



**Board of Directors Meeting
July 19, 2022
6:00 pm
Hybrid Virtual: Zoom/In Person**

Meeting Minutes

I. OPENING OF MEETING

a. Call to Order.

The regular meeting of the Board of Directors of the Mountain View Fire Protection District was held on July 19, 2022, as a hybrid virtual Zoom and in-person meeting and was called to order by President Christian at 6:00 p.m.

b. Roll Call.

The following Board members attended the meeting:

President Christian, Director McConnell, Director Bloom, Director DeVenny, and Director Lathrop.

Other persons present were Fire Chief Dave Beebe, Deputy Chief Sterling Folden, Finance Director Tonya Olson, Director of Administration Pamela Owens, Human Resources Director Melissa Meehan, Legal Counsel John Chmil, Aaron Miller, Chad Rademacher, Neil Sheets, Sean Flagg, Dan Johnson, Ed Siebert, Station 2, Station 7 and Station 1.

c. Pledge of Allegiance.

d. Approval of Agenda

Director McConnell moved to approve the agenda as written. The motion was seconded by Director Bloom and carried unanimously.

II. PUBLIC/MEMBER PARTICIPATION

None

III. CONSENT AGENDA

Director Lathrop moved to approve the consent agenda which included the June 28, 2022, Board of Directors Meeting Minutes. The motion was seconded by Director DeVenny and carried unanimously.

IV. REPORTS

Chief Beebe updated the Board that Deputy Chief Webb was at the Image-Trend conference in Minneapolis. Chief Beebe reviewed the report about Station 8 temporary housing, we are waiting for the permit for water from the Town of Erie. Repair inspections and testing at Station 8 are continuing. Chief Webb is working on an HVAC modification for Station 10 so additional staff can be added to that station.

Deputy Chief Folden added the information supplied in his report that we have sent a single resource out on dispatch to Alaska.

Finance Director Olson updated her report to mention that the Boulder County Assessor's Office came back with a slightly higher loss due to the Marshall Fire. Part of that is due to the lowered valuation of homes that were impacted, but not majorly damaged or destroyed. **Action:** Director DeVenny asked about a Bond Analysis to look at the effects of the Marshall Fire.

V. NEW BUSINESS

a. June 2022 District Financials

Director of Finance, Tonya Olson, presented the June 2022 Financials and answered questions. Director Bloom moved to approve the June 2022 Financials. Director McConnell seconded the motion and it carried unanimously.

b. Board Member Orientation and Review

Legal Counsel John Chmil reviewed the Do's and Don'ts of Board Membership document and the Board Member Orientation and Review document. He highlighted a couple of areas and opened the discussion up for questions.

VI. OLD BUSINESS

a. Station 8 Update

Covered in Staff Reports

VII. BOARD MEMBER ITEMS

Director McConnell discussed the community events calendar. The question is whether to print it out and send it out in Board Packet or give the Board access to the online calendars.

Director Lathrop asked about a timeline for the new website. Administration Director Owens said that we are still looking at September for the release date.

VIII. ADJOURNMENT

There being no further business to come before the meeting, Director Bloom moved to adjourn the meeting at 7:08 p.m. It was seconded by Director McConnell and carried unanimously.

The preceding minutes are approved by the Mountain View Fire Protection District Board of Directors and constitute the official minutes of the meeting held on the date stated above.



09 / 13 / 2022

President, Chad Christian

Date



08 / 31 / 2022

Board Secretary, Cole Lathrop

Date

Action Items

January 5, 2022

None

January 18, 2022

Action: Chief Beebe said that the Marshall Fire Thank You Letter is already in progress and will bring to the next Board meeting. **Mailed out the last week in January.**

January 22, 2022

Action: Director DeVenny asked for a copy of the Strategic Plan. **Emailed after meeting.**

Action: John Chmil will be preparing an Adopted Records Management Policy to present to the Board at the March meeting. **Completed at March Meeting.**

April 19, 2022

Action: Send the Antelope Fire FLA to the Board. **Done**

Action: OSMP Burton Stoner-Parking on Flagstaff. **Chief staff met with Burton to discuss options. This is a Sheriff's Office issue so the district doesn't have much control.**

May 17, 2022

Action: President Christian asked Deputy Chief Folden if he could have a review of the wildland plan and the staffing plan for the next meeting. **Presented at the June meeting.**

June 28, 2022

Action: Director McConnell would like a list of the community events happening in the district sent out on a regular basis. **Staff will work to give the BOD access to the Community Outreach calendar.**

Action: Director McConnell asked about the 3rd R&R day for crew members out on dispatch. Chief Beebe will follow up to see if the district will be reimbursed from the state for that third day. **Staff called the State. The extra day is recognized by the Federal Government and has not been adopted by the State. If the District wants to adopt the additional R&R Day it would not be a reimbursable item.**

Action: FLA/Internal AAR Report to the Board in August

Action: Post the Boulder County Marshall Fire AAR on the website along with an explanation of what MVFPD is working on and waiting for before a report or statement is issued from the district. **Done**

Action: 2-5 year projection on growth and how that will affect the need for additional stations and positions. **Emailed to BOD.**

July 19, 2022

Action: Director DeVenny asked about a Bond Analysis to look at the effects of the Marshall Fire.

Motions

January 5, 2022

Motion: Director DeVenny moved to approve Resolution 2022-1. A Resolution Extending the Declaration of a Local Disaster Emergency. Director McConnell seconded the motion and was carried unanimously.

January 18, 2022

Motion: Director Bloom moved to approve the First Amendment to the Fire Chief's Contract. Director Whitlow seconded the motion and was carried unanimously.

Motion: Director McConnell moved to approve the request for permission to edit and update AOG AD-0024 and AOG FI-0089. Resolution 2021-9. Director Bloom seconded the motion and was carried unanimously.

Motion: Director DeVenny moved to approve the Haynie and Company engagement letter for the 2021 audit. Director Whitlow seconded the motion and was carried unanimously.

Motion: Director McConnell moved to approve the Stryker Purchase Agreement. Director Bloom seconded the motion and was carried unanimously.

February 22, 2022

Motion: Director Bloom moved to approve the Policy Revision for AD101 and FI101, Chief's Authority for Contracts and Budgeted Expenditures/Budgeted Line Items. Director McConnell seconded the motion and was carried unanimously.

Motion: Director Whitlow moved to approve the Handbook Revision, Nepotism, and Personal Relationships. Director McConnell seconded the motion and was carried unanimously.

Motion: Director DeVenny moved to approve Resolution 2022-2 Designating a Custodian of Records and Adopting an Open Records Policy for the District. Director Whitlow seconded the motion and was carried unanimously.

Motion: Director Whitlow moved to approve the IGA for Automatic and Mutual Aid for Wildland and All-Risk Response. Director McConnell seconded the motion and was carried unanimously.

March 22, 2022

Motion: Director Bloom moved to approve Resolution 2022-3. Director Whitlow seconded the motion and was carried unanimously.

April 19, 2022

Motion: Director McConnell moved to approve the revised Strategic Plan. Director Whitlow seconded the motion and was carried unanimously.

May 17, 2022

Motion: Director Whitlow moved to approve the timeframe update to Resolution 2022-5 Collective Bargaining Agreement Negotiations Timeframe. It was seconded by Director McConnell and was carried unanimously.

Motion: Directors Whitlow moved to set the Inclusion Hearing for June 28, 2022, for the Penner Parcel. It was seconded by Director McConnell and was carried unanimously.

June 28, 2022

Motion: Director McConnell moved to approve the Adoption of the 2021 Audit Report. The motion was seconded by Director Lathrop and was carried unanimously.

Motion: Director McConnell moved to approve the Agreement for the Heart and Cancer Trust. The motion was seconded by Director Bloom and was carried unanimously.

Motion: Director Lathrop moved to approve Resolution 2022-6 Granting Consent to the Provision of Services by Overlapping Title 32 Special District and the corresponding Intergovernmental Agreement. The motion was seconded by Director Bloom and was carried unanimously.

Motion: Director Bloom moved to approve the Board Order of Inclusion for the OEO/Penner Parcel. The motion was seconded by Director McConnell and was carried unanimously.

Motion: President Christian moved to approve the funding up to \$90,000.00 for the Station 8 temporary relocation project. The motion was seconded by Director Lathrop and was carried unanimously.