



**Board of Directors Meeting  
November 18, 2019  
6:00 p.m.  
3561 N. Stagecoach Road, Longmont, CO 80504**

**Minutes**

**I. OPENING OF MEETING**

**A. Call to Order**

The regular meeting of the Board of Directors of the Mountain View Fire Rescue District was held on Monday, November 18, 2019, at 3561 N. Stagecoach Road, Longmont, CO 80504, and was called to order by President Tim Parker at 6:00 p.m.

**B. Roll Call**

The following Board members attended the meeting: President Parker, Director Christian, Director McConnell, Director Osborn, and Director Whitlow.

Other persons present were Chief Beebe, Assistant Chief Long, Assistant Chief Webb, Tonya Olson, Yana Clopton, Micah Arnold, Attorney Adele Reester, City Manager of Dacono AJ Euckert, Community Development Director Jennifer Krieger, Attorney Carolynne White, and Martha Dexter.

**C. Pledge of Allegiance**

**D. Approval of Agenda**

Director Whitlow moved to approve the Agenda, as written. Director McConnell seconded the Motion, and the Motion was unanimously approved.

**II. PUBLIC/MEMBER PARTICIPATION**

NONE

**III. CONSENT AGENDA**

**A. September and October 2019 Regular Meeting Minutes**

Director Osborn moved to approve the September and October 2019 Regular Meeting Minutes, as written. Director Whitlow seconded the Motion, and the Motion was unanimously approved.

**IV. PRESENTATIONS**

**A. Dacono URA**

Chief Beebe introduced A.J. Euckert, the City Manager of Dacono.

Special Counsel for the Authority, Carolynne White, presented a copy of the Dacono URA powerpoint presentation to the Board. She stated that the City of Dacono would like to adopt a new urban renewal plan that covers a portion of the city to remediate the blighted areas. One of the factors within the project is the lack of infrastructure, especially water and sewer facilities.

She described the goals of the plan and that the preliminary estimates for raw water sources, treatment options, and distribution infrastructure. The estimated amount for the project is \$150-\$200 million.

The City of Dacono is asking for a 25-year TIF on all revenues generated on the properties. This includes the oil wells, along with any new development that would occur. Based on the impact documents provided by Dacono, MVFR would contribute approximately \$38 million over 25 years.

#### B. Standard of Cover Update

Assistant Chief Webb asked the Board to review the Standard of Cover (SOC) documents and adopt it at the December 9, 2019 board meeting.

Director McConnell asked if the SOC impacts what the District does for prevention activities within the community.

Chief Webb replied that there are sections of the document that explain alarm response, and community programs within the District.

### V. ACTION ITEMS – item A was moved to “C”

#### B. Contracted Services Over \$50,000 (roof repairs)

Chief Webb reported that three fire stations and the administrative building roofs were damaged due to the August hailstorm, and the District policy states any contract over \$50,000 must be approved by the Board.

Director Osborn moved to approve the Contracted Services for roof repairs. Director McConnell seconded the Motion, and the Motion was unanimously approved.

#### C. Set Exclusion Hearing

Chief Beebe stated that the properties at 9170 and 9250 Rogers Road have been annexed into the City of Longmont. The property owners petitioned to be excluded from Mountain View Fire District.

Director Whitlow moved to set the Exclusion Hearing at the December 9, 2019 board meeting. Director McConnell seconded the Motion, and the Motion was unanimously approved.

#### A. September and October 2019 Financials (moved to C)

Finance Director Olson presented the September and October 2019 Financial Reports for the Board's approval. Ms. Olson highlighted the following:

##### September

- The District spent 65% (\$12,358,795) of the General Fund Budget
- The District spent 32% (\$2,088,355) of the Capital Reserve Budget

##### October

- The District spent 73% (\$13,714,974) of the General Fund Budget
- The District spent 53% (\$3,112,012) of the Capital Reserve Budget

Director McConnell moved to approve the September and October 2019 Financials. Director Whitlow seconded the Motion, and the Motion was unanimously approved.

#### D. Merger Direction

Chief Beebe stated that the District has been working on the potential merger for several months. He gave a brief overview of the past meetings. Rocky Mountain Fire and the District are ready to move forward.

Lafayette has canceled two financial meetings recently, and there has been no communication from them since the last meeting they attended.

There were discussions on the differences of inclusion into the District and the formation of an authority.

The City of Lafayette and Rocky Mountain Fire currently have an IGA to share services through 2020.

President Parker asked the staff to hold public information meetings to ensure the taxpayers are aware of the possible merger and have the opportunity to ask questions.

Director Whitlow Motioned to direct staff to proceed with the items necessary to effectuate the legal inclusion of the Rocky Mountain Fire Protection District into the Mountain View Fire Protection District, subject to future Board approval of all required documents to. Director McConnell seconded the Motion, and the Motion was approved on a 4-1 vote. President Parker recused himself from this item due to his relationship with Rocky Mountain Fire.

### VI. OLD BUSINESS

#### A. 2020 Budget Update

Tonya Olson presented an updated budget presentation to the Board. She highlighted the following:

- Due to a Weld County abatement, the change from the preliminary 2020 budget is **(790,000)**
- Salary survey for the Collective Bargaining Agreement is nearly finalized with the average increase of 3.47% for all positions
- Two emergency vehicle technicians' jobs have been added
- CIGNA premiums will not increase in 2020
- Based on the salary survey, administration salary increase is 3.2%

#### B. Employee Handbook

Legal has reviewed, and the Board will be asked to approve the document at the December Board meeting.

#### C. Station 8

The District has filed a Construction Defect Action Reform Act (CDARA) notice with Hurst, Terracon, and Roche. Scott Cox and Associates were asked to represent the District as the engineering expert. Negotiations are in the works.

### VII. BOARD MEMBER ITEMS

Director McConnell will attend the Mead URA Meeting on December 9.

President Parker reported that he received a call from Scott Snyder, the board president of Hygiene Fire. The Board members of Hygiene Fire would like to discuss a cooperative effort with Mountain View Fire.

**VIII. REPORTS**

Assistant Chief Long:

- Captain Flagg will be going back on shift in January. Gregg Munns will begin in the training division December 9.
- Taylor Miller will be graduating from the academy on December 7, 2019.

Tonya Olson:

- Signed a contract with ADP

**IX. EXECUTIVE SESSION**

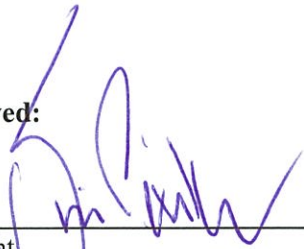
Director Whitlow Motioned to go into executive session at 7:15 p.m. to receive legal advice, pursuant to C.R.S. Section 24-6-402(4)(b). Director McConnell seconded the Motion, and the Motion was unanimously approved.


**X. ADJOURNMENT**

There being no further business to come before the Board, Director Whitlow moved to adjourn. Director Osborn seconded the Motion, and the Motion was unanimously approved.

President Parker adjourned the meeting at 9:40 p.m.

**Approved:**

  
 \_\_\_\_\_ 12-9-19  
 President Date

  
 \_\_\_\_\_ 12-10-19  
 Secretary Date