

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
MOUNTAIN VIEW FIRE PROTECTION DISTRICT  
December 11, 2017**

**I. OPENING OF REGULAR MEETING.**

**A. Call to Order**

The regular meeting of the Board of Directors of the Mountain View Fire Protection District was held at the Administration Building, 3561 N. Stagecoach Road, Longmont, Colorado, on December 11, 2017 and was called to order by President Scott Barcewski at 6:45 PM.

**B. Roll Call.**

The meeting was attended by the following Board members: Scott Barcewski, Chad Christian, Tim Parker, Laura McConnell, and Colleen Whitlow, absent and excused.

President Scott Barcewski made a motion to excuse Colleen Whitlow from the Board meeting. Director Tim Parker seconded such motion, and was unanimously approved.

Other persons present were:

**C. Pledge of Allegiance.**

**D. Approval of Agenda.**

Director Laura McConnell moved to approve the agenda, as written. Director Tim Parker seconded such motion, and it was unanimously approved.

**II. PUBLIC/MEMBER PARTICIPATION**

**III. CONSENT AGENDA**

**A. November , 2017 Meeting Minutes-** this item will be on the January Agenda

**B. December 4, 2017 Special Meeting Minutes**

Director Laura McConnell moved to approve the December 4, 2017 Special meeting minutes, as written. Director Tim Parker seconded such motion, and it was unanimously approved.

**IV. ACTION ITEMS**

**A. Final Reading and Approval of the 2018 Budget**

Tonya Olson presented the Final 2018 Budget for the Board's approval.

She stated that we have approximately \$30,000 less in revenue than the proposed budget due to final County assessments. Increased expenditures are approximately \$83,000; increased the transfer to the Capital Reserve by \$500,000 we moved some projects that were slated for the future to 2018; therefore we increased the contingency in the capital reserve fund by approximately \$67,000 for those projects.

The only restricted fund balance is TABOR which totals \$502,000 (which is 3%)

The assigned fund balance is \$85,000 from open P.O.'s that may not be fulfilled until 2018.

Unassigned fund balance is 25%, meeting the requirements of the adopted resolution requiring 20%.

Chief Beebe stated that the SDA Pool Insurance is cost effective, and by going with a higher deductible the premiums will be lower. Work comp and liability insurance rates were competitive, and we will make a decision when we have final numbers.

Tonya Olson provided details about the Board budget of \$5,300. in spending funds for discretionary items.

**B. Resolution 2017-08 to Adopt the 2018 Budget**

President Scott Barcewski asked for a motion to adopt the 2018 Budget.

Director Tim Parker moved to adopt Resolution 2017-08. Director Laura McConnell seconded such motion. A roll call vote was taken.

Director Laura McConnell voted in favor.

Director Chad Christian voted in favor.

Director Tim Parker voted in favor.

President Scott Barcewski voted in favor.

Resolution 2017-08 to Adopt the 2018 Budget was approved.

**C. Resolution 2017-09 to Appropriate Funds**

President Scott Barcewski asked for a motion to approve Resolution 2017-09 to Appropriate Funds

Director Chad Christian moved to approve Resolution 2017-09, to Appropriate Funds. Director Tim Parker seconded such motion. A roll call vote was taken.

Director Laura McConnell voted in favor.

Director Chad Christian voted in favor.

Director Tim Parker voted in favor.

President Scott Barcewski voted in favor.

Resolution 2017-09 to Appropriate Funds was approved.

**D. Resolution 2017-10 to Set Mil Levies**

President Scott Barcewski asked for a motion to approve Resolution 2017-10 to Set Mil Levies.

Director Laura McConnell moved to approve Resolution 2017-10, to Set Mil Levies. Director Tim Parker seconded such motion. A roll call vote was taken.

Director Laura McConnell voted in favor.

Director Chad Christian voted in favor.

Director Tim Parker voted in favor.

President Scott Barcewski voted in favor.

Resolution 2017-10 to Set Mil Levies was approved.

**V. REPORTS**

**A. Oral /Written Division Reports**

Melissa Meehan introduced Jennie Rosique, the new HR Administrative Assistant. Jennie moved from CA and is looking forward to working with the organization.

Melissa reported that the lateral hiring is complete and four candidates have been offered positions. Open enrollment for benefits is through December 15<sup>th</sup>.

Chief Beebe stated that the candidates are well qualified, and have a great deal of experience.

Open enrollment for benefits is through December 15<sup>th</sup>.

Doug Saba reported on the Life Safety Division. We are working toward paperless plan submittals, and are looking into accepting credit cards for services the District provides.

Emma has been involved with many community events. Santa was at each station giving toys to the children.

Laura McConnell thanked Emma Douglas and the crew for all of their work in the communities.

Chief Long reported that two engines have been deployed to California for Wildland Fires. He stated that Anne Reid has done a great job with the Wildland billing; we have billed the state approximately \$706,000.

Laura McConnell received positive comments from one of the divisions who were out on the wildland fires also, and was very pleased with the work of MVFR wildland team.

Chief Long reported that Captain's Schmanski and Flagg have been moving forward with the Training Division. We have started our subscription with Target Solutions, and have purchased Go-Pro's for training purposes.

Chief Beebe stated that the Anadarko property for the Maintenance Facility is moving forward, the company who performs the soil samples will be at the property tomorrow.

Have had retirement party for Twink, Captain Gabbard

Chief Beebe acknowledged Max Cathcart for graduating with high academics from the Front Range Fire Consortium.

Chief Beebe thanked everyone for the work and support in 2017.

#### **VI. EXECUTIVE SESSION**

Director Tim Parker moved to adjourn to Executive Session for the purpose of negotiations pursuant to Section 24-6-402(4) (e), C.R.S. Director Chad Christian seconded such motion, and it was approved to adjourn to Executive Session at 6:40 PM.

The regular meeting reconvened at 7:20 PM.

#### **VII. BOARD MEMBER ITEMS**

Laura McConnell asked to get a list of the District's community events quarterly.

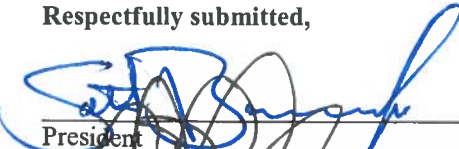

President Scott Barcewski thanked Chief Beebe and Captain Sean Flagg for representing MVFR at Max Cathcart's graduation.

He also thanked Captain Chuck Gabbard and Twink Dalton for their years of service with MVFR.

#### **VIII. ADJOURNMENT**

There being no further business to come before the meeting, Director Laura McConnell moved to adjourn. Director Tim Parker seconded such motion, and it was unanimously approved to adjourn the meeting at 7:22 PM.

Respectfully submitted,

 _____ President	<u>1/22/18</u> _____ Date
 _____ Secretary	<u>1/22/18</u> _____ Date