



**Board of Directors Regular Meeting  
December 6, 2022, at 6:00 pm  
Hybrid/Virtual: Zoom**

**Meeting Minutes**

**I. OPENING OF MEETING**

a. Call to Order

The meeting of the Board of Directors of the Mountain View Fire Protection District was held on December 6, 2022, as an in Person/Virtual Zoom meeting and was called to order by President Christian at 6:09 p.m.

b. Roll Call

The following Board members attended the meeting:

President Christian, Director McConnell, Director DeVenny, Director Bloom, and Director Lathrop.

Other persons present were Fire Chief Dave Beebe, Deputy Chief Sterling Folden, Deputy Chief Jeff Webb, Administration Director Pam Owens, Finance Director Tonya Olson, Human Resources Director Melissa Meehan, PIO Rick Tillery, and Legal Counsel John Chmil.

c. Pledge of Allegiance

d. Approval of Agenda

Director McConnell moved to approve the agenda as written. The motion was seconded by Director DeVenny and carried unanimously.

**II. PUBLIC/MEMBER PARTICIPATION**

L3214 Secretary/Treasurer Ben Carter updated the Board about upcoming E-Board Elections for the Local in December. He reported that the Boulder County Union Group met with the commissioner in charge of the 1A and 1B ballot initiatives to try to facilitate the distribution of those funds and make sure that career departments are included. He updated that the L3214 labor-management committee will be meeting monthly instead of quarterly, then reminded everyone about the Christmas Party on 12.16.2022 at the Sports Stable in Superior. Director Bloom asked anyone from Mountain View attended the 11.29.2022 meeting with the

commissioners regarding the tax initiatives fund distribution. He would like to have an update about what happened at that meeting. Ben thought that Ed Siebert had attended, he will talk to Ed about reporting at the January board meeting. **Action:** Ed Siebert to present what he learned at the Commissioners Meeting in January

### III. **CONSENT AGENDA**

Director DeVenny moved to approve the consent agenda which included the November 15, 2022, Regular Meeting minutes. The motion was seconded by Director McConnell and carried unanimously.

### IV. **OLD BUSINESS**

#### a. Resolution 2022-8 Meeting Schedule and Notice for 2023

Director of Administration Pam Owens asked if there were any questions about the schedule that was presented at the November meeting. No changes were needed, the schedule of dates will be attached to the resolution. **Motion:** Director Bloom moved to approve Resolution 2022-8 Meeting Schedule and Notice for 2023. It was seconded by Director McConnell and was carried unanimously.

#### b. Resolution 2022-9 Adoption of the 2023 Budget

Director McConnell had follow-up questions from the information she requested at the October meeting about future costs and commitments regarding the electric vehicle and solar project outlined in the budget. After discussion, the Board directed staff not to proceed with the solar and electric vehicle project until further board approval is given. **Motion:** Director McConnell moved to approve Resolution 2022-9 Adoption of the 2023 Budget. It was seconded by Director DeVenny, and it carried unanimously.

#### c. Resolution 2022-10 Appropriation of Sums of Money

**Motion:** Director Bloom moved to approve Resolution 2022-10 Appropriation of Sums of Money. It was seconded by Director Lathrop, and it carried unanimously.

#### d. Resolution 2022-11 Set Mill Levies

President Christian recapped the discussion from the November meeting about keeping the Mill Levy the same, after discussion a motion was made. **Motion:** Director DeVenny moved to approve Resolution 2022-11 Set Mill Levies. It was seconded by Director McConnell, and it carried unanimously.

### V. **BOARD MEMBER ITEMS**

Director McConnell let the Board know that she will be attending the Mead URA meeting on December 12<sup>th</sup>.

PIO Rick Tillery updated the Board on the events and projects currently in the works for the anniversary of the Marshall Fire. There are several interviews with local media outlets that have happened and will be happening. Mountain View will be participating in the Superior Community

Breakfast on 12.30.2022. The organizers haven't given specifics on what part Mountain View will play but we will have a strong presence in attendance. **Action:** Director Bloom asked if Rick could send out information about when the different interviews and stories will be aired.

Director DeVenny updated the Board that she attended the Boulder County Commissioners Open House where they were soliciting input on where the community would like the money from Ballot initiative 1A and 1B be spent. She also attended First Friday in Superior and said that the topic of how the money should be spent on Ballot 1A was definitely on people's minds.

Director Bloom asked when we might hear about the Marshall Fire investigation. Deputy Chief Webb said that he has spoken to Boulder County, and it will probably be another week before the report comes out.

## **VI. EXECUTIVE SESSION**

Executive Session pursuant to Section 24-6-402(4)(f) C.R.S. for purposes of discussing a personnel matter regarding the Fire Chief's annual performance evaluation.

Director Bloom moved to go into Executive Session pursuant to Executive Session pursuant to Section 24-6-402(4)(f) C.R.S. for purposes of discussing a personnel matter regarding the Fire Chief's annual performance evaluation at 6:55 pm. It was seconded by Director McConnell, and it carried unanimously.

Director Lathrop moved to exit Executive Session at 9:20 pm. It was seconded by Director DeVenny, and it carried unanimously.

In Executive Session, the Board discussed the Chief's Performance Review and agreed upon a 6% increase in 2023. The Board asked Legal Counsel to create an addendum to Chief Beebe's contract for that increase to present at the January meeting. **Motion:** Director Bloom moved to approve a 6% increase to Chief Beebe's salary for 2023 and have legal counsel create an addendum for the Board to approve at the January meeting. It was seconded by Director DeVenny, and it carried unanimously.

## **ADJOURNMENT**

There being no further business to come before the meeting, Director Bloom moved to adjourn the meeting at 9:23 p.m. It was seconded by Director DeVenny and carried unanimously.

The preceding minutes are approved by the Mountain View Fire Protection District Board of Directors and constitute the official minutes of the meeting held on the date stated above.



01 / 18 / 2023

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President, Chad Christian

Date



01 / 19 / 2023

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Secretary, Cole Lathrop

Date



## Action Items

### January 5, 2022

None

### January 18, 2022

**Action:** Chief Beebe said that the Marshall Fire Thank You Letter is already in progress and will bring to the next Board meeting. **Mailed out the last week in January.**

### January 22, 2022

**Action:** Director DeVenny asked for a copy of the Strategic Plan. **Emailed after the meeting.**

**Action:** John Chmil will be preparing an Adopted Records Management Policy to present to the Board at the March meeting. **Completed at March Meeting.**

### April 19, 2022

**Action:** Send the Antelope Fire FLA to the Board. **Done**

**Action:** OSMP Burton Stoner-Parking on Flagstaff. **Chief staff met with Burton to discuss options. This is a Sheriff's Office issue so the district doesn't have much control.**

### May 17, 2022

**Action:** President Christian asked Deputy Chief Folden if he could have a review of the wildland plan and the staffing plan for the next meeting. **Presented at the June meeting.**

### June 28, 2022

**Action:** Director McConnell would like a list of the community events happening in the district sent out regularly. **Staff will work to give the BOD access to the Community Outreach calendar.**

**Action:** Director McConnell asked about the 3<sup>rd</sup> R&R day for crew members out on dispatch. Chief Beebe will follow up to see if the district will be reimbursed by the state for that third day. **Staff called the State. The extra day is recognized by the Federal Government and has not been adopted by the State. If the District wants to adopt the additional R&R Day it would not be a reimbursable item.**

**Action:** FLA/Internal AAR Report to the Board in August. **Due to be released on Oct 13 to agencies. Unknown when it will be released to the public.**

**Action:** Post the Boulder County Marshall Fire AAR on the website along with an explanation of what MVFPD is working on and waiting for before a report or statement is issued from the district. **Done**

**Action:** 2-5 year projection on growth and how that will affect the need for additional stations and positions. **Emailed the BOD.**

### July 19, 2022

**Action:** Director DeVenny asked about a Bond Analysis to look at the effects of the Marshall Fire. **Tonya discussed this at the August meeting.**

### **August 15, 2022**

**Action:** Staff to prepare a statement about the ballot measures to put on the website. Chief Beebe discussed this at the September 20<sup>th</sup> meeting.

### **September 20, 2022**

**Action:** Director Lathrop asked how much it would cost the District to participate. Ms. Meehan said she would have that for the next meeting. A presentation is scheduled for the October 11<sup>th</sup> meeting.

### **October 11, 2022**

**Action:** Director DeVenny would like an estimate on election expenses for 2023. Presented at the November 15<sup>th</sup> Board meeting.

**Action:** Set up a work session for budget information. Work Session was held on November 1<sup>st</sup>.

### **November 15, 2022**

**Action:** Recognition to Erie Officers for a house fire.

**Action:** The Board asked Communications Specialist Rick Tillery to look into how the District might address the anniversary and report back to the Board at the December meeting.

**Action:** Both the Board and staff will bring their ideas for discussion on goals and objectives for 2023 at the January meeting.

### **December 6, 2022**

**Action:** Ed Siebert to present what he learned at the Commissioners Meeting in January.

**Action:** Director Bloom asked if Rick could send out information about when the different interviews and stories will be aired.

## Motions

### **January 5, 2022**

**Motion:** Director DeVenny moved to approve Resolution 2022-1. A Resolution Extending the Declaration of a Local Disaster Emergency. Director McConnell seconded the motion and was carried unanimously.

### **January 18, 2022**

**Motion:** Director Bloom moved to approve the First Amendment to the Fire Chief's Contract. Director Whitlow seconded the motion and was carried unanimously.

**Motion:** Director McConnell moved to approve the request for permission to edit and update AOG AD-0024 and AOG FI-0089. Resolution 2021-9. Director Bloom seconded the motion and was carried unanimously.

**Motion:** Director DeVenny moved to approve the Haynie and Company engagement letter for the 2021 audit. Director Whitlow seconded the motion and was carried unanimously.

**Motion:** Director McConnell moved to approve the Stryker Purchase Agreement. Director Bloom seconded the motion and was carried unanimously.

### **February 22, 2022**

**Motion:** Director Bloom moved to approve the Policy Revision for AD101 and FI101, Chief's Authority for Contracts and Budgeted Expenditures/Budgeted Line Items. Director McConnell seconded the motion and was carried unanimously.

**Motion:** Director Whitlow moved to approve the Handbook Revision, Nepotism, and Personal Relationships. Director McConnell seconded the motion and was carried unanimously.

**Motion:** Director DeVenny moved to approve Resolution 2022-2 Designating a Custodian of Records and Adopting an Open Records Policy for the District. Director Whitlow seconded the motion and was carried unanimously.

**Motion:** Director Whitlow moved to approve the IGA for Automatic and Mutual Aid for Wildland and All-Risk Response. Director McConnell seconded the motion and was carried unanimously.

### **March 22, 2022**

**Motion:** Director Bloom moved to approve Resolution 2022-3. Director Whitlow seconded the motion and was carried unanimously.

### **April 19, 2022**

**Motion:** Director McConnell moved to approve the revised Strategic Plan. Director Whitlow seconded the motion and was carried unanimously.

### **May 17, 2022**

**Motion:** Director Whitlow moved to approve the timeframe update to Resolution 2022-5 Collective Bargaining Agreement Negotiations Timeframe. It was seconded by Director McConnell and was carried unanimously.

**Motion:** Directors Whitlow moved to set the Inclusion Hearing for June 28, 2022, for the Penner Parcel. It was seconded by Director McConnell and was carried unanimously.

#### **June 28, 2022**

**Motion:** Director McConnell moved to approve the Adoption of the 2021 Audit Report. The motion was seconded by Director Lathrop and was carried unanimously.

**Motion:** Director McConnell moved to approve the Agreement for the Heart and Cancer Trust. The motion was seconded by Director Bloom and was carried unanimously.

**Motion:** Director Lathrop moved to approve Resolution 2022-6 Granting Consent to the Provision of Services by Overlapping Title 32 Special District and the corresponding Intergovernmental Agreement. The motion was seconded by Director Bloom and was carried unanimously.

**Motion:** Director Bloom moved to approve the Board Order of Inclusion for the OEO/Penner Parcel. The motion was seconded by Director McConnell and was carried unanimously.

**Motion:** President Christian moved to approve the funding up to \$90,000.00 for the Station 8 temporary relocation project. The motion was seconded by Director Lathrop and was carried unanimously.

#### **August 15, 2022**

**Motion:** Director Lathrop moved to have Staff move forward with applying for the Energy and Mineral Impact Assistance Program Grant. Director DeVenny seconded the motion and it carried unanimously.

#### **September 20, 2022**

**Motion:** After discussion, Director Lathrop moved to remove the COVID Emergency Declaration. Director DeVenny seconded the motion and it carried unanimously.

**Motion:** Director Lathrop motioned to set a public hearing to determine the District's position on participation in FAMLI. Director DeVenny seconded the motion and it carried unanimously.

**Motion:** Director Lathrop motioned to approve the Memorandum of Agreement with L3214 as presented. The motion was seconded by Director DeVenny and was carried unanimously.

#### **October 11, 2022**

**Motion:** Director Lathrop moved to adopt Resolution 2022-07 and opt out of the FAMLI Act Program. The motion was seconded by Director Bloom and carried unanimously.

**Motion:** Director Bloom moved to approve the exclusion for 1021 Gaptor Road and authorize President Christian to sign the required documents. The motion was seconded by Director McConnell and carried unanimously.

## **November 15, 2022**

**Motion:** Director Bloom moved to approve the Denmore Exclusion. The motion was seconded by Director DeVenny and carried unanimously.

**Motion:** After discussion, Director Bloom moved to approve the AIA contract with Franz and Pittman to repair Station 8, subject to any final legal adjustments as approved by legal counsel, Chief Beebe, and Deputy Chief Webb and to authorize Chief Beebe to sign off on the guarantee maximum price not to exceed 2.5 million dollars. The motion was seconded by Director DeVenny and carried unanimously.

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**Motion:** Director McConnell moved to approve Resolution 2022-9 Adoption of the 2023 Budget. It was seconded by Director DeVenny, and it carried unanimously.

**Motion:** Director Bloom moved to approve Resolution 2022-10 Appropriation of Sums of Money. It was seconded by Director Lathrop, and it carried unanimously.

**Motion:** Director DeVenny moved to approve Resolution 2022-11 Set Mill Levies. It was seconded by Director McConnell, and it carried unanimously.

**Motion:** Director Bloom moved to approve a 6% increase to Chief Beebe's salary for 2023 and have legal counsel create an addendum for the Board to approve at the January meeting. It was seconded by Director DeVenny, and it carried unanimously.

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## Document History



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23:19:22 UTC

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**01 / 18 / 2023**  
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**01 / 18 / 2023**  
23:23:04 UTC

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**01 / 19 / 2023**  
23:00:54 UTC

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23:01:47 UTC

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