



**Board of Directors Meeting
February 18, 2021, 6:00 p.m.
Virtual**

Meeting Minutes

I. OPENING OF MEETING

The detailed agenda was not posted within 24 hours of this meeting. Because of this, the meeting will commence but there will not be any actions taken. A special meeting will be scheduled to vote on the action items of this meeting. The special meeting is scheduled for February 24, 2021 at 6:00 p.m.

a. Call to Order

The regular meeting of the Board of Directors of the Mountain View Fire Protection District was held on February 18, 2021 at virtually and was called to order by President Christian at 6:05 p.m.

b. Roll Call

The following Board members attended the meeting:
President Christian, Director Whitlow, Director Bloom, and Director DeVenny.

Director McConnell was absent.

Other persons present were Fire Chief Beebe, Deputy Chief Sterling Folden, Assistant Chief Roger Rademacher, Assistant Chief Jeff Webb, Assistant Chief Keith Long, Human Resources Manager Melissa Meehan, Finance Director Tonya Olson, Administration Director Pamela Owens, Attorney Adele Reester, President of Local 3214 Ed Seibert, and Secretary/Treasurer of Local 3214 Ben Carter.

Guest presenters in attendance were Ben Mendenhall and Merrie Garner.

c. Pledge of Allegiance

d. Approval of Agenda

II. PUBLIC/MEMBER PARTICIPATION

None

III. CONSENT AGENDA

The approval of minutes for the January 7, 2021 and January 19, 2021 meetings will be moved to the special meeting later this month.

IV. REPORTS

a. Staff Reports

Staff discussed the reports that were submitted in the Board packet. Director Whitlow thanked staff for their dedication through the pandemic and the recent winter weather.

b. Board of Director Bylaws

The bylaws were reviewed and edited by the Districts legal team and distributed to the directors. **Request:** During discussion on the content and edits it was decided that directors will submit questions to Administration prior to the March Board of Directors meeting. Legal will answer and review with the Board at that meeting.

c. 2021 Goals and Objectives

Chief Beebe reported on the revisions to the 2021 Goals and Objectives. These goals and objectives are tracked through our accreditation process.

V. PRESENTATIONS

a. ColoTrust Presentation

Finance Director, Tonya Olson introduced Ben Mendenhall as the Districts representative at ColoTrust. Ms. Olson asked Mr. Mendenhall to attend this meeting to discuss investment options and answer any questions the Board may have. The adoption of an investment policy was also discussed, approval of this policy will be done at the special meeting later this month.

Mr. Mendenhall presented to the board on the different investments that are available to the District that fit within the Colorado statutes. He also explained the investment policy in detail.

b. Carbon Valley EOP

Fire Chief Beebe introduced Merrie Garner with Carbon Valley Emergency Agency. Ms. Garner will be presenting the Carbon Valley Multi-Jurisdictional Emergency Operations Plan. The District is a part of this plan along with the Town of Dacono and Frederick Firestone Fire Protection District and the towns of Frederick and Firestone.

Ms. Garner reviewed the revised Carbon Valley Emergency Operating Plan. The revised plan focused on functions more than the tactical detail of an operating plan. She discussed what kind of incidents qualify as falling under the Emergency Operating Plan and why adopting this plan is beneficial to Mountain View Fire Protection District. Chief Beebe answered some questions from the board about District obligation and service levels during times of emergency.

c. Adoption of Updated Fire Code

Assistant Chief Webb reported to the Board about the need to adopt the 2018 Fire Code along with revisions. This will help to finalize the merging of our two merged districts, Rocky Mountain Fire and Mountain View Fire. Chief Webb explained the process for adopting the new code throughout the four municipalities and two counties in the new merged district.

VI. ACTION ITEMS

a. Consideration of Resolution 2021-3 Adopting and Amending the 2018 Edition of the International Fire Code.

This item will be addressed at the special meeting later this month.

b. Approval of Monthly Financials

This item will be addressed at the special meeting later this month.

c. Authorized Signatures for Financial Process

This item will be addressed at the special meeting later this month.

d. Consideration of Resolution Authorizing Trade of Certain Apparatus with Neighboring Fire Protection Entity

Assistant Chief Rademacher reported on the request to the Board to donate/trade a 1991 tender, that is currently in Mountain Views fleet and scheduled to be auctioned this year, with Big Elk Meadows Fire District. Big Elk brought in their 1976 tender to Mountain View for repair. Through discussions it was asked if Mountain View would entertain the idea of a trade. Chief Beebe's opinion is by approving this trade, we will demonstrate our desire to work with our fellow fire districts. Big Elk Meadows works on a limited budget, this trade would be an improvement to their fleet and help with response to their their community. Approval of this resolution will be considered at a special meeting later this month.

e. Public Hearing on the Inclusion Resolution with Rocky Mountain Fire

Adele Reester, attorney with Lyons Gaddis, explained that this is one of the last steps in dissolving Rocky Mountain Fire Protection District. This resolution will detail the automatic inclusion of the remaining Rocky Mountain board members into Mountain View when the dissolution of Rocky Mountain Fire is final. The opening of the public hearing will be conducted at a special meeting later this month.

f. Consideration of Exclusion petition and Set Public Hearing for March – 9295 Nelson Rd

This item will be addressed at the special meeting later this month.

g. Vista Ridge Property

Chief Beebe reported that there have been additional fees involved in the engineer's report for the Vista Ridge property. Chief wanted to discuss and get approval from the Board on

the additional costs. Approval of these costs will be considered at a special meeting later this month.

VII. OLD BUSINESS

a. Station 8 Update

Assistant Chief Webb updated the Board on the latest developments at Station 8. The French drain was scoped last week to try to identify why the soil around the building has elevated amounts of moisture in it. Chief Webb has been working with Lyons Gaddis on the discovery process for the ongoing suit. The building continues to be safe to operate in and is functional.

VIII. BOARD MEMBER ITEMS

Director Bloom shared with the Board the progress of the station dedication of station 10 in Eldorado Springs to Chief Michael Tombolato. A mockup of the dedication plaque was shared in the board packet. A date for the dedication has not been set yet, it is dependent on the delivery of the plaque. Chief Beebe gave some history of Chief Tombolato's service career and his support of the dedication.

President Christian congratulated Battalion Chief Flagg on his promotion and wanted to recognize his service to the Union. President Christian introduced Ed Seibert as the new Union President for Local 3214.

Board members confirmed the Special Meeting will be held on the 24th at 6:00 p.m.

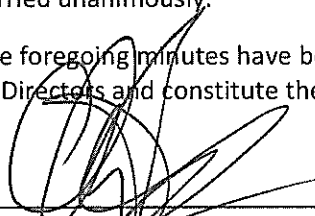
IX. EXECUTIVE SESSION

There was no need for an Executive Session.

X. ADJOURNMENT


There being no further business to come before the meeting, Director McConnell moved to adjourn the meeting at 8:38 p.m. Director Whitlow seconded the motion, and the motion carried unanimously.

The foregoing minutes have been approved by the Mountain View Fire Protection District Board of Directors and constitute the official minutes of the meeting held on the date stated above.



President, Chris Christian

2/23/21
Date



Secretary, Colleen Whitlow

24 March 2021
Date

Action Items

January 7, 2021

- ✓ **Action:** After discussion, the Board had no changes to the final document and requested a resolution be presented at the January 19, 2021 regularly scheduled meeting.
- Action:** After discussion, it was requested that additional community communications be added to the list.
- ✓ **Action:** President Christian requested a monthly list of status updates from previous meetings action items and items that staff is working on for the next meeting.
- ✓ **Action:** Staff committed to having a draft of the bylaws with any recommended changes from legal for the February meeting.
- ✓ **Action:** The board requested that Staff reports be moved up the agenda.
- ✓ **Action:** It was requested that the board packet be sent one week ahead of the meeting if possible.
- ✓ **Action:** The Board requested definitions for executive session topics.

January 19, 2021

Action: President Christian added, in looking at the budget, and taking 2020 and the pandemic into consideration, he would like to see if we can get back to the District celebrating our achievements and recognize employees for outstanding performance more in 2021.

Action: Staff will come up with a plan if that happens. (Discussion in Station 8 updates and what the district will need to do if repairs cause the station to go out of service.)

- ✓ **Action:** Chief Beebe discussed the plan for accomplishing this while adhering to pandemic protocols. Staff is aiming to have this accomplished by the February meeting but is reliant on equipment delivery. Staff doesn't want to rush the process and will send out the plan to board members if it cannot have an in-person meeting in place for February.
- ✓ **Action:** Chief Webb asked each board member if they would like to be included in his weekly COVID-19 update emails. With all saying yes, he will add them to the email distribution list.

February 18, 2021

Action: During discussion on the content and edits it was decided that directors will submit questions to Administration prior to the March Board of Directors meeting. Legal will answer and review with the Board at that meeting.

Motions

January 19, 2021

Motion: Director Bloom moved to ratify the Medical Advisor contract for 2021, Director McConnell seconded. The motion was unanimously carried.

Motion: Director Whitlow moved to approve Resolution 2021-1 to adopt the Mountain View Fire Protection District Mission, Vision, Values Statement. The motion was seconded by Director McConnell and unanimously carried.

Motion: Director McConnell moved to approve Resolution 2021-2 Approving the Regular Board of Directors Meeting Schedule and Designating Posting Locations for Notices of Regular and Special Meetings. The motion was seconded by Director Bloom and unanimously carried.

Motion: Director Bloom moved to approve the Administrative Services Agreement between Rocky Mountain Fire Protection District and Mountain View Fire Protection District. The motion was seconded by Director DeVenny and unanimously carried.