



**Board of Directors Meeting
July 15, 2019
6:00 p.m.
3561 N. Stagecoach Road, Longmont, CO 80504**

MINUTES

I. OPENING OF MEETING

A. Call to Order

The regular meeting of the Board of Directors of the Mountain View Fire Rescue District was held on Monday, July 15, 2019, at 3561 N. Stagecoach Road, Longmont, CO 80504 and was called to order by President Parker at 6:00 pm.

B. Roll Call

The following Board members attended the meeting: President Parker, Director McConnell, Director Osborn, and Director Whitlow.

Other persons present were Chief Beebe, Assistant Chief Rademacher, Assistant Chief Webb, Assistant Chief Long, attorney Rick Shearer, Local 3214 President Sean Flagg, Melissa Meehan, Tonya Olson, and Martha Dexter.

C. Pledge of Allegiance

D. Approval of Agenda

Director Osborn moved to approve the Agenda, as written. Director Whitlow seconded the Motion, and the Motion was unanimously approved.

**II. PUBLIC/MEMBER PARTICIPATION
NONE**

III. CONSENT AGENDA

A. June 17, 2019 Meeting Minutes

Director Whitlow moved to approve the minutes from the June 17, 2019, regular Board meeting, as presented. Director Osborn seconded the Motion, and the Motion was unanimously approved.

IV. PRESENTATIONS

A. Employee Handbook

Ms. Meehan presented a draft version of the employee handbook. She asked the board to review the handbook and email any comments or suggestions to her.

V. ACTION ITEMS

A. June 2019 Financials

Ms. Olson presented the June 2019 Financial Reports for the Board's approval. Ms. Olson highlighted the following:

- The District has received 92% of property tax revenue
- The District spent 45% of the General Fund Budget (\$8,447,130)
- The District spent 13% of the Capital Reserve Budget (\$829,458)

Director Osborn moved to approve the June 2019 Financials. Director Whitlow seconded the Motion. A roll call vote was taken and the Motion was unanimously approved.

B. Proposal to Donate the Maze Trailer and Dispose of Excess Equipment

AC Rademacher stated that the District does not utilize the Maze Trailer, and would like to donate it to the City of Longmont's training division. The City of Longmont has agreed to the donation upon the Boards approval.

The District has a surplus ambulance that the training division no longer utilizes and with the Boards approval, the ambulance will go to auction in the fall.

Director McConnell moved to approve the Proposal to Donate the Maze Trailer and Dispose of Excess Equipment. Director Osborn seconded the Motion, and the Motion was unanimously approved.

C. Set the Public Hearing for Gould Exclusion

AC Rademacher stated that the property located in Section 31, T3N, R67W was annexed into the Town of Firestone.

Director Whitlow moved to set the Public Hearing for the Gould Property Exclusion at the August 19, 2019 board meeting. Director McConnell seconded the Motion, and the Motion was unanimously approved.

D. DROP Employees FPPA Ratification

Chief Beebe stated that each employee affected by the FPPA miscalculation has signed the agreement that attorney Shearer drafted.

Finance Director Tonya Olson corrected the pensionable income for the employees that were affected.

President Parker thanked the four employees for being patient for the time it took to finalize the FPPA agreement.

Director Osborn moved to Ratify the DROP Employees FPPA. Director McConnell seconded the Motion, and the Motion was unanimously approved.

VI. OLD BUSINESS

A. Fire Authority Update

- Chief Beebe, Director McConnell met with the policy makers
- The primary focus was cost control and cost allocation
- Dan Qualman will facilitate upcoming meetings
- No action on a communication strategy

VII. BOARD MEMBER ITEMS

VIII. REPORTS

A. Oral Division Reports

Tonya Olson:

- Interviewing three candidates for the accounting position

Melissa Meehan:

- Thanked community outreach for Kids Academy that her children attended
- Made two conditional for the fall academy
- Continued work on the Captain and Lt promotional process. Currently there are six Lieutenant Candidates, and four Captain Candidates.

Assistant Chief Webb:

- The over-excavation hole has been dug to the final depth
- Met with the architect, civil engineers, structural engineers, and the general contractor to look at alternative to the waffle floor at the new maintenance facility.
- Life Safety has been involved in numerous community events
 - Ritchie Brothers Big Dig more than 2000 people attend
 - 18 students attended the Kids Academy; we may increase 2020 budget to offer an additional Kids Academy
 - Bike Rodeo: 45-50 family members attended

Assistant Chief Rademacher:

- Operations
 - Incident summary for May and June attached
 - Weekly meetings with Sterling over Authority items, fleet and operations, making list of items for the Chiefs approval
 - Regular contact with BVFC, updating guidelines and processes, finalizing Boulder Rural dispatching GIS work and then will begin working on EMD
 - Working with special teams on the 2020 budget
- Fleet
 - aerial drawings for Station 6 modifications
 - finalizing 2020 budget requests for fleet
- Communications
 - Working with Weld on station alerting moving forward, they will stop using VHF as some point in time.
- Finance
 - Issue PO's
 - Working on 2020 budgets

Assistant Chief Long:

- Acting Officers Task Book is completed
- MVFPD will be hosting a state approved Fire Instructor class at the end of the month.
- Captain and Lieutenant Assessment center will be conducted the second week of August.
- MVFPD will be hosting a state approved Fire Officer 1 class November 4 – 8th.
- Carlos Rodriguez and Max Cathcart started paramedic school on June 3rd, both completed their sixth week and are doing well.
- The Peer Fitness group completed the SDA Fit for First Responders and the roll out to the membership has begun.
- Anytime Fitness in Mead has opened and our members have started using the facility.

Chief Beebe:

- Announced the unexpected death of Starr Aldrich, he will be missed greatly; he thanked the honor guard and BC Mike Lee
- Union negotiations will begin in the next couple of months
- Thanked Attorney Shearer for getting the URA legal fees reimbursement check
- Lafayette Fire Chief Friedel is retiring

President Parker asked for updates on the Strategic Plan. Chief Beebe stated the Strategic Plan is complete and the Standard of Cover is in process. When the documents are finalized, the Board will be asked to adopt them

Attorney Shearer is retiring after 42 years and is moving to PA. President Parker thanked him for his years of service.

IX. EXECUTIVE SESSION

The Board moved into Executive Session at 6:25 p.m. pursuant to C.R.S. Section 24-6-402(4)(b) and (e), to receive advice of legal counsel regarding Legal Counsel and the potential merger.

The Board came out of Executive Session at 7:49 p.m.

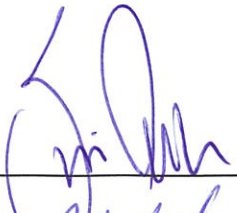
X. ADJOURNMENT

There being no further business to come before the Board, Director Whitlow moved to adjourn. Director Osborn seconded the Motion, and the Motion was unanimously approved.

President Parker adjourned the meeting at 7:51 p.m.

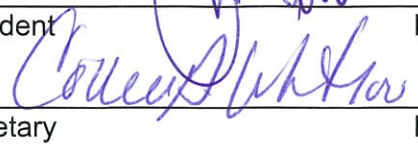
Approved:

President

 8-19-19

Date

Secretary

 8-19-19

Date