 3108

Email: dan.galasso@tripointehomes.com

The foregoing instrument was acknowledged before me this 20th day
of October, 2023 by Daniel A. Galasso.

Witness my hand and official seal.

My commission expires: 6/7/2025



Notary Public

ALEXANDRA GINTER
NOTARY PUBLIC - STATE OF COLORADO
Notary ID #20214022169
My Commission Expires 6/7/2025

*If property is owned by a Corporation, LLC, or other business entity, a Statement of Authority is required to be attached to Petition for this signature.

(Submit a notarized signature for each Property Owner, see following page)

Dated: _____, 2023

Signature Property Owner

Print Property Owner name

Mail and Street Address of Property Owner

Phone: _____

Email: _____

The foregoing instrument was acknowledged before me this _____ day
of _____, 2023 by _____.

Witness my hand and official seal.

My commission expires: _____

Notary Public

EXHIBIT A
(Legal Description of Community)

**Lots 1-20, Block 1,
Lots 1-36, Block 2,
Lots 1-20, Block 3,
Lots 1-14 Block 4, and
Outlots A, B, E, F, G, H, I, J, K, L, M, N, O and P,
Sugar Mill Paired Homes Final Subdivision Plat, recorded September 1, 2021, under Reception No.
03911176,
County of Boulder,
State of Colorado.**

WHEN RECORDED, RETURN TO:

Tri Pointe Homes Holdings, Inc.
19540 Jamboree Road, Suite 300
Irvine, CA 92612
Attention: Kathy Sampson

(Above Space for Recorder's Use Only)

SPECIAL WARRANTY DEED

For good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the undersigned, WESTERN SUGAR LLC, a Colorado limited liability company (the "**Grantor**"), hereby grants, sells, and conveys to TRI POINTE HOMES HOLDINGS, INC., a Delaware corporation (the "**Grantee**"), that certain real property described on **Exhibit "A"** attached hereto and incorporated herein by this reference, together with all right, title, and interest of Grantor in and to all strips and gores, streets, alleys, easements, rights-of-way, public ways, or other rights appurtenant, adjacent, or connected thereto SUBJECT ONLY TO "statutory exceptions" as defined in §38-30-113(5)(a), C.R.S.;

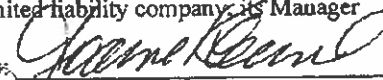
AND GRANTOR for itself, its successors and assigns, does covenant and agree that it shall and will WARRANT AND FOREVER DEFEND the above-bargained premises in the quiet and peaceable possession of Grantee, its successors and assigns, against all and every person or persons claiming the whole or any part thereof.

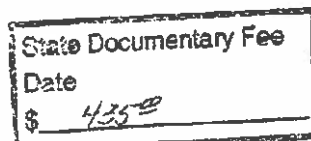
IN WITNESS WHEREOF, the undersigned has executed this Special Warranty Deed as of this 2nd day of ~~August~~ ^{Sept.}, 2021.

GRANTOR:

WESTERN SUGAR LLC, a Colorado limited liability

By: Joberg International, LLC, a Colorado
limited liability company, its Manager

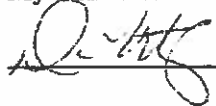
By: 
Its: Authorized Signatory
Name: Joanne Kleinstein



STATE OF COLORADO)
) ss.
City and County of Denver)

The foregoing record was acknowledged before me this 25 day of August, 2021, by Joanne Kleinstein as the Authorized Signatory of Joberg International, LLC, a Colorado limited liability company, the Manager of WESTERN SUGAR LLC, a Colorado limited liability company. Witness my hand and official seal.

My Commission Expires: 07/07/2023

_____

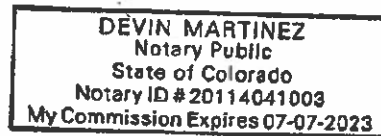


Exhibit A

LOTS 1 THROUGH 20, BLOCK 1,
LOTS 1 THROUGH 36, BLOCK 2,
LOTS 1 THROUGH 30, BLOCK 3,
LOTS 1 THROUGH 14, BLOCK 4, AND
OUTLOTS A, B, E, F, G, H, I, J, K, L, M, N, O AND P,
SUGAR MILL PAIRED HOMES, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 1, 2021 UNDER RECEPTION
NO. 03911176, COUNTY OF BOULDER, STATE OF COLORADO.

SPECIAL WARRANTY DEED

CONVENIENCE DEED ONLY
NO STATE DOC FEE REQUIRED

WESTERN SUGAR LLC, a Colorado limited liability company, ("Grantor"), for the consideration of less than FIVE HUNDRED AND NO/100THS U.S. DOLLARS (\$500.00), in hand paid, does hereby sell and convey to HABITAT FOR HUMANITY OF THE ST. VRAIN VALLEY, a Colorado nonprofit corporation, whose address is P.O. Box 333, Longmont, CO 80502-0333 ("Grantee"), and its successors and assigns, for so long as there is no breach of that agreement between Grantee and The City of Longmont, a municipal corporation, attached hereto as Exhibit B, and in the event of such breach to THE CITY OF LONGMONT, COLORADO, a municipal corporation, whose address is 350 Kimbark Street, Longmont, CO 80501, the following described real property in the County of Boulder, State of Colorado, legally described on Exhibit A (the "Property"), together with all its appurtenances, and Grantor hereby WARRANTS THE TITLE to the same against all and every person or persons lawfully claiming the whole or any part thereof by through and under the Grantor, SUBJECT TO all "statutory exceptions" as defined in §38-30-113(5)(a), C.R.S.

SIGNED this 25th day of August, 2021.

GRANTOR:

**WESTERN SUGAR LLC, a Colorado
limited liability**

By: Joberg International, LLC, a Colorado
limited liability company, its Manager

By: Joanne Kleinstein
Its: Authorized Signatory
Name: Joanne Kleinstein

STATE OF Colorado }
COUNTY OF Denver } ss

The foregoing record was acknowledged before me this 25 day of August, 2021, by Joanne Kleinstein as the Authorized Signatory of Joberg International, LLC, a Colorado limited liability company, the Manager of WESTERN SUGAR LLC, a Colorado limited liability company.

Witness my hand and official seal.

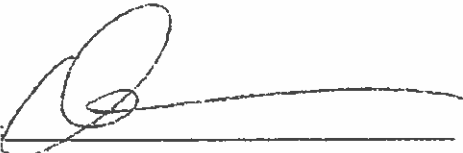
My Commission Expires: 07/07/2023

Devin Martinez
Notary Public

DEVIN MARTINEZ
Notary Public
State of Colorado
Notary ID # 20114041003
My Commission Expires 07-07-2023

Agreed to and Accepted:

GRANTEE:

By: 

Name: David Emerson

Title: Executive Director, Habitat for Humanity of the St Vrain Valley

STATE OF Colorado)
) ss.

COUNTY OF Boulder)

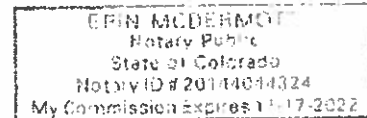
The foregoing instrument was acknowledged before me this 1st day of September, 2021, by David Emerson as Executive Director of Habitat for Humanity Colorado nonprofit of the St. Vrain Valley Corporation.

WITNESS my hand and official seal.

My commission expires: 11/17/2022



Notary Public



LOTS 1 THROUGH 12, BLOCK 5,
SUGAR MILL PAIRED HOMES, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 1, 2021 UNDER RECEPTION
NO. 03911176, COUNTY OF BOULDER, STATE OF COLORADO

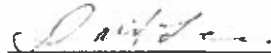
**SECRETARY'S CERTIFICATE
OF
TRI POINTE HOMES HOLDINGS, INC.**

The undersigned does hereby certify that he is the duly elected, qualified and acting Secretary of Tri Pointe Homes Holdings, Inc., a Delaware corporation (the "Company") and that, as the duly elected, qualified and acting Secretary of the company, does hereby certify:

Section 1. Signing Authority for Project Management Documents. The Board of Directors of the Company, acting pursuant to Section 141(f) of the General Corporation Law of the State of Delaware, did, as of August 14, 2023, adopt by unanimous written consent the recitals and resolutions a true and correct copy of which is attached hereto as Exhibit A.

Section 2. Project Management Documents Officers. The Project Management Documents Officers designated by resolution as set forth in Exhibit A continue to serve (a) in their respective offices as listed in Exhibit A and (b) as Project Management Documents Officers.

Executed this 14th day of August, 2023.



David C. Lee, Secretary

The undersigned hereby certifies that he is the duly elected Assistant Secretary of the Company and that the signature above is David C. Lee's true and correct signature.

IN WITNESS WHEREOF, I have executed this Secretary's Certificate as of August 14, 2023.



Matthew A. Susson, Assistant Secretary

EXHIBIT A

RESOLUTIONS

Project Management Documents Signing Authority

WHEREAS, the Board has determined it to be in the best interests of the Company and its stockholders to specify the power and authority of certain officers of the Company to execute Project Management Documents (as defined below) by and on behalf of the Company.

NOW, THEREFORE, BE IT RESOLVED, that "Project Management Documents" shall consist of:

A. Agreements for Mello Roos and Special District (or Metro District) financing, including but not limited to Ballots, Reports and Certificates as needed for projects of the Company;

B. Tentative and final tract maps, homeowners' association budgets, governing documents as defined in California Civil Code §4150 (including, but not limited to, Declarations of C, C & R's and Supplemental Declarations), any applications and Subdivision Questionnaires for the State Department of Real Estate; any Preliminary and Final Plats, as needed for projects of the Company; and governing documents as defined in the Colorado Common Interest Community Act, Article 33.3 of the Colorado Revised Statutes (including, but not limited to, Declarations of C, C & R's and Supplemental Declarations), as needed for projects of the Company;

C. Subdivision improvement, monumentation, grading, warranty, Department of Real Estate surety and tax bonds as may be required by various governmental agencies pertinent to the projects of the Company and agreements relating to surety bonds, including but not limited to Subdivision Improvement Agreements, Lien Agreements, extension of time and one-year maintenance agreements in favor of various governmental agencies;

D. Agreements on behalf of the Company for subdivision improvement and development, including but not limited to Road Improvement Agreements, Water Main Extension Agreements, Underline Extension Agreements and Utility Easements;

E. Agreements with agencies for gas, power, telephone, water or any other required utility;

F. Recordable Memoranda of Agreements, Cost Sharing Reimbursement Agreements and School Mitigation Agreements;

G. Master Agreement for Professional Services (Architect, Engineer or Other Consultant), Work Agreement for Master Agreement for Professional Services, Purchase Orders and Change Orders; and

H. Documents, including but not limited to, Post Closing Title 7 Dispute Resolution, Master Dispute Resolution Declaration and Individual Dispute Resolution, as may be required by the Department of Real Estate.

RESOLVED FURTHER, that the following officers of the Company, currently serving

(or upon their appointment will be serving) in the offices of the Company respectively set forth after their names, are hereby designated the “Project Management Documents Officers” and are hereby authorized to execute on behalf of the Company and to deliver Project Management Documents:

Jeffrey D. Frankel	Division President—Bay Area and Senior Vice President
Leslie Graham (“Gray”) Shell IV	Division President—Carolinas
Kelly Taga	Division President—Colorado
Philip S. Bodem	Division President—Sacramento
Bob Davenport	Division President—Raleigh
Thomas G. Grable	Division President—Orange County-Los Angeles and Senior Vice President
Jason P. Cole	Vice President
Sean Herra	Vice President
Scott L. Pasternak	Vice President
Jason Miller	Vice President
John Sands	Vice President
Justin James	Vice President
Leigh Hansen	Vice President
Dan Galasso	Vice President
Margaret Puckett	Vice President
Matt Roesch	Vice President
John Mirabile	Vice President
Michael S. Bowes	Vice President
Karina Guerrieri	Vice President
Kristi Dillard	Vice President
Stephanie M. Fabbri Carter	Assistant Secretary
Keith P. Frankel	Assistant Secretary
Scott Richard Kramer	Assistant Secretary
Jackie Mast	Assistant Secretary
John Sekigahama	Assistant Secretary
Jeffrey Malone	Assistant Secretary

RESOLVED FURTHER, that the Project Management Documents Officers are hereby severally authorized to (a) sign, execute, certify to, verify, acknowledge, deliver, accept, file and record any and all instruments and documents related to the Project Management Documents, and (b) take, or cause to be taken, any and all such action in the name and on behalf of the Company as are in such officer’s sole discretion necessary or advisable and in the best interest of the Company in order to consummate the transactions contemplated by, or otherwise to effect the purposes of, the foregoing resolutions and recitals; and

RESOLVED FURTHER, that any and all acts of the Project Management Documents Officers to the date of this consent in connection with the documents and transactions referred to in the preceding resolutions and recitals are hereby in each respect ratified, confirmed, and adopted and approved as the acts of the Company.



CITY OF LONGMONT | Planning & Development Services

MEMORANDUM

TO: Dawn Quintana, City Clerk

FROM: Don Burchett, Planning Manager
via Ava Pecherzewski, Principal Planner

DATE: July 29, 2020

RE: Certification of satisfaction of all conditions and requirements contained in Ordinance O-2020-20 for the Sugarmill Annexation

All conditions and requirements of approval for ordinance O-2020-20 have been satisfied.

The ordinance may be sent to the Boulder County Clerk and Recorder for recording.

File: #3491

ORDINANCE O-2020- 20

A BILL FOR AN ORDINANCE CONDITIONALLY APPROVING THE SUGARMILL
ANNEXATION (GENERALLY LOCATED SOUTH OF GREAT WESTERN DRIVE,
NORTH OF ST. VRAIN CREEK AND WEST OF COUNTY LINE ROAD), AND ZONING
THE PROPERTY N-AG (AGRICULTURE)

WHEREAS, the City of Longmont has received a petition, signed by the owners of one
hundred percent of the area proposed to be annexed, for the Sugarmill Annexation, and an
application for N-AG (Agriculture) zoning, all as described in the attached Exhibit A; and

WHEREAS, the City Council has before it an annexation agreement concerning the
conditions for annexing the property; and

WHEREAS, the City Council has approved resolutions regarding this annexation's
compliance with State statutes governing annexation procedures.

NOW, THEREFORE THE COUNCIL OF THE CITY OF LONGMONT, COLORADO,
HEREBY ORDAINS:

Section 1

The City Council finds that the Sugarmill Annexation and N-AG zoning satisfies the
annexation and zoning criteria of section 15.02.060(A) of the Longmont Municipal Code.

Section 2

The Sugarmill Annexation and N-AG zoning, and the annexation agreement, are hereby
approved, and said property is annexed to the City of Longmont, subject to satisfaction of the
following requirements within one year of the date of passage of this ordinance by City Council:

1. Satisfaction of the submittal requirements of Title 15 of the Longmont Municipal

1 Code, including transfer of historic water rights, and submittal of two mylars of the signed
2 annexation map, and payment of the recording fees.

3 After satisfaction of the requirements, as certified by the Director of Planning &
4 Development Services of the City of Longmont, the City Clerk shall record this ordinance, the
5 annexation map(s), and annexation agreement with the County Clerk and Recorder.

6 Section 3

7 Pursuant to section 37-45-136(3.6), C.R.S., the City of Longmont consents to the inclusion
8 of the property into the Municipal Subdistrict, Northern Colorado Water Conservancy District,
9 when the annexation becomes effective.

10 Section 4

11 The effective date of this annexation shall be the date this ordinance, the annexation map(s),
12 and the annexation agreement are recorded with the County Clerk and Recorder.

13 Section 5

14 To the extent only that they conflict with this ordinance, the Council repeals any conflicting
15 ordinances or parts of ordinances.

16 Introduced this 14th day of April, 2020.

17
18 Passed and adopted this 28th day of April, 2020.

19
20
21
22
23
24
25
26
27
28
29
30
31
MAYOR

ATTEST:

CITY CLERK

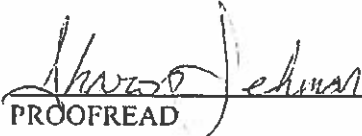


1 NOTICE: THE COUNCIL WILL HOLD A PUBLIC HEARING ON THIS ORDINANCE AT
2 7:00 P.M ON THE 28th DAY OF APRIL, 2020, AT THE LONGMONT CITY COUNCIL
3 MEETING.
4
5

6 APPROVED AS TO FORM:
7

8 
9
10 DEPUTY CITY ATTORNEY

3/25/20
DATE

11 
12
13 PROOFREAD
14

03/24/2020
DATE

15
16
17 APPROVED AS TO FORM AND SUBSTANCE:
18

19 
20
21 ORIGINATING DEPARTMENT

4/14/20
DATE

22
23 CA File: 20-000620
24

EXHIBIT A**Sugarmill Annexation and N-AG (Agriculture) Zoning District Legal Description**

A PARCEL OF LAND LOCATED IN THE NORTHEAST QUARTER OF SECTION 12, TOWNSHIP 2 NORTH, RANGE 69 WEST OF THE 6TH P.M., COUNTY OF BOULDER, STATE OF COLORADO, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID NORTHEAST QUARTER, THENCE NORTH 00°19'35" WEST A DISTANCE OF 215.18 FEET ALONG THE WEST LINE OF SAID NORTHEAST QUARTER TO ITS INTERSECTION WITH THE NORTH RIGHT-OF-WAY LINE OF THE CHICAGO, BURLINGTON & QUINCY RAILROAD AND THE POINT OF BEGINNING; THENCE NORTH 33°36'09" EAST A DISTANCE OF 75.61 FEET; THENCE NORTH 07°09'06" EAST A DISTANCE OF 249.31 FEET; THENCE NORTH 08°12'13" WEST A DISTANCE OF 60.73 FEET; THENCE NORTH 43°43'34" WEST A DISTANCE OF 96.54 FEET TO A POINT ON THE WEST LINE OF SAID NORTHEAST QUARTER; THENCE NORTH 00°19'35" WEST A DISTANCE OF 66.20 FEET ALONG SAID WEST LINE OF THE NORTHEAST QUARTER TO THE MOST SOUTHWEST CORNER OF MILL VILLAGE FILING NO. 3; THENCE ALONG THE SOUTHERLY BOUNDARY OF SAID MILL VILLAGE FILING NO. 3 THE FOLLOWING FIFTEEN (15) COURSES AND DISTANCES:

NORTH 89°54'29" EAST A DISTANCE OF 47.72 FEET;
NORTH 77°37'24" EAST A DISTANCE OF 115.71 FEET;
NORTH 33°38'48" EAST A DISTANCE OF 71.82 FEET;
NORTH 64°48'35" EAST A DISTANCE OF 28.80 FEET;
NORTH 87°27'00" EAST A DISTANCE OF 254.74 FEET;
SOUTH 54°17'03" EAST A DISTANCE OF 134.64 FEET;
SOUTH 80°45'23" EAST A DISTANCE OF 112.92 FEET;
NORTH 81°57'20" EAST A DISTANCE OF 108.72 FEET;
NORTH 70°05'12" EAST A DISTANCE OF 82.27 FEET;
NORTH 46°03'39" EAST A DISTANCE OF 129.88 FEET;
NORTH 81°23'24" EAST A DISTANCE OF 253.75 FEET;
SOUTH 65°59'34" EAST A DISTANCE OF 30.30 FEET;
SOUTH 31°46'35" EAST A DISTANCE OF 32.44 FEET;
SOUTH 09°24'13" EAST A DISTANCE OF 26.21 FEET;
SOUTH 73°56'02" EAST A DISTANCE OF 45.87 FEET TO A POINT ON THE EAST LINE OF THE SOUTHWEST QUARTER OF SAID NORTHEAST QUARTER OF SECTION 12; THENCE SOUTH 00°12'53" EAST A DISTANCE OF 612.19 FEET ALONG SAID EAST LINE OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER TO ITS INTERSECTION WITH THE NORTH RIGHT-OF-WAY LINE OF SAID CHICAGO, BURLINGTON & QUINCY RAILROAD; THENCE NORTH 89°56'04" WEST A DISTANCE OF 1,323.80 FEET ALONG THE NORTH RIGHT-OF-WAY LINE TO THE POINT OF BEGINNING.

PARCEL CONTAINS 759,697 SQUARE FEET OR 17.44 ACRES, MORE OR LESS.

**AGREEMENT IN FURTHERANCE OF ANNEXATION
FOR THE
SUGARMILL ANNEXATION
TO THE CITY OF LONGMONT, COLORADO**

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22		
23	EXHIBIT A	Legal Description of Annexation
24	EXHIBIT B	Concept Plan

1 **THIS AGREEMENT** is entered into this 29th day of April,
2 2020, by and between the City of Longmont, Colorado, a municipal corporation ("City"), and
3 Western Sugar, LLC whose mailing address is 333 S. Monroe Street, Suite #404, Denver,
4 CO 80209, ("Owner.")

5 THE PARTIES' RECITALS ARE AS FOLLOWS:

6 The Owner has submitted to the City a petition for annexation, known as the Sugarmill
7 Annexation ("Property"), the legal description of which is attached as Exhibit A; and

8 As an inducement for the City to act favorably on the annexation, subject to any limitations
9 in the Longmont Municipal Charter, and the Longmont Municipal Code ("LMC"), the Owner is
10 willing to undertake performance of the terms and conditions of this Agreement; and

11 The parties desire to state their duties and responsibilities regarding the annexation and
12 development of the Property; and

13 The parties shall not construe this Agreement to bind or limit the full exercise of the City
14 Council's discretion in the legislative decision of whether or not to annex the Property; and

15 Nothing in this Agreement shall impose additional terms and conditions requiring an
16 election under C.R.S. §31-12-112.

17 IN CONSIDERATION of the recitals, mutual promises, and covenants herein, and for
18 other good and valuable consideration, the receipt and sufficiency of which the parties
19 acknowledge, the parties covenant and agree as follows:

21 **ARTICLE ONE-CITY OBLIGATIONS**

1.1 The Owner acknowledges that the decision to provide urban services (including the extension of utilities) to the Property shall be at the sole discretion of the City. Service extension to the Property may come through the approval of a Public Improvements Agreement ("PIA") or through the City's construction of improvements through the Capital Improvement Plan ("CIP") and such decision to extend services will be made according to the policies of the City at the time which include, but are not limited to, the Envision Longmont Comprehensive Plan. Nothing in this Agreement shall provide the Owner with priority for the provision of urban services.

1.2 The Owner acknowledges that the City has finite economic resources to extend urban services. If any urban service provided by the City is not available to coordinate with the Owner's development schedule, the Owner shall delay development of the Property. In the

1 alternative and through the approval of a PIA, the City Council, in its sole discretion, may allow
2 the Owner to fully pay in advance those funds necessary to accelerate the provision of urban
3 services, subject to any reimbursement provided by the LMC and ordinances. In no event, shall
4 the City be liable to the Owner for any damages, real or anticipated, resulting from any delay in
5 the provision of urban services.

6 1.3 If the Owner cannot acquire off-site easements or rights-of-way necessary to
7 develop the Property, the Owner may request the City's assistance in acquiring the easements or
8 rights-of-way. Such assistance by the City shall be in compliance with Colorado law authorizing
9 the City's use of eminent domain. The Owner shall pay, in advance, all acquisition costs the City
10 may incur in providing assistance, including any court costs and attorneys' fees.

11 1.4 The Owner intends to construct a detention pond, sanitary sewer line and necessary
12 access roads for maintenance to these facilities. Upon completion of these improvements, and upon
13 approval and satisfaction of the PIA requirements and final acceptance of the pond and sanitary
14 sewer in accordance with the PIA, the property will be encumbered by a conservation easement
15 which will prohibit future development on the property in perpetuity.

16 17 **ARTICLE TWO-CONCEPT PLAN, LAND USE AND GROWTH MANAGEMENT**

18 2.1 Concept Plan. The "Concept Plan" describes and depicts the Owner's intention to
19 develop and use the Property in a manner consistent with N-AG zoning; a copy of the plan is
20 attached as Exhibit B. The Owner's Concept Plan generally conforms to the Envision Longmont
21 Comprehensive Plan. All future development on the Property generally shall conform to the
22 Concept Plan and applicable ordinances in effect at the time of development and building permit
23 application. If the Concept Plan fails to conform to all ordinances at the time of development, the
24 Owner shall apply for amendments to the Concept Plan per the City's development review
25 procedures. In the event, however, that the Concept Plan fully complies with the then-existing
26 development ordinances of the City, then the Concept Plan shall guide the design, development
27 and intensity of uses depicted unless the City and Owner mutually agree to amend the same in
28 conformance with the City's development review procedures. The City shall retain full authority
29 to act in the public interest in exercising its municipal police powers, including considering or
30 initiating amendments or modifications of the zoning and Concept Plan for some or all of the
31 parcels making up the Property.

2.2 Vested Property Rights and Growth Management. The Owner and City acknowledge that the annexation of the Property and approval of the zoning and Concept Plan do not create a vested property right as defined by the Colorado Revised Statutes, the LMC, or ordinances. The Owner agrees that the Property will be subject to all ordinances currently in effect and as amended at the time the Property develops, including any future phasing or growth management regulations that may be adopted by the City. The Owner further acknowledges that future growth management systems may limit the location or timing of growth in the City, and that annexation does not guarantee the extension of urban services or the entitlement of development rights.

ARTICLE THREE-PHASING

3.1 The Concept Plan proposes development of the Property in one phase. The Owner proposes to develop the Property according to this phasing as set forth in the Concept Plan unless the City has reviewed and approved the Owner's request to amend the Concept Plan in conformance with the City's development review procedures. The Owner acknowledges that development of the property at any time within the phasing plan is entirely dependent upon the City's decision to extend utilities and provide urban services.

3.2 Unless the City agrees otherwise in writing, the Owner shall satisfy all participation costs, improvement and dedication requirements, and other applicable requirements of the LMC and ordinances, for each phase. Development may occur simultaneously in more than one phase.

ARTICLE FOUR-DRAINAGE

4.1 Drainage Plan.

4.1.1 The Owner, at Owner's sole expense, shall prepare a master drainage plan for the Property to control all storm water runoff greater than that historically generated from the Property. The drainage plan shall not alter historic flows in any manner that would adversely impact upstream or downstream properties. The master drainage plan shall meet all City standards and specifications and be subject to approval by the City.

4.1.2 The master drainage plan shall show the location and extent of all drainage system improvements, including but not limited to, collection and detention facilities. If construction of drainage improvements will result in changes to drainage or irrigation facilities

1 affecting other property or facility owners, the Owner shall, unless waived by the City, obtain the
2 written consent of each affected property or facility owner to the changes before the City will
3 approve the plan.

4 4.1.3 The Owner shall construct all improvements in accordance with City
5 standards and specifications in effect at the time of construction in an appropriate sequence to meet
6 the demands that development of the Property generates. At the request of the City, the Owner
7 shall update the master drainage plan prior to review of each final plat to determine the
8 configuration, timing, and responsibility for the improvements.

9 4.2 Drainage Improvements.

10 4.2.1 The master drainage plan shall state the Owner's responsibility for on-site
11 drainage improvements. The master drainage plan may include construction of facilities to
12 convey, collect, and detain irrigation and storm water.

13 4.2.2 The master drainage plan shall also state the Owner's responsibility for off-
14 site improvements. The Owner's PIA will address these responsibilities in detail, including any
15 proportionate reimbursements from any property owners benefiting from the improvements, as
16 provided in the LMC and ordinances then in effect. The master drainage plan shall also include
17 the design of a storm sewer outfall which shall be installed with any further development of the
18 Property or at the time of final platting.

19 4.2.3 If any portion of the Property lies within a floodplain, including unmapped
20 floodplains, as defined by the Federal Emergency Management Agency ("FEMA"), the Owner
21 shall provide all necessary design and submittal materials to FEMA for proposed changes to the
22 floodplain designation. Any materials must be reviewed and approved by the City before submittal
23 to FEMA. Changes to the existing floodplain will require extensive offsite improvements. City
24 floodplain regulations do not allow any residential development within floodplain boundaries, the
25 area of which must be dedicated as an outlot of any future residential development.

26 4.2.4 Detention ponds, private storm sewers, underdrains, and other drainage
27 facilities shall be owned and maintained by the Owner or a homeowners/business association, or
28 other maintenance organization acceptable to the City, unless otherwise stated in the PIA. All
29 drainage improvements shall provide adequate public access for operation, maintenance, and
30 inspection.

1 4.3 Storm Water Quality The City of Longmont is identified as a Phase 2 City in the
2 National Pollutant Discharge Elimination System (NPDES). The Owner shall provide all storm
3 water quality provisions in accordance with all Federal, State and local regulations in effect at the
4 time of development.

5
6 **ARTICLE FIVE-STREETS AND TRANSPORTATION**

7 5.1 Dedication of Rights-of-Way. Upon request by the City, and subject only to
8 encumbrances acceptable to the City, the Owner shall dedicate at the time of final platting, or by
9 warranty deed, rights-of-way necessary for a public street system. All rights-of-way shall be
10 consistent with the "City of Longmont Public Improvements Design Standards and Construction
11 Specifications" and the Concept Plan. No public rights-of-way are anticipated at this time but may
12 be required at a future date.

13 5.2 Transportation Needs, Reimbursements and Credits.

14 5.2.1 The Owner acknowledges that Title 14, Chapter 38, of the LMC, delineates
15 the Transportation Investment Fee for Arterial Streets.

16 5.2.2 The Owner has submitted and the City has approved the Owner's
17 transportation study. The Owner shall update the study with each final plat, unless waived by the
18 City.

19 5.2.3 To fully develop the Property, the Owner may need to construct certain on-
20 site and off-site transportation improvements, as identified in the approved traffic study, as
21 updated, and to acquire off-site right-of-way. Said transportation improvements shall be identified
22 within the PIA which shall be subject to approval by the City Council. The Owner shall be
23 responsible for all acquisition costs for the off-site right-of-way, subject to reimbursement as
24 detailed in the PIA for each development phase.

25 5.2.4 The Owner shall construct or contribute to the cost of construction of all on-
26 site and off-site transportation improvements in a sequence acceptable to the City, to meet the
27 demands that development of each phase of the Property will generate, including the arterial and
28 collector streets identified in Paragraph 5.1.

29 5.2.5 The Owner's construction of arterial street improvements, and arterial
30 intersection improvements in excess of the cost of a collector street, excluding rights-of-way and
31 site specific improvements, will be subject to reimbursement by the City as stated in Title 14,

1 Chapter 38, of the LMC, and as detailed in the Owner's PIA for each development phase.

2 5.2.6 The Owner is solely responsible for construction of all transportation
3 improvements to accommodate development of the Property that do not directly benefit other
4 properties, except as stated in Title 14, Chapter 38, of the LMC. The City will not provide for
5 reimbursement to the Owner for these expenses.

6 5.2.7 The Owner shall pay the City for all costs for the street lighting system
7 along public rights-of-way within the Property and along public rights-of-way that border the
8 Property.

9 5.2.8 The Owner shall construct off-site transportation improvements to serve the
10 Property as required under the City code, including any necessary improvements identified in any
11 final transportation study for any proposed development on the Property.

12 13 **ARTICLE SIX-UTILITIES**

14 **6.1 General Requirements.**

15 6.1.1 The Owner acknowledges that the decision to extend utilities to the Property
16 is at the discretion of the City. Such decision to extend utilities shall either be made through a PIA
17 or the CIP, as outlined in Article One.

18 6.1.2 The Owner shall comply with all ordinances in effect at the time of each
19 phase of development, including but not limited to, the Raw Water Requirement Policy, the
20 Electric Utility Rates, Rules and Regulations, the Street Lighting Design Guideline, and the City
21 of Longmont Public Improvements Design Standards and Construction Specifications.

22 6.1.3 Before construction, the Owner shall submit and obtain City approval for
23 all plans for on-site and off-site utility improvements.

24 6.1.4 Before each plat approval, the City will detail its participation, if any, in
25 utility improvements in the Owner's PIA.

26 6.1.5 The Owner shall obtain, at Owner's sole expense, and dedicate to the City
27 all necessary easements and rights-of-way for the installation of the water and sewer lines, and
28 provide an all-weather access surface to all manholes, valves and hydrants on the lines. Expenses
29 for acquisition of easements shall be eligible for reimbursement to the Owner from adjacent or
30 other property owners benefiting from the easements, according to City policy, if any, in effect at
31 the time of development, as detailed in the Owner's PIA.

1 6.1.6 The City is projecting limited water and wastewater treatment capacity, in
2 the future, to serve the Property based upon the timing of development of the Property relative to
3 full build out of existing annexed lands. Actual allocation of service shall be on a first come, first
4 served basis as determined by the City Council.

5 6.2 Electric Requirements.

6 6.2.1 The Owner shall pay the City for the cost of any electric utility extension or
7 facility relocation that development of the Property requires. If relocation requires additional or
8 expanded easements, the Owner shall provide the easements to the City, without cost, subject only
9 to encumbrances acceptable to the City. Expenses for acquisition of easements shall be eligible
10 for reimbursement to the Owner from adjacent or other benefiting property owners according to
11 City policy in effect at the time of development as detailed in the PIA.

12 6.2.2 All development approvals, building permits, and certificates of occupancy
13 shall be subject to payment of all reimbursable costs.

14 6.3 Water System Requirements.

15 6.3.1 The City has limited water transmission service and storage capacity. The
16 City provides water service on a first come, first served basis as determined by the City Council.

17 6.3.2 The Owner shall be solely responsible for construction of all water line
18 installations to serve the Property. The Owner shall construct a complete looped system to serve
19 each development phase.

20 6.3.3 All on-site water lines shall extend across each phase of the Property to the
21 appropriate boundaries of each phase as it is developed and ultimately to the boundaries of the
22 Property. The Owner shall construct water lines to serve the Property, including but not limited
23 to:

- 24 a) A minimum 8 inch water main looped through the Property located
25 within the public right-of-way or dedicated easements.

26 6.3.4 The City shall determine the exact timing of installation of all water lines at
27 the time of final plat and PIA for each phase.

28 6.3.5 The Owner shall identify and report to the City all existing water services
29 that any water districts provide to the Property. The Owner shall pursue exclusion from all water
30 districts having jurisdiction over the Property before the annexation ordinance is recorded with the
31 county clerk and recorder. The Owner must provide proof of exclusion from all water districts

1 before the City will extend water service.

2 6.3.6 The Owner must provide proof of exclusion from all water districts before
3 the City will extend water service.

4 6.4 Sewer Line Requirements.

5 6.4.1 The Owner shall be solely responsible for construction of all sewer line
6 installations to serve the Property.

7 6.4.2 The Property will discharge to the Quail Neighborhood Lift Station which
8 was designed and constructed by the City. The property was identified as contributing to basin
9 415. Participation in the Lift Station design and construction costs will be due at the time the
10 property develops and allocated through the PIA.

11 6.4.3 All on-site sewer lines shall extend across each phase of the Property to the
12 appropriate boundaries of each phase as it is developed and ultimately to the boundaries of the
13 Property. The Owner shall construct sewer lines to serve the Property, including but not limited
14 to:

- 15 a) A minimum 8 inch sewer main through the Property located within
16 public right of way or dedicated easement from the existing sewer mains
17 adjacent to the Property.

18 6.4.3 The City shall determine the exact timing of installation of all sewer lines
19 at the time of final plat for each phase.

20 6.4.4 All sanitary sewer service to the Property will be with a gravity sewer
21 system to the Quail Neighborhood Interceptor. Additional lift stations will not be allowed unless
22 approved by the City.

23 6.5 Raw Water Requirements.

24 6.5.1 Before the annexation ordinance is recorded with the county clerk and
25 recorder, the Owner shall convey to the City all historical water rights appurtenant to the Property,
26 according to the City's raw water requirements. The Owner shall satisfy any raw water deficits
27 according to the City's then existing raw water requirements.

28
29 **ARTICLE SEVEN-PRIMARY GREENWAY, ARTERIAL, LANDSCAPING, PARK**
30 **LAND AND SCENIC ENTRY CORRIDOR**

7.1 The Envision Longmont Comprehensive Plan identifies primary and other greenways. Subject only to encumbrances acceptable to the City, the Owner shall construct and dedicate, according to the LMC and ordinances then in effect, all primary and other greenway segments that border or cross the Property in conjunction with each final plat, as depicted in the Envision Longmont Comprehensive Plan or the comprehensive plan then in effect.

7.2 The Owner shall design, acquire, construct, and maintain all arterial rights-of-way landscaping, including bikeways, per the LMC and ordinances in effect at the time of development.

ARTICLE EIGHT-EXCLUSION FROM RURAL FIRE PROTECTION DISTRICT

8.1 The Owner shall pursue exclusion of the Property from the Mountain View Fire Protection District after the annexation has been recorded. The Owner shall file, at the Owner's expense, all necessary petitions required by C.R.S., for exclusion from the fire district(s). Evidence of exclusion shall be provided to the City prior to recording a final plat; or the Owner agrees to file, at the Owner's expense, with the appropriate District Court all necessary petitions, pursuant to C.R.S., for exclusion from the fire district(s) prior to recording the final plat.

ARTICLE NINE-COST ALLOCATION AND RECAPTURE OF COSTS FOR PUBLIC AND COMMON IMPROVEMENTS

9.1 The City may require the Owner to pay for other public improvements that relate to development of the Property. These public improvements may benefit not only the Property, but also adjacent landowners and the public.

9.2 The City shall assure construction of public improvements by requiring the Owner to execute a PIA and to provide financial security before development of all or any applicable phase of development, according to the LMC and ordinances then in effect.

9.3 Where the Owner constructs public improvements that will also benefit other property owners and the public, reimbursement to the Owner shall be according to the LMC and ordinances in effect at the time of development, and detailed in the Owner's PIA.

9.4 Where the Owner's property abuts or benefits from existing public improvements that have been constructed by others (including the City), the Owner may be required to participate in those public improvements according to the LMC and ordinances in effect at the time of development and as detailed in the Owner's PIA.

1 **ARTICLE TEN-INCLUSION OF PROPERTY IN THE MUNICIPAL SUBDISTRICT,**
2 **NORTHERN COLORADO WATER CONSERVANCY DISTRICT**

3 10.1 As an express condition of annexation, the Owner consents to inclusion into the
4 Northern Colorado Water Conservancy District (District) and the Municipal Subdistrict
5 (Subdistrict), Northern Colorado Water Conservancy District pursuant to Section 37-45-136 (3.6),
6 C.R.S. The Owner acknowledges that, upon inclusion into the District and Subdistrict, the
7 Property will be subject to the same mill levies and special assessments as are levied or will be
8 levied on other similarly situated property in the District and Subdistrict at the time of inclusion
9 of the Property. The Owner agrees to waive any right that may exist to require an election pursuant
10 to Article X, Section 20, of the Colorado Constitution before the District and Subdistrict can
11 impose such mill levies and special assessments as it has the authority to impose. The Owner also
12 agrees to waive, upon inclusion, any right that may exist to a refund pursuant to Article X, Section
13 20, of the Colorado Constitution.
14

15 **ARTICLE ELEVEN-EASEMENT MAINTENANCE OF NORTHERN COLORADO**
16 **WATER CONSERVANCY DISTRICT'S SOUTHERN WATER SUPPLY PROJECT**

17 11.1 If an easement for the Southern Water Supply Project (Carter Lake Pipeline) of the
18 Northern Colorado Water Conservancy District ever burdens the Property, the Owner shall
19 landscape the surface over the easement to the City's standards. The Owner shall then establish a
20 homeowners/business association, or other maintenance organization acceptable to the City, to
21 maintain the easement surface. Other types of surfacing may be considered if agreed to in writing
22 by the City, acting by and through the Planning and Development Services Director, as well as the
23 Northern Colorado Conservancy District.
24

25 **ARTICLE TWELVE-ENFORCEMENT**

26 12.1 The parties shall have the right to enforce the provisions of this Agreement by
27 appropriate remedy in law or equity, including specific performance.
28

29 **ARTICLE THIRTEEN-NON-CONTESTABILITY**

30 13.1 The Owner presents this Agreement to induce favorable consideration of the
31 Petition for Annexation. The City Council and the public are relying on the Owner's promises to

1 perform this Agreement. If the City Council finds that the Owner, for any reason, has failed or
2 neglected to satisfy any material provision of this Agreement, the Council may deem the Owner,
3 and any grantees, successors or assigns in interest found in violation, collectively to have
4 petitioned for disconnection of the annexed territory, according to the annexation laws of
5 Colorado. For this article, the City may consider each ownership entity separately, and may
6 consider a violation by one ownership entity not to be a violation by others.

8 **ARTICLE FOURTEEN-MISCELLANEOUS**

9 14.1 Provisions Construed as to Fair Meaning. The provisions of this Agreement shall
10 be construed as to their fair meaning, and not for or against any party based upon any attribution
11 to such party as the source of the language in question.

12 14.2 Headings for Convenience. All headings, captions and titles are for convenience
13 and reference only and of no meaning in the interpretation or effect of this Agreement.

14 14.3 Compliance with Ordinances and Regulations. The parties shall perform their
15 respective obligations under this Agreement in strict compliance with all applicable laws, rules,
16 charters, ordinances and regulations, as now exist or are later enacted or amended, of the City, and
17 all county, state and federal entities having jurisdiction over the Property.

18 14.4 Agreement as Covenant. This Agreement, and all of its obligations, shall run with
19 the land and be a covenant with respect thereto, and shall be binding upon the parties, their
20 respective heirs, successors and assigns. The City shall record this Agreement with the county
21 clerk and recorder.

22 14.5 No Implied Representations. No representations, warranties or certifications,
23 express or implied, shall exist as between the parties, except as specifically stated in this
24 Agreement.

25 14.6 No Third Party Beneficiaries. None of the terms, conditions or covenants in this
26 Agreement shall give or allow any claim, benefit, or right of action by any third person not a party
27 hereto. Any person other than the City or the Owner receiving services or benefits under this
28 Agreement shall be only an incidental beneficiary.

29 14.7 Financial Obligations of City. All financial obligations of the City under this
30 Agreement are contingent upon appropriation, budgeting, and availability of specific funds to
31 discharge such obligations. Nothing in this Agreement shall be deemed a debt of the City, nor a

1 pledge of the City's credit, or a collection or payment guarantee by the City to the Owner.

2 14.8 Indemnification of City. The Owner shall indemnify and save harmless the City,
3 its officers, and employees, against any claims, liabilities, damages, fines, penalties, and costs
4 arising during or after the term of this Agreement from any work done or omission made by the
5 Owner, Owner's officers, employees or agents, arising out of or resulting from performance or
6 nonperformance of this Agreement.

7 14.9 Integrated Agreement and Amendments. This Agreement is an integration of the
8 entire understanding of the parties with respect to the matters stated herein. The parties shall only
9 amend this Agreement in writing with the proper official signatures attached thereto.

10 14.10 Waiver. No waiver of any breach or default under this Agreement shall be a waiver
11 of any other or subsequent breach or default.

12 14.11 Severability. Invalidation of any specific provision of this Agreement shall not
13 affect the validity of any other provision of this Agreement.

14 14.12 Governing Law. This Agreement shall be governed and construed according to the
15 laws of the State of Colorado.

16 14.13 Binding Effect. This Agreement shall be binding upon the parties and their
17 respective heirs, successors, assigns and grantees.

18 14.14 Owner Defined. Unless the context otherwise requires, as used in this Agreement,
19 the term, Owner, includes, jointly and severally, every person named in this Agreement as an
20 Owner. Singular references to Owner include the plural and plural references to Owners include
21 each individual Owner.

22 THE PARTIES make and enter into this Agreement on the date stated in the preamble.

23

CITY OF LONGMONT,
a municipal corporation


MAYOR

ATTEST:

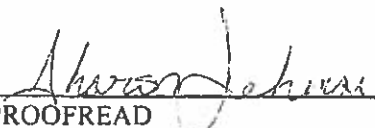

CITY CLERK



APPROVED AS TO FORM:


DEPUTY CITY ATTORNEY

4/23/20
DATE


PROOFREAD

4/21/2020
DATE

APPROVED AS TO FORM AND SUBSTANCE:


ORIGINATING DEPARTMENT

4/29/20
DATE

OWNER


 Art Kleinstein, Western Sugar, LLC

State of Colorado)
 City and) ss:
 County of Denver)

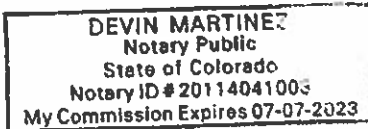
The foregoing instrument was acknowledged before me by ART Kleinstein,
 (Name of party signing)

a member/partner manager/limited partner/agent (select one) on behalf of Western Sugar LLC
 (Name of limited liability company)

a limited liability company, this 20th day of April, 2020.

Witness my hand and official Seal.

My Commission expires 07/07/2023.



 Notary Public

CA File: 20-000620

EXHIBIT A**Annexation****Legal Description**

A PARCEL OF LAND SITUATED WITHIN THE NORTHEAST QUARTER OF SECTION 12, TOWNSHIP 2 NORTH, RANGE 69 WEST OF THE 6TH P.M., COUNTY OF BOULDER, STATE OF COLORADO, BOUNDED AND DESCRIBED AS FOLLOWS:

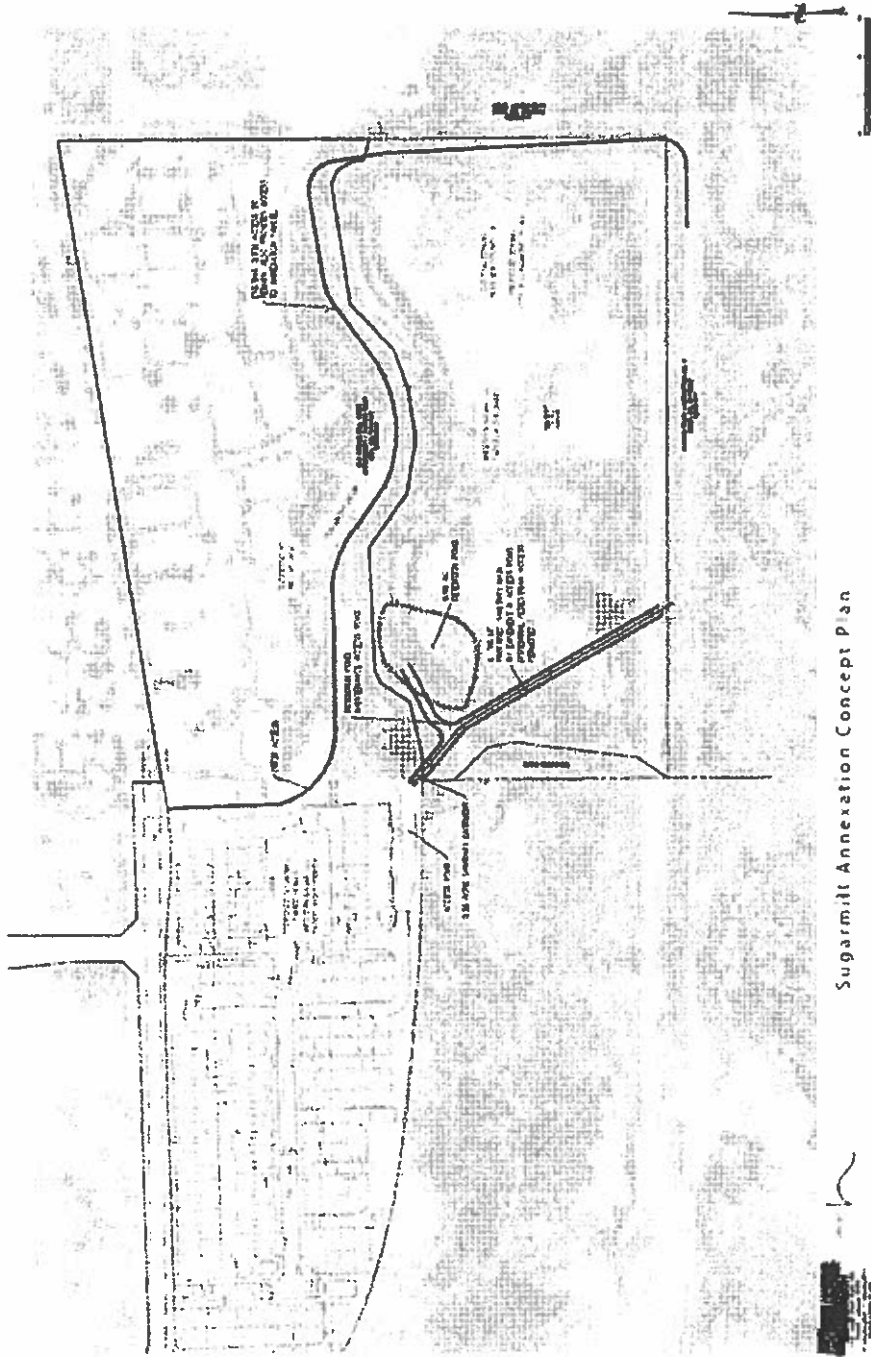
COMMENCING AT THE SOUTHWEST CORNER OF SAID NORTHEAST QUARTER, THENCE NORTH 00°19'35" WEST A DISTANCE OF 215.18 FEET ALONG THE WEST LINE OF SAID NORTHEAST QUARTER TO ITS INTERSECTION WITH THE NORTH RIGHT-OF-WAY LINE OF THE CHICAGO, BURLINGTON & QUINCY RAILROAD AND THE POINT OF BEGINNING; THENCE NORTH 33°36'09" EAST A DISTANCE OF 75.61 FEET; THENCE NORTH 07°09'06" EAST A DISTANCE OF 249.31 FEET; THENCE NORTH 08°12'13" WEST A DISTANCE OF 60.73 FEET; THENCE NORTH 43°43'34" WEST A DISTANCE OF 96.54 FEET TO A POINT ON THE WEST LINE OF SAID NORTHEAST QUARTER; THENCE NORTH 00°19'35" WEST A DISTANCE OF 66.20 FEET ALONG SAID WEST LINE OF THE NORTHEAST QUARTER TO THE MOST SOUTHWEST CORNER OF MILL VILLAGE FILING NO. 3; THENCE ALONG THE SOUTHERLY BOUNDARY OF SAID MILL VILLAGE FILING NO. 3 THE FOLLOWING FIFTEEN (15) COURSES AND DISTANCES:

NORTH 89°54'29" EAST A DISTANCE OF 47.72 FEET;
NORTH 77°37'24" EAST A DISTANCE OF 115.71 FEET;
NORTH 33°38'48" EAST A DISTANCE OF 71.82 FEET;
NORTH 64°48'35" EAST A DISTANCE OF 28.80 FEET;
NORTH 87°27'00" EAST A DISTANCE OF 254.74 FEET;
SOUTH 54°17'03" EAST A DISTANCE OF 134.64 FEET;
SOUTH 80°45'23" EAST A DISTANCE OF 112.92 FEET;
NORTH 81°57'20" EAST A DISTANCE OF 108.72 FEET;
NORTH 70°05'12" EAST A DISTANCE OF 82.27 FEET;
NORTH 46°03'39" EAST A DISTANCE OF 129.88 FEET;
NORTH 81°23'24" EAST A DISTANCE OF 253.75 FEET;
SOUTH 65°59'34" EAST A DISTANCE OF 30.30 FEET;
SOUTH 31°46'35" EAST A DISTANCE OF 32.44 FEET;
SOUTH 09°24'13" EAST A DISTANCE OF 26.21 FEET;
SOUTH 73°56'02" EAST A DISTANCE OF 45.87 FEET TO A POINT ON THE EAST LINE OF THE SOUTHWEST QUARTER OF SAID NORTHEAST QUARTER OF SECTION 12; THENCE SOUTH 00°12'53" EAST A DISTANCE OF 612.19 FEET ALONG SAID EAST LINE OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER TO ITS INTERSECTION WITH THE NORTH RIGHT-OF-WAY LINE OF SAID CHICAGO, BURLINGTON & QUINCY RAILROAD; THENCE NORTH 89°56'04" WEST A DISTANCE OF 1,323.80 FEET ALONG THE NORTH RIGHT-OF-WAY LINE TO THE POINT OF BEGINNING.

Containing a total of 759,697 square feet or 17.44 acres, more or less.

1
2
3

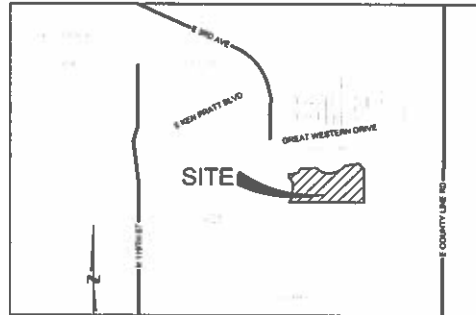
EXHIBIT B
Concept Plan



4

SUGAR MILL ANNEXATION MAP

SITUATED IN THE NORTHEAST QUARTER OF SECTION 12, TOWNSHIP 2 NORTH, RANGE 69 WEST OF THE 6TH P.M.
COUNTY OF BOULDER, STATE OF COLORADO.



VICINITY MAP
SCALE: 1" = 100'

LEGAL DESCRIPTION

A PARCEL OF LAND LOCATED IN THE NORTHEAST QUARTER OF SECTION 12, TOWNSHIP 2 NORTH, RANGE 69 WEST OF THE 6TH P.M., COUNTY OF BOULDER, STATE OF COLORADO, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID NORTHEAST QUARTER, THENCE NORTH 09°15'21" WEST A DISTANCE OF 210.10 FEET ALONG THE WEST LINE OF SAID NORTHEAST QUARTER TO ITS INTERSECTION WITH THE NORTH RIGHT-OF-WAY LINE OF THE CHICAGO, BURLINGTON & QUINCY RAILROAD AND THE POINT OF BEGINNING, THENCE NORTH 33°36'00" EAST A DISTANCE OF 75.81 FEET, THENCE NORTH 07°00'00" EAST A DISTANCE OF 248.31 FEET, THENCE NORTH 02°12'12" WEST A DISTANCE OF 80.72 FEET, THENCE NORTH 43°17'34" WEST A DISTANCE OF 18.54 FEET TO A POINT ON THE WEST LINE OF SAID NORTHEAST QUARTER, THENCE NORTH 09°15'21" WEST A DISTANCE OF 46.90 FEET ALONG SAID WEST LINE OF THE NORTHEAST QUARTER TO THE MOST SOUTHWEST CORNER OF MILL VILLAGE PLUMB NO. 3, THENCE ALONG THE SOUTHERLY BOUNDARY OF SAID MILL VILLAGE PLUMB NO. 3 THE FOLLOWING FIVE (5) COURSES AND DISTANCES:

NORTH 80°54'39" EAST A DISTANCE OF 47.75 FEET,
NORTH 77°37'14" EAST A DISTANCE OF 151.79 FEET,
NORTH 33°36'48" EAST A DISTANCE OF 79.82 FEET,
NORTH 84°46'25" EAST A DISTANCE OF 20.80 FEET,
NORTH 87°27'00" EAST A DISTANCE OF 254.74 FEET,
SOUTH 54°17'03" EAST A DISTANCE OF 134.84 FEET,
SOUTH 80°45'23" EAST A DISTANCE OF 112.80 FEET,
NORTH 87°37'00" EAST A DISTANCE OF 100.72 FEET,
NORTH 70°05'12" EAST A DISTANCE OF 82.27 FEET,
NORTH 48°07'30" EAST A DISTANCE OF 129.88 FEET,
NORTH 87°27'14" EAST A DISTANCE OF 253.75 FEET,
SOUTH 80°56'34" EAST A DISTANCE OF 30.30 FEET,
SOUTH 34°46'35" EAST A DISTANCE OF 32.44 FEET,
SOUTH 02°12'12" EAST A DISTANCE OF 36.71 FEET,
SOUTH 77°36'00" EAST A DISTANCE OF 45.87 FEET TO A POINT ON THE EAST LINE OF THE SOUTHWEST QUARTER OF SAID NORTHEAST QUARTER OF SECTION 12, THENCE SOUTH 09°15'21" EAST A DISTANCE OF 812.10 FEET ALONG SAID EAST LINE OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER TO ITS INTERSECTION WITH THE NORTH RIGHT-OF-WAY LINE OF SAID CHICAGO, BURLINGTON & QUINCY RAILROAD, THENCE NORTH 80°54'39" WEST A DISTANCE OF 1,323.00 FEET ALONG THE NORTH RIGHT-OF-WAY LINE TO THE POINT OF BEGINNING.

PARCEL CONTAINS 759.887 SQUARE FEET OR 17.44 ACRES, MORE OR LESS.

NOTES

- THIS MAP IS NOT A LAND SURVEY PLAT OR AN APPROVED SURVEY PLAT. THE PURPOSE OF THIS MAP IS TO SHOW THE AREA TO BE ANNEXED TO THE CITY OF LOCHSHEATH.
- THIS MAP DOES NOT CONSTITUTE A TITLE SEARCH BY HARRIS KOCHER SMITH TO DETERMINE OWNERSHIP OR EASEMENTS OF RECORD. FOR ALL INFORMATION REGARDING EASEMENTS, RIGHTS-OF-WAY AND TITLE OF RECORD, HARRIS KOCHER SMITH RELIES UPON PROFESSIONAL POLICY FOR TITLE INSURANCE, POLICY NO. PTH FORM-CO-1774-MP-0308-1-18-10549779 ISSUED BY HORTALE TITLE COMPANY, AND HAVING AN EFFECTIVE POLICY DATE OF THE DATE AND TIME OF RECORDING.
- BASES OF BEARINGS, BEARINGS ARE BASED ON THE WEST LINE OF THE NORTHEAST QUARTER OF SECTION 12, TOWNSHIP 2 NORTH, RANGE 69 WEST OF THE 6TH PRINCIPAL MERIDIAN, CITY OF LOCHSHEATH, COUNTY OF BOULDER, STATE OF COLORADO ASSIGNED AS BEARING SOUTH 02°30'30" EAST AND BEING MODIFIED AS SHOWN HEREON.
- THE LINEAR UNITS FOR THIS SURVEY ARE U.S. SURVEY FEET.
- THE SURVEYED PROPERTY FALLS WITHIN "OTHER AREAS ZONE, K" AND SPECIAL FLOOD HAZARD AREAS (SFHA) ZONE AC OF THE FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD INSURANCE RATE MAP MAP NOS. 080302089 AND 080302033 DATED DECEMBER 10, 2013. OTHER AREAS ZONE K IS DEFINED AS AREAS DETERMINED TO BE OUTSIDE THE 100-YEAR FLOOD PROBABILITY ZONE AC IS DEFINED AS SPECIAL FLOOD HAZARD AREAS, WITH BUT NOT DEPENDENT.

PERIMETER / CONTIGUITY

TOTAL PERIMETER OF AREA TO BE ANNEXED: 3,860.17 FEET
1/4 TOTAL PERIMETER: 965.04 FEET
CONTIGUITY OR DISTANCE OF AREA ADJACENT TO EXISTING CITY LIMITS: 3,411.76 FEET

ZONING

EXISTING ZONING: BOULDER COUNTY AGRICULTURE
PROPOSED ZONING: R-AG (AGRICULTURAL)
PROPOSED USE: OPEN SPACE, DRAINAGE AND SANITARY SEWER CONNECTION

SURVEYOR'S CERTIFICATE

THIS IS TO CERTIFY THAT THE ANNEXATION MAP HEREBY REPRESENTS THE PROPERTY PROPOSED FOR ANNEXATION AND THAT AT LEAST ONE (1) SIGN OF THE PROPERTY OWNERS IS CONSIGNEE TO THE CITY OF LOCHSHEATH, COLORADO.

AMITH HERRICK
FOR AND ON BEHALF OF
HARRIS KOCHER SMITH

MAYOR'S CERTIFICATE

THIS IS TO CERTIFY THAT AN ANNEXATION OF THE ABOVE DESCRIBED PROPERTY HAS BEEN APPROVED BY THE CITY OF LOCHSHEATH AND THAT UPON RECORDATION OF THE ORDINANCE APPROVING THE ANNEXATION AND THE ANNEXATION MAP, THE PROPERTY WILL BE INCORPORATED WITHIN THE CITY LIMITS OF LOCHSHEATH.

CLERK AND RECORDERS CERTIFICATE

STATE OF COLORADO
COUNTY OF BOULDER
I HEREBY CERTIFY THAT THE ANNEXATION MAP DATED 07/30/2020 AT 09:27 AM MOUNTAIN TIME, 07/30/2020, THIS DAY OF JULY, 2020, HAS BEEN RECEIVED AND IS IN THE PUBLIC RECORDS OF THE COUNTY OF BOULDER, COLORADO.

CLERK

RECORDS

03802352 07/30/2020 09:27 AM
RF: \$13.00 DF: \$0.00 Page: 1 of 1
Electronically recorded in Boulder County Colorado. Recorded as received.

<p>Know what's below. Call before you dig.</p> <p>Call 3 business days in advance before any digging. ORDER FOR EXCHANGE FOR THE PURPOSES OF UNDERGROUND MEMBER UTILITIES</p>	<p>HARRIS KOCHER SMITH 1120 Lyman Street, Suite 1000 Denver, Colorado 80202 P: 303.633.6300 F: 303.633.6311 HarrisKocher@smith.com</p>	<p>SUGARMILL</p>	<p>ANNEXATION MAP COVER</p>	<p>DATE: 07/30/2020 PROJECT: 03802352</p> <p>REVISION COMMENTS:</p>	<p>SHEET NO: 1 1 OF 2</p>
				<p>CHECKED BY: AMH DRAWN BY: KSH</p>	



October 26, 2023

Jeff Webb
Deputy Chief – Support Services
Mountain View Fire Rescue
3561 N. Stagecoach Road
Longmont, CO 80504
jwebb@mvfrpd.org
Office: 720-678-9885

**RE: Mountain View Fire Rescue Meadow Sweet Fire Station
(OZ Project #: 123193.00)**

Dear Chief Webb:

OZ Architecture is pleased to submit this Full Design Services proposal for the new Mountain View Fire Rescue Meadow Sweet Station located at the SW corner of Erie Pkwy and Meadow View Pkwy in the Town of Erie. This proposal is based on information collected during our call on 10.07.2023 with Wember and follow up email dated 10.09.2023, which identified the new station as being approximately 9,000 square feet with a similar program to Station 2 off Baseline Road. We have included a scope of work to complete a comprehensive, holistic design package which includes cost estimating, energy modeling, life cycle cost analysis, code required commissioning, acoustics, permitting, for construction documents, competitive bidding, and construction administration. We have included a consultant team that we've collaborated with before on several public safety projects. The scope of work provided is typical to a Fire Station project of this scale, however we are flexible with our design services. We recommend setting up a meeting with your team to discuss in detail the scope of work to allow us to fine tune to the needs and goals of the Fire Protection District.

Optional Services:

- A land survey if that has not already been completed by the Fire District.
- Structural site elements (generator/trach enclosure, concrete retaining walls, and monument sign)
- Tele-Data / Wireless LAN
- FF&E Assistance

We have excluded Geotechnical services from this project but recommend this starts as soon as possible as the information gathered will be critical to the design documentation of the project and lead times for this work are longer than normal. We have also excluded traffic engineering services as we do not anticipate this being a need for this project.

I. SCOPE OF WORK:

TASK 1. PROGRAM VERIFICATION / SITE PLANNING / CONCEPT DESIGN PHASE:

We will set up meetings to review and confirm the initial program that will be based on Station 2. Once the program is finalized, Site Planning and Concept Design will commence. OZ will provide the following services:

- Meet with Mountain View Fire Rescue to finalize the program document.
- Develop a site plan that works with the program and site ingress/ egress needs.



- Evaluate site and building options based on various program goals.
- Develop three concept plan options based on program and station goals.
- Explore 3-D Massing options related to site and context.
- Develop “White Box” renderings (refinement based on 3-D massing studies).
- Develop concept renderings representing various architectural character.
- Provide two concept presentations for the Fire District / Board of Directors at each milestone.
- Note: Elements of program verification, site planning, concept design will run concurrently.

TASK 2. ENTITLEMENTS:

Entitlement services are provided to obtain zoning approval from the Town of Erie and will run concurrently with Schematic Design through Construction Documents. Entitlement services include:

- Pre-application meeting with the Town Planner.
- Public Outreach
 - Renderings, illustrative site plan and massing concepts
 - 2 open house presentations
 - 3 presentations at Town Council hearings
- Required documentation and submissions for zoning approval.

TASK 3. SCHEMATIC DESIGN PHASE:

Schematic Design will commence once the Conceptual Design package has been approved. OZ will provide the following services:

- Further development of design concept/ massing/ aesthetics
- Develop and refine program test fits/ space plans/ adjacencies/ site plans.
- Review project goals and vision.
- Review sustainability goals.
- Building envelope design and review.
- Initial material and finish selection review.
- Preliminary building/ fire department code review.
- Consultant scope narratives, systems review and coordination.
- Coordinate Civil plans and all other consultant progress.
- Outline specifications .
- Life Cycle Cost Analysis and Budget Review.
- Schematic Design presentation to MVFR for approval.

TASK 4. DESIGN DEVELOPMENT PHASE:

Design Development will commence once the SD package has been approved. OZ will provide the following services:

- Design formalization: concept, plans, massing, sections, elevations, building materials, details, and in process renderings.
- Consultant development of drawings and systems.
- Detailed Code Analysis.
- Coordination of consultants’ scopes of work.



- Documentation development: partitions, doors, hardware, material transition detailing, building envelope detailing, roof assemblies, equipment locations and dimensions.
- Developed Exterior and Interior Finishes Board & Samples.
- Low Voltage and Security review meeting(s).
- Determine first alert scope.
- Specifications review.
- Life Cycle Cost Analysis and Budget Review.
- Design Development presentation to MVFR for approval.

TASK 5. CONSTRUCTION DOCUMENTS PHASE:

Construction Documents will commence once the DD package has been approved. OZ will provide the following deliverables (sealed Permit Set):

- Construction document development and refinement: code plans, general notes, floor plans, RCPs, power and communication plans, system plans, finish plans, engineering documents/ calculations, door and hardware schedules, elevations, sections, enlarged detailed plans, details, project manual/ specifications.
- Finalized Exterior and Interior Finishes Selection & Samples.
- Consultant coordination.
- Energy modeling.
- Building and Monument signage.
- Finalize Life Cycle Cost Analysis and Budget Review.
- Construction Document 75% presentation to MVFR and review.
- Submit for Permit/ Bid/ GMP.

TASK 6. BID & NEGOTIATION PHASE:

OZ will assist the Owner in reviewing Contractor Proposals and will assist in securing a General Contractor for the project. OZ anticipates a CM/GC process with bringing on the CM in the DD phase of the project.

Services include:

- Assist MVFR in establishing a list of prospective candidates for general contractor.
- Assist MVFR in producing bid documents consisting of requirements (RFP/RFQ), proposed contract forms, drawings, and specifications.
- Respond in written form to bidder questions and clarifications.
- Assist MVFR in comparison review, interviewing, selection process, and award of bid.
- Cost Estimator to help with bid reconciliation to the budget and cost estimates provided by the general contractors.
- Substitution Requests per our specifications must be submitted during the bid phase.
- Requests will only be reviewed if they follow our specifications, and we have limited our reviews to 5 substitutions (our specifications are specific on how substitutions are to be submitted and we won't accept them if they are not provided as specified).

TASK 7. PERMITTING PHASE:

OZ will assist the Owner in obtaining permits for construction.

Services include:

- Review and respond to any comments.



- Issuance of ASIs or Bulletins with any scope changes due to permit comments for bidding and permit approval.

TASK 8. CONSTRUCTION ADMINISTRATION PHASE:

OZ will provide Construction Administration Services based on an anticipated 56-week construction schedule.

Services include:

- Field observation for compliance to the construction documents.
- Two (2) reviews of shop drawings and submittals
 - GC pass through (without review) of shop drawings and submittals will count as one (1) review.
- Participation at weekly on-site or virtual Owner/ Architect/ Contractor meetings.
- Preparation of ASIs or Bulletins.
- Review of change order requests.
- Review and approval of General Contractor Pay Applications.
- Review of RFIs.
- Two (2) punch list walks
 - GC required to have internal quality punch list walks prior to initiation of our punch list walks. Quality of final product to be discussed in OACs and agreed upon by all parties.
- CA services are an estimated hourly service, based on a typical general contractor providing qualified staff on the project. In the event we are required to work beyond the estimated fees, we will document scope that is outside of typical CA services and bring this to your attention.
- Code required IECC Mechanical and Electrical commissioning.

TASK 9. ADDITIONAL SERVICES:

OZ has included the following services as part of the optional scope of work:

- ALTA / Design Survey (by SSD)
- Structural Site Elements (by Martin/Martin)
- FFE Assistance (by OZ)
- Tele-Data / Wireless LAN (by AE Design)

II. PROPOSED DESIGN TEAM

- Civil Engineering / ALTA/ Design Survey: **Strategic Site Design**
- Landscape Architecture: **StackLOT**
- Structural Engineering: **Martin/Martin**
- Mechanical / Plumbing Engineer: **IMEG**
- Electrical Engineering / Low Voltage: **AE Design**
- Specifications: **Delet**
- Cost Estimating / Life Cycle Cost Analysis: **Vermeulens**
- Energy Modeling/ IECC Code Required Commissioning: **Group 14**



III. DESIGN FEES:

See attached Fee Matrix for the Design Fees. The Design Fees will be billed based on the percentage of completion. Reimbursable expenses are in addition to the fee listed above.

- Reimbursable Expenses: We expect expenses to be additional per the attached OZ Reimbursable Expenses. Of course, we will provide back-up for expenses and will bill as spent per our standard printing costs. Travel costs will be billed at a rate of 2/3 the hourly rates for the Design Team.

EXCLUSIONS:

1. Surveying Services
2. Traffic Engineering Services
3. Geotech Consultant (Consultant provided by Owner and we recommend this be started as soon as possible due to long lead times and the impact on the design documents)
4. Environmental Engineering
5. Economic Analysis Consultant (Consultant provided by Owner)
6. Green Building Certifications
7. FF&E Procurement Services
8. Additional Specialized Consultants and coordination of owner hired consultants.
9. Reimbursable Expenses including Travel (See attached Reimbursable Expenses Schedule).
10. Additional work beyond the above scope to be negotiated or billed hourly with approval from Owner.

IV. SCHEDULE:

Project Kick-off
Program Verification (2 weeks)
Site Planning / Concept Design (10 weeks)
Entitlements (24 weeks – Concurrent)
Schematic Design (8 weeks)
Design Development (10 weeks)
Construction Documents (12 weeks)
CM/GC Bid/ Negotiation (8-12 weeks – Concurrent)
Permit (12 weeks)
Contract Administration (estimated 56 weeks)

We are very excited to work with you on this project. Thank you for the opportunity and we look forward to hearing from you soon. Our team can start on this work immediately to meet your desired deadlines. We propose starting no later than 12/18/23 with a 44-week process to establish 100% CD documents by 10/14/2023. Once the project has started, we can complete a more detailed project schedule that includes input from all the stakeholders and can be adjusted to your needs.



V. TERMS AND CONDITIONS:

Terms and conditions of the agreement will be based on AIA document B101, or Client's standard contract as agreed to by both parties. A signed proposal and attached terms and conditions will be considered Notice to Proceed. Where the agreement between the Owner and Architect contract terms conflicts with the agreement between the Owner General Contractor contract terms, OZ recommends reconciliation between the two contract terms during contract negotiation. The agreement between the Owner and the General Contractor could result in additional services depending on what is agreed upon or outside of OZ's scope of work.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Kevin M. Schaffer'.

Kevin M. Schaffer, AIA, LEED AP
Principal
OZ Architecture Inc.

10/26/23
DATE

ACCEPTED BY:

Jeff Webb
Deputy Chief – Support Services
Mountain View Fire Rescue

DATE

Encl: Fee Matrix
 Proposed Design Schedule
 Hourly Rates
 Reimbursable Schedule
 Terms and Conditions

	10/26/2023	MVFR - Meadow Sweet Fire Station																		
		ARCHITECT OF RECORD (OZ)		Civil (SSD)		Structure (M/M)		M/P (MEG)		Electric (AED)		Cost Est (Vermeulens)		Energy (Group 14)		Specs (Delet)		Acoustics (Wave)		
		Fee	% of Total	Fee	% of Total	Fee	% of Total	Fee	% of Total	Fee	% of Total	Fee	% of Total	Fee	% of Total	Fee	% of Total	Fee	% of Total	Total by Phase
	Program Development	\$1,030	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$1,030
	Site Planning	\$9,100	2%	\$3,850	5%	\$0	0%	\$0	0%	\$3,850	7%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$16,800
	Concept Design	\$30,120	5%	\$3,850	5%	\$1,078	2%	\$1,980	4%	\$1,100	2%	\$6,402	16%	\$0	0%	\$0	0%	\$0	0%	\$44,530
	Entitlements (Hourly)	\$25,080	4%	\$20,900	25%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$45,980
	Schematic Design	\$75,440	13%	\$3,850	5%	\$7,007	13%	\$5,170	10%	\$3,300	6%	\$7,896	19%	\$0	0%	\$1,375	12%	\$3,878	15%	\$107,915
	Design Development	\$135,200	23%	\$3,850	5%	\$10,780	20%	\$11,770	23%	\$13,200	24%	\$10,243	25%	\$0	0%	\$4,950	44%	\$7,238	28%	\$197,231
	Construction Documents	\$157,680	26%	\$28,050	34%	\$21,560	40%	\$16,940	33%	\$12,100	22%	\$12,804	31%	\$0	0%	\$4,950	44%	\$9,048	35%	\$263,132
	Bid / Negotiations	\$7,890	1%	\$6,600	8%	\$2,695	5%	\$990	2%	\$990	2%	\$3,850	9%	\$0	0%	\$0	0%	\$517	2%	\$23,532
	Permitting	\$5,400	1%	\$4,400	5%	\$0	0%	\$990	2%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$10,790
	Contract Administration	\$136,920	23%	\$8,250	10%	\$10,780	20%	\$9,460	18%	\$9,900	18%	\$0	0%	\$0	0%	\$0	0%	\$5,170	20%	\$180,480
	FFE Assistance (Optional)	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0
	Cost Estimating	\$4,040	1%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$4,040
	Energy Modeling	\$1,010	0%	\$0	0%	\$0	0%	\$0	0%	\$1,320	2%	\$0	0%	\$13,750	42%	\$0	0%	\$0	0%	\$16,080
	Life Cycle Cost Analysis	\$2,200	0%	\$0	0%	\$0	0%	\$4,455	9%	\$1,650	3%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$8,305
	Commissioning	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$7,150	13%	\$0	0%	\$18,920	58%	\$0	0%	\$0	0%	\$26,070
	Sustainability	\$7,740	1%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$7,740
	N/A	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0
	N/A	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0
	N/A	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0	0%	\$0
	Total by discipline	\$598,850	63%	\$83,600	9%	\$53,900	6%	\$51,755	5%	\$54,560	6%	\$41,195	4%	\$32,670	3%	\$11,275	1%	\$25,850	3%	
	Total Design Fees																			\$953,655
	Reimbursables (estimated)	\$29,943		\$4,180		\$2,695		\$2,588		\$2,728										\$42,133
CORE SERVICES	TOTAL CORE DESIGN FEE + REIMBURSABLES																			\$995,788
	Optional services (not included above)																			
		Fee		Fee		Fee		Fee		Fee		Fee		Fee		Fee		Fee		
	Land Survey	\$0		\$15,950		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$15,950
	0	\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0
	Structural Site Elements	\$0		\$0		\$6,600		\$0		\$0		\$0		\$0		\$0		\$0		\$6,600
	Tele-Data / Wireless LAN	\$0		\$0		\$0		\$0		\$11,000		\$0		\$0		\$0		\$0		\$11,000
	FFE Assistance	\$9,870		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$9,870
	0	\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0
	0	\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0
	0	\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0
	0	\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0
	0	\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0
	Optional Services Total	\$9,870		\$15,950		\$6,600		\$0		\$11,000		\$0		\$0		\$0		\$0		\$43,420
OPTIONAL SERVICES	TOTAL CORE DESIGN FEE + REIMBURSABLES + OPTIONAL SERVICES																			\$1,039,208

MVFR Meadow Sweet Fire Station

Proposed Design Schedule

10/26/2023

Milestone	Start	Complete	Weeks	Notes
Project Kick-Off Meeting	12/4/2023		0	Team, Goals, Initial Programming
Programming	12/4/2023	12/18/2023	2	
Programming Meeting #1	12/4/2023		0	
Programming Meeting #2	12/11/2023		1	
Final Program	12/18/2023		1	
Holiday Break	12/25/2023	1/1/2024		
Site Planning	1/1/2024	1/29/2024	4	
Site Planning Meeting #1	1/8/2024		1	
Site Planning Meeting #2	1/15/2024		1	
Site Planning Meeting #3	1/22/2024		1	
Final Site Plan Layout	1/29/2024		1	
Concept	1/29/2024	3/11/2024	6	
Concept Meeting #1	2/5/2024		1	
Concept Meeting #2	2/19/2024		2	
Concept Meeting #3	3/4/2024		2	
Final Concepts	3/11/2024		1	
Schematic Design	3/11/2024	5/6/2024	8	Concurrent with SDP Approvals
SD Meeting #1	3/18/2024		1	
LEED Consultant Kick-off Mtg				
SD Meeting #2	4/1/2024		2	
50% Cost Estimate	4/1/2024	4/15/2024	2	
50% SD Complete	4/8/2024		1	
SD Meeting #3	4/15/2024		1	
Acoustic Engineer Kick-off Mtg				
SD Meeting #4	4/29/2024		2	
100% SD Cost Estimate	4/29/2024	5/13/2024	2	
100% SD Complete	5/6/2024		1	
Entitlements (SDP Approvals)	3/11/2024	8/26/2024	24	
Pre Application Meeting	3/11/2024			After Final Concepts
Preliminary submittal	3/25/2024		2	
Completeness Check	4/22/2024		4	
SDP Application (Submittal #1)	5/6/2024		2	
AHJ Review	6/3/2024		4	
Respond to review comments (Submittal #2)	6/17/2024		2	
Planning Commission Meeting	7/15/2024		4	
Respond to review comments (Submittal #3)	7/29/2024		2	
AHJ review	8/12/2024		2	
Respond to review comments (Submittal #4)	8/19/2024		1	
AHJ Approval	8/26/2024		1	
Design Development	5/6/2024	7/15/2024	10	
DD Meeting #1	5/13/2024		1	
DD Meeting #2	6/3/2024		3	
50% DD Complete	6/10/2024		1	
Internal QC review	6/10/2024	6/24/2024	2	
DD Meeting #3	6/17/2024		1	
DD Meeting #4	7/1/2024		2	
100% DD Cost Estimate	7/1/2024	7/15/2024	2	
100% DD Complete	7/15/2024		2	
Construction Documents	7/15/2024	10/7/2024	12	
CD Meeting #1	7/29/2024		2	
CD Meeting #2	8/12/2024		2	
50% CD Complete	8/19/2024		1	
Internal QC review	8/19/2024	9/2/2024	2	
CD Meeting #3	9/2/2024		2	
75% CD Cost Estimate	9/2/2024	9/16/2024	2	
CD Meeting #4	9/16/2024		2	
100% CD Complete	9/30/2024		2	
Bid / Permitting Documents	10/7/2024		1	
Bid / Permitting	10/7/2024	12/30/2024	12	
Bid Advertisement	10/14/2024		1	
Questions Due	10/21/2024		2	
Response to Questions	10/21/2024		1	
Bid Opening	10/28/2024		1	
Reconciliation	10/28/2024		1	
GC Selection / Contract	11/25/2024		4	
Permit Submittal	10/14/2024		1	
AHJ Review	11/11/2024		4	
Respond to review comments / resubmit	11/25/2024		2	
AHJ Approval	12/23/2024		4	
Permit Issuance	12/30/2024		1	
Construction Administration	12/30/2024	1/26/2026	56	



OZ ARCHITECTURE, INC
2023 Hourly Rate Schedule
(Subject to semi-annual review & updates)

Principal	\$200-270/hr
Associate Principal	\$180-195/hr
Architect	\$105-190/hr
Architectural Intern	\$75-190/hr
Interior Designer	\$75-185/hr
LEED Administrator	\$130/hr
BIM Services	\$120/hr
Administrative Staff	\$60-120/hr



2023 REIMBURSABLE EXPENSES

TRAVEL

Description	Price
Vehicle Mileage	U.S. Federal Rate .585/Mile
Airfare	Cost +10%
Vehicle Rental	Cost +10%
Lodging	Cost +10%
International Travel Per-Diem	150.00/Day

PRINTS

The following table lists the proposed ABC Imaging pricing for on-site and offsite printing services.

Item Description	Gross Price	Unit
Small Format B & W Prints/Copies	\$0.13	Ea.
Small Format Color Prints/Copies	\$0.90	Ea.
Small Format Scanning	\$0.07	Ea.
Large Format B & W Laser Plotter/Printing/Scanning	\$0.25	Sq. Ft.
Large Format CAD Color Plotter/Printing – Bond	\$0.89	Sq. Ft.
Large Format Graphics Color Plotter/Printing – Photo Paper	\$7.00	Sq. Ft.
Large Format CAD color scanning – 400 dpi	\$1.50	Per Sheet
Large Format Graphics Color Scanning – over 600 dpi	\$12.00	Per Sheet

SPECIALTY ITEMS

Description	Price	Unit
Color Laser Cover Stock 11x17	\$1.50	Ea.
Color Laser Cover Stock 12x18	\$1.50	Ea.
Color Laser Cover Stock 8.5x14	\$1.00	Ea.
Color Laser Cover Stock 8.5x11	\$1.00	Ea.
Color Laser Gloss Paper 11x17	\$1.50	Ea.
Color Laser Gloss Paper 12x18	\$1.50	Ea.
Color Laser Gloss Paper 8.5x11	\$1.00	Ea.
Color Laser Gloss Paper 8.5x14	\$1.00	Ea.
Trimming per Hour	\$7.20	Per Hour
Custom die Cut Tabs	\$0.45	Ea.
Laminating One Side	\$4.50	Sq. Ft.
Laminating Two Sides	\$7.20	Sq. Ft.
Dry Mounting .25 Foam Core	\$2.70 - 5.40	Sq. Ft.
Dry Mounting .5 Gator	\$12.60	Sq. Ft.
Dry Mounting .25 Gator	\$9.00	Sq. Ft.
Vinyl Backs 11x17	\$2.07	Ea.



Description	Price	Unit
Vinyl Back 8.5x11	\$1.26	Ea.
Custom Z-Fold 11x17 copies	\$0.09	Ea.
Trimming per Hour	\$49.00	Per Hour
Acetate Cover 11x17	\$1.78	Ea.
Acetate Cover 8.5x11	\$0.90	Ea.
Copy Tabs	\$0.45	Ea.
Set up for Dye cut Tabs and Lamination	\$49.00	Per Hour
Cover Stock - 80# - 11x17	\$1.50	Ea.
Cover Stock - 80# - 12x18	\$1.50	Ea.
Cover Stock - 80# - 8.5x11	\$1.00	Ea.
Cover Stock - 80# - 8.5x14	\$1.00	Ea.
GBC Binding 1-100 Pages (additional pages will be proportional)	\$3.15	Ea.
Plastic Spiro Bind 1-50 Pages (additional pages will be proportional)	\$5.40	Ea.
Screw Post Binding 1-100 Pages (additional pages will be proportional)	\$2.70	Ea.
Saddle Stitch	\$7.20	Ea.
Metal Wire Bind 1-50 Pages (additional pages will be proportional)	\$3.15	Ea.
Acco Binding	\$4.05	Ea.
B&W Plots Mylar	\$1.50	Sq. Ft.
B&W Plots Vellum	\$0.60	Sq. Ft.
Special Packaging per item	\$7.20	Ea.
Custom Screwpost, drill & post bind/per set	\$4.05 - 6.30	Ea.

OTHER SERVICES

ABC Imaging also has a variety of binding, processing, packaging and distribution services available. The above items constitute the majority of consumption.

MISCELLANEOUS

Description	Price
Parking	Cost +10%
Postage	Cost +10%
Supplies	Cost +10%
Long Distance and Cellular Telephone Calls	Cost +10%
Courier Service	Cost +10%

PROPOSAL TERMS and CONDITIONS

These terms and conditions apply to services provided by OZ Architecture ("Architect") and its consultants related to the PROPOSAL dated 10/26/2023 which this document is attached to. The term "Project" is defined in the Proposal.

- 1 Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project. The Architect makes no other representations or warranties, whether expressed or implied, with respect to the services provided.
- 2 Any services requested by Owner beyond those described in the Proposal shall be performed as an Additional Service. Owner agrees to pay for Additional Services based on the then current hourly rates.
- 3 Architect shall have no liability to the Owner for delay caused the Owner or circumstances beyond Architect's control. If the Project is delayed or suspended, or if Architect's work described in the Proposal is delayed or suspended, Architect shall be compensated for work completed prior to such interruption and all expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted if the Project is resumed.
- 4 Owner shall furnish, at its expense, all surveys, environmental and geotechnical reports, and evaluations of hazardous materials. Architect shall be entitled to rely upon the information supplied to it by the Owner and the Owner's consultants and to assume that for all purposes such information is technically accurate, professionally competent, and appropriate for incorporation into design of the Project.
- 5 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants. The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes defined in the Proposal, provided that the Owner performs its payment obligations. If the Architect terminates this engagement for any reason the limited license to use the Instruments of Service shall terminate. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.
- 6 The Architect and Owner waive consequential damages for claims, disputes, or other matters in question, arising out of or relating to the services that Architect provides. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this engagement.
- 7 Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid FIFTEEN (15) days after the invoice date shall bear interest at the rate of 1.5%/month. If the Owner fails to make payments to the Architect within FIFTEEN (15) days after the invoice date, Architect shall have the right

to terminate this engagement. In the event of a termination, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such termination.

- 8 Reimbursable expenses incurred by the Architect in the interest of the Project shall be invoiced at 1.1 times (110%) actual expenditures.
- 9 The Owner shall indemnify and hold harmless the Architect, Architect's consultants, and agents and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, which arise as a result of inaccurate or incomplete documentation or information furnished by the Owner. To the fullest extent permitted by law, the Owner shall indemnify and hold the Architect, and the Architect's officers, employees and consultants harmless from and against damages, losses and judgments, including reasonable attorneys' fees, costs and litigation expenses, arising from or relating to Owner's breach of any of these terms and conditions. In the event that Owner retains consultants directly and Proposal requires Architect to coordinate Owner-retained consultants' work with Architect's design documents and other services, Owner shall defend, indemnify and hold Architect harmless from all demands, claims, suits, damages, losses, costs, and expenses in any way arising from or relating to Owner-retained consultants' errors and omissions in their services. Owner shall further waive any and all claims, demands and suits against Architect arising from or relating to discrepancies and inconsistencies between Architect's services and design documents and Owner-retained consultants' services and design documents.
- 10 The Owner agrees, to the fullest extent permitted by law, to limit the liability of the Architect to the Owner for any and all claims, losses, costs, expenses, or damages of any nature whatsoever, including reasonable attorney's and expert-witness' fees and costs, from any cause or causes, so that the total aggregate liability of the Architect to the Owner shall not exceed the lower of total compensation for services under the Proposal or \$50,000. It is intended that this limitation apply to any and all liability or causes of action against Architect, and its consultants, partners, agents and employees however alleged or arising, unless specifically prohibited by law. Owner further agrees that to the fullest extent permitted by law, that Architect shall not be liable to Owner for any special, punitive, indirect or consequential damages whatsoever, whether caused by Architect's negligence, errors, omissions, strict liability, breach of contract, breach of warranty or other cause or causes whatsoever, including but not limited to, loss of use of the project, and loss of profits or revenue.
- 11 In the event a comprehensive contract is not signed by both Architect and Owner within THIRTY (30) days of the date of the Proposal, Architect has the right to terminate its services. Owner's obligations in paragraphs 2, 3, 6 and 7 shall survive termination.

OWNER: _____

By: _____

As: _____

Date: _____

September 15, 2023

Jeff Webb, Deputy Chief—Support Services

Mountain View Fire Rescue
3561 N. Stagecoach Road, Longmont, CO 80504
303-772-0710

RE: Mountain View Fire Rescue - **New Meadow Sweet Fire Station** in West Erie, Owner's Representative Proposal

Dear Chief Webb:

Wember is pleased to submit this full-service proposal for the projects listed above. The proposal is based on information provided by the district including the following:

Chief Beebe is looking to move a construction project up in the schedule. The district owns a piece of property at Erie Parkway and Meadow Sweet Lane. in Erie. The site is approximately 1.5 acres. We purchased the site many years ago with the intention of putting a fire station on it when the demand rose to an appropriate level. With the new construction projects going on in Erie, we are at that point. I'm putting about \$1 million in the budget for next year to do the site investigation and architectural and engineering design work. The construction would begin in 2025. Right now I have \$6.6 million in the budget for 2025.

We will probably use the same building program as we use at our Station 2 on Baseline Road, though the layout would be different because of the different site shapes. Please generate a proposal for acting as our owner's rep on this project.



We are confident that our team can provide project representation, design review support, and construction observation services through a transparent process that meets the district's expectations and the project goals, engages all parties, and completes the work on time and within the budget. We have included a scope of work below which is typical for a Fire Station project of this scale.

We want to work with you and your team. As your owner's representative, we pledge to operate with the highest level of integrity and collaboration. Thank you for your consideration; we look forward to your response.

Sincerely,



Dan Spykstra
Senior Project Manager
Wember, Inc.

Attachments:

Exhibit A: Scope of Services

Exhibit B: Fees

EXHIBIT A Scope of Services

General

1. Set up and manage Project Management Online Software including shared documents, contacts and schedules.
2. Establish Owner's Representative as the central point of contact for coordinating all project activities including process for approvals, maintenance of project records, responses to inquiries from consultants, suppliers and contractors, transfer of information to decision makers, coordination of project information flow and progress reports to the Owner.
3. Be available to give monthly presentations to staff and board of directors.
4. Provide oversight and coordination of the project from Owner's perspective to effectively balance costs, time and quality.
5. Work with the team to refine the scope of work to be within Owner's budget. Upon Owner's approval of the design schematics and budget, the design team will prepare the necessary architectural and other design development documents. Consultant will review design with respect to compliance with agreed-upon project objectives.
6. Represent the Owner at regular project meetings and provide advice that will help facilitate economical, efficient and desirable development and construction procedures. Track project related issues, assign responsibility and track follow-through.
7. Act as liaison between the project team members and assist in the obtaining of building permits, other governmental approvals, authorizations and sign-offs as necessary for the design, construction and operations of the project.
8. Develop a communication plan and decision making structure
9. Develop and track a master project budget including soft costs and construction costs. Manage updates to a master budget to be tracked from start to completion of the project. Assist the Owner with monitoring, identify cost savings and design options/products.
10. Generate, monitor and update master schedule milestones for all design phases, design review, bidding activities, purchase of major equipment, lead times for fixtures and equipment, coordination of activities outside construction, and coordination of key points with Owner staff.
11. Establish a process by which all changes can be priced, submitted, reviewed and added or subtracted from the project cost. Review and submit, with recommendations, all requests for payment under vendor agreements, provided that all such payments shall be subject to Owner approval. Coordinate with Owner's finance and accounting departments on related budget and financial matters.
12. Meet with fire departments, cable, power and phone companies to progress design and construction.
13. Submit to the Owner suggestions or changes that could improve the design or reduce costs.
14. Develop a communication organization chart for communication flow and decision making.
15. Maintain electronic files for Owner.
16. Review the options for project delivery methods based on program needs and recommend an approach.

Procurement

1. Manage architectural and general contractor selection process including generating RFPs, checking references, analyzing fees, managing the interview process and attending interviews.
2. Review contracts for the architect and general contractor in conjunction with the Owner's legal representation.
3. Manage the procurement of the surveyor for a meets and bounds survey
4. Manage the procurement of the geotechnical engineering firm.
5. Manage the procurement of the material testing firm.
6. Monitor the procurement process, led by the design team, of procurement of the FF&E required for the project.
7. Assist the Owner with developing/implementing and coordinating AV/Security/technology needs of the project. Assist with the selection of consultants and vendors led by the ownership IT department or architect consultant
8. Assist the design team and owner with the procurement of FF&E.
9. Manage the receipt of W-9 and insurance documents from procured team members

Design and Planning

1. Serve as the main Owner contact for the design team
2. Provide interpretation of plans and specifications.
3. Review existing documentation and data, manage existing data and new project data
4. Discuss project with the Owner to review the critical information gathered related to the project and analyze strategies for the project's success
5. Meet with the design team related to project progress and design decisions required
6. Work with team to establish proper project quality controls during construction phase
7. Work with team to refine scope to be within the owners budget.
8. Analyze existing site for issues related to construction implementation and logistics
9. Review the drawings and plans on behalf of the Owner. Provide comments from ownership team to design team and track to completion.
10. Work with the design team and General Contractor to assist in obtaining building permits, other governmental approvals, authorizations and sign-offs as necessary for the design and construction of the project.
11. Work with utility providers (gas, electric, internet) and design team to ensure services are delivered to the site
12. Work with design team estimator or General Contractor to track estimates and cost saving options to align with the project budget.

Bidding and Permitting

1. Confirm that the permit process is completed prior to start of construction.
2. Coordinate and review any modifications to pricing with the Owner.
3. Review insurance and bonding requirements.
4. Review subcontractor bids and bidding process and confirm that a competitive process has been followed in obtaining bids from subcontractors, assist in the review of bids and subcontractor selection, and take necessary action such that subcontractors are properly insured.
5. Issue final approval of Guaranteed Maximum Price award.

Construction Administration

1. Serve as the main Owner contact for the general contractor.
2. Verify the contractor has a safety plan for the construction site.
3. Work with the General Contractor on schedule and logistics plan.
4. Advise the Owner on issues including construction costs, schedule, coordination, and owner occupancy.
5. Assist with planning for the placement of construction trailers, fences, signage, staging areas, and construction traffic zones.
6. Monitor construction costs.
7. Review and monitor preliminary and final construction schedules.
8. Attend weekly construction meetings.
9. Observe construction activities. Minimum of once a week anticipated. Document weekly site observations. Monitor design team reports and follow up and close out quality related issues.
10. Monitor inspections and testing reports take place as required. Review reports to take necessary action such that deficiencies are addressed.
11. Monitor the construction phase activities of the design and engineering firm(s), including the following:
 - i. Technical review and approval of materials submittals and samples
 - ii. Resolution of technical questions that may arise during construction
 - iii. Review and opinion on change orders subject to Owner approval
12. Monitor progress of construction work to determine compliance with the drawings and specifications. Photograph construction progress. Provide observations regarding quality of workmanship, conformity to plans and specs. Address corrective measures to mitigate and correct non-conforming workmanship per the Contract Documents as identified by the Architect or Contractor. Notify the Owner of non-conforming work with the Contract Documents and methods to resolve the issues.
13. Resolve questions asked of Owner that may arise during construction.
14. Maintain Owner's record copies and permanent project files of necessary design and construction related communications. Includes periodic construction progress photographs.
15. Report to and advise Owner on issues of construction cost, schedule and Owner-related items.
16. Review progress payment requests of contractor and provide payment recommendations to Owner.
17. Monitor design team's construction-phase performance with respect to timeliness of documentation, type and frequency of contractually agreed-to project reporting and other documentation relied upon by Owner and Owner's Representative.

Close-Out and Post-Construction

1. Coordinate the moving of new/old/stored furnishings and equipment into the completed facility.
2. Monitor the creation of the design team punch list monitor progress and completion of corrective work identified on punch list.
3. Recommend to the Owner the approval of the issuance of the Certificate of Substantial Completion.
4. Provide recommendation to Owner regarding final acceptance of project and release of final payment to contractor(s).
5. Monitor the turnover of stock supplies of materials as specified by the contract documents.

6. Monitor the preparation of operations, maintenance manuals and as-built plans and specifications on behalf of the Owner.
7. Facilitate contractor's training of appropriate, Owner selected facilities staff members on subjects of operations and maintenance. Facilitate post-occupancy evaluation following approximately 11 months.

Warranty Period (scope below will be invoiced hourly)

1. Assist the Owner with determining the warranty period. If an extended warranty is considered, assist the Owner with understanding the cost and value associated with extended warranties to evaluate if the Owner wants to consider for additional cost.
2. Schedule the 11 month warranty walk through with the design team if the warranty is minimum of 1 year.
3. Assist the Owner with building issues/complaints and determine necessary steps to take to address these items. Address warranty items to confirm the requirements of the warranty are met.
4. Provide status reports to the Owner summarizing progress, schedule and cost status, major decisions, changes and other key project information affected through the warranty period.

Preliminary Schedule

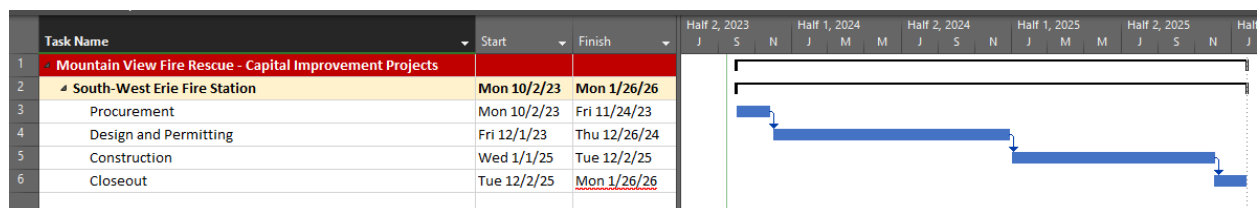


EXHIBIT B

OWNER'S REPRESENTATIVE / PROJECT MANAGER'S FEE SCHEDULE

Total Fee For Services, West Erie Fire Station \$255,286

REIMBURSABLE EXPENSES

1. Reimbursable Expenses are included in the Fee.
2. They exclude: Printing large format drawings, owner requested meals and requested trips outside of the region (including lodging, travel and meals)

Anticipated Reimbursables \$ In Fee

Hourly Rates, 2020: (For reference as project is lump sum. rates increase 5% annually)

Owner's Representative – Principal \$ 185/Hour
Owner's Representative – Senior Project Manager \$ 165/Hour
Owner's Representative – Project Manager \$ 130/Hour
Owner's Representative – Assistant Project Manager \$ 100/Hour

Clarifications:

- Fees are based on the scope of services included in this proposal
- Fees are based on schedule as outlined in scope and fee matrix
- Wember Inc. Fees do not include detailed cost estimating, but do include estimate review & validation, as well and change order review.
- The warranty phase will be billed hourly and the transition from monthly billing to hourly will commence at the time the final letter of substantial completion is issued to the General Contractor

Excluded but Available Services:

- Project is not anticipated to be LEED Certified and has not been included in this fee proposal.
- Generation of RFP's for signage design and installation
- Hazardous material testing and abatement

Mtn View Fire Rescue - SW Erie Fire Station															
Staff Member	Rate	Procurement Phase Hours	Procurement Fees	Design Phase Hours	Design Phase Fee	Bidding/ Permit Phase Hours	Bidding/ Permit Phase Fee	Construction Phase Hours	Construction Phase Fee	Move-In / Close-out Phase Hours	Move-In / Close-out Phase Fee	Warranty Hours	Warranty Fee	Total Hours (All Phases)	Total Fees (All Phases)
		2 mo		10 mo		3 mo		12 mo		2 mo				29 months	
Senior Project Manager	\$ 165	43	\$ 7,145	130	\$ 21,434	65	\$ 10,717	104	\$ 17,147	9	\$ 1,429	0	\$ -	351	\$ 57,870
Assistant Project Manager	\$ 100	17	\$ 1,732	87	\$ 8,660	26	\$ 2,598	95	\$ 9,526	104	\$ 10,392	6	\$ 600	335	\$ 33,508
Principal	\$ 185	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Project Manager	\$ 130	43	\$ 5,629	346	\$ 45,032	104	\$ 13,510	524	\$ 68,111	69	\$ 9,006	6	\$ 780	1,093	\$ 142,068
Total By Phase		104	\$ 14,506	563	\$ 75,126	195	\$ 26,824	723	\$ 94,784	182	\$ 20,827	12	\$ 1,380	1,779	\$ 233,446
Reimbursables			\$ 844		\$ 8,275		\$ 2,051		\$ 8,391		\$ 2,279		\$ -		\$ 21,840
Total Fee with Reimbursables															\$ 255,286

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- 4 Owner shall furnish, at its expense, all surveys, environmental and geotechnical reports, and evaluations of hazardous materials. Architect shall be entitled to rely upon the information supplied to it by the Owner and the Owner's consultants and to assume that for all purposes such information is technically accurate, professionally competent, and appropriate for incorporation into design of the Project.
- 5 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants. The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes defined in the Proposal, provided that the Owner performs its payment obligations. If the Architect terminates this engagement for any reason the limited license to use the Instruments of Service shall terminate. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.
- 6 The Architect and Owner waive consequential damages for claims, disputes, or other matters in question, arising out of or relating to the services that Architect provides. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this engagement.
- 7 Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid FIFTEEN (15) days after the invoice date shall bear interest at the rate of 1.5%/month. If the Owner fails to make payments to the Architect within FIFTEEN (15) days after the invoice date, Architect shall have the right

to terminate this engagement. In the event of a termination, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such termination.

- 8 Reimbursable expenses incurred by the Architect in the interest of the Project shall be invoiced at 1.1 times (110%) actual expenditures.
- 9 ~~The Owner shall indemnify and hold harmless the Architect, Architect's consultants, and agents and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, which arise as a result of inaccurate or incomplete documentation or information furnished by the Owner. To the fullest extent permitted by law, the Owner shall indemnify and hold the Architect, and the Architect's officers, employees and consultants harmless from and against damages, losses and judgments, including reasonable attorneys' fees, costs and litigation expenses, arising from or relating to Owner's breach of any of these terms and conditions. In the event that Owner retains consultants directly and Proposal requires Architect to coordinate Owner-retained consultants' work with Architect's design documents and other services, Owner shall defend, indemnify and hold Architect harmless from all demands, claims, suits, damages, losses, costs, and expenses in any way arising from or relating to Owner-retained consultants' errors and omissions in their services. Owner shall further waive any and all claims, demands and suits against Architect arising from or relating to discrepancies and inconsistencies between Architect's services and design documents and Owner-retained consultants' services and design documents.~~
- 10 ~~The Owner agrees, to the fullest extent permitted by law, to limit the liability of the Architect to the Owner for any and all claims, losses, costs, expenses, or damages of any nature whatsoever, including reasonable attorney's and expert witness' fees and costs, from any cause or causes, so that the total aggregate liability of the Architect to the Owner shall not exceed the lower of total compensation for services under the Proposal or \$50,000. It is intended that this limitation apply to any and all liability or causes of action against Architect, and its consultants, partners, agents and employees however alleged or arising, unless specifically prohibited by law. Owner further agrees that to the fullest extent permitted by law, that Architect shall not be liable to Owner for any special, punitive, indirect or consequential damages whatsoever, whether caused by Architect's negligence, errors, omissions, strict liability, breach of contract, breach of warranty or other cause or causes whatsoever, including but not limited to, loss of use of the project, and loss of profits or revenue.~~
- 11 In the event a comprehensive contract is not signed by both Architect and Owner within THIRTY (30) days of the date of the Proposal, the service relationship between Architect and Owner shall terminate~~Architect has the right to terminate its services~~. Owner's obligations in paragraphs 2, 3, 6 and 7 shall survive termination.

OWNER: _____

By: _____

As: _____

Date: _____

MOUNTAIN VIEW FIRE PROTECTION DISTRICT

RESOLUTION 2023 - 3

**ESTABLISHING THE REGULAR MEETING SCHEDULE
OF THE MOUNTAIN VIEW FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
FOR CALENDAR YEAR 2024**

WHEREAS, at the first regular meeting of each calendar year the Mountain View Fire Protection District ("District") Board of Directors ("Board") is required to establish a regular meeting schedule and pursuant to § 24-6-402(2)(c), C.R.S., designate the public place(s) for posting all notices of special and regular Board meetings; and

WHEREAS, pursuant to § 24-6-402(2)(c), C.R.S. the Board is authorized to designate the District's website as the official posting place for meeting notices as long as certain requirements are met, including but not limited to identifying an alternate posting place if the website is non-operational; and

WHEREAS, the District finds that it is more efficient to approve this Resolution at its December meeting and intend for this Resolution to meet the requirements of § 24-6-402(2)(c), C.R.S., to designate the Notice posting location despite this Resolution being approved in December.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS FOR THE MOUNTAIN VIEW FIRE PROTECTION DISTRICT THAT:

- (1) The regular meetings of the Board shall be held monthly at 6:00 p.m. at 3561 N. Stagecoach Road, Longmont, CO 80504, or remotely as needed, with the first meeting held in January, unless otherwise posted, as further set forth in Exhibit A.
- (2) Notices of all regular and special meetings of the Board shall be posted on the District's website at least 24 hours prior to the scheduled meeting time. If the website is non-operational for any reason, all notices shall be posted at 3561 N. Stagecoach Road, Longmont, CO 80504. The Board directs staff to undertake all actions necessary to comply with § 24-6-402(2)(c), C.R.S., regarding the posting and archiving of meeting notices.

Dated: December 5, 2023.

MOUNTAIN VIEW FIRE PROTECTION DISTRICT

By: _____
Laura McConnell, President

ATTEST:

Cole Lathrop, Secretary

EXHIBIT A



2024 Board Meeting Schedule

JANUARY 16	
FEBRUARY 20	
MARCH 19	Pension and Regular Board Meetings
APRIL 16	Foundation and Regular Board Meetings
MAY 21	
JUNE 18	Pension and Regular Board Meetings
JULY 16	
AUGUST 20	
SEPTEMBER 17	Pension and Regular Board Meetings
OCTOBER 8	*2025 Budget Presentation
NOVEMBER 19	
DECEMBER 10	*Pension and Regular Board Meetings

**Board meetings are typically scheduled on the third Tuesday of each month unless otherwise noted.*

Mountain View Fire Protection District will use a hybrid format for their meetings. Meetings are open to the public, there will be a virtual option for those unable to attend in person.

**MOUNTAIN VIEW FIRE PROTECTION DISTRICT
RESOLUTION TO ADOPT BUDGET
RESOLUTION NO. 2023-4**

A Resolution summarizing expenditures and revenues for each fund and adopting budgets for the Mountain View Fire Protection District for the calendar year beginning on the first day of January 2024, and ending on the last day of December 2024.

WHEREAS, the Board of Directors of the Mountain View Fire Protection District has appointed its Budget Officer, Tonya Olson, to prepare and submit proposed budgets to said governing body at the proper time; and

WHEREAS, the Budget Officer did submit a proposed budget to the governing body on or before October 15, 2023 for its consideration, and;

WHEREAS, upon due and proper notice, published in accordance with the law, said proposed budgets were open for inspection by the public at a designated place, a public hearing was held on December 5, 2023, at 6:00pm and interested taxpayers were given the opportunity to file or register any objections to said proposed budgets; and

WHEREAS, in accordance with the Local Budget Law of Colorado, C.R.S §29-1-101, the budgeted revenues and other funds available (including fund balance) presented are equal to or exceed planned expenditures.

NOW, THEREFORE, be it **RESOLVED** by the Board of Directors of the Mountain View Fire Protection District:

Section 1. The total estimated expenditures for each fund are as follows:

GENERAL FUND	\$ 40,828,107
CAPITAL RESERVE FUND	\$ 35,833,934
DEBT SERVICE FUND	\$ 648,874
TOTAL BUDGETED EXPENDITURES	\$ 77,310,915

Section 2. The total estimated revenues for each budget are as follows:

GENERAL FUND:

From unappropriated fund balance at 1-1-2023	\$ 46,209,270
From sources other than general property taxes	\$ 7,958,230
From the General Property Tax Levy	\$ 54,693,879
TOTAL GENERAL FUND REVENUES	\$ 108,561,379

CAPITAL RESERVE FUND:

From unappropriated fund balance at 1-1-2023	\$ 11,612,160
From sources other than general property taxes	\$ 0
From the General Property Tax Levy	\$ 17,000,000
TOTAL CAPITAL RESERVE REVENUES	\$ 28,612,160

DEBT SERVICE FUND:

From unappropriated fund balance at 1-1-2023	\$ 58,397
From sources other than general property taxes	\$ 27,000
From the Bond Property Tax Levy	\$ 662,271
TOTAL DEBT SERVICE REVENUES	\$ 747,668

Section 3. That the budgets which were submitted and amended are hereby approved and adopted as the budgets of the Mountain View Fire Protection District and made a part of the public records of the district.

ADOPTED: December 5, 2023

MOUNTAIN VIEW FIRE PROTECTION DISTRICT

By _____
Laura McConnell, President

ATTEST:

Cole Lathrop, Secretary

**MOUNTAIN VIEW FIRE PROTECTION DISTRICT
RESOLUTION TO APPROPRIATE SUMS OF MONEY
RESOLUTION NO. 2023-5**

A Resolution appropriating sums of money to the various budgets and spending agencies, in the amounts and for the purposes set forth below, for the Mountain View Fire Protection District for the 2024 budget year.

WHEREAS, the Board of Directors of the Mountain View Fire Protection District has adopted the annual budgets of the District in accordance with the Local Government Budget Law on December 5, 2023; and

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budgets; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budgets to and for the purposes described below, so as not to impair the operations of the District; and

NOW, THEREFORE, be it **RESOLVED** by the Board of Directors of the Mountain View Fire Protection District:

That the following sums are hereby appropriated for each fund budget, for the purposes stated:

GENERAL FUND (\$62,652,109 revenue + \$46,209,270 reserves)	\$108,861,379
CAPITAL RESERVE FUND (\$17,000,000 revenue + \$11,612,160 reserves)	\$ 28,612,160
DEBT SERVICE FUND (\$689,271 revenue + \$58,673 reserves)	\$ 747,944

ADOPTED: December 5, 2023

MOUNTAIN VIEW FIRE PROTECTION DISTRICT

By _____
Laura McConnell, President

ATTEST:

Cole Lathrop, Secretary

**MOUNTAIN VIEW FIRE PROTECTION DISTRICT
RESOLUTION TO SET MILL LEVIES
RESOLUTION NO. 2023-6**

A Resolution levying general property taxes for the year 2023, to help defray the costs of government for the Mountain View Fire Protection District, for the 2024 budget year.

WHEREAS, on December 5, 2023, the Board of Directors of the Mountain View Fire Protection District adopted the District's annual budgets in accordance with the local government budget law; and

WHEREAS, the amount of money necessary to balance the District's budget for general operating expense is **\$40,828,107**; and

WHEREAS, the amount of money necessary to balance the District's budget for bonded indebtedness payments is **\$648,874**, to fully retire bonded indebtedness by September 1, 2029 ; and

WHEREAS, the preliminary 2023 valuation before tax increment financing for assessment for the Mountain View Fire Protection District as certified by the Assessors of Boulder County, Weld County and Jefferson County for the General Fund is **\$3,703,414,642** and the preliminary 2023 valuation before tax increment financing for assessment for the Mountain View Fire Protection District as certified by the Assessors of Boulder County for bonded indebtedness is **\$623,779,046**; and

NOW, THEREFORE, be it **RESOLVED** by the Board of Directors of the Mountain View Fire Protection District:

Section 1. That, for the purpose of meeting all general operating expenses of the Mountain View Fire Protection District's 2024 budget year, there is hereby levied a tax of **16.247 MILLS** upon each dollar of the total valuation for assessment of all taxable property within the District for the year 2023.

Section 2. That, for the purpose of meeting bonded indebtedness payments during the District's 2024 budget year, there is hereby levied a tax of **1.110 MILLS** upon each dollar of the total valuation for assessment of all taxable property within the Bond Taxing Jurisdiction for the year 2023.

Section 3. That the District's Secretary is hereby authorized and directed to certify to the County Commissioners of Boulder, Weld, and Jefferson Counties, Colorado, the mill levies for the District as hereinabove determined and set, and to execute such form or forms as may be required by the County Commissioners for such purposes; provided, however, that in the event that the final notice of assessed valuation will cause an adjustment to such mill levy in order to raise the amounts stated to balance the District's budget, the District's Budget Officer is authorized to make such adjustment based upon the final assessed valuations received from the County Assessors. In no event shall such adjustments result in any unauthorized non-voter approved increase in the mill levy.

ADOPTED: December 5, 2023

MOUNTAIN VIEW FIRE PROTECTION DISTRICT

By _____
Laura McConnell, President

ATTEST:

Cole Lathrop, Secretary



MOUNTAIN VIEW FIRE RESCUE 2024 ADOPTED BUDGET

Presented to the Board of Directors
December 5, 2023

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Budget Message

On the following pages, you will find the 2024 financial plan for Mountain View Fire Rescue. The leadership of the district is committed to providing a comprehensive guide of the activities planned for the coming year and how the budget supports those goals. In 2024, there are three overarching objectives of the district. First, to expand the service level capacity of the district to meet the growing needs of our communities. Second, to demonstrate our value to the community through our programs and accurate information about Mountain View's services and activities. And finally, to continue to invest in our employees through expanded training opportunities and health initiatives. These objectives will be discussed further in the executive summary that follows.

2024 Budget Highlights

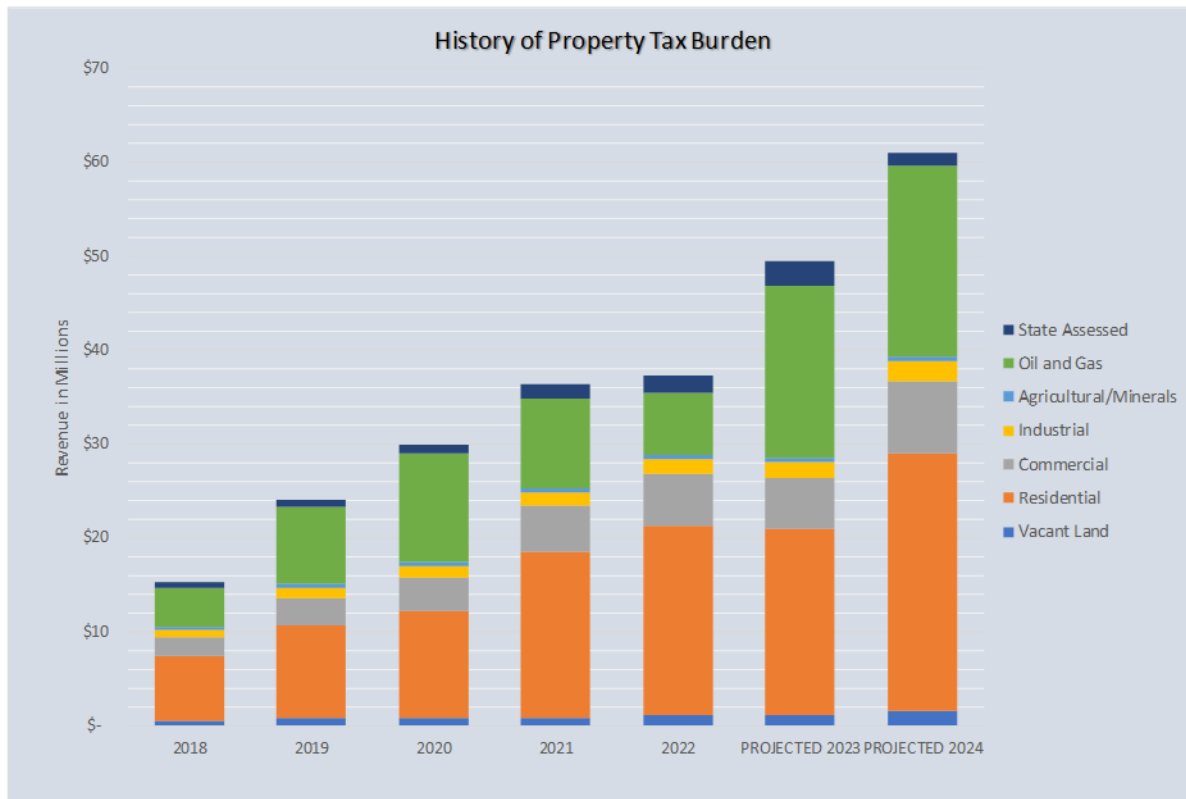
As we head into 2024, Mountain View Fire Rescue is in a good financial position. The district can maintain its current service level, provide competitive wage and benefit packages and replace outdated apparatus and equipment when needed. A new appraisal of property values was completed by county assessors in 2023 changing the revenues due to all taxing jurisdictions. Most areas of Colorado have seen historic increases in property values, some as many as 40%. In the Mountain View Fire Protection District, the increase in assessed valuation is expected to be 25%, including a 10% increase from the oil and gas category alone. The district's total funding from all sources is expected to increase 28% or \$13.7 million from the 2023 to 2024 budget. In the last two budget cycles, there has been an influx of oil and gas revenues (see figure 1.1) that has allowed the district to build a significant reserve. While a healthy reserve provides some security for future uncertainties, not all reserves are available for recurring operational costs. Mountain View Fire's board of directors adopted a resolution in 2019 to maintain reserves equal to or above 50% of operating expenditures. Outside of the resolution requirement, a portion of the reserves is assigned to funding a 10-year capital replacement plan. The amount is determined on an annual basis after forecasts and inflation numbers are updated. The unassigned reserve after these two obligations are met is available for one-time projects.

The primary way a fire district services the community is through its employees. Personnel expenses make up 83% of the general operating budget. The Mountain View Fire labor union contract covers 146 of the 191 budgeted employees of the district. The contract specifies the wage increase and benefits provided in 2024. In total, operating expenditures are projected to increase 8% or \$3.0 million. Of that total, \$1.9 million is attributed to increased personnel costs, including 6 new hires, wage increases and a 5.1% increase in healthcare costs. All other operating costs were increased by \$1.1 million.

A \$14.1 million investment in capital projects is budgeted in 2024. Two station projects, both in the Town of Mead, were started in 2023 and will continue into 2024. A third station is planned for the west side of the Town of Erie. The quotes for new construction have nearly doubled from the estimated costs prior to the pandemic. Most of the available one-time funds in reserves will be used to build three new stations. At the end of 2023, district management began investigating the possibility of purchasing an existing building to relocate administration and support services to one location, more centrally located in the district. This project isn't currently presented in the budget but could be a future capital expense in the coming year. For more detailed information about budgeted capital projects, [see pages](#)

Budget Message

(Figure 1.1)



Property Tax Categories	2018	2019	2020	2021	2022	PROJECTED 2023	PROJECTED 2024
Vacant Land	\$ 532,577	\$ 740,291	\$ 745,381	\$ 846,397	\$ 1,123,880	\$ 1,176,178	\$ 1,586,207
Residential	\$ 6,842,101	\$ 9,928,553	\$ 11,493,311	\$ 17,653,994	\$ 20,206,840	\$ 19,784,811	\$ 27,381,439
Commercial	\$ 2,021,370	\$ 2,832,892	\$ 3,538,746	\$ 4,893,123	\$ 5,407,926	\$ 5,428,311	\$ 7,645,466
Industrial	\$ 772,849	\$ 1,085,820	\$ 1,237,956	\$ 1,447,478	\$ 1,579,600	\$ 1,602,979	\$ 2,230,170
Agricultural/Minerals	\$ 355,740	\$ 490,330	\$ 475,741	\$ 488,352	\$ 486,065	\$ 448,140	\$ 463,965
Oil and Gas	\$ 4,102,932	\$ 8,119,402	\$ 11,497,306	\$ 9,494,186	\$ 6,617,425	\$ 18,349,006	\$ 20,315,879
State Assessed	\$ 568,050	\$ 840,607	\$ 951,579	\$ 1,585,870	\$ 1,912,460	\$ 2,588,341	\$ 1,282,211
Total Property Tax Revenue	\$ 15,195,619	\$ 24,037,895	\$ 29,940,020	\$ 36,409,400	\$ 37,334,196	\$ 49,377,766	\$ 60,905,337

Investment in the community

Several initiatives are planned in 2024 to increase the district's service level capacity. In late 2023, the district worked with the community and other officials to complete an up-to-date Community Wildfire Protection Plan. This comprehensive plan is intended to provide communities with a planning tool to guide them in their management of wildfire hazards and reduce the risk of wildfire damage to people, property, and natural and cultural resources. Any actions needed by the district in implementing the plan will begin in 2024. Mountain View Fire already has a stand-alone wildland program but is set to grow the program by budgeting a new full-time position, a Wildland Fire Operations Specialist. The new position will report to the existing Wildland Fire Management Officer and will provide an additional resource to the 6 seasonal severity crew members planned for next year.

Budget Message

The district's current population is estimated at 75,000. When all communities are fully built out, the population is expected to grow to 100,000 – 110,000. The number of EMS calls is expected to increase faster than other call categories. To meet the growing demand, an additional full-time staffed ambulance will be added to station 4 located in Niwot. Adding this service is in line with one of the districts' strategic goals to ensure transport capable ambulance arrival on EMS calls for service within 12 minutes, 90 percent of the time.

The district received an Energy Impact Grant in 2023 to assist with the purchase of a specialized hazmat response vehicle that will be put into service in 2024. Mountain View Fire is a member of the Boulder County Hazmat Authority, and this new equipment will add a valuable asset to the community in responding to hazardous material emergencies.

The community outreach program will add new resources and reintroduce some programs that were discontinued due to staffing. In addition to filling the vacancy of Community Outreach Coordinator in 2023, a new full-time education assistant position will be added in 2024. The division plans to host 2 kids' academies in the summer. The popular program was last held in the summer of 2022. Also, a focused educational program geared toward individual age groups, including first grade through senior citizens, will be rolled out next year.

Investment in employees

The 2024 budget includes investment in further training opportunities. The training department plans to provide a Leadership Foundations class for lieutenants after piloting this training in 2023. The EMS division will introduce EMT classes for the first time and cadaver lab training. For employees who are eligible and interested in pursuing a career as a paramedic, the district offers to pay for paramedic school for a limited number each year. The operations department is working towards creating a best practices manual of operational tools and tactics that can be referenced by employees to improve consistency and safety.

The district was awarded a generous federal Assistance for Firefighters grant that will be used to fund two years of a robust health and wellness screening provided by an occupational specific medical professional. The purpose of the program is to strengthen the safety, preparedness, and resiliency of firefighters. Participants will receive medical exams that include a detailed medical history review, comprehensive physical examination, fitness evaluation, disease screening and laboratory testing.

Economic outlook

The district's funding is influenced by economic and political changes in Colorado. Real estate values are influenced by general economic factors such as interest rates, inflation, and changes in tax laws. As property values change, the assessed valuation of property within the district changes.

Colorado's economic outlook has improved from a year ago, but continues to fluctuate between inflation and recession, with inflationary pressure abating, but at a slower pace than the rest of the nation. The third quarter economic outlook from the Colorado Legislative Counsel indicates a slowing, yet resilient economy. Prior to the pandemic, Colorado's economy saw more than a decade of strong economic growth, outpacing most states in employment, personal income, and GDP growth. Today, growth rates are expected to trend closer to the national average. Employment growth in the state, like the rest of the nation, is expected to continue slowing in the near term. Labor markets sensitive to interest rates like real estate, finance, insurance, and construction have reduced their workforce as interest rates rose. The largest job gains over the last twelve months were in the government sector.

Budget Message

Business investment across the state tends to be volatile from quarter to quarter. Businesses continue to spend on new structures and total business investment was up 3.3% in the second quarter of 2023 after a nearly 12% decrease in the first quarter. Investment in nonresidential structures like oil and gas wells continue to boost total business investment. The opposite has occurred with residential investment. Residential outlays have declined since the second quarter of 2021 as rising mortgage rates and borrowing costs have dampened demand for new housing. Residential construction activity in the Denver Metro area has slowed in the first six months of 2023, with housing permits declining by 38.9%. Boulder County permits were up significantly in the same period, but this is mainly due to the rebuilding of homes destroyed by the Marshall Fire. The lack of affordability continues to slow new construction in the metro area. For Mountain View Fire specifically, the 2022 final assessed valuation from Boulder County reported \$17,652,283 in new construction compared with the preliminary 2023 assessed valuation reporting \$9,556,690. In Weld County, the 2022 new construction amount was \$29,674,450 compared to the preliminary 2023 report of \$52,574,400 for the district. New construction values on these reports are defined as taxable real property structures and the personal property connected with the structure.

Inflation remains elevated nationwide but has slowed significantly since the surge of 2022. For local governments, TABOR defines inflation to mean the percentage change in the United States Bureau of Labor Statistics Consumer Price Index (CPI) for Denver-Boulder (now Denver-Aurora-Lakewood). Because the Denver-Aurora-Lakewood CPI is released annually around February, many local governments, including Mountain View Fire, use the quarterly projections released by the Colorado Legislative Counsel for budgeting. The following trends were reported by the state agency:

Quarter	2022 CPI Actual Values	2023 CPI Projection
March		4.90%
June		4.60%
September		4.90%
December	8.11%	

Oil and gas prices have decreased significantly from the peak of 2022. The twelve-month period ending in June of 2023 saw a 34% decrease. Natural gas was also down by 71% from the peak in August of 2022.

Because most of Mountain View Fire's current year's property tax revenues are based on the past year's economic activity, the full effect of this economic forecast to the district will impact the 2025 budget. District staff continue to monitor economic activity and use this information in updating forecasts for long-term sustainability. Every year before the start of the budget cycle, these factors are analyzed to determine how much the total budget can grow and what expenditure control is needed.

Many thanks to the Mountain View Board of Directors, the district leaders and finance staff for the work and meaningful discussions that went into developing the 2024 budget.

Budget Process

July	<p>Forecast of current revenues and expenditures discussed</p> <p>Goals for next year's budget set with Fire Chief</p> <p>Finance department hosts budget training for any new program managers</p> <p>Budget worksheets assigned in budget module for submitting requests</p>
August	<p>Budget worksheet assignments completed</p> <p>Finance review of requests and questions to budget managers</p> <p>Executive review of requests</p> <p>Any final revisions of worksheets completed</p> <p>Preliminary property values for taxation received from county assessors</p>
September	<p>Budget adjustments made if needed based on revenue source changes or expenditure level projections</p> <p>Preliminary budget drafted</p> <p>Fire Chief review of preliminary budget</p> <p>Any final adjustments by Fire Chief completed</p>
October	<p>Public hearing and preliminary budget presentation to Board of Directors</p> <p>Notice of public hearing for final budget adoption published in local newspapers</p> <p>Follow up questions from initial presentation drafted for November work session</p>
November	<p>Board of Directors work session</p> <p>Final review and opportunity for Board of Directors to make changes to budget at regularly scheduled public meeting</p>
December	<p>Final property values for taxation received from county assessors</p> <p>Public hearing and official budget adoption</p> <p>Board resolution passed to appropriate funds</p> <p>Board resolution passed to set mill levies</p> <p>Certification of mill levies sent to county assessors</p>

Fund Definitions

The financial accounts of the district are organized into funds, each of which is considered a separate accounting entity. The budget presented in the following pages includes the district's three governmental funds defined below:

- **General Fund**—accounts for all sources of revenue and objects of expenditure for general operations except those reported in the other funds.
- **Capital Reserve Fund**—is used to plan for and record expenses of all capital outlays including the acquisition and construction of facilities, the replacement of apparatus, vehicles and equipment. An interfund transfer from the General Fund that is approved each year during the budget process and grants provide the primary sources of revenue.
- **Debt Service Fund**—contains for the proceeds from the issuance of general obligation bonds and the expenditures for the payment and servicing of the related long-term debt.

Basis for Budgeting

The district uses the modified accrual basis for budgeting and accounting. Revenues are recognized as soon as the service has been rendered or the amount is both measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within a determined period. Expenditures are recognized when they are invoiced. Fund equity is referred to as fund balance or reserves under this basis of budgeting.

The budget presented to the district's Board of Directors must be balanced. A balanced budget is defined as a plan for expenditures and interfund transfers that do not exceed available revenues and beginning fund reserves. All available funds must equal or exceed total expenditures, transfers, required TABOR reserves and the Board of Directors designated reserves.

Revenue Assumptions

Assessed Valuation

In 2024, Mountain View Fire Rescue expects to receive \$55,063,880 in property tax revenues net of tax increment financing (TIF). Tax Increment Financing is intended to be utilized by communities to reinvest in public works and infrastructure. The TIF revenue that the communities in the district will reserve for their projects and not pass on to Mountain View Fire in 2024 is estimated to be \$5,105,498. The District has made agreements with several communities to reimburse approximately \$1,690,000 of the TIF in 2024. The District is anticipating an *increase* in revenue from property taxes of \$10,947,290. Historically, the District has had a 98% collection rate after tax refunds, abatements, and penalties. The budgeted amount of \$54,693,879 is based on past collection rates and the TIF reimbursement totals. Property tax revenue is 87.4% of the total general fund revenue.

	<u>2023</u>	<u>2024</u>
Total Assessed Valuation	3,039,202,736	3,703,414,642
District Mill Levy	16.247	16.247
Total Anticipated Revenue	\$ 49,377,927	\$ 60,169,378
Tax Incremental Financing	(5,261,337)	(5,105,498)
Total Mil Levy Revenue	\$ 44,116,590	\$ 55,063,880
Increase / (Decrease) of Revenue		\$ 10,947,290

Specific Ownership Taxes

The specific ownership tax is a property or ad valorem tax that is levied on motor vehicles and is paid annually when the vehicle is registered within a county. Specific ownership taxes account for approximately 3.0% of the district's revenue. This revenue source is estimated to bring in approximately \$1.9 million in 2024.

EMS Transport Fees

Fees for ambulance transports are a partial cost recovery mechanism used by the district. Transport fees are estimated to be \$1.1 million in 2024. In 2022, the district was approved to participate in the EMS Supplemental program. This program is designed to reimburse some of the lost revenue from the adjustments made by Medicaid. An additional \$1.6 million was budgeted for this new revenue source. The combined total of all EMS transport revenue is 4.1% of total general fund revenue.

Fees for Services

Mountain View Fire has secured several contracts for service from nearby agencies for the district's repair shop. The revenue is estimated to average \$350,000 in 2024 and is considered supplementary income. Other fees for services include building inspections, plan reviews, and fire and safety prevention classes. Combined, all other fees for service are estimated to be \$220,000 and make up .3% of budgeted revenue.

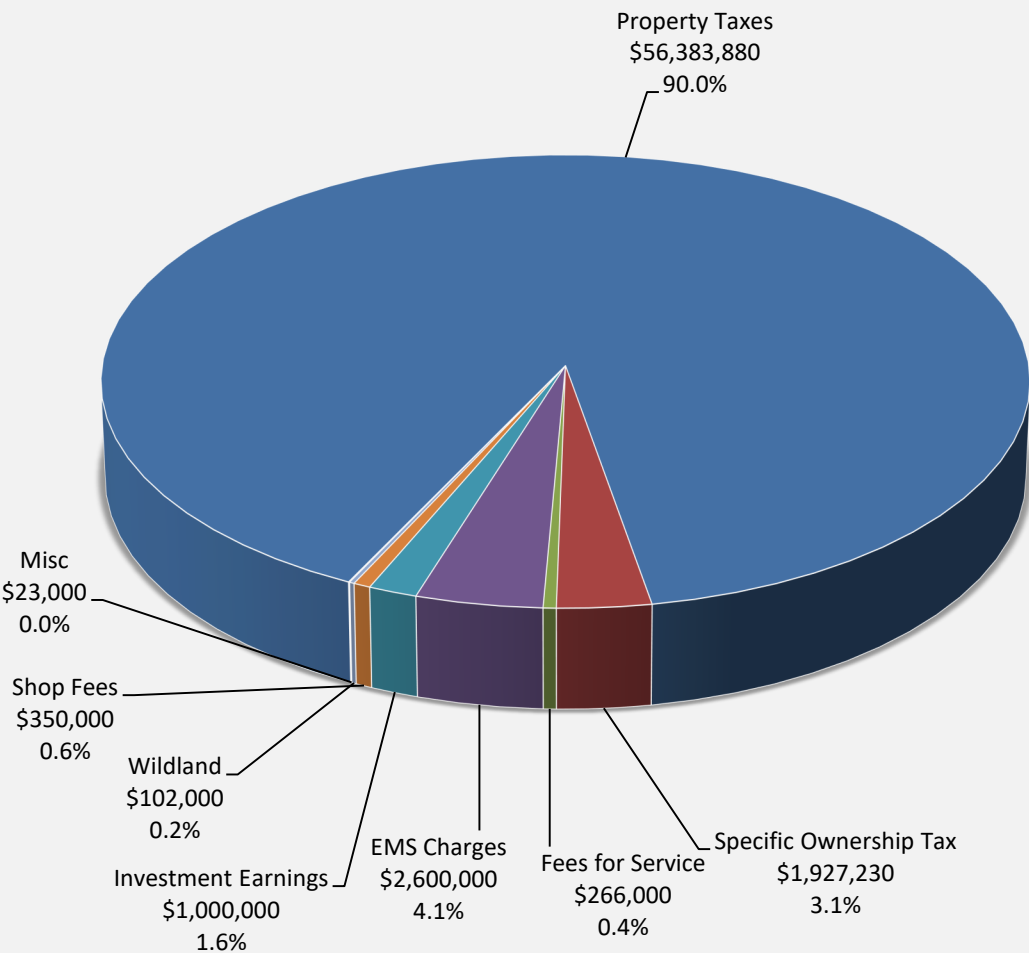
Investment Earnings

With the recent increase in interest rates, interest on investments have been estimated to be 1.8% of cash in reserves or \$1,000,000 in 2024.

Miscellaneous Revenue

Miscellaneous revenue includes oil and gas royalties, fuel tax refunds, miscellaneous refunds and abatements that are unpredictable year over year. This revenue source is less than 1% of total funding.

**2024 Budget
Revenue by Category**



Expenditure Assumptions

Personnel

Total compensation accounts for 82% of the budget. Personnel costs are projected to go up in 2024 for contracted increases, inflation adjustments and unavoidable increases in benefits. In 2024, the district will be hiring six new positions. More details about the district's personnel can be found on pages 14. In total, personnel expenses increased 8% or \$1.8 million. Approximately 5% of the increase is attributed to existing employees salary and benefit changes.

Operating Expenses

For most operating expenses, an inflation rate of 5% was used to budget recurring items from 2023. For a few specialty operating supplies, such as emergency medical disposables, the cost is higher every year than inflation.

Purchased Services

Included in purchased services are contracted professional services for legal fees, audits, payroll processing, software subscriptions and various other operating services. The general liability insurance cost increases for new vehicles and apparatus are also included in this category. Purchased services also includes outside vendors that do maintenance on equipment and facilities, wellness checks and employment screenings. In total the purchased services budget increased by \$154,420.

Training

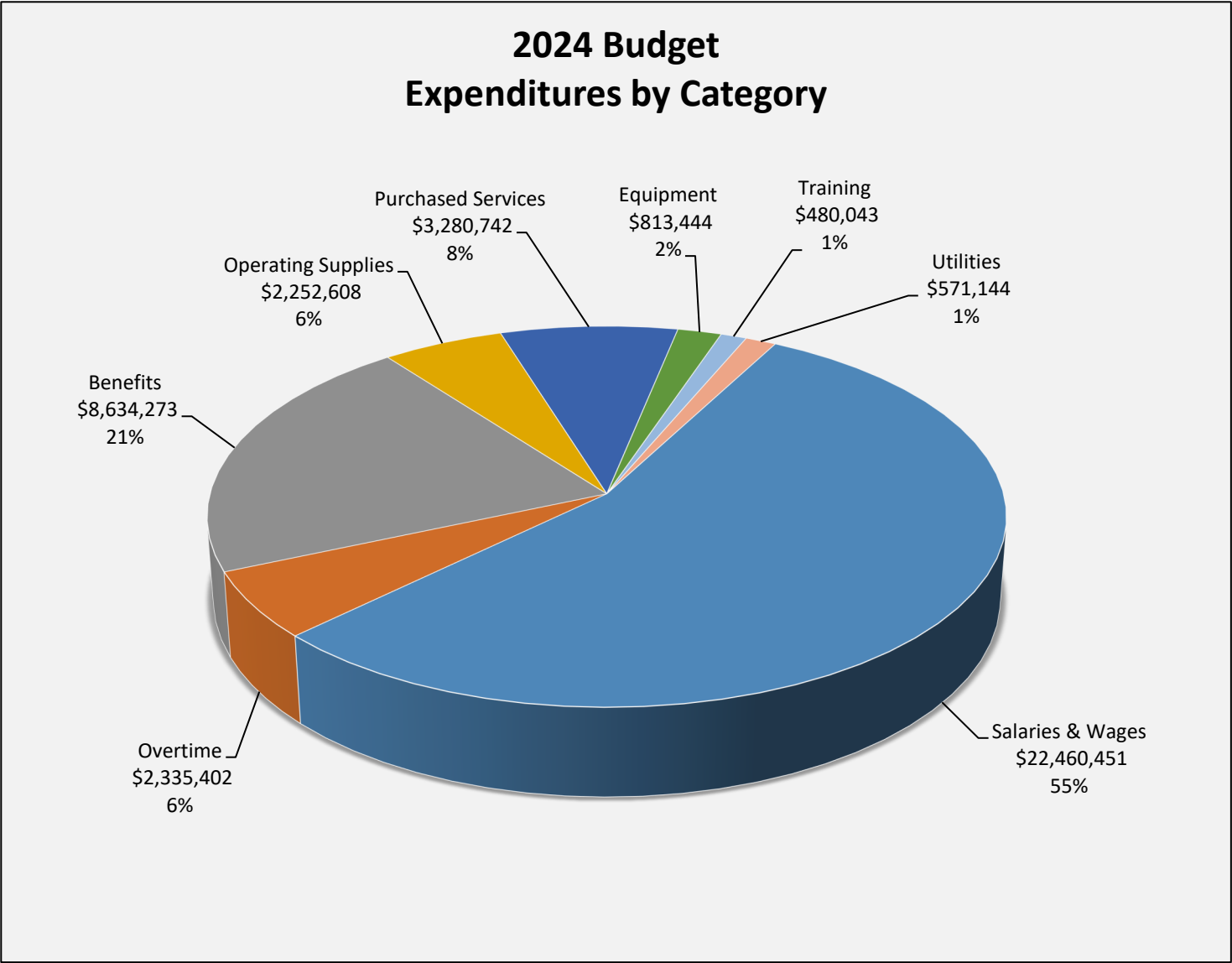
Costs for training are anticipated to increase by \$13,752.

Defining a Capital Purchase:

- A single item or entire project cost of more than \$5,000
- The asset or finished project must have a useful life of more than 3 years
- An asset or finished project that is a "one-time" purchase or upgrade, not something that is part of the normal cost of operations, even if the cost is over \$5,000

Capital Purchases

Capital budgets are categorized two ways, routine and strategic. Routine capital needs are put on a regular repair and replacement cycle and strategic capital includes planning for one time improvements and growth. While routine capital can be considered a part of operating costs, strategic is considered part of one time costs that may be financed. An average of \$5 million is needed each year to make sure the funds are available for routine replacement items when they are needed. In 2024, \$4.6 million will be spent on routine capital expenditures and \$9.5 million is planned for one-time capital outlays. The transfer from the general fund is budgeted at \$17.0 million. The transfer represents 29% of the general fund budget invested in capital in 2024. For more detailed information on the capital improvement plan, see [pages 57—81](#).



Review of Total Compensation

Mountain View Fire Rescue District recognizes that our employees are the cornerstone of our organization and critical to our success. We provide a total compensation program of competitive pay and benefits, and development opportunities, based on current financial conditions and objectives, as compared to other governmental and private employers in our community. Mountain View Fire Rescue has several components that make up compensation.

Total compensation includes much more than just salaries. Many other components of pay or supplementary benefits are included, such as differential pay for acting as an officer. The district maintains three pension plans; the Fire & Police Pension Association (FPPA) plan, Volunteer Pension Plan managed by FPPA and the Public Employees Retirement Association (PERA) plan for most administrative personnel. There are also two personal retirement plans offered to employees; a 401(K) plan managed by PERA and the FPPA 457(b) plan. All amounts of additional pay, such as overtime, increase the benefits that are effected when there is an increase in pay, such as payroll taxes and worker's compensation insurance, etc.

Salaries and wages:

- Per the 2023-2024 Collective Bargaining Agreement, compensation for employees under the agreement will be calculated as a percentage of the base annual compensation of the highest grade firefighter position. The highest grade firefighter base pay will increase by 5% in 2024. Salaries were adjusted for administrative personnel based on a 5.0% cost of living adjustment if the position did not require a market adjustment.

Benefits changes and assumptions:

- Average increase of 5.1% in medical insurance premiums in 2024
- Both pension plans required an additional .5% match
- Death and disability plan will increase by .2%

History of personnel changes:

- The graph on the following page displays the history of personnel changes in the last three years and the approved FTE for the 2024 budget.

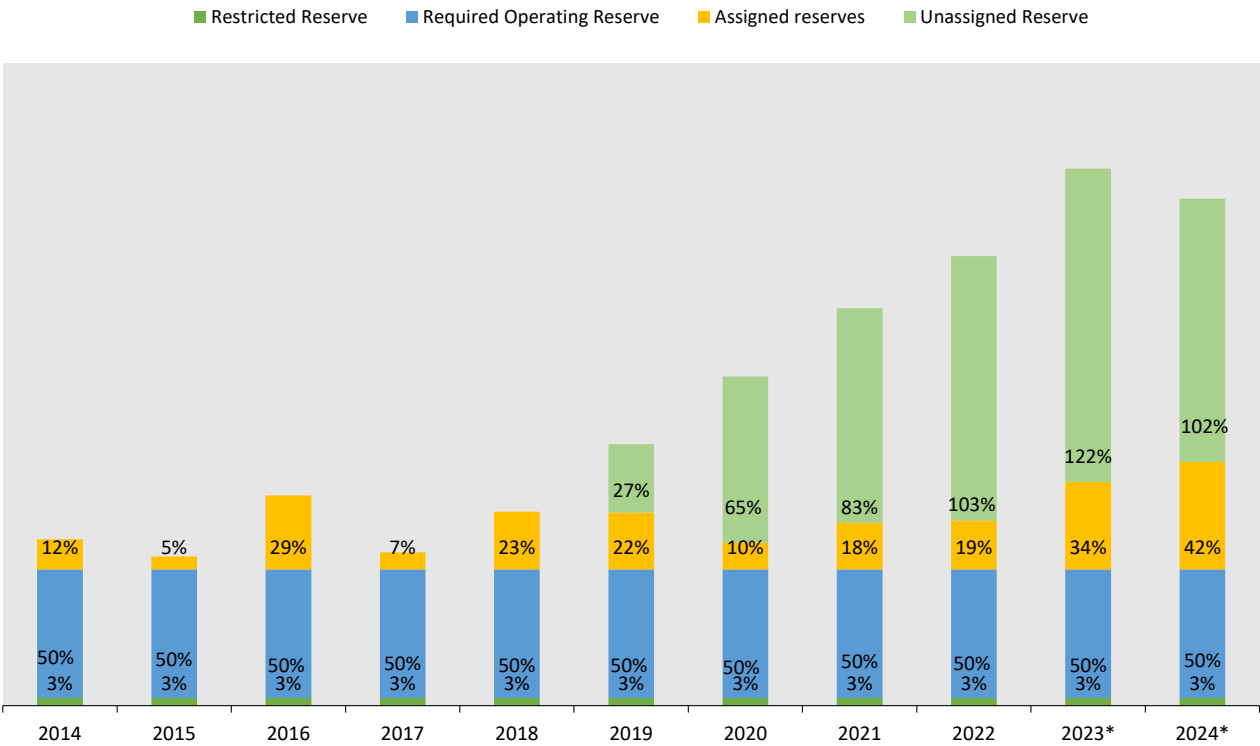
District Personnel History

	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	Change 2023-2024
Admin - Assistant Chief	3.00	1.00	-	-	-
Admin - Chief	1.00	1.00	1.00	1.00	-
Admin - Deputy Chief	1.00	2.00	2.00	2.00	-
Admin - Director of Administration	1.00	1.00	1.00	1.00	-
Admin - Planning Chief	1.00	-	-	-	-
Admin - Communications Specialist	-	-	1.00	1.00	-
Admin - Specialist	1.00	1.00	1.00	1.00	-
Admin Assistant II	-	-	-	1.00	1.00
Finance - Accountant	1.00	1.00	1.00	1.00	-
Finance - Accounting Clerk	1.00	1.00	1.00	1.00	-
Finance - Director	1.00	1.00	1.00	1.00	-
HR Director	1.00	1.00	1.00	1.00	-
HR Assistant	1.00	1.00	1.00	1.00	-
IT - Director	2.00	1.00	1.00	1.00	-
IT - Manager	-	1.00	1.00	1.00	-
	15.00	13.00	13.00	14.00	1.00
Assistant Chief of Ops	3.00	1.00	-	1.00	1.00
Battalion Chief	3.00	3.00	6.00	6.00	-
Captain	10.00	10.00	10.00	10.00	-
Engineer	27.00	30.00	30.00	30.00	-
Firefighter EMT	40.00	45.50	45.00	45.00	-
Firefighter Medic	33.00	33.00	33.00	33.00	-
Lieutenant	20.00	20.00	20.00	20.00	-
Wildland Fire Management Officer	-	1.00	1.00	1.00	-
Wildland Fire Operations Specialist	-	-	-	1.00	1.00
Wildland Crew Members	6.00	9.00	6.00	6.00	-
	142.00	152.50	151.00	153.00	2.00
Deputy Fire Marshal	2.00	2.00	2.00	2.00	-
Emergency Planning Coordinator	-	1.00	1.00	1.00	-
Fire Prevention Specialist	0.50	1.00	1.00	1.00	-
Community Outreach Coordinator	1.00	1.00	1.00	1.00	-
Community Outreach Assistant - FT	-	-	-	1.00	1.00
	3.50	5.00	5.00	6.00	1.00
Division Chief - Training	1.00	1.00	1.00	1.00	-
Admin Assistant	1.00	1.00	1.00	-	(1.00)
Training Captain	2.00	3.00	3.00	3.00	-
Division Chief -EMS	1.00	1.00	1.00	1.00	-
EMS Coordinator	1.00	1.00	1.00	1.00	-
EMS Lt	-	-	1.00	1.00	-
EMS Captain	1.00	1.00	1.00	1.00	-
EMS Captain	-	-	-	1.00	1.00
	7.00	8.00	9.00	9.00	-
Maintenance Manager	-	1.00	1.00	1.00	-
Admin Assistant	1.00	1.00	1.00	1.00	-
Shop Foreman	1.00	1.00	1.00	1.00	-
Emergency Vehicle Tech	3.00	3.00	3.00	3.00	-
Building Facilities Manager	-	1.00	-	-	-
Facilities Technician	-	-	1.00	1.00	-
Logistics Technician	-	-	-	1.00	1.00
Logistics Manager	-	-	-	1.00	1.00
	5.00	7.00	7.00	9.00	2.00
Total FTE	172.50	185.50	185.00	191.00	6.00

Fund Balance and Reserves

The District has ensured that it meets the legal requirements of Article X, Section 20 of the Colorado Constitution, known as the Taxpayer’s Bill of Rights (TABOR). The TABOR reserve is estimated to be \$1,134,317 for 2023. This amount is held as a restricted reserve. It is fiscally responsible to set aside funds to ensure the District can meet its financial obligations on time and guard against unexpected revenue shortfalls and one-time expenditures that could interfere with providing emergency services. Maintaining an adequate reserve also provides sufficient cash flow for daily operations when the timing of revenues and expenditures vary. The District relies on property taxes for 90% of its revenue and the majority of the revenue isn’t received until after the first quarter of the year. In addition, District administration has followed a philosophy of reserving one-time windfalls of oil and gas revenues for years when it drops. In 2019, the Board of Directors adopted a resolution requiring 50% of expenditures be held as an operating reserve.

History of Reserves To Expenditures Ratio



*Amounts shown for 2014-2022 are audited actuals. Amounts for 2023 & 2024 are estimated.

It is best practice to appropriate the available fund balance in the budget resolution presented to the Board each year.

Per the Governmental Accounting Standards Board (GASB) statement number 54, Mountain View Fire's fund balance will be categorized in the following five ways:

- Restricted fund balance includes the 3% Taxpayer's Bill of Rights (TABOR) reserve and designated purpose grants that are restricted as to the type of expenditures for which they may be used and may have a different fiscal year than the District. The only restricted fund balance for 2024 is TABOR of \$1,134,317 .
- Committed fund balances are constrained to a specific purpose by the Board of Directors, such as capital projects that the District is contractually obligated to and are scheduled to complete in more than one fiscal year. These funds can't be used for any other purpose unless the Board takes action to remove or change the constraint. The Board has not committed any fund balance for the 2024 budget.
- Assigned fund balance – The Fire Chief is authorized to assign fund balance to a specific purpose as approved by the policy. The Fire Chief may assign fund balance for open purchase orders or contracts that will be fulfilled in the next fiscal year. In 2024 \$17,000,000 has been assigned to funding capital projects.
- Unassigned fund balance – It is the goal of the District to achieve and maintain an unassigned fund balance in the general fund at fiscal year-end of not less than 50% of expenditures be held in reserve. The plan presented for 2024 meet this requirement. The proposed budget has a total fund balance of 92% of anticipated revenues and 153% of budgeted expenditures.
- If the restricted, committed and assigned balance cause the unassigned fund balance to go below 50%, it will be allowed to go below the required minimum with prior Board approval and a specific plan for replenishing the reserve.

SUMMARY OF ALL FUNDS



Mountain View Fire Rescue
Statement of Revenues and Expenditures
GENERAL FUND

Three Year Budget Summary
(in Whole Numbers)

	2022 Actual	2023 Estimated	2024 Budget
BEGINNING FUND BALANCE	38,378,005	46,209,270	55,103,401
REVENUES			
Property Taxes	34,201,313	43,886,547	54,693,879
Local TIF Reimbursements	1,366,004	2,612,762	1,690,000
Specific Ownership Tax	1,947,470	1,849,979	1,927,230
Fees for Service	18,662	18,000	18,000
EMS Transports	2,475,181	2,614,678	2,600,000
Fire Prevention Fees	195,020	140,729	100,000
Maintenance Shop Fees	272,402	332,871	350,000
Investment Earnings	913,281	2,010,555	1,000,000
Wildland	771,160	254,000	102,000
Grant Awards	60,082	101,562	0
Total REVENUES	40,854,570	53,821,682	62,481,109
OTHER REVENUE SOURCES			
Miscellaneous Revenues	314,172	205,298	171,000
Contributions/Donations	10,000	575	0
Insurance Proceeds	172,219	109,345	0
Oil & Gas Royalties	10,556	18,180	0
Rebates and Discounts	2,339	781	0
Total OTHER REVENUE SOURCES	509,285	334,179	171,000
EXPENDITURES			
Salaries & Wages	17,674,937	19,571,564	22,460,451
Overtime	1,670,684	1,841,040	2,335,402
Benefits	6,238,629	7,061,836	8,634,273
General Operating Supplies	1,068,785	1,050,821	1,439,248
Small Equipment/Tools	553,224	463,410	753,444
Non-Capital Tech Expense	225,777	339,508	488,860
Non-Capital Fleet Expense	281,835	245,342	324,500
General Purchased Services	1,027,414	1,319,000	1,671,591
Contract Services	475,293	594,957	610,177
Training	128,067	235,889	480,043
Repairs & Maint/Equip	376,212	157,437	406,426
Repairs & Maint/Building	351,361	455,412	592,548
Utilities	437,361	418,494	571,144
Capital Outlay	23,014	7,020	60,000
Total EXPENDITURES	30,532,593	33,761,730	40,828,107
EXCESS/(DEFICIENCY) REVENUES AFTER EXPENDITURES	10,831,263	20,394,131	21,824,002
TRANSFER BETWEEN FUNDS	(2,999,998)	(11,500,000)	(17,000,000)
Restricted for TABOR			(1,224,843)
ENDING FUND BALANCE	46,209,270	55,103,401	58,702,560



Mountain View Fire Rescue
Statement of Revenues and Expenditures
CAPITAL RESERVE FUND
(in Whole Numbers)

	2022 Actual	2023 Estimated	2024 Budget
BEGINNING FUND BALANCE	10,500,436	11,612,160	9,185,946
REVENUES			
4441 - INTEREST ON DEPOSITS	164,582	712,844	0
4443 - Insurance Proceeds	107,537	0	0
4552 - SALE OF PROPERTY & EQUIPMENT	495,825	55,000	0
4555 - GRANT REVENUE	4,213	0	0
4557 - Energy Impact Grant	0	176,378	0
Total REVENUES	772,156	944,222	0
EXPENDITURES			
100-ADMINISTRATION	24,021	0	200,000
105-INFORMATION TECHNOLOGY SERVICE	206,808	68,446	118,000
200-EMERGENCY OPERATIONS	710,090	366,787	2,176,645
400-RADIOS & DISPATCH	418,088	18,739	393,036
500-TRAINING		0	140,000
600-FLEET OPERATION	341,016	705,335	18,644,725
800-STATIONS AND GROUNDS	956,227	2,203,729	14,151,028
950-WELLNESS PROGRAM	4,183	7,400	10,500
Total EXPENDITURES	2,660,432	3,370,436	35,833,934
EXCESS/(DEFICENCY) REVENUES AFTER EXPENDITURES	(1,888,276)	(2,426,214)	(35,833,934)
Changes in Fund Balances	3,000,000	(2,426,214)	(35,833,934)
TRANSFER BETWEEN FUNDS			17,000,000
ENDING FUND BALANCE	11,612,160	9,185,946	(9,647,988)



Mountain View Fire Rescue
Statement of Revenues and Expenditures
DEBT SERVICE FUND
 Three Year Budget Summary
 (in Whole Numbers)

	2022 Actual	2023 Estimated	2024 Budget
BEGINNING FUND BALANCE	38,378,005	58,673	67,665
REVENUES			
Property Taxes	636,078	569,200	662,271
Specific Ownership Tax	29,594	18,548	15,000
Investment Earnings	2,861	10,907	12,000
Total REVENUES	668,533	598,655	689,271
OTHER REVENUE SOURCES			
Miscellaneous Revenues	0	0	0
Total OTHER REVENUE SOURCES	0	0	0
EXPENDITURES			
General Purchased Services	10,294	9,257	11,730
Debt Service Expenses	640,797	639,079	637,144
Total EXPENDITURES	651,091	648,335	648,874
EXCESS/(DEFICIENCY) REVENUES AFTER EXPENDITURES	17,442	(49,681)	40,398
Changes in Fund Balances	0	8,992	108,063
ENDING FUND BALANCE	38,395,447	67,665	216,126

Note: Mountain View Fire took over the management of Rocky Mountain Fire's bond in 2021.

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Organization Information

"Teamwork, Trust, Professionalism"

Mission

To preserve and protect our community from all hazards through exceptional preparedness, prevention, education, and emergency response.

Vision

To establish the standard of excellence: by being customer-centric, inspiring a high-performance environment, being driven by innovation, and being proud of our organization.

Core Values

- **We are honest and transparent**
- **We are loyal, responsive, and compassionate**
- **We dare to act**
- **We are adaptable, flexible, resilient**
- **We are accountable for our actions**
- **We respect each other and communicate effectively**
- **We are stronger through diversity**
- **We are dedicated to our craft and enhance our abilities through continued training, development, and education**

The Mountain View Fire Protection District was established in 1961 as the Longmont Fire Protection District as an all-volunteer agency tasked with protecting mostly farms and other rural and agricultural interests. As the district has grown and consolidated with other nearby districts, it now covers the largest geographic area of any fire agency in Boulder, Jefferson, and Weld Counties. Today the district serves a combination of urban and rural areas and wildland. The district boundaries include Dacono, Erie, Mead, Superior, and unincorporated portions of Boulder and Weld Counties, including Niwot, Eldorado Springs, Marshall, and Flagstaff. The district provides an all-hazard response to the area from eleven stations. Besides fire suppression, the department provides first response medical EMTs and paramedics, ALS transport capability, wildland mitigation, and specialized rescue services, including trench rescue, high angle rescue, water rescue, extrication, and collapse rescue. Finally, we provide fire prevention inspections and plans review for new construction and a community outreach team for public fire and life safety education. The district's population now includes approximately 75,500 residents and covers 228 square miles. The district also serves 889 business properties in Boulder County and 795 in Weld County. A large percentage of business in Weld County is associated with oil and gas operations.

Mountain View Fire has been accredited through the Commission on Fire Accreditation International since 2014 and has an ISO classification of 2/3 as of the last evaluation in 2021.





BOARD OF DIRECTORS:

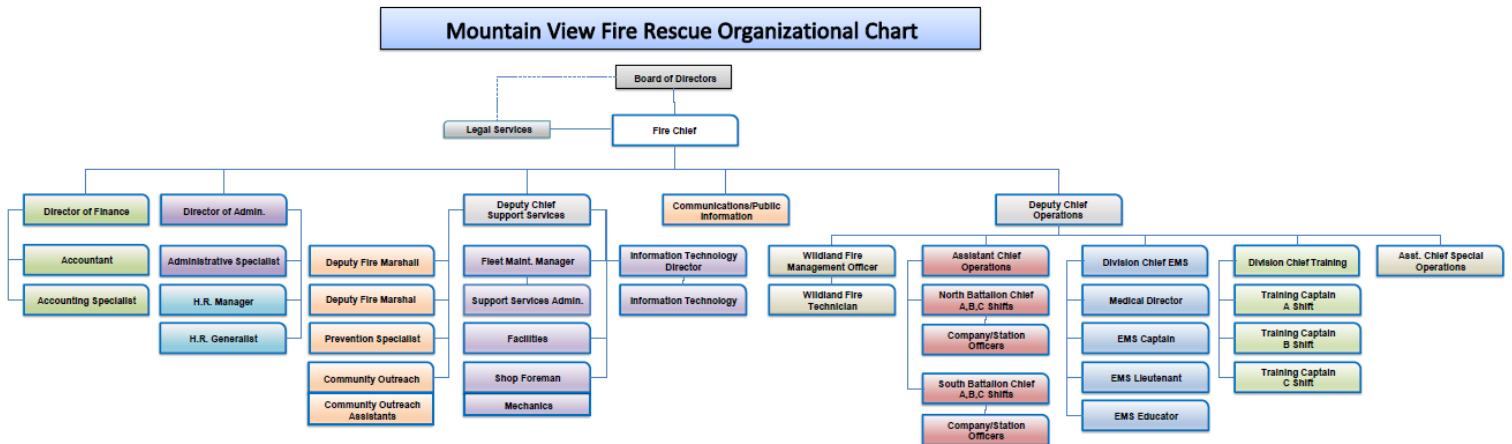
President	Laura McConnell
Vice President	Colleen Whitlow
Treasurer	Suzanne DeVenny
Secretary	Cole Lathrop
Director	Todd Venrick

DISTRICT FIRE CHIEF:

Fire Chief	Dave Beebe
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BUDGET OFFICER:

Finance Director	Tonya Olson
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- Admin-Central Office includes the office of the Fire Chief and Assistant Chiefs, all supporting office personnel and some District wide services that benefit all members, such as; tax collection fees, legal fees, liability insurance and the costs associated with elections.
- Information Technology Services includes IT personnel and technology services that benefit all employees; including tech hardware, cloud-based software subscriptions and data utility services.
- Human Resources includes HR personnel and services related to recruiting and hiring new employees, making policies to meet labor law requirements and administering employees benefits.
- Financial Services includes finance personnel and central services provided in administering payroll, accounts receivable and payable, other financial functions needed by the District and the contract for an annual external audit.

MOUNTAIN VIEW FIRE RESCUE DISTRICT

ADMINISTRATION OFFICES AND STATIONS:

Administration Office 3561 N. Stagecoach Road Longmont, CO 80504	Station 1 – HWY 119 10959 Weld County Road 5 Longmont, CO 80504
Station 2— BASELINE 7700 Baseline Rd. Boulder, CO 80303	Station 3—MEAD 441 Third Street Mead, CO 80542
Station 4 - NIWOT 8500 Niwot Road Niwot, CO 80544	Station 5—SUPERIOR 2701 S. Indiana St. Superior, CO 80027
Station 6 - ERIE 50 Bonanza Drive Erie, CO 80516	Station 7—DACONO 161 Perry Lane Dacono, CO 80514
Station 8 – VISTA-Erie 400 Bonanza Drive Erie, CO 80516	Station 9—ELDORADO SPRINGS 4390 Eldorado Springs Dr. Boulder, CO 80303
Station 10—FLAGSTAFF 5748 Flagstaff Rd. Boulder, CO 80303	Station 11—CHERRYVALE 943 Cherryvale Rd. Boulder, CO 80303
Station 12 – BROWNSVILLE 10911 Dobbins Run Lafayette, CO 80026	Station 13—CENTRAL 9119 E. County Line Rd. Longmont, CO 80501
Maintenance Facility 5322 County Road 7 Erie, CO 80516	Flagstaff Annex 5204 Flagstaff Road Boulder, CO 80302

BUDGET BY SOURCE AND OBJECT

GENERAL FUND BY SOURCE

REVENUE

	2022 Actual	2023 Estimated	2024 Budget
REVENUES			
4110 - PROPERTY TAXES	0	0	161
4112 - GENERAL PROPERTY TAXES-BOULDER	17,705,658	17,193,151	22,731,192
4113 - GENERAL PROPERTY TAXES-WELD	16,465,771	26,709,464	32,332,526
4114 - REFUNDS/ABATEMENTS - BOULDER	(25,022)	(49,160)	(50,000)
4115 - REFUNDS/ABATEMENTS - WELD	(1,861)	(3,942)	(320,000)
4132 - PENALTIES/INTEREST-BOULDER	23,737	14,566	0
4133 - PENALTIES/INTEREST-WELD	30,447	12,474	0
4143 - PRIOR YEAR TAX-WELD	2,582	9,993	0
4116 - BOULDER COUNTY TIF	106,019	180,750	190,000
4117 - WELD COUNTY TIF	1,259,985	2,432,012	1,500,000
4122 - SPECIFIC OWNERSHIP-BOULDER	809,267	739,631	795,592
4123 - SPECIFIC OWNERSHIP-WELD COUNTY	1,138,203	1,110,348	1,131,638
4145 - SPRINT	662	0	0
4437 - Station Rent	18,000	18,000	18,000
4312 - EMS Transport Revenue	1,494,420	1,000,898	1,100,000
4313 - CO EMS Supplemental Program	980,761	1,613,780	1,500,000
4314 - FIRE PREVENTION Revenue	195,020	140,729	100,000
4323 - OUTSIDE AGENCY MAINT REV	272,402	332,871	350,000
4441 - INTEREST ON DEPOSITS	913,281	2,010,555	1,000,000
4448 - WILDLAND	761,204	250,000	100,000
4449 - Wildland Mitigation Contract	9,956	4,000	2,000
4555 - GRANT REVENUE	60,082	101,562	0
4211 - INTERGOVERNMENTAL REVENUE	51,032	3,100	0
4318 - BC Cistern Contributions	800	800	0
4440 - MISCELLANEOUS	68,804	35,335	5,000
4450 - OTHER CHARGES FOR SERVICES	193,536	166,063	166,000
4453 - Donations	10,000	575	0
4443 - Insurance Proceeds	172,219	156,845	0
4445 - Oil & Gas Royalties	10,556	18,180	0
4321 - Rebates and Discounts	2,339	781	0
Total REVENUE ALL SOURCES	42,729,859	54,203,361	62,652,109

GENERAL FUND BY OBJECT
EXPENDITURES

	2022 Actual	2023 Estimated	2024 Budget
EXPENDITURES			
5110 - Salaries & wages	17,078,955	18,947,895	21,651,166
5117 - Holiday Pay	440,762	485,292	599,285
5123 - Acting Officer Pay	155,219	138,377	210,000
5111 - Overtime	1,498,996	1,601,856	1,892,500
5112 - FLSA Overtime	171,460	239,184	442,902
5113 - Prior Year OT	227	0	0
5114 - 457 Contributions	612,863	737,931	778,941
5115 - Medicare tax	240,857	309,079	322,632
5116 - FPPA D&D	465,721	542,288	667,911
5119 - 401K Contributions	39,056	51,578	87,105
5120 - Volunteer Pension	70,527	83,150	83,156
5121 - FPPA Pension	1,431,929	1,597,152	1,947,353
5124 - PERA Pension	183,890	217,865	322,507
5125 - Payroll taxes/unemployment	37,395	43,549	64,953
5126 - Paid Leave Payout	57,799	71,397	250,005
5127 - Other Taxes	1,236	0	0
5130 - Insurance, Workers comp	433,390	486,262	541,279
5133 - Insurance-Admin Fees	10,299	10,936	0
5135 - Insurance, Medical	2,238,149	2,463,746	2,883,754
5136 - Insurance, Dental	173,486	183,577	185,109
5137 - Insurance, Life, AD&D	179,756	207,354	235,736
5138 - Supplementary Insurance	41,476	55,973	60,000
5139 - Old Hire Pension	20,800	0	0
5141 - Retiree Health Savings	0	0	203,830
5187 - Uncollectable Accounts	15,765	0	20,000
5205 - Operating supplies & expense	393,525	362,670	548,550
5208 - Ambulance Expenses	1,295	1,125	1,650
5209 - Food/Catering	30,370	29,063	59,380
5220 - Awards & Celebrations	11,886	5,332	26,000
5223 - Promotional & Marketing	0	4,585	13,000
5225 - Bank charges	2,446	3,075	3,900
5227 - Misc. Fees	4,358	4,240	13,600
5234 - Outside Svc-Supplies/Materials	142,083	163,038	0
5235 - Membership/subscriptions	47,864	48,830	57,625
5237 - Public education supplies	41,732	10,439	60,150
5238 - Fire investigation supplies	1,087	144	4,400
5240 - Postage/UPS,Fed X	1,178	4,136	10,701
5244 - Janitorial Supplies	38,168	46,101	59,500
5245 - Uniform/allowance	116,476	122,855	154,202

**GENERAL FUND BY OBJECT
EXPENDITURES**

	2022 Actual	2023 Estimated	2024 Budget
5259 - Station Allowance	270	476	300
5260 - Misc supplies & expense	0	0	1,150
5267 - Mileage	0	0	300
5268 - FF Chemicals	939	0	0
5271 - EMS Disposables	155,564	182,993	210,000
5288 - Travel costs/per diems	63,366	54,426	180,440
5318 - Honor Guard	412	7,294	14,400
5255 - Small Equipment	0	0	19,900
5256 - Saw supplies/accessories	511	4,000	12,600
5261 - FF Equipment	87,884	61,146	62,291
5269 - SCBA Supplies/parts	23,358	39,104	35,250
5270 - Hose/nozzle supplies	38,598	13,643	4,501
5272 - EMS Durables	13,982	1,009	31,000
5515 - Hose Equipment <\$5K	5,875	6,950	4,500
5516 - Saw Equipment <\$5K	372	0	0
5520 - Protective gear/equip	302,414	254,374	474,902
5525 - Non-Capital Equip <\$5K	80,230	83,185	108,500
5211 - Tech-Hardware & Accessories	20,608	49,732	80,500
5212 - Tech-Software & Applications	174,883	270,063	367,125
5311 - Tech Expense-Maintenance & Sup	30,286	19,713	41,235
5265 - Fuel	242,554	199,542	230,000
5266 - Tires	39,281	45,800	94,500
5300 - General Purchased Services	69,971	91,518	71,900
5304 - Fitness Memberships	2,594	2,991	2,500
5305 - Board Member Attendance Compensation	0	0	12,000
5306 - Board expenses	2,757	0	200
5307 - Board member training/travel	912	0	7,250
5310 - Printing legal notices	6,609	3,254	13,500
5322 - Employee Testing	23,018	9,509	17,500
5324 - Recruiting/Hiring services	3,835	6,138	3,000
5330 - Elections	19,594	31,499	1
5339 - Employee Incentives/Celebrations	4,000	0	5,000
5350 - Wellness check/Annual Physical	25,215	124,400	167,000
5353 - Health Screening-RTW	316	5,000	10,000
5360 - Authority Fee	68,901	68,901	108,759
5363 - Protective Clothing Repairs	568	0	11,800
5365 - Exams and Certifications	18,715	17,455	54,923
5367 - Mileage Reimbursement	0	538	0
5380 - EMS Purchased Services	2,400	18,656	33,300

**GENERAL FUND BY OBJECT
EXPENDITURES**

	2022 Actual	2023 Estimated	2024 Budget
5390 - Tax collection fee(Purch Svcs)	514,111	656,184	825,958
5395 - Contingency reserve		0	40,000
5410 - District liability insurance	263,898	282,959	287,000
5315 - Audit & accounting	24,200	29,000	31,000
5320 - Legal fees	105,933	146,658	140,000
5342 - Contract labor services	282,832	340,346	353,176
5359 - Dispatching service	62,328	78,953	86,001
5263 - Training library	1,567	6,943	9,800
5355 - Training seminars	90,449	177,240	412,743
5356 - Seminar/Academy Expenses	0	10,000	12,500
5366 - Tuition Reimbursement	35,955	41,706	45,000
5368 - ICC Exams and Certifications	95	0	0
5332 - Repairs/Maintenance, Saws	1,125	480	10,900
5333 - Repairs/Maint, Extinguishers	5,370	503	5,725
5335 - Repairs & Maint, Hose/nozzles	0	1,000	4,500
5336 - Repairs/Maint-FF Equip	0	200	6,000
5346 - R & M equipment	98,413	48,005	151,741
5347 - Repairs & maintenance, vehicles	252,844	89,749	162,300
5349 - Repairs & maint. appliances	4,374	4,500	4,550
5362 - SCBA Repair/Maint/Testing	8,438	7,000	52,200
5364 - Annual Equip Testing	5,649	6,000	8,510
5344 - Janitorial Services	23,146	29,583	38,330
5348 - Repairs & maintenance, building	313,619	171,144	213,790
5361 - Alarm system service fees	14,596	19,000	27,930
5370 - HVAC/Mechanical Repairs	0	195,985	252,023
5372 - Landscaping Maintenance	0	39,700	60,475
5375 - Telecom, cell phones	44,604	35,558	60,000
5376 - Utilities, electric & gas	163,795	150,347	213,144
5377 - Utilities, Telephone & cable	9,839	7,800	13,000
5378 - Utilities, trash	28,382	35,246	36,000
5379 - Utilities, water & sewer	49,614	29,052	49,000
5381 - Utilities, Data Services	141,127	160,491	200,000
5511 - Capital outlay, furniture & fixtures	0	0	50,000
5550 - Training equipment	22,016	6,000	10,000
5574 - Capital Outlay - Vehicles	0	1,020	0
5587 - Cap outlay, Bldg & impr, Vista	997	0	0
Total EXPENDITURES	30,532,593	33,761,730	40,828,107

BUDGET BY DEPARTMENT



Mountain View Fire Rescue
GENERAL FUND BY DEPARTMENT
(in Whole Numbers)

	2022 Actual	2023 Estimated	2024 Budget
100-ADMINISTRATION	2,351,624	2,505,385	3,466,504
103-COMMUNICATIONS		6,916	174,787
105-INFORMATION TECHNOLOGY SERVICE	662,036	714,288	1,074,767
107-HUMAN RESOURCES	337,237	298,652	463,809
109-FINANCIAL SERVICES	504,275	493,140	626,152
200-EMERGENCY OPERATIONS	21,495,537	19,793,585	28,484,631
300-LIFE SAFETY	633,112	509,039	1,132,853
400-RADIOS & DISPATCH	126,499	121,340	162,401
500-TRAINING	1,277,459	1,067,826	1,378,913
600-FLEET OPERATION	1,430,318	1,256,870	1,506,359
700-WILDLAND/RESCUE SERVICES	886,266	706,525	570,240
800-STATIONS AND GROUNDS	809,401	883,576	1,432,589
950-WELLNESS PROGRAM	18,829	114,345	354,103
Total EXPENDITURES	30,532,593	28,468,122	40,828,108



GENERAL FUND BY CATEGORY
ADMIN—**DISTRICT ADMINISTRATIVE SERVICES**

ADMINISTRATION	Expenditures
Salaries & Wages	1,196,324
Overtime	15,750
Benefits	607,083
General Operating Supplies	130,538
Small Equipment/Tools	2,000
General Purchased Services	1,189,609
Contract Services	243,000
Training	18,100
Repairs & Maint/Equip	34,100
Repairs & Maint/Building	30,000
Total EXPENDITURES	\$ 3,466,504

Goal Statement

The goal of the Administration Division of Mountain View Fire Protection District is to ensure all aspects of operating and managing the organization are completed using sound business principles and practices.

Strategic Goals for 2024

- Review and update the master plan.
- Review and update the strategic plan.
- Revise and edit district policies.

Significant Budget Changes for 2024

<u>Department</u>	Total %	Total \$
100 Administration	13%	\$ 182,324

Increase of liability insurance	\$ 7,000
Increase of tax collection fee	\$ 167,120
Remove election costs for 2024	\$ (120,000)
Realignment of bank charges to finance	\$ (3,500)
Incident damage repairs	\$ 10,000
Contract for master and strategic plan	\$ 100,000

GENERAL FUND BY CATEGORY
ADMIN—COMMUNICATIONS

COMMUNICATIONS	Expenditures
Salaries & Wages	97,388
Overtime	0
Benefits	39,899
General Operating Supplies	33,500
Training	4,000
Total EXPENDITURES	\$ 174,787

Goal Statement

The goal of the Administration Division of Mountain View Fire Protection District is to ensure all aspects of operating and managing the organization are completed using sound business principles and practices.

Strategic Goals for 2024

- Create Colorado Open Records Act (CORA) Retention Plan.
- Create media interaction training course for staff.
- Establish Best Practices for Wildland Interface Marketing.

Significant Budget Changes for 2024

<u>Department</u>	Total %	Total \$
103 Communications	-20%	(10,000)
Decrease due to second year of operations		\$ (10,000)

GENERAL FUND BY CATEGORY
ADMIN—**INFORMATION TECHNOLOGY SERVICES**

INFORMATION TECHNOLOGY SERVICE	Expenditures
Salaries & Wages	260,459
Overtime	0
Benefits	82,783
General Operating Supplies	5,700
Non-Capital Tech Expense	442,625
General Purchased Services	0
Training	10,200
Utilities	273,000
Total EXPENDITURES	\$ 1,074,767

Goal Statement

The goal of the Technology department is to continuously innovate and advance the fire agency via technology while providing great customer service to our employees and residents.

Strategic Goals for 2024

- Upgrade physical security systems at all facilities.
- Implement comprehensive cybersecurity hardening and documentation.
- Organize digital information by deploying internal web portal and restructuring file systems.

Significant Budget Changes for 2024

<u>Department</u>	Total %	Total \$
<i>105 Information Technology</i>	23%	136,050
New Finance software increase	\$	41,000
Move ADP software from HR & Finance	\$	35,000
Inflation increases for software	\$	27,400
Move Handtevy software from EMS	\$	6,500
Realignment of tech purchases for stations	\$	10,000

GENERAL FUND BY CATEGORY
ADMIN—HUMAN RESOURCES

HUMAN RESOURCES	Expenditures
Salaries & Wages	203,800
Overtime	10,000
Benefits	75,079
General Operating Supplies	45,630
Small Equipment/Tools	40,000
General Purchased Services	28,300
Training	61,000
Total EXPENDITURES	\$ 463,809

Goal Statement

The goal of the Human Resources Division of Mountain View Fire Rescue is to manage all Human Resources programs including employee benefits, recruitment and selection, worker's compensation, employment law and regulatory compliance, and all other HR related programs.

Strategic Goals for 2024

- Establish and develop the structure for Human Resources .
- Revise and edit Employee Handbook.

Significant Budget Changes for 2024

<u>Department</u>	<u>Total %</u>	<u>Total \$</u>
107 Human Resources	21%	30,600

Increase in exams & certs for HR staff	\$	1,500
Move ADP services to IT dept	\$	(7,200)
Mountain States Employer council	\$	8,000
Employee awards/ celebrations	\$	19,000

GENERAL FUND BY CATEGORY
ADMIN—**FINANCIAL SERVICES**

FINANCIAL SERVICES	Expenditures
Salaries & Wages	324,207
Overtime	0
Benefits	119,805
General Operating Supplies	9,040
Contract Services	164,500
Training	8,600
Total EXPENDITURES	\$ 626,152

Goal Statement

The goal of the finance department is to act as a good steward of the financial resources of the district by maintaining sound financial practices in alignment with generally accepted accounting principles. Through a service oriented approach, the department acts as strategic partner with other district leaders to provide data, analysis and knowledge to support them to be effective decision makers.

Strategic Goals for 2024

- Implement new finance software.
- Apply for GFOA Distinguished Budget Presentation Award for 2025.
- Do an RFP for Ambulance Billing Company.

Significant Budget Changes for 2024

<u>Department</u>	<u>Total %</u>	<u>Total \$</u>
109 Financial Services	-4%	(7,150)
Move ADP services to IT dept	\$	(26,600)
New training opportunities	\$	5,000
Bank fees moved from central admin	\$	3,900
Increase in audit fees	\$	7,000

GENERAL FUND BY CATEGORY

EMERGENCY OPERATIONS

EMERGENCY OPERATIONS	Expenditures
Salaries & Wages	18,135,377
Overtime	1,822,352
Benefits	6,728,738
General Operating Supplies	591,800
Small Equipment/Tools	532,353
General Purchased Services	223,282
Contract Services	72,676
Training	197,948
Repairs & Maint/Equip	167,966
Repairs & Maint/Building	12,140
Total EXPENDITURES	\$ 28,484,631

Goal Statement

The goal of the Operations Division of Mountain View Fire Rescue is to preserve and protect our community from all hazards through extraordinary education and emergency service response. Demonstrate this by being customer-centric, driven by innovation and being proud of our organization. Becoming a regional leader by using modern management techniques and accepted industry standards and inspiring a high-performance environment.

Strategic Goals for 2024

- Add additional Battalion Chiefs.
- Add stand alone ambulance at station 4.
- Develop manual of operational tools, training and tactics.

Significant Budget Changes for 2024

<u>Department</u>	Total %	Total \$
200 Emergency Ops	3%	\$ 52,700

Inflation increase in EMS supplies	\$ 16,000
Increase in Hazmat authority fee	\$ 33,759
Net increase/decrease in fire equip	\$ (67,650)
Increase in PPE set costs	\$ 52,961
Increase uniform allowance - new hires	\$ 17,100

GENERAL FUND BY CATEGORY

LIFE SAFETY

LIFE SAFETY	Expenditures
Salaries & Wages	703,322
Overtime	26,050
Benefits	271,206
General Operating Supplies	99,120
Small Equipment/Tools	7,900
General Purchased Services	8,900
Contract Services	6,700
Training	9,655
Total EXPENDITURES	\$ 1,132,853

Goal Statement

The goal of the Life Safety Division is to reduce risk to our citizens and our responders by proactively adopting codes, conducting plan reviews, performing inspections, enforcing codes, and investigating fires. Provide targeted as well as general community outreach and education programs to help citizens reduce their own risk.

Strategic Goals for 2024

- Expand fire investigation team to include line staff.
- Complete risk analysis for inspectable occupancies.
- Provide State Fire Inspector I training for line staff.
- Hire a full time education assistant.
- Conduct two Kids' Academy during summer of 2024.
- Conduct a risk analysis based upon census and other data.
- Create a handout of resources for community members.

Significant Budget Changes for 2024

<u>Department</u>	Total %	Total \$
300 Fire Prevention	10%	12,112

Increase in public education programs	\$ 7,250
Increase in fire investigation supplies	\$ 2,900
Increase in travel cost	\$ 4,560
Decrease in exams & certs	\$ (10,750)
Increase in contract labor services	\$ 6,100
Increase in non-capital equipment <5K	\$ 2,900

GENERAL FUND BY CATEGORY

RADIOS & DISPATCH

RADIOS & DISPATCH		Expenditures
Overtime		0
Benefits		0
General Operating Supplies		25,400
Contract Services		86,001
Repairs & Maint/Equip		51,000
Total EXPENDITURES	\$	162,401

Significant Budget Changes for 2024

<u>Department</u>	Total %
400 Radios & Dispatch	13%

Inflation increase in R&M equipment
 Inflation increase in dispatching service
 Inflation increase in operating supplies

GENERAL FUND BY CATEGORY

TRAINING

TRAINING	Expenditures
Salaries & Wages	598,589
Overtime	350,000
Benefits	212,324
General Operating Supplies	54,000
Small Equipment/Tools	10,000
Non-Capital Tech Expense	3,000
General Purchased Services	31,500
Training	107,500
Repairs & Maint/Equip	2,000
Capital Outlay	10,000
Total EXPENDITURES	\$ 1,378,913

Goal Statement

The Goal of the Training Division is to create an effective and efficient all hazards response force capable of applying techniques and skills needed to mitigate others' emergencies.

Strategic Goals for 2024

- Conduct engineer assessments.
- Implement mobile multi-skills prop.
- Offer leadership foundations class for lieutenants.

Significant Budget Changes for 2024

<u>Department</u>	Total %	Total \$
500 Training Division	-12%	(26,500)
Decrease in training/travel based on use		\$ (31,500)
Increase in exams & certs for new hires		\$ 5,000

GENERAL FUND BY CATEGORY

FLEET OPERATIONS

FLEET OPERATION	Expenditures
Salaries & Wages	474,467
Overtime	1,000
Benefits	190,717
General Operating Supplies	300,690
Small Equipment/Tools	12,400
Non-Capital Tech Expense	34,235
Non-Capital Fleet Expense	324,500
General Purchased Services	0
Contract Services	10,000
Training	17,540
Repairs & Maint/Equip	140,810
Capital Outlay	0
Total EXPENDITURES	\$ 1,506,359

Goal Statement

The goal of the Fleet Maintenance Division of Mountain View Fire Rescue is to ensure that the fleet is in an operational state of readiness using industry accepted preventative maintenance and repair practices. Additionally, the Fleet Maintenance Division shall take the lead in planning for new and replacement vehicles by working with various divisions within the organization in the following areas:

- Evaluate existing vehicles annually.
- Specifying new vehicles.
- Procuring new/replacement vehicles.

Strategic Goals for 2024

- Upgrade fleet maintenance management software.
- Improve inventory management.

Significant Budget Changes for 2024

<u>Department</u>	Total %	Total \$
600 Fleet Operations	9%	65,985
Inflation in supplies, fuel & tires	\$	46,000
Increase in tech software cost	\$	3,000
Increase in contract labor services	\$	10,000
New line item budget - postage	\$	5,000

GENERAL FUND BY CATEGORY
WILDLAND / RESCUE SERVICES

WILDLAND/RESCUE SERVICES	Expenditures
Salaries & Wages	246,484
Overtime	5,000
Benefits	96,665
General Operating Supplies	64,800
Small Equipment/Tools	99,291
Non-Capital Tech Expense	9,000
Contract Services	5,000
Training	35,000
Repairs & Maint/Equip	6,000
Utilities	3,000
Total EXPENDITURES	\$ 570,240

Goal Statement

Effectively and efficiently extinguish all wildland fires within the district in a timely manner. Enhance life safety for residents and responders by utilizing safe and efficient prevention, training, planning, and suppression strategies and tactics.

Strategic goals for 2024

- Provide a continuous training platform for the district with Wildland tactics and strategies.
- Continue to build a sustainable out of district Wildland Program.

Significant Budget changes in 2024

<u>Department</u>	Total %
700 Wildland Program	0%

GENERAL FUND BY CATEGORY
STATIONS AND GROUNDS

STATIONS AND GROUNDS	Expenditures
Salaries & Wages	220,034
Overtime	250
Benefits	108,723
General Operating Supplies	75,750
Small Equipment/Tools	48,000
General Purchased Services	5,000
Contract Services	73,500
Training	1,500
Repairs & Maint/Equip	4,550
Repairs & Maint/Building	550,408
Utilities	295,144
Capital Outlay	50,000
Total EXPENDITURES	\$ 1,432,859

Goal Statement

The goal of the Facilities Maintenance Division is to ensure that our facilities are in a safe, functional, and livable condition for our employees using standardized maintenance and repair practices. Additionally, the division will work with operations staff to provide materials and guidance for the upkeep of respective facilities as defined in the Captain's Facility Responsibilities document.

Strategic Goals for 2024

- Complete the septic system for Station 10.
- Identify and acquire property for the East Mead Station.
- Remodel the North side of Station 4 to support stand-alone ambulance crew.
- Investigate/Procure/Move to New Admin building.

Significant Budget changes in 2024

<u>Department</u>	Total %	Total \$
800 Stations & Grounds	16%	152,938

Realignment of FF&E purchases for station	\$	74,000
Utility rate increases	\$	27,150
Increase in HVAC/Mechanical Repairs	\$	32,873
Inflation increase in janitorial services	\$	9,070
Inflation increase in supplies	\$	9,750

GENERAL FUND BY CATEGORY

WELLNESS PROGRAM

WELLNESS PROGRAM	Expenditures
Overtime	105,000
Benefits	1,523
General Operating Supplies	3,280
Small Equipment/Tools	1,500
General Purchased Services	185,000
Contract Services	48,800
Training	9,000
Total EXPENDITURES	\$ 354,103

Goal Statement

The Fire District will continue to enhance the overall Health & Wellness of our members through continuous improvement and evaluation of the Wellness Program.

Strategic Goals for 2024

- Implement inaugural EMT class.
- Conduct cadaver lab training.
- Update Infectious Disease Protocol.

Significant Budget changes in 2024

<u>Department</u>	Total %	Total \$
950 Health & Wellness	7%	16,390

Annual wellness check increase	\$ 26,000
Reduced RTW health check based on usage	\$ (17,000)
Increase for replacement counseling vendor	\$ 7,000

BUDGET BY PROGRAM

GENERAL FUND BY PROGRAM

ALL DEPARTMENTS

Program	Description	Expenditures
10000	Personnel	31,884,618
10001	District Administrative Services	2,777,600
10003	Health & Wellness	351,639
20000	General Emergency Operations	937,931
20001	Station 1 Captain's Budget	9,320
20002	Station 2 Captain's Budget	16,700
20003	Station 3 Captain's Budget	10,350
20004	Station 4 Captain's Budget	6,450
20005	Station 5 Captain's Budget	17,730
20006	Station 6 Captain's Budget	10,650
20007	Station 7 Captain's Budget	13,540
20008	Station 8 Captain's Budget	15,370
20009	Station 9 Captain's Budget	17,200
20010	Station 10 Captain's Budget	9,370
20201	Emergency Medical Services	990,304
20202	SWAT Medic Program	85,885
20203	FF Equipment	44,725
20204	SCBA Program	100,233
20205	Hazmat Program	163,718
20207	Tech Rescue	369,538
20208	Saw Program	4,500
20211	Personal Protective Equipment	360,602
20213	Hose and Nozzle Program	13,501
30301	Fire Prevention	(59,430)
30303	Community Outreach	118,133
40401	Communication Services	162,401
50000	Emergency Staff Training	573,075
60000	Fleet	491,190
70000	Wildland Program	227,164
80000	Facilities	1,104,102
Total EXPENDITURES		\$ 40,828,107

CAPITAL RESERVE FUND BUDGET



**Mountain View Fire Rescue
Capital Replacement Schedule**

Type	Item Description	Life Expectancy	2024	2025	2026	2027	2028	2029
F1	Squad/Utility/Foam/bobcat, etc	15	47,513	49,888	52,383	55,002	57,752	60,640
F2	Med Rescue Truck	15	29,400	30,870	32,414	34,034	35,736	37,523
F3	Hazmat Truck/Trailer	20	144,638	151,870	159,464	167,437	175,809	184,599
F4	Commercial Pumper	10	231,554	243,131	255,288	268,052	281,455	295,528
F5	Custom Pumper	10	-	-	-	-	-	-
F6	Tanker/Tender	20	214,369	225,088	236,342	248,159	260,567	273,596
F7	Ladder	15	230,000	241,500	253,575	266,254	279,566	293,545
F8	Type 6 Brush	10	251,251	263,813	277,004	290,854	305,397	320,667
F9	Type 3 Engine	10	-	-	-	-	-	-
F10	Type I or III Ambulance	4	-	-	-	-	-	-
F11	Type II Ambulance	4	-	-	-	-	-	-
F12	Staff Vehicles	7	247,572	259,951	272,948	286,596	300,925	315,972
F13	BC Vehicle	3	462,283	485,397	509,667	535,151	561,908	590,004
F14	Front Line Engine	10	567,236	595,598	625,378	656,647	689,479	723,953
F15	Wildland Command Truck	10	27,531	28,908	30,353	31,871	33,464	35,138
F16	UTV/Side by Side	15	11,692	12,277	12,891	13,535	14,212	14,923
BLD00	Admin Building Improvements	5	212,000	222,600	233,730	245,417	257,687	270,572
BLD50	Maintenance Facility Improvements	5	4,631	4,862	5,105	5,360	5,628	5,910
BLD01	Station Capital Improvements	5	42,000	44,100	46,305	48,620	51,051	53,604
EMS1	AED's replacement	8	6,694	7,028	7,380	7,749	8,136	8,543
EMS2	Power Load's and New Prams	7	155,377	163,146	171,303	179,868	188,861	198,304
EMS3	EMS Monitors (12)	7	75,583	79,362	83,330	87,496	91,871	96,465
EMS4	New Manikins (Adult, JR, Infant)	4	-	-	-	-	-	-
EMS5	Rescue Task Force PPE gear	20	5,686	5,970	6,268	6,582	6,911	7,256
FF01	Fire Shelters	5	-	-	-	-	-	-
FF02	Therman Imaging Cameras	10	-	-	-	-	-	-
FF03	Extrication Equipment	10	31,907	33,502	35,178	36,936	38,783	40,722
FF04	SCBA's	20	125,710	131,995	138,595	145,525	152,801	160,441
IT01	MDTs on apparatus	7	-	-	-	-	-	-
RAD01	BK P25 Radios	5	65,506	68,781	72,220	75,831	79,623	83,604
RAD02	Radios-TDMA compliance requirement	5	131,012	137,562	144,440	151,662	159,246	167,208
WE01	Station Fitness Equipment	3	6,000	6,300	6,615	6,946	7,293	7,658
Total Annual Funding Requirement			3,327,144	3,493,501	3,668,176	3,851,585	4,044,164	4,246,373

Capital projects planned in 2024

	<u>Budget Amount</u>
<u>Technology</u>	
Station Security Cameras	\$ 50,000
Sage software implementation	68,000
	\$ 118,000
<u>Operations</u>	
Hose Testers	\$ 7,000
Stryker Stair Chairs (2)	18,500
Zoll Auto Pulses (2)	38,000
Cardiac Monitors (2)	55,000 *
Taylor'd Props	140,000
Holmatro Extrication sets (3)	180,000
	\$ 438,500
<u>Fleet</u>	
UTV for Station 6	\$ 40,000 *
2201 Equipment Purchase	120,000
Training Chief vehicle	95,000 *
Deputy Chief vehicle	80,000 *
Replace 2215 Aerial Ladder truck	2,500,000 *
Replace 2203 & 2207 Engines	\$ 1,812,000 *
	\$ 4,647,000
<u>Facilities</u>	
Station 10 Septic Field	\$ 200,000
West Mead Station (plus carryover from 2023)	3,719,000
East Mead Station (plus carryover from 2023)	1,842,375
Meadow Sweet Station (Year 1 costs)	2,756,500
Station 9 Bunker Gear Dryer	8,000
Station 9 Bedroom Lockers	22,500
Station 9 Fitness equipment	6,000 *
Install attic fan at Station 9	15,000
Concrete patch and reseal expansion joints - Maintenance Facility	53,000
Replace (2) OH Door operators at Station 12	6,500
Kitchen remodel at Station 8	25,000
Station 8 Tuff Shed	9,000
Station 8 hardscape front ditch	5,000
Marshall Mesa Cistern	250,000
	\$ 8,917,875
Grand Total	\$ 14,121,375

* These projects will be funded by the capital replacement plan - no additional budget added



MVFPD 2024 Request for Capital Project Funding

Project Identification

Project Name:	Station Security Cameras	
Requested By:	Kerry Grimes - IT Director	
Approved (Y/N)		Construction
Date Approved:		Equipment/ other
Please indicate if the Project is <i>critical</i> , <i>necessary</i> , or <i>beneficial</i> in box below		Purchased Services
necessary		Total

Project location map or picture, etc.



Estimated total expenditures

Year 1 Budget Request	Year 2 Estimated Cost	Year 3 Estimated Cost	Year 4 Estimated Cost	Year 5 Estimated Cost	TOTAL Project Cost
2024	2025	2026	2027	2028	
					-
50,000					50,000
					-
					-
\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Project Description and Justification

Project Description:

This project would install networked external security cameras at all stations and admin buildings. iPads would be installed in each station to allow monitoring of cameras. Devices to record video would be part of the installation and video doorbells with 2 - way audio may also be part of this project if they can integrate with current station alerting system.

Why is this project needed?:

Security cameras have become necessary for Firefighter/employee security and criminal deterrence. Fire Stations can attract various sorts of people and Mountain View had an incident where a firefighter was attacked this last year. Visibility to visitors would allow firefighters to prepare and bring backup as needed. Mountain View has also experienced multiple incidents of theft in station parking lots. Security cameras can act as a deterrence against theft and vandalism and aid law enforcement in the event of criminal activity.

What will be the benefit of completing the project or consequence if not approved? What realistic alternatives have been considered?

Though there are plenty of security camera vendors, it makes sense to use Ubiquiti security cameras which integrate with the wireless system we're using at all locations. We've been using Ubiquiti security cameras at the admin facility over of the last year. These high-end, 4k, zoomable cameras record at least a week's worth of video, perform at day/night, provide easy access to all cameras from a single portal, and have proved stable.

Will completing the project require increased operating/maintenance costs or a cost savings?

There is potential for cost savings by protecting against theft, vandalism, and employee harm. There will be some future costs as equipment will need to be replaced and repaired over time. No additional employees are needed, however, to install/maintain/replace this system and equipment replacements should be able to be absorbed under the current IT hardware budget. Also of importance, Ubiquiti has no ongoing software/maintenance fees.



MVFPD 2024 Request for Capital Project Funding

Project Identification

Project Name:	Sage Software implementation	
Requested By:	Tonya Olson	
Approved (Y/N)		Construction
Date Approved:		Equipment/ other
Please indicate if the Project is <i>critical, necessary, or beneficial</i> in box below		Purchased Services
Necessary		Total

Project location map or picture, etc.

Estimated total expenditures

Year 1 Budget Request	Year 2 Estimated Cost	Year 3 Estimated Cost	Year 4 Estimated Cost	Year 5 Estimated Cost	TOTAL Project Cost
2024	2025	2026	2027	2028	
					-
68,000					68,000
					-
\$ 68,000	\$ -	\$ -	\$ -	\$ -	\$ 68,000

Project Description and Justification

Project Description:

This project is for the one-time implementation costs of new finance application, Sage Intacct, and for any 3rd party integration services needed (such as Image Trend and Amazon).

Why is this project needed?:

The finance team has been struggling to do daily tasks in the software implemented in 2022 and have not realized the efficiencies hoped for. The district and the finance team did not feel the application met the needs intended for the project. It addressed the lack of the legacy software in some respects, but cost the team efficiency, time and constant disruptions in the work day. The project goals were not met.

What will be the benefit of completing the project or consequence if not approved? What realistic alternatives have been considered?

The alternative would be to keep the software implemented and continue to struggle with it and hope we can get more proficient in it or go back to the legacy software. The reasons for replacing the legacy software still exists, the district has grown past its capabilities. Sage Intacct was under consideration last time and is an established software with a large non-profit/government customer base. There is a proven track record of customer satisfaction.

Will completing the project require increased operating/maintenance costs or a cost savings?

The new system will be more expensive than the current system, but will add functionality that is currently not possible.



MVFPD 2024 Request for Capital Project Funding

Project Identification

Project Name:	Hose Testers	
Requested By:	Anthony Scott	
Approved (Y/N)		Construction
Date Approved:		Equipment/ other
Please indicate if the Project is <i>critical, necessary, or beneficial</i> in box below		Purchased Services
Beneficial		Total

Project location map or picture, etc.



Estimated total expenditures

Year 1 Budget Request	Year 2 Estimated Cost	Year 3 Estimated Cost	Year 4 Estimated Cost	Year 5 Estimated Cost	TOTAL Project Cost
2024	2025	2026	2027	2028	
					-
7,000					7,000
					-
					-
\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ 7,000

Project Description and Justification

Project Description:

Price to buy two new testers with all the fittings.

Why is this project needed?:

To outfit the south district station with there own testers. This creates less logistical moves to conduct testing as well as the difficulty and possibility of these heavy testers either injuring employees when lifted or tearing up the interior of apparatus when transporting from A to B.

What will be the benefit of completing the project or consequence if not approved? What realistic alternatives have been considered?

Will completing the project require increased operating/maintenance costs or a cost savings?



MVFPD 2024 Request for Capital Project Funding

Project Identification

Project Name:	Stryker Stair Chairs	
Requested By:	Paul Johnson	
Approved (Y/N)		Construction
Date Approved:		Equipment/ other
Please indicate if the Project is <i>critical, necessary, or beneficial</i> in box below		Purchased Services
Critical		Total

Project location map or picture, etc.



Estimated total expenditures

Year 1 Budget Request	Year 2 Estimated Cost	Year 3 Estimated Cost	Year 4 Estimated Cost	Year 5 Estimated Cost	TOTAL Project Cost
2024	2025	2026	2027	2028	
					-
18,500					18,500
					-
					-
\$ 18,500	\$ -	\$ -	\$ -	\$ -	\$ 18,500

Project Description and Justification

Project Description:

Stair chairs for the new ambulances

Why is this project needed?:

Purchase of powered stair chairs for the 2 new ambulances that are expected to arrive sometime in 2024 or 2025. If the ambulances don't arrive next year we will put these in service and pull the Fernos to reserve as we're seeing issues with Ferno equipment

What will be the benefit of completing the project or consequence if not approved? What realistic alternatives have been considered?

Required equipment for ambulances. There is another brand that we currently use called Ferno. We are moving to Stryker due massive issues with customer service and repair at Ferno. The cost difference is essentially nil, this will be a slow phase in of Stryker products over many years. these will be the first two.

Will completing the project require increased operating/maintenance costs or a cost savings?



MVFPD 2024 Request for Capital Project Funding

Project Identification

Estimated total expenditures

Project Name:	Zoll Auto Pulse-automated CPR
Requested By:	Paul Johnson
Approved (Y/N)	
Date Approved:	
Please indicate if the Project is <i>critical</i> , <i>necessary</i> , or <i>beneficial</i> in box below	
Beneficial	Total

Year 1 Budget Request	Year 2 Estimated Cost	Year 3 Estimated Cost	Year 4 Estimated Cost	Year 5 Estimated Cost	TOTAL Project Cost
2024	2025	2026	2027	2028	
					-
38,000					38,000
					-
					-
\$ 38,000	\$ -	\$ -	\$ -	\$ -	\$ 38,000

Project Description and Justification

Project Description:

purchase of 2 AutoPulse devices

Why is this project needed?:

Purchase of 2 automatic CPR devices, which we currently use in various places around the district. these would be for station 10 as they have a long response time for ambulances and this would help immensely. Also, one for a reserve ambulance which would give us a spare and we're massive increase in reserve ambulance use for special events and other requests.

What will be the benefit of completing the project or consequence if not approved? What realistic alternatives have been considered?

There is another device called a LUCAS, however as we currently use AutoPulse elsewhere it doesn't make sense to switch and there is no large cost savings to use a different brand.

Will completing the project require increased operating/maintenance costs or a cost savings?





MVFPD 2024 Request for Capital Project Funding

Project Identification

Project Name:	Cardiac Monitors
Requested By:	Paul Johnson
Approved (Y/N)	
Date Approved:	
Please indicate if the Project is <i>critical</i> , <i>necessary</i> , or <i>beneficial</i> in box below	Construction Equipment/ other Purchased Services
Necessary	Total

Project location map or picture, etc.



Estimated total expenditures

Year 1 Budget Request	Year 2 Estimated Cost	Year 3 Estimated Cost	Year 4 Estimated Cost	Year 5 Estimated Cost	TOTAL Project Cost
2024	2025	2026	2027	2028	
					-
55,000					55,000
					-
					-
\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ 55,000

Project Description and Justification

Project Description:

purchase of 2 LifePak 15 monitors. Funding will come out of the capital replacement plan reserve for monitors

Why is this project needed?:

This project is needed to have two more cardiac monitors in the system. currently we have no backup monitors and when one is needed for training, special events, or breakage we have to pull from a frontline engine. this will give us 1 for an engine and 1 for a reserve ambulance and provide us with some much needed capacity.

What will be the benefit of completing the project or consequence if not approved? What realistic alternatives have been considered?

There are no alternatives. We are an ALS level service and therefore required to have this equipment. Having a spare is mandatory, and having capacity to handle all the events and training is a must.

Will completing the project require increased operating/maintenance costs or a cost savings?



MVFPD 2024 Request for Capital Project Funding

Project Identification

Estimated total expenditures

Project Name:	Taylor'd Props	
Requested By:	Aaron Peavey	
Approved (Y/N)		Construction
Date Approved:		Equipment/ other
Please indicate if the Project is <i>critical</i> , <i>necessary</i> , or <i>beneficial</i> in box below		Purchased Services
Beneficial		Total

Year 1 Budget Request	Year 2 Estimated Cost	Year 3 Estimated Cost	Year 4 Estimated Cost	Year 5 Estimated Cost	TOTAL Project Cost
2024	2025	2026	2027	2028	
140,000	5,000	5,000			-
					-
					-
\$ 140,000	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ 150,000

Project Description and Justification

Project Description:

Taylor'd Fire Training Props are designed and purpose built to provide for multiple, basic fire training skills, while compact and portable enough to be transported and delivered to any of our stations, taking up only a parking space's worth of room. Features include: forcible entry door, ground level window training, Denver Drill, 2nd story ladder work, bailout window, high point rescue, roof hatch training, ceiling ventilation, tripod work, through-the-floor rescue, confined space and entanglement, hose management, mayday training, roof training, garage door simulation, wall breach, staircase training... <https://taylord.com/props/>

Why is this project needed?:

Given the diversity of our district and the dispersion of our fire stations, distance from training facilities is a primary obstacles for basic fire training at the company level. Regardless of how we continue to grow as an organization, including the potential development of a training center, portable training props will continue to be a valuable resource for the maintenance of basic fire skills.

What will be the benefit of completing the project or consequence if not approved? What realistic alternatives have been considered?

We currently have several individual fire training props cached in various locations around the district, as well as access to two fire training centers, but we don't have any training props that offer such a full array of features with the ability to be transported in a single trip and contained to such a relatively small footprint, outside of a station.

Will completing the project require increased operating/maintenance costs or a cost savings?

The primary consideration is the elimination of a barrier for basic fire training, in addition to the time and energy (fuel) spent by unit(s) in travel to and from a training center, including the time and energy of other units to cover. There is also a notable service improvement gained keeping units in there first-due areas of service and not displacing units with travel to training centers outside out district.





MVFPD 2024 Request for Capital Project Funding

Project Identification

Estimated total expenditures

Project Name:	Holmatro Pentheon Extrication tools		Year 1 Budget Request	Year 2 Estimated Cost	Year 3 Estimated Cost	Year 4 Estimated Cost	Year 5 Estimated Cost	TOTAL Project Cost
Requested By:	Dean Street		2024	2025	2026	2027	2028	
Approved (Y/N)		Construction						-
Date Approved:		Equipment/ other	180,000					180,000
Please indicate if the Project is critical, necessary, or beneficial in box below		Purchased Services						-
Critical		Total	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ 180,000

Project location map or picture, etc.



Project Description and Justification

Project Description:

Purchase of 3 full sets of Holmatro Extrication tool

Why is this project needed?:

Currently 2208 and 2204 utilize a Holmatro Combi Tool. This purchase will out fit 2204 and 2208 with a full set of the new Holmatro Pentheon tools, consisting of at Spreader, Cutter, Ram. 2204 and 2208 will then be consistent with all other front line apparatus. The third set will then be for the new 2201. 2201 will become a reserve and the current set can remain on the reserve. It will also allow the department to have a set to be used when a set of tool may be out of service.

What will be the benefit of completing the project or consequence if not approved? What realistic alternatives have been considered?

Continue to utilize the Combi Tool for all vehicle extrication on 2204 and 2208.

Will completing the project require increased operating/maintenance costs or a cost savings?

Consistency with all apparatus.

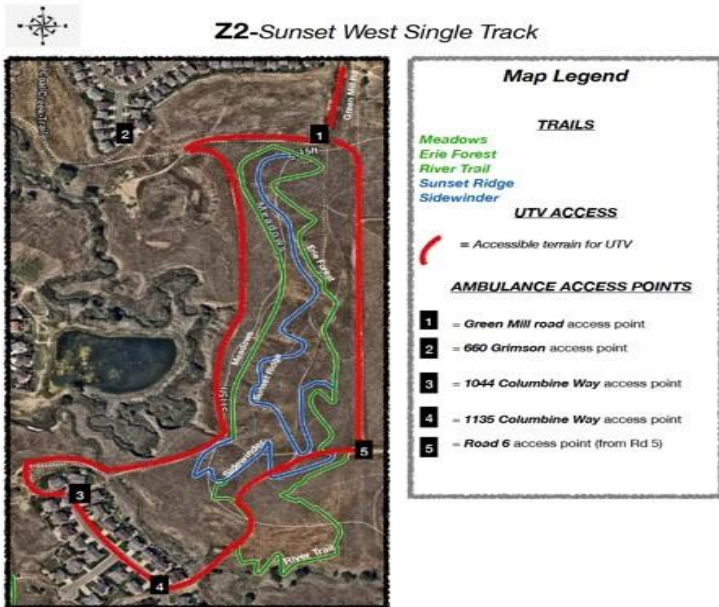


MVFPD 2024 Request for Capital Project Funding

Project Identification

Project Name:	UTV for station 6
Requested By:	Anthony Scott and Fleet
Approved (Y/N)	
Date Approved:	
Please indicate if the Project is <i>critical</i> , <i>necessary</i> , or <i>beneficial</i> in box below	Construction Equipment/ other Purchased Services
Necessary	Total

Project location map or picture, etc.



Estimated total expenditures

Year 1 Budget Request	Year 2 Estimated Cost	Year 3 Estimated Cost	Year 4 Estimated Cost	Year 5 Estimated Cost	TOTAL Project Cost
2024	2025	2026	2027	2028	
					-
40,000					40,000
					-
					-
\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000

Project Description and Justification

Project Description:

Requesting a UTV (Polaris Ranger XP1000 to assist with trail response in Station 6 and 8's district permanently. Also requesting it duals as a snowplow in the winter to keep the crews from hand shoveling opening up opportunities for back injury.

Why is this project needed?:

The town of Erie is expanding exponentially and with this growth has come trail expansion. Currently crews out of the district 6 have areas that are inaccessible by apparatus or ambulance and forces crews to walk in and hand carry patients to closest ambulance staging points. The trail based calls primarily are in 4 zones (Erie Singletrack, Sunset West Trails, Coal Creek Trail system, and the Golf Course in 8's district). Having a dedicated UTV would increase our service level and give the constituents the service they probably assume we can give (fast, courteous, competent, safe). Additionally, Station 6's

What will be the benefit of completing the project or consequence if not approved? What realistic alternatives have been considered?

Benefit-better service and less back injuries. Consequence is the opposite of the benefit.

Will completing the project require increased operating/maintenance costs or a cost savings?

Initial operating cost to purchase and then maintenance costs along the way to maintain the vehicle.



MVFPD 2024 Request for Capital Project Funding

Project Identification

Estimated total expenditures

Project Name:	2201 Equipment Purchase	
Requested By:	Dean Street	
Approved (Y/N)		Construction
Date Approved:		Equipment/ other
Please indicate if the Project is <i>critical, necessary, or beneficial</i> in box below		Purchased Services
Critical		Total

Project location map or picture, etc.

Year 1 Budget Request	Year 2 Estimated Cost	Year 3 Estimated Cost	Year 4 Estimated Cost	Year 5 Estimated Cost	TOTAL Project Cost
2024	2025	2026	2027	2028	
					-
120,000					120,000
					-
					-
\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000

Project Description and Justification

Project Description:

Equipment for the new 2201. This will include all fire equipment, including ladders, as well as all of the needed Technical Rescue equipment. That equipment to include ParaTech Struts and other vital Technical Rescue equipment on 2201 (2013 version) .

Why is this project needed?:

The project is needed to have ready reserve for not only MVFR but the MVFR technical Rescue team.

What will be the benefit of completing the project or consequence if not approved? What realistic alternatives have been considered?

Alternative is to remove all equipment and place it on 2201 when it becomes a reserve. The goal of the district is to have ready reserves and the Tech Pumper should be a ready reserve as well. Currently when the Tech Pumper is OOS the Tech team is also OOS due to not having any Technical Rescue Equipment.

Will completing the project require increased operating/maintenance costs or a cost savings?

Cost increase will allow the Tech Team to remain in service when 2201 has been placed out of service for any reason. It would also allow the Tech team to use apparatus and equipment for training/ backfilling with the Quarterly trainings are out of the MVFR district .





MVFPD 2024 Request for Capital Project Funding

Project Identification

Project Name:	Training Chief Vehicle	
Requested By:	Bill Humphries	
Approved (Y/N)		Construction
Date Approved:		Equipment/ other
Please indicate if the Project is <i>critical, necessary, or beneficial</i> in box below		Purchased Services
Necessary		Total

Project location map or picture, etc.



Estimated total expenditures

Year 1 Budget Request	Year 2 Estimated Cost	Year 3 Estimated Cost	Year 4 Estimated Cost	Year 5 Estimated Cost	TOTAL Project Cost
2024	2025	2026	2027	2028	
					-
95,000					95,000
					-
					-
\$ 95,000	\$ -	\$ -	\$ -	\$ -	\$ 95,000

Project Description and Justification

Project Description:

Replace the Training Chief's truck with a 3/4-ton Diesel powered unit. The current unit has a plow and will be reallocated within the district.

Why is this project needed?:

As spelled out in the 2023 fleet evaluation, the Training Division relies on towing trailers. The Training Chief also assists other divisions with moving equipment around the district. We want to equip the Training Chief with a newer, heavier-duty vehicle and use the current vehicle to replace one of the older plow/utility vehicles in the fleet.

What will be the benefit of completing the project or consequence if not approved? What realistic alternatives have been considered?

The alternative is to not replace this vehicle until 2025.

Will completing the project require increased operating/maintenance costs or a cost savings?

Maintenance for a plow - minimal cost. Insurance should be a wash as we add and remove one vehicle. The cost reflects basic lighting, adding a plow, a radio, and striping. The current radio can be moved to the new vehicle if it is compliant.



MOUNTAIN VIEW FIRE RESCUE - 2024 BUDGET



MVFPD 2024 Request for Capital Project Funding

Project Identification

Estimated total expenditures

Project Name:	Replace Engine 2215	
Requested By:	Bill Ross/Bill Humphries	
Approved (Y/N)		Construction
Date Approved:		Equipment/ other
Please indicate if the Project is <i>critical, necessary, or beneficial</i> in box below		Purchased Services
Necessary		Total

Project location map or picture, etc.

Year 1 Budget Request	Year 2 Estimated Cost	Year 3 Estimated Cost	Year 4 Estimated Cost	Year 5 Estimated Cost	TOTAL Project Cost
2024	2025	2026	2027	2028	
					-
2,500,000					2,500,000
					-
					-
\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000

Project Description and Justification

Project Description:

Vehicle type TBD by operations. The projected cost is based on another aerial device. This will come out of the capital replacement fund for aerals.

Why is this project needed?:

The current 2215 is 11 years old and should be considered for replacement based on the 2023 fleet evaluation. The build time for a similar piece of equipment will be 800-1000+ days based on what is happening in the industry as of this writing.

What will be the benefit of completing the project or consequence if not approved? What realistic alternatives have been considered?

The alternative will be to move the order to 2025 or beyond, depending on our operational needs.

Will completing the project require increased operating/maintenance costs or a cost savings?

If another aerial device is placed in service, we will incur the typical maintenance-related costs. Insurance-wise, this will be a 1:1 replacement or result in adding a piece of apparatus if we elect to keep the current truck as a reserve. The cost is estimated based on replacing the current 2215 with a like unit.





MOUNTAIN VIEW FIRE RESCUE - 2024 BUDGET



MVFPD 2024 Request for Capital Project Funding

Project Identification

Estimated total expenditures

Project Name:	Station 10 Septic Field
Requested By:	Jeff Webb
Approved (Y/N)	
Date Approved:	
Please indicate if the Project is <i>critical, necessary, or beneficial</i> in box below	Construction
	Equipment/ other
	Purchased Services
	Total

Year 1 Budget Request	Year 2 Estimated Cost	Year 3 Estimated Cost	Year 4 Estimated Cost	Year 5 Estimated Cost	TOTAL Project Cost
2024	2025	2026	2027	2028	
200,000					200,000
					-
					-
					-
\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

Project location map or picture, etc.



Project Description and Justification

Project Description:

Add a pretreatment and onsite septic field to the land north of Station 10. We would subdivide and purchase the land from city of Boulder utilities.

Why is this project needed?:

Station 10 was constructed with a septic storage tank and all effluent goes into it. There is no leach field. We transport all waste down to the flats for disposal, approximately \$700 every three weeks. this would reduce our maintenance costs by treating some effluent on-site

What will be the benefit of completing the project or consequence if not approved? What realistic alternatives have been considered?

We can continue to spend over \$12K per year in septic trucking. That fee will not go down as the cost of proper sanitation trucking goes up.

Will completing the project require increased operating/maintenance costs or a cost savings?

The cost of the project versus the cost of trucking waste away gives us a return on investment time of XX years. We would still need some pump outs to take the solid waste down.



MVFPD 2024 Request for Capital Project Funding

Project Identification

Estimated total expenditures

Project Name:	Mead Fire Station (SW)	
Requested By:	Jeff Webb	
Approved (Y/N)		Construction
Date Approved:		Equipment/ other
Please indicate if the Project is <i>critical, necessary, or beneficial</i> in box below		Purchased Services
		Contingency
Critical		Total

Year 1 Budget Request	Year 2 Estimated Cost	Year 3 Estimated Cost	Year 4 Estimated Cost	Year 5 Estimated Cost	TOTAL Project Cost
2024	2025	2026	2027	2028	
2,500,000	5,900,000				8,400,000
	615,000				615,000
1,219,000	629,500				1,848,500
	2,100,000				2,100,000
\$ 3,719,000	\$ 9,244,500	\$ -	\$ -	\$ -	\$ 12,963,500

Project Description and Justification

Project Description:

Construct a fire station east of I-25, in the north part of Mead to provide service to that side of the highway.

Why is this project needed?:

Mead's projected growth and the hard barrier to response from I-25 drives an east Mead/west Mead response model. The town is planning on a number of subdivisions on the east side of the interstate that dictate the station be towards the north end of the town.

What will be the benefit of completing the project or consequence if not approved? What realistic alternatives have been considered?

The anticipated population growth drives the location of the fire stations. As Mead expands geographically, a two-station model becomes necessary to meet ISO requirements and accreditation response goals.

Will completing the project require increased operating/maintenance costs or a cost savings?

Not providing an east Mead/west Mead service model would increase response times to all the new subdivisions in the town. Maintaining a single response station on one side of the interstate or the other would result in an increase in response times and reduction in unit availability as call volumes go up.



MVFPD 2024 Request for Capital Project Funding

Project Identification

Estimated total expenditures

Project Name:	Mead Masterplan Site Infrastructure	
Requested By:	Jeff Webb	
Approved (Y/N)		Construction
Date Approved:		Equipment/ other
Please indicate if the Project is <i>critical, necessary, or beneficial</i> in box below		Purchased Services
		Contingency
	Critical	Total

Year 1 Budget Request	Year 2 Estimated Cost	Year 3 Estimated Cost	Year 4 Estimated Cost	Year 5 Estimated Cost	TOTAL Project Cost
2024	2025	2026	2027	2028	
1,325,000					1,325,000
					-
186,125					186,125
331,250					331,250
\$ 1,842,375	\$ -	\$ -	\$ -	\$ -	\$ 1,842,375

Project Description and Justification

Project Description:

Construct the fire side of a joint fire/police facility on land subdivided from a parcel owned by the town of Mead. The station will be an engine/ambulance house with normal staffing of 5

Why is this project needed?:

The town of Mead is planning on a significant expansion in the number of residences. They also wish to re-claim the space in the town hall. We will be splitting the town demand between this station and the east Mead station

What will be the benefit of completing the project or consequence if not approved? What realistic alternatives have been considered?

Will completing the project require increased operating/maintenance costs or a cost savings?

We will need the two Mead facilities to effectively cover the area and the demand of calls as Mead grows toward its planned buildout. The best configuration to meet those needs is a station west of I-25 and toward the south end of Mead, and one east of I-25 toward the north end of Mead.



MVFPD 2024 Request for Capital Project Funding

Project Identification

Estimated total expenditures

Project Name:	Meadow Sweet Station	
Requested By:	Jeff Webb	
Approved (Y/N)		Construction
Date Approved:		Equipment/ other
Please indicate if the Project is <i>critical, necessary, or beneficial</i> in box below		Purchased Services
		Contingency
	Necessary	Total

Year 1 Budget Request	Year 2 Estimated Cost	Year 3 Estimated Cost	Year 4 Estimated Cost	Year 5 Estimated Cost	TOTAL Project Cost
2024	2025	2026	2027	2028	
1,575,000	4,725,000				6,300,000
	615,000				615,000
1,181,500	413,000				1,594,500
	1,309,725				1,309,725
\$ 2,756,500	\$ 7,062,725	\$ -	\$ -	\$ -	\$ 9,819,225

Project Description and Justification

Project Description:

Construct a fire station on the district owned land at Meadow Sweet and Erie Parkway. First year's costs include site engineering and preliminary design work. Major construction in 2025

Why is this project needed?:

The district has a response hole in the western portion of Erie. Additional housing developments are planned over the next few years, increasing our demand. This station fills that need and re-balances the call loads for Erie and Lafayette.

What will be the benefit of completing the project or consequence if not approved? What realistic alternatives have been considered?

If we choose not to construct the station, we will need to rely on Lafayette to effectively cover this portion of the district. The additional construction north and east of this station will overload Station 6 and we will not meet our standards of cover.

Will completing the project require increased operating/maintenance costs or a cost savings?

This is an additional station. As such, it will drive additional staff and new apparatus.



MOUNTAIN VIEW FIRE RESCUE - 2024 BUDGET



MVFPD 2024 Request for Capital Project Funding

Project Identification

Project Name:	Bedroom lockers for Station 9	
Requested By:	David Herr	
Approved (Y/N)		Construction
Date Approved:		Equipment/ other
Please indicate if the Project is <i>critical</i> , <i>necessary</i> , or <i>beneficial</i> in box below		Purchased Services
Necessary		Total

Project location map or picture, etc.

Estimated total expenditures

Year 1 Budget Request	Year 2 Estimated Cost	Year 3 Estimated Cost	Year 4 Estimated Cost	Year 5 Estimated Cost	TOTAL Project Cost
2024	2025	2026	2027	2028	
					-
10,000					10,000
					-
					-
\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000

Project Description and Justification

Project Description:

Install Lockers in 2 of the bedrooms to match the Lockers in the original bedrooms. Recommended to find a vendor through facilities for this project.

Why is this project needed?:

Currently we are utilizing re-purposed kitchen cabinets and random office furniture to provide lockers in the 2 additional bedrooms we created from old offices in order to staff the 4 personnel assigned to ST9. It would be nice to have appropriate lockers to store our Uniform and bedding items in.

What will be the benefit of completing the project or consequence if not approved? What realistic alternatives have been considered?

It would be nice to have matching cabinets throughout all of our bedrooms and to have appropriate storage lockers for personnel assigned to ST9.

Will completing the project require increased operating/maintenance costs or a cost savings?

No increase in annual cost.





MVFPD 2024 Request for Capital Project Funding

Project Identification

Project Name:	ST9 Palisade Climber
Requested By:	David Herr
Approved (Y/N)	
Date Approved:	
Please indicate if the Project is <i>critical, necessary, or beneficial</i> in box below	
Beneficial	Total

Project location map or picture, etc.



Estimated total expenditures

Year 1 Budget Request	Year 2 Estimated Cost	Year 3 Estimated Cost	Year 4 Estimated Cost	Year 5 Estimated Cost	TOTAL Project Cost
2024	2025	2026	2027	2028	
					-
7,050					7,050
					-
					-
\$ 7,050	\$ -	\$ -	\$ -	\$ -	\$ 7,050

Project Description and Justification

Project Description:

Purchase of a True Palisade Climber stair mill. This project will come out of the capital replacement plan for fitness equipment

Why is this project needed?:

This piece of exercise equipment not only will provide a great addition to our workout equipment at ST9 but will allow crews assigned to ST9 to tailor our fitness to the demands of the Hiking and Climbing that occur on our Trail base Rescues in our response area.

What will be the benefit of completing the project or consequence if not approved? What realistic alternatives have been considered?

After researching several other stair climbers this brand fit our needs the best and provides a commercial quality machine that would withstand the demands of regular use at a Fire Station.

Will completing the project require increased operating/maintenance costs or a cost savings?

No increase in annual cost.

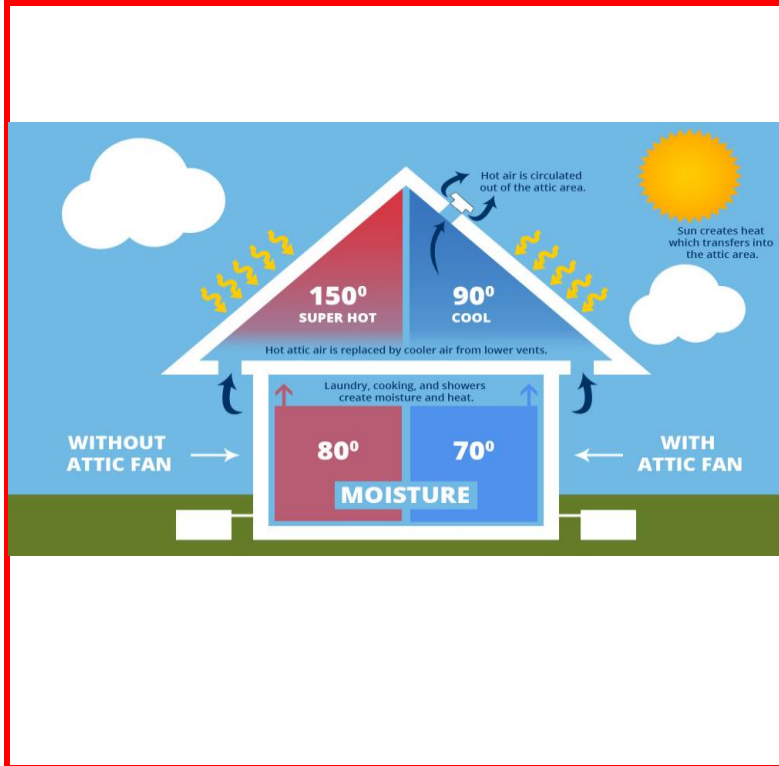


MVFPD 2024 Request for Capital Project Funding

Project Identification

Project Name:	Install attic fan at Station 9
Requested By:	Bill Humphries
Approved (Y/N)	
Date Approved:	
Please indicate if the Project is <i>critical, necessary, or beneficial</i> in box below	<div>Construction</div> <div>Equipment/ other</div> <div>Purchased Services</div>
<i>Beneficial</i>	Total

Project location map or picture, etc.



Estimated total expenditures

Year 1 Budget Request	Year 2 Estimated Cost	Year 3 Estimated Cost	Year 4 Estimated Cost	Year 5 Estimated Cost	TOTAL Project Cost
2024	2025	2026	2027	2028	
					-
15,000					15,000
					-
					-
\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000

Project Description and Justification

Project Description:

Install equipment to help ventilate the attic space during the summer months.

Why is this project needed?:

The efficiency of the cooling system for the day room/kitchen area and two bedrooms is significantly reduced due to the design of the building and how the ducting was specified when the building was constructed. The installation of an attic fan should help to overcome this.

What will be the benefit of completing the project or consequence if not approved? What realistic alternatives have been considered?

The cost of replacing the ductwork in the building will be very high compared to installing a fan. The other alternative is to live with the building as is and understand that the cooling in these areas will have limitations.

Will completing the project require increased operating/maintenance costs or a cost savings?

We would note a slight increase in power use at the building when the fan is running.



MVFPD 2024 Request for Capital Project Funding

Project Identification

Project Name:	Concrete patch and reseal expansion joints - Maintenance	
Requested By:	Bill Humphries	
Approved (Y/N)		Construction
Date Approved:		Equipment/ other
Please indicate if the Project is <i>critical, necessary, or beneficial</i> in box below		Purchased Services
Necessary		Total

Project location map or picture, etc.



Estimated total expenditures

Year 1 Budget Request	Year 2 Estimated Cost	Year 3 Estimated Cost	Year 4 Estimated Cost	Year 5 Estimated Cost	TOTAL Project Cost
2024	2025	2026	2027	2028	
					-
53,000					53,000
					-
					-
\$ 53,000	\$ -	\$ -	\$ -	\$ -	\$ 53,000

Project Description and Justification

Project Description:

Clean and reseal all interior and exterior concrete expansion joints and patch/repair cracked or broken concrete at the maintenance facility.

Why is this project needed?:

The building has been in service for three years, and we feel this is necessary to protect the organization's investment in the facility by preventing water or other substances from entering the engineered expansion joints around the facility.

What will be the benefit of completing the project or consequence if not approved? What realistic alternatives have been considered?

Lower-end materials could be used, reducing the proposed cost by \$6,000. We could also evaluate this yearly and accept a degree of risk associated with water or other substance intrusion.

Will completing the project require increased operating/maintenance costs or a cost savings?

No increase or reduction in costs related to this request.



MVFPD 2024 Request for Capital Project Funding

Project Identification

Project Name:	Replace 2 overhead doors at St. 12	
Requested By:	Bill Humphries	
Approved (Y/N)		Construction
Date Approved:		Equipment/ other
Please indicate if the Project is <i>critical, necessary, or beneficial</i> in box below		Purchased Services
Critical		Total

Project location map or picture, etc.



Estimated total expenditures

Year 1 Budget Request	Year 2 Estimated Cost	Year 3 Estimated Cost	Year 4 Estimated Cost	Year 5 Estimated Cost	TOTAL Project Cost
2024	2025	2026	2027	2028	
					-
6,500					6,500
					-
					-
\$ 6,500	\$ -	\$ -	\$ -	\$ -	\$ 6,500

Project Description and Justification

Project Description:

Replace two OH door operators.

Why is this project needed?:

Two OH doors lack safety sensor beams, and the operators are too old to be retrofitted.

What will be the benefit of completing the project or consequence if not approved? What realistic alternatives have been considered?

The alternative is to do nothing and risk a door coming down on a person or piece of equipment.

Will completing the project require increased operating/maintenance costs or a cost savings?

No increase or reduction in costs related to this request. Note if the 2023 general budget will support it, this project will be addressed during Q4 of 2023.



MVFPD 2024 Request for Capital Project Funding

Project Identification

Estimated total expenditures

Project Name:	Kitchen remodel - St. 8	
Requested By:	Greg Munns	
Approved (Y/N)		Construction
Date Approved:		Equipment/ other
Please indicate if the Project is <i>critical, necessary, or beneficial</i> in box below		Purchased Services
		Total

Year 1 Budget Request	Year 2 Estimated Cost	Year 3 Estimated Cost	Year 4 Estimated Cost	Year 5 Estimated Cost	TOTAL Project Cost
2024	2025	2026	2027	2028	
					-
25,000					25,000
					-
					-
\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

Project location map or picture, etc.

Project Description and Justification

Project Description:

Shim under cabinets to bring kitchen counters and island height to standard 36" with the exception of kitchen sink north. Replace current kickplate with larger material.

Why is this project needed?:

This has been requested by multiple personnel over the years due to the low working height of the kitchen work surfaces. Current arrangement and height of countertops is unnecessarily low due to misinterpretation of ADA rules. Only a portion of the available counterspace needs to be accessible. Current height makes it difficult to utilize space and leads to slouching and back strain.

What will be the benefit of completing the project or consequence if not approved? What realistic alternatives have been considered?

We could opt to raise and add power to the center island and leave all other surfaces as-is. Replacement of current lower cabinets and countertop. This would raise cost by the price of the replacement cabinets, but wouldn't improve utility of proposed project.

Will completing the project require increased operating/maintenance costs or a cost savings?

No ongoing increase or reduction in costs related to this request. Per Beebe: raise lower cabinets, etc.



MVFPD 2024 Request for Capital Project Funding

Project Identification

Estimated total expenditures

Project Name:	Tuff Shed at Station 8
Requested By:	Greg Munns
Approved (Y/N)	
Date Approved:	
Please indicate if the Project is <i>critical, necessary, or beneficial</i> in box below	<div>Construction</div> <div>Equipment/ other</div> <div>Purchased Services</div>
<i>Beneficial</i>	Total

Year 1 Budget Request	Year 2 Estimated Cost	Year 3 Estimated Cost	Year 4 Estimated Cost	Year 5 Estimated Cost	TOTAL Project Cost
2024	2025	2026	2027	2028	
					-
9,000					9,000
					-
					-
\$ 9,000	\$ -	\$ -	\$ -	\$ -	\$ 9,000

Project location map or picture, etc.



Project Description and Justification

Project Description:

10x16 Lean-To Tuff Shed to be placed north of dumpster. Shelving and pegboard on the interior to facilitate tool and power equipment. Lumber to level installation and ramp to ease placement of mowers and snow blower.

Why is this project needed?:

Storage shed for seasonal items and lawn equipment that currently clutters the bay at station 8 making it difficult to access cabinets and work spaces. Storage of gasoline powered small engines and fuel indoors creates a safety hazard. Shed would bring station 8 into alignment with all other MVFR stations.

What will be the benefit of completing the project or consequence if not approved? What realistic alternatives have been considered?

Storage of equipment outside. This would lead to weathering and theft of equipment.

Will completing the project require increased operating/maintenance costs or a cost savings?

Repairs and upkeep as needed, paint on station painting cycle.



MVFPD 2024 Request for Capital Project Funding

Project Identification

Estimated total expenditures

Project Name:	Hardscape front ditch at Station 8
Requested By:	Greg Munns
Approved (Y/N)	
Date Approved:	
Please indicate if the Project is <i>critical, necessary, or beneficial</i> in box below	<input type="checkbox"/> Construction <input type="checkbox"/> Equipment/ other <input type="checkbox"/> Purchased Services
<i>Beneficial</i>	Total

Year 1 Budget Request	Year 2 Estimated Cost	Year 3 Estimated Cost	Year 4 Estimated Cost	Year 5 Estimated Cost	TOTAL Project Cost
2024	2025	2026	2027	2028	
					-
5,000					5,000
					-
					-
\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000

Project location map or picture, etc.



Project Description and Justification

Project Description:

4-6" granite similar to what is in place on the north end of front ditch. Rock in ditch along entire length in front of station

Why is this project needed?:

Landscaping in ditch is difficult to maintain due to prevalence of weeds in the summer and de-icing agents in the winter. Irrigation wastes water to simply promote weed growth. Steep angle of the ditch increases potential for employee injury running mowers.

What will be the benefit of completing the project or consequence if not approved? What realistic alternatives have been considered?

None

Will completing the project require increased operating/maintenance costs or a cost savings?

Weed abatement costs to entire grounds would be slightly increased.



MVFPD 2024 Request for Capital Project Funding

Project Identification

Project Name:	Marshall Mesa Cistern	
Requested By:	Jeff Webb	
Approved (Y/N)		Construction
Date Approved:		Equipment/ other
Please indicate if the Project is <i>critical</i> , <i>necessary</i> , or <i>beneficial</i> in box below		Purchased Services
Necessary		Total

Project location map or picture, etc.



Estimated total expenditures

Year 1 Budget Request	Year 2 Estimated Cost	Year 3 Estimated Cost	Year 4 Estimated Cost	Year 5 Estimated Cost	TOTAL Project Cost
2024	2025	2026	2027	2028	
250,000					250,000
					-
					-
					-
\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

Project Description and Justification

Project Description:

The fire protection cistern at the Marshall Mesa trailhead needs to be replaced. The current cistern, 12000 gallons, has a leak and will not hold water. Replace it with a 20,000 cistern

Why is this project needed?:

This is the only water supply near the Marshall Road/Cherryvale Road area. The OSMP is reconfiguring the Marshall Mesa trailhead, giving us an opportunity to replace the leaking cistern and upgrade to a larger one.

What will be the benefit of completing the project or consequence if not approved? What realistic alternatives have been considered?

There are limited water supplies in the Marshall town area. OSMP is willing to host the cistern on their land, under or adjacent to the Marshall Mesa parking area.

Will completing the project require increased operating/maintenance costs or a cost savings?

The cistern will require periodic maintenance and filling/refilling. That will incur those costs over the life of the cistern. Most of the tasks can be performed by our on-duty crews.

OTHER FUND BUDGETS

DEBT SERVICE FUND BY SOURCE AND OBJECT

	2022 Actual	2023 Estimated	2024 Budget
4112 - GENERAL PROPERTY TAXES-BC	636,503	567,102	662,271
4441 - INTEREST ON DEPOSITS	2,861	10,907	12,000
Total REVENUES	668,533	598,655	689,271
5390 - Tax collection fee(Purch Svcs)	9,544	8,507	10,980
5391 - Paying Agent Fee Bond	750	750	750
5650 - Bond Principal retired	540,000	550,000	560,000
5651 - Interest Payments	100,797	89,079	77,144
Total EXPENDITURES	651,091	648,335	648,874



MOUNTAIN VIEW FIRE RESCUE

TRUST • TEAMWORK • PROFESSIONALISM

Upcoming Items

December 5 th Board Meeting:	Certify District Mill Rate and Adopt 2024 Budget Resolution to Set 2024 Board Meeting Schedule Finalize the Fire Chief's Contract
December 15 th Holiday Party:	6 pm at the Sports Stable in Superior. 1 Superior Drive, Superior 80027 https://www.bluesportstable.com/
January 24 th Work Session:	Discussion Item: Chief Succession Plan and Strategic Plan
April Special Meeting:	Discussion Item: Collective Bargaining Resolution