

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MOUNTAIN VIEW FIRE PROTECTION DISTRICT JANUARY 22, 2018

I. OPENING OF REGULAR MEETING.

A. Call to Order

The regular meeting of the Board of Directors of the Mountain View Fire Protection District was held at the Administration Building, 3561 N. Stagecoach Road, Longmont, Colorado, on January 22, 2018 and was called to order by President Scott Barcewski at 6:00 PM.

B. Roll Call

The following Board members attended the meeting: Scott Barcewski, Chad Christian, Tim Parker, Laura McConnell, and Colleen Whitlow.

Other persons present were: Abe Searl, Ben Carter, Sean Flagg, Phil Ross, Jen Nay, Bill Schmanski, Melissa Meehan, Tonya Olson, Doug Saba, Keith Long, Roger Rademacher, Cheryl Melichar, Dave Beebe, a representative from George K. Baum and Company, and Martha Dexter.

C. Pledge of Allegiance

D. Approval of Agenda

Director Laura McConnell moved to approve the agenda as written. Director Colleen Whitlow seconded such motion, and it was unanimously approved.

**II. PUBLIC/MEMBER PARTICIPATION
NONE**

III. CONSENT AGENDA

A. December 2017 Meeting Minutes

Director Colleen Whitlow moved to approve the December meeting minutes, as written. Director Laura McConnell seconded such motion, and it was unanimously approved.

IV. BOARD MEMBER ITEMS

V. ACTION ITEMS

A. November 2017 Financial Statements

Tonya Olson presented the financial statements for November 2017.

The General Fund benchmark for the end of November is 8.3% remaining budget. The District was under budget in expenditures at the end of September with 18.6% remaining. This percentage does not take into account the amount of the transfer to the Capital Reserve Fund that will happen in December. The adjusted percentage of remaining budget at the end of November, reflecting the transfer, would be 12.5%.

Highlights from the month of November:

- While still under budget by 4.2% from the benchmark, revenue is also 4.3% higher than budgeted. This includes the significant amount of overtime costs realized this year due

to a high Wildland season. As of November, not all of the overtime has been paid out yet. Crews were called out to the California wildfires in December. Overtime is over budget at the end of November by \$506,412.

- The District was informed that two engines that were expected to be received before the end of the year will likely be received in 2018. This expenditure was planned in the 2017 budget; therefore, an amount of fund balance will be reserved from 2017 for completing this purchase in 2018.
- Expenses for the 2017 budget are still being recorded and the annual financial audit is underway. The December financials will be presented to the Board when they are finalized.

Director Laura McConnell moved to approve the November, 2017 Financial Statements, as presented. Director Tim Parker seconded such motion.

A roll call vote was taken.

Director Laura McConnell voted in favor.
Director Chad Christian voted in favor.
Director Colleen Whitlow voted in favor.
Director Tim Parker voted in favor.
President Scott Barcewski voted in favor.

The November 2017 Financial Statements were approved.

B. SDA Pool Resolution 2018-01

C. SDA Property and Liability Pool IGA

Chief Beebe stated that effective January 1, 2018, workers compensation and liability insurance was transferred to the SDA Pool and Resolution 2018-01 needs approved by the Board to complete the transfer.

Director Tim Parker thanked Chief Beebe and the staff for researching the options and making the change to the Pool.

Director Chad Christian moved to approve Resolution 2018-01. Director Laura McConnell seconded such motion.

A roll call vote was taken.

Director Laura McConnell voted in favor.
Director Chad Christian voted in favor.
Director Colleen Whitlow voted in favor.
Director Tim Parker voted in favor.
President Scott Barcewski voted in favor.

SDA Pool Resolution 2018-01 was approved.

D. Adopt Resolution 2018-02: Appointing DEO

E. Swear in DEO

President Scott Barcewski stated that a board of directors election will be held in May. A Designated Election Official (DEO) shall be appointed and sworn in.

Chief Dave Beebe stated that Martha Dexter and Jody Miller attended DEO training last month. Martha will be appointed DEO and will deputize Jody.

Chief Beebe administered the Oath to Martha Dexter, and was sworn in as the DEO.

Director Colleen Whitlow moved to approve Resolution 2018-02 Director Laura McConnell seconded such motion.

A roll call vote was taken.

Director Laura McConnell voted in favor.

Director Chad Christian voted in favor.

Director Colleen Whitlow voted in favor.

Director Tim Parker voted in favor.

President Scott Barcewski voted in favor

Resolution 2018-02 was approved.

F. Accreditation

Chief Dave Beebe stated that CFAI accreditation expires in Aug 2018; and the Staff has been working on re-accreditation. If the Board would like the Staff to continue working on accreditation, all documents must be submitted by March 31, 2018.

Chief Dave Beebe stated that the District would like the direction of the Board whether to continue the re-accreditation process.

Director Tim Parker believes accreditation is important. It is a tool that provides citizens information of how the districts performance. Director Laura McConnell agreed.

President Scott Barcewski directed the staff to continue the accreditation process.

G. Vista Ridge Property

Realtor Chery Melichar reported that the Vista Ridge Property has been on the market for 280 days, and recommends reducing the listing price to \$575,000.

There were discussions on why the property has not sold, and what the realtor believes is in the best interest of the District to sell the property.

Director Tim Parker moved to reduce the listing price to \$575,000. Director Chad Christian seconded such motion. The Vista Ridge listing price was reduced to \$575,000.

A roll call vote was taken.

Director Laura McConnell voted in favor.

Director Chad Christian voted in favor.

Director Colleen Whitlow voted in favor.

Director Tim Parker voted in favor.

President Scott Barcewski voted in favor.

H. Approval to Sell Surplus Vehicles

Chief Rademacher stated that five staff vehicles and one engine need to be disposed of because of maintenance expense; replacement vehicles are on order.

Chief Dave Beebe stated that per District AOG 1017, the Board of Directors has to approve the sale of all vehicles, which will be disposed of through a third party public auction.

Director Laura McConnell moved to sell the surplus vehicles at public auction.

Director Colleen Whitlow seconded such motion. And it was unanimously approved.

I. Formally Recognize District's Name Change to Mountain View Fire Rescue District

President Scott Barcewski stated that the Colorado Court approved the name change to Mountain View Fire Rescue District.

As of today, January 22, 2018 the formal name of the District is Mountain View Fire Rescue District.

VI. Reports

Fire Marshal Doug Saba reported that we received 524 plans in 2017.

LuAnn continues reviewing plans and as of today, we have received 48 plan reviews, another record-breaking month. Construction sites are ahead of schedule because of the mild weather. The Town of Mead and Erie continue to grow, and plan reviews continue to be submitted on a regular basis.

Emma Douglas has been teaching CPR, and is working on the 2018 strategic plan.

The Safety Bus is getting a new logo, and will be rotating to and from various locations.

President Scott Barcewski asked who oversees oil and gas wells.

Fire Marshal Doug Saba replied that oversight for the oil and gas wells in Colorado is the COGCC (Colorado Oil and Gas Commission) at the county level.

The emergency manager for the emergency operation centers in Weld and Boulder Counties sign the "final" permit.

The Fire Chief in each jurisdiction signs off on the safety plan for oil and gas in their District.

Chief Dave Beebe reported that the District is addressing code enforcement, and planning with the Counties.

Chief Keith Long reported that revenue from Wildland Fires in 2017 was approximately \$854,000.

Six line- personnel have completed the "train the trainer" program, and are Peer Support Specialists.

The new training platform, "Target Solutions" has been implemented.

The four new Firefighter will complete the lateral skills academy January 26.

One ambulance is on "loan" to Left Hand Fire while the motor is being rebuilt.

Captains Flagg and Schmanski are finishing the EMS Officer job description that will be posted in February.

We are loaning an ambulance to Left Hand Fire.

Captains Flagg and Schmanski have done an excellent job did a great job with the academy, and Target Solutions rollout.

Assistant Chief Roger Rademacher reported that the new Maintenance Facility land should be finalized soon; the site plans, and soil samples are in process.

Station 8 bay floor issues are in the care of Legal.

The initial test of running a dual CAD feed on the MDC's has been successful, and we are working with Boulder County for additional testing. New MDC's are needed before this is District wide.

The lease agreement with Verizon for the cellular tower at Station 6, in Erie, was sent to their legal department and will be finalized in February.

The lease of the cell tower in Niwot is up for renegotiation with Sprint and we will have updates next month.

Melissa Meehan reported that the District has transferred worker's compensation and liability insurance to the SDA Pool effective January 1, 2018.

Martha Dexter discovered that Medicaid has not paid MVFR for EMS transports since October 2016.

After months of working with the Medicaid Field Representative, she was able to back-date and resubmitted all of the claims, totaling approximately \$225,000.

All Medicaid and other payments are being tracked and managed by the Finance Department.

Director Laura McConnell attended a conference at Longmont United Hospital, and relayed the positive comments from the conference that EMS Coordinator Barb Foster did an excellent job presenting, represented the District well.

VII. BOARD MEMBER ITEMS

Director Laura McConnell attended a conference at Longmont United Hospital, relayed positive that EMS Coordinator Barb Foster represented the District well.

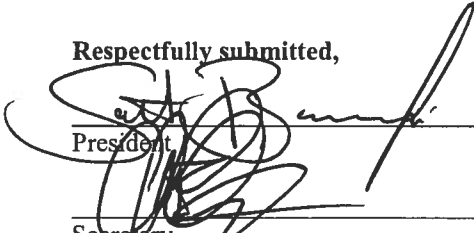
President Scott Barcewski thanked everyone for all of the hard work in 2017.


VIII. EXECUTIVE SESSION

Director Colleen Whitlow moved to adjourn to Executive Session for the purpose of negotiations pursuant to Section 24-6-402(4) (e), C.R.S. Director Laura McConnell seconded such motion, and it was unanimously approved to go into Executive Session at 7:16PM. The regular meeting reconvened at 9:28PM.

VIII. ADJOURNMENT

There being no further business to come before the meeting, Director Chad Christian moved to adjourn. Director Laura McConnell seconded such motion, and it was unanimously approved to adjourn the meeting at 9:29 PM.

Respectfully submitted,


President
Date 3/14/18


Secretary
Date 3/9/18