



**Board of Directors Regular Meeting
March 21, 2023, immediately following the Pension Board
Hybrid/Virtual: Zoom**

Meeting Minutes

I. OPENING OF MEETING

a. Call to Order

The regular meeting of the Board of Directors of the Mountain View Fire Protection District was held on February 21, 2023, as an In-Person/Virtual Zoom meeting and was called to order by President Christian at 6:09 p.m.

b. Roll Call

The following Board members attended the meeting:

President Christian, Vice President Laura McConnell, Director DeVenny, and Director Lathrop.

Director Lathrop moved to excuse Director Bloom. The motion was seconded by Director McConnell and was carried unanimously.

Other persons present were Fire Chief Dave Beebe, Deputy Chief Jeff Webb, Administrative Services Director Pam Owens, Director of Finance Tonya Olsen, Director of IT Kerry Grimes, and Legal Counsel John Chmil.

c. Pledge of Allegiance

d. Approval of Agenda

Director Lathrop moved to approve the agenda as written. The motion was seconded by Director DeVenny and carried unanimously.

Legal Counsel Chmil asked to add an additional Executive Session Pursuant to Sec. 24-6-402(4)(b), C.R.S., for purposes of conferencing with the District's legal counsel on specific legal questions regarding the recent personnel matter with Lt. Carter.

The motion was repeated with the addition of the requested Executive Session. Director Lathrop moved to approve the agenda as amended. The motion was seconded by Director DeVenny and carried unanimously.

II. PUBLIC/MEMBER PARTICIPATION

L3214 President Ben Carter distributed an update to the Board Members and gave an update on the Union activities for the previous month.

III. CONSENT AGENDA

Director DeVenny moved to approve the consent agenda which includes the February 21, 2023, Regular Meeting minutes. The motion was seconded by Director Lathrop and carried unanimously.

IV. REPORTS

Chief Beebe stated the staff reports were in the packet and asked for any questions. Director Lathrop asked about the contract that Mountain View entered into with SWAC Environmental Consultants. Chief Beebe said that Chief Long is working on the district-wide Community Wildfire Protection Plan and this contract with SWAC is a supplement to that plan.

President Christian asked about the nine laterals that started as line employees. He commented on how much the District has grown since his time as President and he is proud of what the District has become.

Director McConnell asked about the meeting with the Board of Directors for the Hygiene Fire Protection District. Scott Snyder, the President of Hygiene's Board asked Chief Beebe to attend a Board of Directors meeting and talk about what kind of benefits there would be for their citizens if they were to merge with Mountain View. Hygiene's Board asked general questions about what steps there would be, what type of obstacles they may face, and what level of service Mountain View provides. It was a positive meeting, Chief Beebe hasn't had any further conversations with them since the meeting. Director Lathrop added that Hygiene is primarily a volunteer district, with limited staff and is looking at all different options.

Director DeVenny asked how she could view the Chief Corner blogs. **Action:** PIO Rick Tillery will email the link for The Chief Corner Blogs to the Board.

DEO, Pam Owens gave an update on the election plan. Yard signs and voting signs have been ordered. She is reaching out to the candidates for bios to put on the website along with information about absentee ballots. There are five candidates. She currently has 9 polling places and will discuss a 10th potential option with Director McConnell after the meeting.

V. NEW BUSINESS

a. Monday Software Presentation

Chief Beebe reminded the Board that in the last study session, they discussed how planning and tracking of goals and objectives were done. Director of IT, Kerry Grimes gave a presentation on Monday.com software application. Monday.com is an online project and task management platform. Director Grimes told the Board that they will

get a login and will be able to go on and view the progress and status of any project or task that any division is currently working on. He presented the options and functionality of the software.

b. Community Outreach Plan

Chief Beebe updated the Board that the job description for the Community Outreach Coordinator has been updated and the job is posted. Deputy Chief Webb added that the District has received about 29 applications. He included a screenshot of his Monday.com task board in the packet to show what steps are involved in the hiring process. Webb said that the job description was trimmed down and the PIO part of the job was removed, the description focuses on teaching, education, and organizing the community outreach division. There are currently three community outreach assistants helping with CRP, First Aid classes, and babysitting classes. Once the coordinator has been hired the structure of the division can be solidified. There's a possibility for two part-time positions along with hourly flexible positions. Events through the spring will be light and the District will have a presence at the fall town events.

c. Public Hearing for CDOT Exclusion Petition

President Christian opened the Public Hearing for the CDOT Exclusion Petition at 6:56 pm. No one from CDOT was present and there were no comments from the public. The Hearing was closed at 6:56 pm. After discussion, **Motion**: Director Lathrop moved to approve the CDOT Exclusion Petition. The motion was seconded by Director DeVenny and carried unanimously.

d. Set Public Hearing for Erie Gateway South Annexation Inclusion

President Christian set the Public Hearing for the Erie Gateway South Annexation Inclusion for April 18, 2023, Board of Directors Meeting.

e. Set Public Hearing for the Christian Promise Fellowship Exclusion

President Christian set the Public Hearing for the Christian Promise Fellowship Exclusion for April 28, 2023, Board of Directors Meeting.

VI. OLD BUSINESS

Station 8 Updates

Deputy Chief, Jeff Webb, gave updates on the repairs at Station 8. Things are going smoothly, and April 3rd will be the first staffing day. He said there will be another walk-through on the 31st of this month. The furniture will be moved this week. Facilities have two people interested in purchasing the trailer that was acquired to house the crews while the station was closed.

VII. BOARD MEMBER ITEMS

Director DeVenny updated the Board that she attended the swearing-in ceremony on March 10th. She had a ride along with A Shift at Station 6 this month and got to watch the Residential Search and Rescue Training. She also attended The Marshall Fire Roundtable in Superior.

Director McConnell asked about getting notified when ceremonies are scheduled. **Action:** Send the Board information on the May 26th Academy Graduation Ceremony Announcement.

President Christian reiterated how proud he is of Mountain View and all that has been accomplished in his time on the Board.

VIII. EXECUTIVE SESSION

Director McConnell moved to go into Executive Session at 7:18 p.m. pursuant to Sec. 24-6-402(4)(e)(I), C.R.S., for purposes of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators and pursuant to Sec. 24-6-402(4)(b), C.R.S., for purposes of conferencing with the District's legal counsel on specific legal questions both regarding the Union's proposals on the Collective Bargaining Resolution **and** Pursuant to Sec. 24-6-402(4)(b), C.R.S., for purposes of conferencing with the District's legal counsel on specific legal questions regarding the recent personnel matter with Lt. Carter. It was seconded by Director Lathrop and carried unanimously.

Executive Session was exited at 9:35 p.m.

ADJOURNMENT

There being no further business to come before the meeting, Director Devenny moved to adjourn the meeting at 9:35 p.m. It was seconded by Director McConnell and carried unanimously.

The preceding minutes are approved by the Mountain View Fire Protection District Board of Directors and constitute the official minutes of the meeting held on the date stated above.

<i>Laura McConnell</i>	04 / 19 / 2023
Vice President, Laura McConnell	Date

<i>Cole Lathrop</i>	04 / 19 / 2023
Board Secretary, Cole Lathrop	Date

Action Items

December 6, 2022

Action: Ed Siebert to present what he learned at the Commissioners Meeting in January.

Action: Director Bloom asked if Rick could send out information about when the different interviews and stories will be aired. **Emails will go out with information on upcoming interviews. Staff will also forward any links available.**

January 10, 2023

None

January 17, 2023

Action: Director DeVenny asked if the Board could receive an email when the date of the swearing-in ceremony is decided on.

Action: Director DeVenny asked for a date that the district will receive the permits for Station 8. **Deputy Chief Webb sent this information via email.**

Action: Director McConnell asked for a timeline and trigger points that would illustrate when the need for a temporary station would be activated. **This information was emailed to the Board in January.**

February 21, 2023

Action: Find a location in Mead for the 10th polling place. **Trying to contact Life Bridge Church to inquire if a polling place would be authorized.**

Action: We will update the schedule on the website and update the wording on the meeting notice.
Done

March 21, 2023

Action: PIO Rick Tillery will email the link for The Chief Corner Blogs to the Board.

Action: Send the Board information on the May 26th Academy Graduation Ceremony Announcement.

Motions

January 10, 2023

None

January 17, 2023

Motion: Director Lathrop moved to accept the Engagement Letter with the revisions. The motion was seconded by Director McConnell and carried unanimously.

Motion: Director McConnell moved to approve Resolution 2023-1. The motion was seconded by Director Lathrop and carried unanimously.

Motion: Director Christian moved to waive the exclusion fee for the CDOT Mobility Hub in Firestone. The motion was seconded by Director Lathrop and carried unanimously.

Motion: Director Bloom moved to approve the Second Amendment to the Revised and Restated Employment Contract. The motion was seconded by Director Lathrop and carried unanimously.

February 21, 2023

Motion: Director Lathrop moved to adopt the 2021 Edition of the International Fire Code with Consideration for Resolution 2023-2 Adopting and Amending the 2021 Edition of the International Fire Code. The motion was seconded by Director DeVenny and carried unanimously.

March 21, 2023


Motion: Director Lathrop moved to approve the CDOT Exclusion Petition. The motion was seconded by Director DeVenny and carried unanimously.

CERTIFICATION OF EXECUTIVE SESSION

On March 21, 2023, it was duly moved and seconded that the Mountain View Fire Protection District Board of Directors enter into an executive session pursuant to § 24-6-402(4)(e)(I), C.R.S., for purposes of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators and pursuant to § 24-6-402(4)(b), C.R.S., for purposes of conferencing with the District's legal counsel on specific legal questions both regarding the Union's proposals on the Collective Bargaining Resolution and pursuant to § 24-6-402(4)(b), C.R.S. for purposes of conferencing with the District's legal counsel on specific legal questions regarding the recent personnel matter with Lt. Carter. The motion carried unanimously and the Board entered into an executive session from 7:23 p.m. until 9:35 p.m. The Board began the session with the legal discussion of the recent personnel matter with Lt. Carter which ran from 7:23 p.m. until 8:13 p.m. and was not recorded as permitted by this written certification. The remainder of the session related to the discussion on the Collective Bargaining Resolution ran from 8:14 p.m. until 9:35 p.m. and was electronically recorded.

CERTIFICATION BY REGISTERED ATTORNEY

I, Johnathon Intolubbe-Chmil, Reg. No. 48768, hereby certify that the portion of the executive session on the personnel matter with Lt. Carter was devoted to providing legal advice and answering specific legal questions from the Board of Directors on that matter, and that all such communications for that portion of the executive session were privileged under applicable Colorado law and Supreme Court rules.



Johnathon Intolubbe-Chmil